

**Boquet Valley CSD  
Reorganization & Regular Meeting  
Tuesday, July 11, 2023 @ 5:00 PM  
Lake View Campus - Westport, NY**

**REORGANIZATION & REGULAR MEETING  
OFFICIAL MINUTES**

1. **Call to Order** At: 5:03 PM By: President Reynolds
  
2. **Pledge of Allegiance**
  
3. **Appointments - District Clerk & Deputy District Clerk**
  - a. Resolved that the Superintendent recommends to the Board of Education the reappointment of Jana Atwell as District Clerk of the Board of Education for the 2023-24 school year.
  - b. Resolved that the Superintendent recommends to the Board of Education the reappointment of Bridget Belzile as Deputy District Clerk of the Board of Education for the 2023-24 school year.

Motion: Phil Mero Second: Dina Garvey Yes: 5 No: 0 Abstain: 0 Accept

4. **Oath of Office**
  - a. The current Board President administered the oath of office to the District Clerk.
  - b. The District Clerk administered the oath of office to member elect Dina Garvey.
  - c. The District Clerk administered the oath of office to member elect Sarah Kullman.
  - d. The District Clerk administered the oath of office to Superintendent Joshua Meyer.
  - e. The District Clerk will administer the oath of office to Deputy District Clerk Bridget Belzile.

5. **Roll Call**

[X]Dina Garvey [X]Evan George- exited 6:33 PM [X]Sarah Kullman [X]Philip Mero  
[X]Heather Reynolds [X]Suzanne Russell-entered 5:06PM [X]Micah Stewart-entered 5:11PM

6. **Attendees**

Present: Joshua Meyer, Superintendent	Visitors: Amy Welch
Jana Atwell, District Clerk	Janet McCray
Sharlene Petro-Durgan, District Treasurer	

7. **Election of Officers and Oaths of Offices**

- a. The District Clerk called for nominations for President of the Board of Education for the 2023-24 school year.
  - i. Motion to nominate Dina Garvey made by Heather Reynolds, second by Phil Mero.
  - ii. Any further nominations/discussion? No

- iii. Closed nominations.
- iv. Resolved that Dina Garvey be appointed to the position of Board of Education President for the 2023-24 school year.

Motion: Evan George      Second: Sue Russell      Yes: 6 No: 0 Abstain: 0      Accept

- b. The District Clerk administered the oath of office to the newly elected President.
- c. The President called for nominations for Vice President of the Board of Education for the 2023-24 school year.
  - i. Motion to nominate Sarah Kullman made by Heather Reynolds, second by Sue Russell.
  - ii. Any further nominations/discussion? No
  - iii. Closed nominations.
  - iv. Resolved that Sarah Kullman be appointed to the position of Board of Education Vice President for the 2023-24 school year.

Motion: Heather Reynolds      Second: Sue Russell      Yes: 6 No: 0 Abstain: 0      Accept

- d. The District Clerk administered the oath of office to the newly elected Vice President.
- e. The District Clerk administered the School Board Member Code of Ethics to Board Members.

**8. Appointment of School Officers and Board Representatives**

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following school officers of the Board of Education for the 2023-24 school year:
  - i. Chief School Officer - Joshua Meyer
  - ii. District Treasurer - Sharlene Petro-Durgan (as a component of the Shared Business Office Cross Contract with Franklin-Essex-Hamilton (FEH) BOCES)

Motion: Phil Mero      Second: Heather Reynolds      Yes: 7 No: 0 Abstain: 0      Accept

- b. Resolved that the Superintendent recommends to the Board of Education the appointment of the following Board of Education representatives for the 2023-24 school year:

<b>MEMBERSHIP</b>	<b>BOARD MEMBER(S)</b>
Joint Study	1. Phil Mero 2. Heather Reynolds
NYSSBA Voting Delegate	Sarah Kullman
Policy Committee	1. Micah Stewart 2. Evan George 3. Sue Russell

Boquet Valley Youth Commission	Phil Mero
Facilities Committee	1. Evan George 2. Dina Garvey 3. Sue Russell

Motion: Evan George      Second: Micah Stewart      Yes: 7 No: 0 Abstain: 0    Accept

**9. Additional Appointments**

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following individuals/organizations to the specified positions/designations for the 2023-24 school year:

