

7. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 1A dated 7/13/23
 - ii. Warrant 1B dated 7/27/23
 - iii. Warrant 2A dated 8/4/23
 - iv. Extraclassroom Bank Account Reconciliation as of 4/30/23
 - v. Extraclassroom Bank Account Reconciliation as of 5/31/23
 - vi. Extraclassroom Bank Account Reconciliation as of 6/30/23
 - vii. Extraclassroom Bank Account Reconciliation as of 7/31/23
 - viii. Financial Statement of Extraclassroom Activity Fund 4/1/23-4/30/23
 - ix. Financial Statement of Extraclassroom Activity Fund 5/1/23-5/31/23
 - x. Financial Statement of Extraclassroom Activity Fund 6/1/23-6/30/23
 - xi. Financial Statement of Extraclassroom Activity Fund 7/1/23-7/31/23
 - xii. Debt Service Account Reconciliation as of 7/31/23
 - xiii. Payroll Bank Account Reconciliation as of 7/31/23

Motion: Sue Russell Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0 Accept

- b. Approve the 2023-2024 Initial AS-7 Contract for Cooperative Educational Services by and between CEWW BOCES and BVCS D to provide the approved services as listed.

Motion: Micah Stewart Second: Sue Russell Yes: 5 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #12625 and 12621.

Motion: Heather Reynolds Second: Sue Russell Yes: 5 No: 0 Abstain: 0 Accept

10. Action Items - Consent Agenda

- a. Approve the disposal/recycling through E-Waste of the following obsolete assets located at the LVC:
 - i. Smart Board Model SB660-M2 Serial #A25764 asset tag #A00769538
 - ii. Smart Board Model SB640-R2 Serial #653747 asset tag #A00142334

- b. Approve the relocation of a charging cart and 18 Samsung tablets from MVC room 107 to LVC room 203 - see attached.
- c. Amend the Adult Meal Prices for the 2023-24 school year to reflect changes made in August 2022:

ADULT MEAL	PRICE
Complete breakfast	\$2.50 \$2.75
Complete lunch	\$4.00 \$5.00

- d. Accept the biodiesel fuel oil bid for the 2023-24 school year as follows from MX Petroleum per the St. Lawrence-Lewis BOCES Cooperative Purchasing Bid Award:
 - i. MVC - main building \$3.0301 per gallon (tanker wagon) and bus garage \$3.0301per gallon (tanker wagon)
 - ii. LVC - main building \$3.0301 per gallon (tanker wagon) and bus garage \$3.0301 per gallon (tanker wagon)
- e. Approve the following agreements for the 2023-24 school year as presented:
 - i. The Use of Facilities Agreement For School-Based Satellite Clinic for Outpatient Mental Health Services with Essex County Mental Health Department at no cost.
 - ii. Surveillance 247 Service Plan (check, repair and update mobile (bus) digital recorders, hard drives and cameras) at a total cost of \$1,600 (10 units @ \$160 per unit).
 - iii. Four Winds Hospital Saratoga (student inpatient psychiatric services) tutorial services at a rate of \$42 per hour.
 - iv. Shared Auto Mechanic Services Agreement with Moriah Central School District on a month to month basis at a monthly rate of \$3,104.
- a. Accept and approve the bid for a 2023 Chevrolet Traverse LS AWD received from Denooyer Chevrolet, Inc. in the amount of \$40,670 to purchase a passenger van as approved by the voters at the Annual Budget Vote & Election held in May 2023.
- f. Accept and approve the bid for the Kohler HZ60 3 phase 180 KW generator received from Ben Senter in the amount of \$1,075.
- g. Accept a \$500 grant received from the Adirondack Foundation to be used to support monthly parent training nights.
- h. Approve the amended 2023-24 school calendar changing the end of third quarter date from April 19, 2024 to April 12, 2024 for the MVC.

