

**Boquet Valley CSD
Public Budget Hearing & Regular Meeting
Tuesday, May 9, 2023 @ 6:00 PM
Mountain View Campus - Elizabethtown, NY**

OFFICIAL MINUTES

1. Call to Order At: 6:00 PM By: President Reynolds

2. Pledge of Allegiance

3. Roll Call

[X]Dina Garvey-arrived 6:06 PM [X]Evan George [X]Sarah Kullman-arrived 6:02 PM
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell [X]Micah Stewart

4. Attendees

Present: Joshua Meyer, Superintendent

Jana Atwell, District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Amy Welch

Ashley Hooper

Mindy Fleming

Theresa White

Hedy Merrihew

Mary Lou Morgan

Julie Bisselle

5. Presentations

a. Book Program - Amy Welch and Terry White

i. Mrs. Welch and Mrs. White explained that this program is funded by teacher union dues at no cost to the taxpayers to start and help continue a love of reading for students and their families. Several teachers traveled to Latham to bring back carloads of free books to distribute at events throughout the school year. Community members and families will be encouraged to take the free books in hopes of promoting the importance of literacy and reading.

b. Modern Classroom - Mindy Fleming and Ashley Hooper

i. Mrs. Fleming and Mrs. Hooper provided a very informative overview of Modern Classroom. See attached presentation.

6. Public Budget Hearing on the Proposed 2023-2024 Spending Plan

a. Presentation on the proposed \$15,635,634 spending plan for the 2023-2024 school year. See attached.

b. Question and feedback session.

i. Several questions were posed by Hedy Merrihew regarding the number of students at BVCS D, the length of a bus “life” and the number of buses in our fleet currently. Regarding the proposed exit survey, she also asked what the Superintendent would consider a “modest increase in taxes”

when asking the taxpayer if they would be willing to support a modest increase in taxes to help finance the new campus project.

Responses:

1. There are currently 403 students enrolled in our District.
2. A bus is anticipated to last approximately 8 years based upon statistics reported to the State Education Department however there are other factors that often are taken into consideration based upon usage, mileage, etc.
3. There are currently 15 buses (including vans) in our fleet; six of these buses have been approved to be put out for bid.
4. At this time, the District has not been provided with a contributing dollar amount from the State Education Department which makes it difficult in calculating costs. However, it can be anticipated that the “modest increase” would be similar to a budget increase.

c. Motion to close public hearing and open regular meeting at 7:00 PM.

Motion: Phil Mero Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0 Accept

7. Approval of Minutes

- a. Approve the minutes of the April 9, 2023 Regular Meeting as presented.

Motion: Sue Russell Second: Micah Stewart Yes: 7 No: 0 Abstain: 0 Accept

8. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please limit your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 10B dated 4/21/23
 - ii. Warrant 10C dated 4/28/23
 - iii. Multi-Fund Bank Account Reconciliation as of 4/30/23
 - iv. Treasurer’s Report for Multi-Fund Month of 4/30/23
 - v. Capital Project Bank Account Reconciliation 4/30/23
 - vi. Debt Service Bank Account Reconciliation 4/30/23
 - vii. Payroll Bank Account Reconciliation 4/30/23
 - viii. Cafeteria Profit & Loss Statement July 2022 - April 2023
 - ix. Revenue Status Report School Lunch Fund 4/30/23
 - x. Revenue Status Report Special Aid Fund 4/30/23

- xi. Revenue Status Report General Fund 4/30/23
- xii. Budget Status Report School Lunch Fund 4/30/23
- xiii. Budget Status Report Special Aid Fund 4/30/23
- xiv. Budget Status Report General Fund 4/30/23
- xv. Budgetary Transfer Report 4/1/23 - 4/30/23
- xvi. 2022-23 Cash Flow Report July 2022 - April 2023
- xvii. Claims Audit Report April 2023
- xviii. Fund Balance Projection April 2023

Motion: Phil Mero Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

10. CSE Recommendations

- a. Accept and approve the following CSE recommendation for student #12507, 12390, 599, 1320, 2880, 1309, 2834, 1319, 12413, 2103, 1152, 1374, 1035, 12507, 12537, 12391, 1226 and 1190.

Motion: Phil Mero Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

11. Action Items - Consent Agenda

- a. Approve the Agreement for Use of Camp Dudley for the purpose of providing staff professional development on May 17, 2023 at a cost of \$21.25 per individual to be paid through the Extended School Day Grant.
- b. RESOLUTION: 2022-23 Budget Amendment
RESOLVED that Board accept the donation of \$1,000.00 from New York Schools Insurance Reciprocal “NYSIR” for the purpose of Teacher Appreciation and IT IS FURTHER RESOLVED, that the expenditure of a sum not to exceed \$1,000.00 is authorized for the various expenditures for Teacher Appreciation, AND IT IS FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes an increase of the General Fund 2022-23 appropriation in the amount of \$1,000.00 in the Teaching-Regular School Code (A2110-400-01-0000) and an increase of the General Fund 2022-23 Estimated Revenue Code (A2705.000) in the amount of \$1,000.00.
- c. Contingent upon voter approval of the proposed 2023-2024 spending plan, approve the tuition rate of \$1,392.85 per student for the 2023-2024 school year. This rate will apply to currently enrolled students applying for re-enrollment for the 2023-2024 school year.