<b>EMPLOYEE/ORGANIZATION</b>	<b>POSITION</b>
Harris Beach, PLLC	School Attorney: \$215/hour Librarian, Clerks & Paralegals: \$115/hour
Honeywell Law Firm, PLLC	School Attorney: \$210/hour
Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC	School Attorney: \$225/hour Law Clerks: \$125/hour Paralegals:\$95/hour
University of Vermont Health Network Elizabethtown Community Hospital	School Physician: \$9,135 for requested services Urine drug screen random testing for district employees: \$49/employee Registered Professional Nurse (Substitute School Nurse): \$325/day
R. G. Timbs, Inc.	Municipal Finance Consultant (rates per agreement)
Bond, Schoeneck & King	Bond Counsel as needed
Northern Insuring	Insurance Consultant
Philadelphia Indemnity Insurance Co.	Student Accident Insurance
Telling & Hillman PC	Independent Auditor: \$14,700 for fiscal year ending 6/30/23
School Tax Collector	Essex County Treasurer, \$7,436
Franklin-Essex-Hamilton (FEH) BOCES	Purchasing Agent, Deputy Purchasing Agent, Deputy Treasurer, Internal Claims Auditor
Clinton-Essex-Warren-Washington BOCES	Workers Compensation Coordinator
Board of Education	Audit Committee
Superintendent	Records Management Officer,

Superintendent (cont'd)	Legislative Liaison to NYSSBA, Records Access Officer, Designated Education Official (DEO), Chief Information Officer, HIPAA Compliance Privacy Official, Hearing Official for Participation in the Federal Child Nutrition Program, Member of the CEWW Health Insurance Consortium Board of Directors & Trustee, Qualified Lead Evaluator of Principals
District Clerk/Confidential Secretary to the Superintendent	Fingerprinting Coordinator, Public Records Access Officer, Staff Attendance Officer
Principal(s)/ Assistant Principal	DASA Coordinators, Title IX Coordinators, Designated Education Officials, Homeschooling Coordinators, District Data Privacy Officers (DEO), Qualified Lead Evaluators of Classroom Teachers, Neglected/Delinquent Transition Liaison, Foster Care Student Point of Contact, Title IX Coordinators, Title IX Investigators, Title IX Supportive Measures Coordinators, DEI Coordinators
Director of Student Support Services	ADA Coordinator, 504 Coordinator, Pre-K Coordinator, Medicaid Compliance Officer, Qualified Lead Evaluator of Classroom Teachers, Committee on Special Education (CSE) & Committee on Preschool Special Education (CPSE) Chairperson, Homeless Liaison, District Grants Coordinator, Migrant Student Data Point of Contact, Title IX Decision-Maker
Director of Facilities	Pesticide Control Officer, Asbestos Designee, Chemical Hygiene Officer, CO-VID Safety Officer, Title IX Decision-Maker
School Counselors	K-12 Suicide Prevention Coordinators
Confidential Secretary & NERIC	Chief Information Officer/Data Warehouse Coordinator
School Nurses	Student Attendance Officers
Secretary to Guidance Department	Reviewing and Verification Official for participation in the Federal Child

Secretary to Guidance cont'd	Nutrition Program
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Motion: Phil Mero      Second: Heather Reynolds      Yes: 7 No: 0 Abstain: 0    Accept

- b. Resolved that the Superintendent recommends to the Board of Education the reappointment of all current substitutes and the approval of the substitute rates as listed for the 2023-24 school year:

<b>Substitute Position</b>	<b>Hourly/Daily</b>	<b>Rate of Pay effective 12/31/22</b>
Teacher (certified)	Daily	\$115.00
Teacher Assistant (certified)	Daily (7.5 hours)	\$112.50
Teacher Aide (certified)	Daily	\$105.00
Teacher (non-certified)	Daily	\$110.00
Teacher Assistant (non-certified)	Daily (7.5 hours)	\$106.50
Teacher Aide (non-certified)	Daily	\$99.50
Monitor	Daily	\$92.30
Nurse	Daily	\$115.00
Food Service Helper	Hourly	\$14.20
Clerical	Hourly	\$14.20
Cleaner	Hourly	\$14.20
Bus Driver	Hourly	\$21.00
Bus Aide	Hourly	\$14.20
Long-Term Non-Certified Substitute Teacher (0-50 days)	Daily	\$125.00
Long-Term Certified Substitute Teacher (0-50 days)	Daily	\$175.00
Long-Term Non-Certified Substitute Teacher (50-100 days)	Daily	\$150.00
Long-Term Certified Substitute Teacher (50-100 days)	Daily	\$200.00