Motion: Sue Russell Second: Micah Stewart Yes: 5 No: 0 Abstain: 0 Accept

11. 2023-2024 Tax Levy

- a. Resolution confirming the tax rolls and authorizing the tax levy:
 BE IT RESOLVED THAT, the Boquet Valley Board of Education has been authorized by the voters at the Annual Meeting to raise for the current budget for the 2023-2024 school year a sum not to exceed \$8,085,797.

THEREFORE BE IT RESOLVED, that the Board fix equalized tax rates by the towns and confirm the extension of taxes as they appear on the attached roll (form for equalizing taxes):

AND BE IT HEREBY DIRECTED THAT THE DELINQUENT TAX PENALTIES SHALL BE FILED AS FOLLOWS:

September 1, 2023 - September 30, 2023	No Penalty
October 1, 2023 - October 31, 2023	2% Penalty

RESOLUTION authorizing the issuance of the tax warrant:

WHEREAS, Chapter 73 of the laws of 1977, amended section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS, the entire unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed the maximum percent allowed by of the current school year budget; and

WHEREAS, this latter amount may be held as surplus funds during the current school year;

NOW THEREFORE BE IT RESOLVED, that the Board of Education retain as surplus funds approximately \$838,434 from the total approximate fund balance of \$8,138,303 thereby applying \$0 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS, to the Collector of Boquet Valley Central School District, town(s) of Chesterfield, Elizabethtown, Essex, Lewis and Westport, County of Essex, New York State, your are commanded:

1. To give notice and start collection on September 1, 2023 (in accordance with provisions of section 1322 of the Real Property Tax Law).
2. To give notice that the tax collection will end on October 31, 2023.
3. To collect taxes in the amount of \$8,085,797 in the manner collectors are authorized to collect town and county taxes in accordance with the provisions of section 1318 of the Real Property Tax Law and as approved by the voters at the annual meeting to collect taxes in the amount of \$40,000 for the public libraries and to turn over to the Westport Library Association \$15,000, to the Wadhams Free Library \$7,000 and to the Elizabethtown Library Association \$18,000.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omission in accordance with the provision of section 553 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pressed-numbered tax bill forms provided by the school district in accordance with the provisions of section 922 of the Real Property Tax Law. To forward by mail, without interest penalties to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with the provisions of section 540 and 5445 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons that sum listed on the attached tax rolls without interest penalties where such

sums are paid before the end of the first month of tax collection. To add 2% interest penalties to all taxes collected during the second month of the tax collection period to account for such as income due to the school district.

7. To issue press-number receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact copies of all such receipts issued as required by section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting on forms showing by town the total assessed valuation, tax rate, and total tax levy, the total amounts remaining uncollected as required by section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the dates stated above unless a renewal or extension has been endorsed on the face of this warrant in writing with section 1318, subdivision 2 of the Real Property Tax Law.

Motion: Sue Russell Second: Heather Reynolds Yes: 5 No: 0 Abstain: 0 Accept

12. Personnel - Consent Agenda

- a. Approve the appointment of Abby Seymour as the Data Manager of the ARP Grant for the 2022-2023 school year to be paid \$10,000 through the ARP Grant.
- b. Accept and approve the resignation as submitted by Thomas Donnelly from the position of English teacher effective July 12, 2023.
- c. Amend the rate of pay for temporary summer bus aides from \$14.20 per hour to \$15.01 per hour effective July 5, 2023 through August 31, 2023.
- d. Approve the appointment of Lillian Crowningshield to the position of temporary summer bus aide at an hourly rate of \$15.01 effective July 5, 2023 through August 31, 2023.
- e. Approve the appointment of Jessica Pulsifer as a substitute bus aide at the current substitute rates effective July 12, 2023.
- f. Approve the appointment of Karen Reynolds as a summer school teacher effective August 10, 2023 through August 11, 2023 at her hourly rate paid through the Extended School Day Grant.
- g. Approve the appointment of Rhonda Baker to the position of per diem CSE Chairperson at a daily rate of \$250 for the 2023-24 school year *to be paid through the ARP Grant up to a maximum of \$18,000.*
- h. Upon the recommendation of the Superintendent, Elizabeth Otto, who has initial certification in the Students with Disabilities (all grades) tenure area, is hereby appointed to the position of Special Education Teacher for a probationary period commencing on September 5, 2023 and anticipated to end on September 5, 2027. Salary for the 2023-24 school year will be based upon Step 2 B+48 \$50,682.
- i. Upon the recommendation of the Superintendent, Jenifer O'Neill, who has initial certification in the Educational Technology Specialist tenure area, is hereby appointed to the position of Technology Teacher for a probationary period

