



## 8. Financials

- a. Approve the following financial reports:
  - i. Warrant 11A dated 5/5/23
  - ii. Warrant 11B dated 5/11/23
  - iii. Warrant 11C dated 5/19/23
  - iv. Warrant 11D dated 5/31/23
  - v. Warrant 11E dated 5/31/23
  - vi. Multi-Fund Bank Reconciliation 5/31/23
  - vii. Treasurer's Report for Multi-Fund Month of May 2023
  - viii. Capital Project Bank Account Reconciliation 5/31/23
  - ix. Debt Service Bank Account Reconciliation 5/31/23
  - x. Payroll Bank Account Reconciliation 5/31/23
  - xi. Cafeteria Profit & Loss Statement July 2022 - May 2023
  - xii. Revenue Status Report School Lunch Fund 5/31/23
  - xiii. Revenue Status Report Special Aid Fund 5/31/23
  - xiv. Revenue Status Report General Fund 5/31/23
  - xv. Budget Status Report School Lunch Fund 5/31/23
  - xvi. Budget Status Report Special Aid Fund 5/31/23
  - xvii. Budget Status Report General Fund 5/31/23
  - xviii. Budgetary Transfer Report 5/1/23 - 5/31/23
  - xix. 2022-23 Cash Flow Report July 2022 - May 2023
  - xx. Fund Balance Projection May 2023
  - xxi. Claims Audit Report May 2023
  - xxii. BVCS D Grants 2022-23 as of 5/31/23

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## 9. CSE Recommendations

- a. Accept and approve the following CSE recommendation for student #12439, 12475, 12508, 12454, 12553, 12596, 12604, 12622, 1398, 12612, 12619, 12591, 12618, 12595, 12599, 12550, 12584, 12439, 12475, 2905, 1108, 12508, 12483, 12428, 1249, 2943, 12548, 12596, 1247, 1132, 1248, 1295, 12622, 12608, 1364, 2869, 12460, 2938, 2870, 2824, 1398, 1214, 1105, 2850, 12448, 12449, 1189, 12464 and 1168.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## 10. Action Items - Consent Agenda

- a. Approve the EWASTE+ contract as submitted to provide physical and media destruction for obsolete computers approved for disposal by the Board.
- b. Approve the service contract between Morse Academy of Irish Dance and BVCS D to provide five (5) business days (July 31 - August 4, 2023) worth of Irish Dance classes to no more than 15 BVCS D students at a cost of \$5,250 to be paid through the Extended School Day Grant.
- c. Approve the Honeywell Law Firm, PLLC as the school attorney for the remainder of the 2022-2023 school year effective June 5, 2023.

- d. Approve the request to transfer from Harris Beach, PLLC Attorneys at Law to the Honeywell Law Firm, PLLC the BVCSO general operations and labor matters handled by Douglas Gerhardt as Mr. Gerhardt has transferred from the law office of Harris Beach PLLC to Honeywell Law Firm effective June 5, 2023.
- e. Accept and approve the bid for bus #82 2015 Chevrolet 30 passenger bus as received from Matt Szurek, Don Brown Bus Sales, Inc. in the amount of \$9,000.
- f. Approve the disposal of multiple obsolete desktop computers located at the MVC and LVC as listed (see attached) to be recycled through EWASTE+.
- g. Approve the Kohler HZ60 3 Phase 180 KW generator serial #383260 located at the MVC be placed out for bid.
- h. Accept and approve the draft Boquet Valley Central School District Reserves Plan as presented.
- i. Approve Resolutions Regarding Increase in Budget for Teacher Accrued Sick Days

Upon presentation and recommendation of the Superintendent, the Board of Education shall approve the following resolutions:

- j. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2022-23 School Budget to fund contingent expense of payment for sick leave for Anne Cotrona up to \$40,886.03 and, WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate; NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A2110-120-03-0000 Elementary Teacher \$40,886.03

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A5997.000 Appropriated Reserve - EBALR \$40,886.03

- ii. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2022-23 School Budget to fund contingent expense of payment for sick leave for Darcy Hudson up to \$11,222.64 and, WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate; NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A2250-150-03-0000 Special Education Teacher \$11,222.64

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A5997.000 Appropriated Reserve - EBALR \$11,222.64

iii. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2022-23 School Budget to fund contingent expense of payment for sick leave for Laura Napper up to \$43,114.61 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A2110-130-02-0000 Foreign Language Teacher \$43,114.61

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A5997.000 Appropriated Reserve - EBALR \$43,114.61