Motion: Evan George      Second: Sue Russell      Yes: 7 No: 0 Abstain: 0    Accept

## 10. Designations

- a. Resolved that the Superintendent recommends to the Board of Education the following designations for the 2023-24 school year:
  - i. Champlain National Bank, New York Liquid Assets Fund and New York Cooperative Liquid Assets Securities System (NYCLASS) as the official bank depositories.
  - ii. Press Republican and the Sun Community News as the official newspapers, and
  - iii. The official bulletin boards are located outside the District Office at the Mountain View Campus and outside the Principal's Office at the Lake View Campus.

Motion: Phil Mero      Second: Sue Russell      Yes: 7 No: 0 Abstain: 0      Accept

- b. Resolved that the Superintendent recommends to the Board of Education the regular monthly Board of Education meetings begin at 6:00 PM unless otherwise noted and to establish the following meeting dates for the 2023-24 school year:

<b>BOE MEETING DATE</b>	<b>TYPE</b>	<b>CAMPUS</b>
Thursday, August 10, 2023	Regular	MVC
Thursday, September 14, 2023	Regular	LVC
Thursday, October 12, 2023	Regular	MVC
Thursday, November 9, 2023	Regular	LVC
Thursday, December 14, 2023	Regular	MVC
Thursday, January 11, 2024	Regular	LVC
Thursday, January 25, 2024	Budget	LVC
Thursday, February 8, 2024	Regular	MVC
Thursday, March 14, 2024	Regular	LVC
Thursday, March 28, 2024	Budget	LVC
Thursday, April 11, 2024	Regular	MVC
Tuesday, April 23, 2024	Budget	MVC
Tuesday, May 14, 2024	Public Budget Hearing & Regular	LVC
Tuesday, May 21, 2024	Annual Budget Vote & Election	MVC
Thursday, June 13, 2024	Regular	LVC
Thursday, July 11, 2024	Reorganization & Regular	MVC

Motion: Micah Stewart Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

## 11. School Board Memberships

- a. Resolved that the Superintendent recommends to the Board of Education the District hold the following memberships for the 2023-24 school year:
  - i. New York State School Board Association (NYSSBA)
  - ii. Essex County School Boards Association
  - iii. Rural Schools Association

Motion: Phil Mero Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0 Accept

## 12. Authorizations

- a. Resolved that the Superintendent recommends to the Board of Education the following as specified for the 2023-24 school year:
  - i. Superintendent to be responsible for:
    1. Certifying payroll,
    2. Signing any and all checks on behalf of the District in the absence of the District Treasurer,
    3. Approving conferences, conventions and workshop attendance if there is a financial obligation in order to attend and it has been deemed appropriate and identified as consistent with District goals and priorities for continuous improvement by a Principal,
    4. Approving budget transfers,
    5. Signing all applications and forms required for federal programs and grants,
    6. Approving the community use of school facilities and school vehicles, and equipment loaning requests consistent with District policy,
    7. Advertising for employment vacancies,
    8. Use of the District credit card, and
    9. Appointing well-qualified teachers, administrators and staff until the Board of Education has the opportunity to meet and make a decision of a proposed employee, provided the Board makes a final decision on the provisional appointment within thirty (30) days.
  - ii. Principals to be responsible for:
    1. Certifying payroll in the absence of the Superintendent, and
    2. Approving conferences, conventions, and workshop attendance if appropriate and identified as consistent with District goals and priorities for continuous improvement.
  - iii. Secretary to Principal (Lake View and Mount View Campuses) to maintain a \$100 Petty Cash Fund.
  - iv. Central Treasurer and the Superintendent or Principal (in the absence of the Superintendent) to sign Extra-Classroom Activity Fund checks.

Motion: Phil Mero Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

### **13. Bonding of Personnel**

- a. Resolved that the Superintendent recommends to the Board of Education the blanket bonding for all employees of the District.