commencing on September 5, 2023 and anticipated to end on September 5, 2027. Salary for the 2023-24 school year will be based upon ~~Step 1 B+48 \$50,125~~ Step 2 B+60 \$52,079.

- j. Upon the recommendation of the Superintendent, Brian Basile, who has initial certification in the Social Studies 7-12 tenure area, is hereby appointed to the position of Social Studies Teacher for a probationary period commencing on September 5, 2023 and anticipated to end on September 5, 2027 pending receipt of fingerprint clearance. Salary for the 2023-24 school year will be based upon Step 1 B+54 \$50,815 pending approval of official graduate transcripts.
- k. Approve the probationary appointment of Larry Cooney to the full-time 12 month civil service position of Head Bus Driver effective August 14, 2023 at an hourly rate of ~~\$23.04~~ \$23.10 with a 120 day probationary period effective August 14, 2023 through approximately February 9, 2024.
- l. Approve the following extracurricular appointments and stipends per the current BVFT agreement for the 2023-24 school year:
 - i. Spelling Bee Advisor - Kristin Fiegl
 - ii. MS Positive School Environment Team Co-Advisor - Jennifer Peck
 - iii. MS Positive School Environment Team Co-Advisor - Erica Loher
 - iv. MS Gold Card Advisor - Jennifer Peck
 - v. HS Gold Card Advisor - Malinda Fleming
 - vi. Track Coach (fall & spring) - Kyle Smith
 - vii. Athletic Coordinator - Paul Buehler
 - viii. Volunteer Assistant Boys Varsity Basketball - Manny Frechette (no stipend)
- m. Approve the appointment of the following employees for Regents proctoring August 2023 paid at their hourly rates through the Extended School Day Grant:
 - i. Erica Loher
 - ii. Andrya Heller
 - iii. Malinda Fleming
- n. Approve the appointment of Kaitlin Fielder and Ashley Hooper as summer school teachers effective August 7, 2023 through August 18, 2023 at their hourly rates to be paid through the Extended School Day Grant.
- o. Approve the appointment of Grace Stay as substitute administrator at a daily rate of \$350 effective August 11, 2023.

Motion: Heather Reynolds Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0 Accept

- p. Approve the appointment of Claire Reynolds as a summer school aide effective July 5, 2023 through August 11, 2023 at an hourly rate of \$15.00 paid through the Extended School Day Grant.

Motion: Sue Russell Second: Micah Stewart Yes: 4 No: 0 Abstain: 1-Reynolds Accept

13. Policy - None at this time

14. 2023-2024 Non-Resident Tuition Rate - Discussion

- a. Superintendent Meyer presented tuition information from Essex County and Clinton County schools that accept non-resident students. After further

discussion, the Board requested additional information on the legal perspectives from our attorneys.

15. Special Education Presentation - Abby Seymour, Director of Student Support Services - see attached

16. Superintendent's Update

- a. Building Project Update - none
- b. Superintendent's Report - see attached

17. Public Comment

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First Grade Teacher, Amy Welch stated that another First Book Event will be held at both Lake View and Mountain View campuses during the Open House in September.

18. Next Meeting

- a. Regular Meeting September 14, 2023 6:00 PM Lake View Campus

19. Adjournment

Time: 7:05 PM Motion: Heather Reynolds Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: September 14, 2023

Jana Atwell, District Clerk