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## 11. Personnel - Consent Agenda

- a. Amend Heather Olson's appointment from bus driver to occasional driver effective April 21, 2023.
- b. Accept and approve the letters of resignation as submitted by:
  - i. Jessica Pulsifer from her position as Food Service Helper effective May 15, 2023,
  - ii. Olivia Hart from her position as Teacher Aide effective May 19, 2023,
  - iii. Abigail Mero from her position as Teacher Assistant effective June 23, 2023,
  - iv. Summer Sprouse from the position of Substitute Cleaner effective June 6, 2023,
  - v. Danielle Schwoebel from her position as English Teacher effective June 30, 2023,
  - vi. F. Jeff Nemece from his position as Social Studies Teacher effective June 30, 2023, and
  - vii. Scott Farrell from his position as Director of Facilities effective June 30, 2023.
- c. Approve the following substitute appointments at the current substitute rates:
  - i. David Murcray cleaner effective June 9, 2023,
  - ii. Alexis Baumann (non-certified) teacher, teacher assistant and teacher aide effective June 9, 2023 (pending receipt of fingerprint clearance),
  - iii. Darcy Hudson (certified) teacher, teacher assistant, teacher aide and clerical effective July 1, 2023, and
  - iv. Laura Napper (certified) teacher, teacher assistant and teacher aide effective July 1, 2023.
- d. Approve the employment agreement for Michael Mitchell, Maintenance Mechanic effective July 1, 2023 through June 30, 2025 as presented.
- e. Approve the appointment of Deborah Olsen to the permanent full-time (10 month) civil service position of School Nurse effective June 6, 2023.

- f. Approve the appointment of Amy Welch to serve as an OASIS teacher for the 2022-2023 school year paid at her hourly rate through the Extended School Day Grant.
- g. Approve the appointment of the following to the position of Senior Trip Chaperones for the 2022-23 school year at a stipend of \$200 each per the current BVFT contract:
  - i. Julie Bisselle
  - ii. Kristin Fiegl
  - iii. Mark Evens
  - iv. David Reynolds
- h. Approve the appointment of the following individuals as summer school teachers effective July 5 through August 11, 2023 paid at their hourly rates through the Extended School Day Grant: (Note appointments are pending enrollment in summer courses.)
  - i. Kayla Dempsey
  - ii. Rhonda Sloper
  - iii. Heather Olson
- i. Approve the appointment of Robert Rice to the position of Interim Director of Facilities effective May 31, 2023 at a daily rate of \$250 pending receipt of fingerprint clearance.
- j. Resolved upon the recommendation of the Superintendent, Cassidy Lee Kyler, who is initially certified in the School Building Leader area, is hereby appointed on probation to the position of K-12 School Building Leader for a probationary period commencing on or about July 3, 2023 and anticipated to end on or about July 3, 2027 at a salary of \$90,000 (prorated) for the 2023-24 school year with an additional allowance of 60 sick days pending receipt of fingerprint clearance.
- k. Resolved upon the recommendation of the Superintendent, Travis Mauro, who is pending initial certification in the (Grades 1-6) Special Education tenure area, is hereby appointed to the position of Special Education Teacher for a probationary period commencing on September 5, 2023 and anticipated to end on September 5, 2027 pending receipt of fingerprint clearance. Salary for the 2023-24 school year will be based upon Step 1 B+36 \$48,744 pending approval of official graduate transcripts.
- l. Resolved upon the recommendation of the Superintendent, Jessica Pelkey, who is pending initial certification in the School Psychology area, is hereby appointed on probation to the position of School Psychologist for a probationary period commencing on or about September 5, 2023 and anticipated to end on or about September 5, 2027 pending receipt of fingerprint clearance. Salary for the 2023-24 school year will be based upon Step 3 B+60 \$57,658 pending approval of official graduate transcripts.

Motion:                      Second:                      Yes: No: Abstain:    Accept Reject Table

**12. Policy - None at this time**

**13. End-of-Year Reports**

- a. Elaine Dixon-Cross, Principal Mountain View Campus
- b. Dan Parker, Principal Lake View Campus
- c. Abby Seymour, Director of Student Support Services

**14. Superintendent’s Update**

- a. Building Project Update
- b. Superintendent’s Update

**15. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please limit your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

**16. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reason:

- d. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons, and
- e. (#4) discussions involving proposed, pending or current litigation.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

**17. Next Meeting**

- a. Reorganization & Regular Meeting Thursday, July 13 2023 6:00 PM Lake View Campus

**18. Adjournment**

Time:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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