Motion: Evan George      Second: Sarah Kullman      Yes: 7 No: 0 Abstain: 0      Accept

### **14. Cooperative Purchasing**

- a. Resolved that the Superintendent recommends to the Board of Education participation in the following cooperative purchasing agreements for the 2023-24 school year:
  - i. St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guideline set forth in the “Cooperative Purchasing Agreement”, and
  - ii. New York/Island Cooperative Bid Program with the Clarkstown CSD serving as lead agency, and Educational Data Services serving as the Administrative Agent, in accordance with guidelines set forth in the associated “Cooperative Purchasing Agreement”.

Motion: Sue Russell      Second: Heather Reynolds      Yes: 7 No: 0 Abstain: 0      Accept

### **15. Impartial Hearing Officers**

- a. Resolved that the Superintendent recommends to the Board of Education that the Board President or Vice President be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education for the 2023-24 school year.

Motion: Sue Russell      Second: Evan George      Yes: 7 No: 0 Abstain: 0      Accept

### **16. Other**

- a. Resolved that the Superintendent recommends to the Board of Education the following for the 2023-24 school year:
  - i. The re-adoption of all current policies, procedures and plans in effect during the 2022-23 school year,
  - ii. To establish the mileage rate of reimbursement to follow the Internal Revenue Service (IRS) mileage rate for employees who use their own personal vehicles for official school district business with approval,
  - iii. The approval of existing extra-curricular accounts for student activities and clubs,
  - iv. The tuition rate to be set at \$1,392.85 per currently enrolled non-resident students applying for re-enrollment for the 2023-24 school year, and
  - v. Staants Capital Combustion LLC as the standard vendor of service for the heating system (boiler) at the Lake View Campus due to their familiarity and history with this system.
  - vi. The proposed cafeteria prices for adult meals:



<b>ADULT MEAL</b>	<b>ADULT PRICE</b>
Complete breakfast	\$2.50
Breakfast single entree	\$1.75
Complete Lunch	\$4.00
Lunch single entree	\$2.50
Single milk	\$.65

Motion: Phil Mero      Second: Micah Stewart      Yes: 7 No: 0 Abstain: 0      Accept

### **17. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons, and
- b. (#4) Discussions involving proposed, pending or current litigation.

In: 5:25 PM    Motion: Sue Russell    Second: Phil Mero    Yes: 7 No: 0 Abstain: 0    Accept

Out: 6:16 PM    Motion: Heather Reynolds    Second: Sarah Kullman    Yes: 7 No: 0 Abstain: 0    Accept

No action taken.

- c. Motion to return to regular session at 6:19 PM.

Motion: Sue Russell      Second: Evan George      Yes: 7 No: 0 Abstain: 0      Accept

### **18. Approval of Minutes**

- a. Approve the minutes of the June 8, 2023 Regular Meeting and June 16, 2023 Special Meeting as presented.

Motion: Heather Reynolds    Second: Micah Stewart    Yes: 7 No: 0 Abstain: 0    Accept

### **19. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Janet McCray requested to meet in executive session with the Board regarding a letter she had sent. President Garvey explained that Ms. McCray's letters would be reviewed and she could expect a response within 30 days.

## 20. Financials

- a. Approve the following financial reports:
  - i. Warrant 12A dated 6/7/23
  - ii. Warrant 12B dated 6/16/23
  - iii. Warrant 12C dated 6/26/23
  - iv. Warrant 12D dated 6/30/23
  - v. Warrant-Medicare Reimbursement April to June 2023
  - vi. Budgetary Transfer Report 6/1/23-6/30/23
  - vii. Debt Service Bank Account Reconciliation as of 6/30/23
  - viii. Payroll Bank Account Reconciliation as of 6/30/23
  - ix. Claims Audit Report June 2023

Motion: Phil Mero      Second: Evan George      Yes: 7 No: 0 Abstain: 0      Accept

## 21. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1152, 632, 2737, 2654, 540, 1291, 1374, 2911, 1224, 2927, 725, 2919, 2846, 12604, 1364, 12577, 12613, 12410.