Motion: Phil Mero Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0 Accept

- d. RESOLUTION: Essex County School Boards Association Dissolution and Distribution of Funds
WHEREAS the Boquet Valley Central School District Board of Education had participated in the Essex County School Boards Association when that association was active, the Boquet Valley Central School District Board of Education shall cast a vote in determining how the funds being held by the now inactive

association are to be distributed and the subsequent dissolution of the organization known as the Essex County School Boards Association.

The Boquet Valley Central School District Board of Education, meeting on May 9, 2023, casts one vote for each proposal as follows:

PROPOSAL #1 DISSOLUTION

Shall the official entity known as the Essex County School Boards Association be disbanded beginning with the 2023-24 school year?

7 - Yes 0 - No 0 - Abstain

PROPOSAL #2 DISTRIBUTION OF FUNDS

Should the funds be held by the Essex County School Board Association be withdrawn and distributed by the current treasurer, (Laurie Cossey, Business Administrator, Ticonderoga CSD) on behalf of the participating districts for the purpose of paying their annual membership to Rural Schools Association for the 2023-24 school year? With the remaining funds shall be expended to support the Essex County Senior Academic Awards ceremony to be held June 2023.

7 - Yes 0 - No 0 - Abstain

Motion: Dina Garvey Second: Evan George Yes: 7 No: 0 Abstain: 0 Accept

12. Personnel - Consent Agenda

- a. Accept and approve the letters of resignation as submitted by:
 - i. Muriel Kerr from the position of long-term substitute Music Teacher effective April 24, 2023 and
 - ii. Michael Hueglin from his position as Building Substitute effective May 24, 2023.
- b. Accept and approve the letter of retirement as submitted by John Fairchild from his position as Math Teacher effective July 1, 2023.
- c. Approve the following substitute appointments at the current substitute rates:
 - i. Scott Holland bus driver effective April 8, 2023,
 - ii. Heather Olsen bus driver effective April 21, 2023,
 - iii. Weston Sweet (non-certified) teacher, teacher assistant and teacher aide effective May 1, 2023 (fingerprint clearance on file), and
 - iv. John Fairchild (certified) teacher, teacher assistant, teacher aide and administrator effective July 1, 2023.
- d. Approve the appointment of the following employees to serve as OASIS teachers for the 2022-2023 school year paid at their hourly rates through the Extended School Day Grant:
 - i. Ashley Hooper
 - ii. Theresa McAuley
 - iii. Jason Fiegl
- e. Approve the appointment of Kristin Fiegl as a tutor for the 2022-23 school year at a rate of \$52.00 per hour.
- f. Approve the employment agreements effective July 1, 2023 through June 30, 2025 as presented for:
 - i. Confidential Secretary/District Clerk Jana Atwell, and
 - ii. OASIS Grant Project Coordinator & Site Coordinator Marcaill Miller
- g. Approve the non-tenure track appointment of Shannon Baumann to the full-time 10 month position of School Counselor, per the terms of the feinerman agreement,

at an annual salary of \$70,189 (Step 19 B+60) for the 2023-2024 school year effective on or about July 1, 2023 pending receipt of fingerprint clearance.

- h. Approve the appointment of the following individuals as summer school nurse, teachers, teacher assistants or teacher aides effective July 5 through August 11, 2023 paid at their hourly rates through the Extended School Day Grant: (Note appointments are pending enrollment in summer courses)

i.	Sally Wachowski	x.	Jennifer Barber
ii.	Eric Schultz	xi.	Paul Buehler
iii.	Jenifer O’Neill	xii.	Kristen Larkin
iv.	Lily Whalen	xiii.	Jennifer Peck
v.	Samantha Meachem	xiv.	Malinda Fleming
vi.	Julie Bisselle	xv.	Veronica Uss
vii.	Brad Egglefield	xvi.	Adele Jesmer
viii.	Jeff Nemec	xvii.	Theresa McAuley
ix.	Erica Loher	xviii.	Deborah Olsen

Motion: Phil Mero Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

13. Policy - None at this time

14. Superintendent’s Update

- a. Building Project Update - see attached
- b. Superintendent’s Update - see attached
 - i. On May 5th, there was a fire at approximately 7:45 AM at the Lake View Campus in the gymnasium wing which was handled very effectively and professionally thanks to our local fire department, faculty and staff..
 - ii. Included in your packet please find an update of the Reserves Plan for your review.

15. Public Comment

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Julie Bisselle questioned if any necessary repairs from the recent fire had been completed.

16. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons, and
- b. (#4) discussions involving proposed, pending or current litigation.

In: 7:12 PM Motion: Phil Mero Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept
Out: 7:45 PM Motion: Micah Stewart Second: Phil Mero Yes: 7 No: 0 Abstain: 0 Accept

No action taken.

17. Next Meeting

- a. Annual Budget Vote & Election Tuesday, May 16, 2023 12:00 PM - 8:00 PM
Lake View Campus
- b. Regular Meeting Thursday, June 8, 2023 6:00 PM Mountain View Campus

18. Adjournment

Time: 7:45 PM Motion: Phil Mero Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 8, 2023

Jana Atwell, District Clerk