

Boquet Valley CSD
Regular & Budget Meeting
Thursday, February 9, 2023 @ 6:00 PM
Lake View Campus - Westport, NY

OFFICIAL MINUTES

1. **Call to Order** At: 6:00 PM By: President Reynolds
2. **Pledge of Allegiance**
3. **Roll Call**
[X]Dina Garvey [X]Evan George [X]Sarah Kullman [X]Philip Mero
[X]Heather Reynolds [A]Suzanne Russell [X]Micah Stewart
4. **Attendees**

Present: Joshua Meyer, Superintendent Jana Atwell, District Clerk Sharlene Petro-Durgan, District Treasurer	Visitors: Michele Friedman Dr. Mark Davey Carol Schwoebel Alessia Caputo Corey Valentin Philip Armitage Julie Bisselle Dan Parker
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5. **CVES & CV-TEC Presentation - Dr. Mark Davey, District Superintendent and Michele Friedman, Director of Career & Technical Education**
 - a. Dr. Davey acknowledged the Board Members, Superintendent and District for their support and participation in the services provided by CVES. Dr. Davey highlighted the components of CVES and services purchased by the District.
 - b. Mrs. Friedman provided an overview of the Career & Technical Education component and the wide-range of programs and services offered by CV-TEC. Currently 16 BVCS students attend CV-TEC programs. Three students were present this evening to share information regarding their individual program and CV-TEC experience. A special thank you to our students Alessia Caputo New Visions Program, Philip Armitage Environmental Conservation & Forestry Program, and Corey Valentin Cosmetology Program for their presentations this evening.
6. **Budget Session** - See attached 2023-24 Budget Meeting #1
7. **Executive Session** - moved to the end of the agenda
8. **Approval of Minutes**
 - a. Approve the minutes of the January 12, 2023 Regular Meeting as presented.

9. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please limit your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

10. Financials

- a. Approve the following financial reports:
 - i. Warrant 7B dated 1/12/23
 - ii. Warrant 7C dated 1/20/23
 - iii. Warrant 7D dated 1/26/23
 - iv. Multi-Fund Bank Account Reconciliation as of 1/31/23
 - v. Treasurer's Report for Multi-Fund Month of 1/31/23
 - vi. Capital Project Bank Account Reconciliation 1/31/23
 - vii. Debt Service Bank Account Reconciliation 1/31/23
 - viii. Payroll Bank Account Reconciliation 1/31/23
 - ix. Cafeteria Profit & Loss Statement July 2022 - January 2023
 - x. Extraclassroom Bank Account Reconciliation as of 1/31/23
 - xi. Revenue Status Report School Lunch Fund 1/31/23
 - xii. Revenue Status Report Special Aid Fund 1/31/23
 - xiii. Revenue Status Report General Fund 1/31/23
 - xiv. Budget Status Report School Lunch Fund 1/31/23
 - xv. Budget Status Report General Fund 1/31/23
 - xvi. Budget Status Report Special Aid Fund 1/31/23
 - xvii. Budgetary Transfer Report 1/1/23 - 1/31/23
 - xviii. 2022-23 Cash Flow Report July 2022 - January 2023
 - xix. Claims Audit Report December 2022

11. CSE Recommendations

- a. Accept and approve the following CSE recommendation for student #12599, 12959, 2495, 12549, 009-18-19, 12613, 12410, 1301, 1371, and 12464.

12. Action Items - Consent Agenda

- a. Accept and approve the proposed licensing and maintenance fee for the 2023-2024 school year as received from Educational Data Services, Inc. in the amount of \$2,010.

- ~~b. Accept and approve the Memorandum of Agreement between Adirondaack Community Action Program Inc. Head Start as an Approved Universal Pre-Kindergarten Provider and Boquet Valley Central School District for the period of July 1, 022 through June 31, 2023 per attached.~~
- c. Approve the request to solicit bids for the refinishing of the auditorium floors at the Lake View and Mountain View Campuses.
- d. Approve the Section VII Merger Application for the potential merge with Willsboro Central School for varsity and/or modified baseball for the 2022-2023 school year.

Motion: Dina Garvey Second: Micah Stewart Yes: 6 No: 0 Abstain: 0 Accept

13. Personnel - Consent Agenda

- a. Approve the resignation of the following employees:
 - i. Ryan Hart from the extracurricular position of boys' modified basketball co-coach effective January 30, 2023, and
 - ii. Jessie Morgan from the position of School Counselor effective March 10, 2023.
- b. Approve the appointment of Kayla Dempsey to serve as an OASIS teacher for the 2022-2023 school year paid at her hourly rate through the Extended School Day Grant.
- c. Approve the following substitute, long-term substitute and provisional appointments:
 - i. Dylan Montville substitute cleaner, food service helper, (non-certified) teacher assistant and teacher aide effective January 23, 2023 at the current substitute rates pending results of fingerprint clearance,
 - ii. Jeannette Staats (non-certified) teacher, teacher assistant, teacher aide, food service helper and clerical effective February 10, 2023 at the current substitute rates pending results of fingerprint clearance,
 - iii. Muriel Kerr to the position of long-term (uncertified) substitute (.6) Music Teacher at a daily rate of \$125.00 effective January 27, 2023 through approximately April 21, 2023 (fingerprint clearance on file),
 - iv. John Looby to the position of long-term (uncertified) substitute Science Teacher at a daily rate of \$125.00 effective February 13, 2023 through approximately March 31, 2023 (fingerprint clearance on file), and
 - i. Allison Whalen provisionally to the full-time 12 month position of Secretary to the Principal (civil service title clerk) at an hourly rate of \$17.75 with five (5) vacation days and twelve (12) sick days and the stipend position of Deputy Treasurer at an annual stipend of \$7,500 (prorated) for the 2022-2023 school year effective February 13, 2023 (fingerprint clearance on file).

Motion: Phil Mero Second: Evan George Yes: 6 No: 0 Abstain: 0 Accept

14. Policy

- a. Approve the revision of policy #8450 Home, Hospital, or Institutional Instruction (Homebound Instruction) as recommended by Erie I BOCES Policy Services.

15. Discussion - Volunteer Firefighters & Ambulance Workers Property Tax Exemption

- a. Topic will be reviewed upon receipt of additional information.

16. Superintendent's Update

- a. Building Project Update
 - i. Discussion - Capital Project Vote Date (November 2023)
 1. Potential vote date November 14, 15 or 16, 2023.
- b. Superintendent's Update - See attached budget meeting presentation.

17. Public Comment

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Floor was opened for public comment, none voiced.

18. Next Meeting

- a. Regular Meeting Thursday, March 9, 2023 6:00 PM Mountain View Campus
- b. Budget Meeting Thursday, March 23, 2023 6:00 PM Mountain View Campus

19. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons, and
- b. (#4) discussions involving proposed, pending or current litigation.

In: 7:38 PM Motion: Phil Mero Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0
Accept

Out: 8:25 PM Motion: Dina Garvey Second: Phil Mero Yes: 6 No: 0 Abstain: 0
Accept

No action taken.

20. Adjournment

Time: 8:25 PM Motion: Dina Garvey Second: Phil Mero Yes: 6 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date Approved by the BOE: March 9, 2023