Motion: Sue Russell      Second: Heather Reynolds      Yes: 7 No: 0 Abstain: 0      Accept

## 22. District Plans

- a. The Superintendent recommends the approval of the following District Plans as submitted:
  - i. Cyber Security Incident Response Plan
  - ii. District Wide School Safety Plan (revised July 2023)

Motion: Sue Russell      Second: Phil Mero      Yes: 7 No: 0 Abstain: 0      Accept

## 23. Action Items - Consent Agenda

- a. Resolved that the Superintendent recommends a District credit card limit of \$5,000.00 for the 2023-24 school year.
- b. Approve the disposal of the following obsolete assets:
  - i. Delta wood bandsaw Serial #992013 asset tag #000145 (MVC)
  - ii. Powermatic drill press Serial #8315V403 asset tag #000148 (MVC)
  - iii. John Deere mower Serial #00318X114762 asset tag #00019556 (LVC)
  - iv. T3 Echo floor cleaner Serial #N/A asset tag #00170767 (LVC)
  - v. Delta Rockwood wood lathe Serial #N/A asset tag #A0019329 (LVC)
  - vi. Player piano Serial #N/A asset tag #A00228272 (LVC)
  - vii. Piano Serial #N/A asset tag #A00019390 (LVC)
  - viii. Acer computer monitor Serial #N/A asset tag #A00300873
  - ix. Lincoln welder Serial #N/A asset tag #A00228331 (LVC)
  - x. Film cabinet Serial #N/A asset tag #A00170770 (LVC)
- c. Approve the disposal/recycling of multiple obsolete desktops, chromebooks and printers located at the LVC - see attached.
- d. Approve the 2023-2024 Public Reporting Calendar as presented.
- e. Approve the following resolution to participate in BOCES Summer School 2024:

WHEREAS, the Boquet Valley Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, the region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Boquet Valley Central School district cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Boquet Valley Central School District intends to participate in the 2024 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2024 summer school; and

BE IT FURTHER RESOLVED, that no later than August 1, 2023, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2024 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

- f. Approve the CV-TEC Adult Education Sponsorship Agreement for CV-TEC Adult Education programs (CO-SER 103 and CO-SER 401) as presented.
- g. Approve the Agreement For Use of Facilities and/or Vehicles between BVCS and Meadowmount School of Music commencing on and ending on July 8, 2023 as presented.
- h. Approve the Bus Rental Agreement between BVCS and Camp Dudley for the period July 2, 2023 through August 13, 2023 as presented.
- i. Approve the Community OASIS Project Partnership Agreement between BVCS and College for Every Student (CFES) Brilliant Pathways during the 2021-26 funding cycle at a total cost of \$24,500.
- j. Approve the Community OASIS Project Partnership Agreement between BVCS and Cornell Cooperative Extension of Essex County, Inc. (CCE Essex) during the 2021-26 funding cycle at a total cost not to exceed \$1,100.
- k. Accept and approve the bid for ULSD (ultra low sulfur diesel) for the 2023-24 school year from MX Petroleum at the quoted fixed price of \$3.047 per gallon per the St. Lawrence-Lewis BOCES cooperative purchasing bid award.
- l. Approve the following Section VII Combining of Teams Applications for the 2023-24 school year:
  - i. Boys Varsity Soccer with Willsboro CSD
  - ii. Cross Country Track with Moriah CSD
  - iii. Track & Field with Moriah CSD
- m. Accept and approve the bus bids as follows:
  - i. #45 2010 International 65 passenger bus as received from Stacy Pulsifer in the amount of \$300,

- ii. #74 2007 International 65 passenger bus as received from Stacy Pulsifer in the amount of \$200,
- iii. #78 2014 International 30 passenger bus as received from Tyler Atwell in the amount of \$405.50,
- iv. #80 2013 Chevrolet 22 passenger bus as received from Tyler Atwell in the amount of \$227.50, and
- v. #81 2013 Chevrolet 35 passenger bus as received from Tyler Atwell in the amount of \$202.50.

Motion: Sue Russell      Second: Phil Mero      Yes: 7 No: 0 Abstain: 0      Accept

#### **24. Personnel - Consent Agenda**

- a. Approve the following appointments and pay rates for the 2022-2023 school year to be paid through the Extended School Day Grant:
  - i. Lake View Educational Liaison \$5,000 - Daniel Parker
  - ii. Mountain View Educational Liaison \$5,000 - Elaine Dixon-Cross
  - iii. Programming and Community Partner Coordinator \$10,000 - Elaine Dixon-Cross
- b. Accept and approve the letters of resignation as submitted by:
  - i. Jessica Pelkey School Psychologist effective June 9, 2023,
  - ii. Jean Dickerson Teacher Aide effective August 31, 2023.
- c. Approve the Agreement between the Board of Education and Superintendent Joshua Meyer effective July 1, 2023 through June 30, 2028.
- d. Approve the appointment of Debbie Welch to the permanent full-time 10 month civil service position of Cleaner effective June 23, 2023.
- e. Approve the appointment of Gwen Goff to the full-time temporary clerical position at an hourly rate of \$15.42 for the 2023-24 school year.
- f. Approve the appointment of Sheera Broderick as a per diem School Counselor on an as needed basis at a daily rate of \$325.00 for the 2023-24 school year.
- g. Approve the transfer of Debra Spaulding from the full-time 12 month position of Head Bus Driver to the full-time 10 month civil service position of bus driver at an hourly rate of \$27.50 effective September 5, 2023.
- h. Approve the irrevocable letter of resignation as submitted by Debra Spaulding from the position of bus driver effective on or about January 3, 2024.
- i. Approve the following temporary full-time summer cleaners, and bus aides and bus drivers on an as needed basis, effective July 5, 2023 through August 31, 2023 at an hourly rate as indicated:
  - i. Stevi McCann - summer cleaner at \$15.00 per hour
  - ii. Jackson Hooper - summer cleaner at \$15.00 per hour
  - iii. Michael Walter - summer cleaner at \$15.00 per hour
  - iv. Salle Duso - summer bus aide at \$14.20 per hour
  - v. Brad Egglefield - summer bus aide at \$14.20 per hour
  - vi. Larry Cooney - summer bus driver at \$21.00 per hour
  - vii. Tom Keck - summer bus driver at \$21.00 per hour
  - viii. Denny Mitchell - summer bus driver at \$21.00 per hour
  - ix. Sophie Plsifer - summer cleaner at \$15.00 per hour

- j. Approve the provisional appointment of John Looby to the full-time 12 month position of Secretary to Guidance Department at an hourly rate of \$16.92 effective on or about August 1, 2023 credited with 2 weeks vacation for the 2023-24 school year.
- k. Approve the appointment of David Kirkby as a golf chaperone June 2 through June 5, 2023 at a rate of \$200.
- l. Approve the appointment of Judy French as a substitute clerical, bus aide, (non-certified) teacher aide, cleaner or food service helper at the current substitutes rates effective August 1, 2023.
- m. Approve the appointment of the following individuals as summer school teachers and teacher assistant effective July 5, 2023 through August 11, 2023 paid at their hourly rates through the Extended School Day Grant:
  - i. Jay Fiegl
  - ii. Brad Shumway
  - iii. Marci Oliver
- n. Approve the appointment of the following individuals as summer school aides effective July 5, 2023 through August 11, 2023 at an hourly rate of \$15.00 paid through the Extended School Day Grant:
  - i. Emma Conley
  - ii. Jackson Hooper
- o. Approve the appointment of Colin Loher as a summer school teacher effective July 5, 2023 through August 11, 2023 at an hourly rate of \$35.00 paid through the Extended School Day Grant.
- p. Upon the recommendation of the Superintendent, Thomas Donnelly, who has professional certification in the English Language Arts 7-12 tenure area, is hereby appointed to the position of English Teacher for a probationary period commencing on September 5, 2023 and anticipated to end on September 5, 2027 pending receipt of fingerprint clearance. Salary for the 2023-24 school year will be based upon Step 14 B+45 \$62,354 pending approval of official graduate transcripts.
- q. Upon the recommendation of the Superintendent, Ellen Saccone, who has permanent certification in the Special Education K-12 tenure area, is hereby appointed to the position of Special Education Teacher for a probationary period commencing on September 5, 2023 and anticipated to end on September 5, 2027 pending receipt of fingerprint clearance. Salary for the 2023-24 school year will be based upon Step 15 B+33 \$62,284 pending approval of official graduate transcripts.
- r. Upon the recommendation of the Superintendent, Megan Walls, who is professionally certified in the School Building Leader area, is hereby appointed to the 10 month plus 20 summer hours position of Assistant Principal for the 2023-2024 school year effective July 1, 2023 (fingerprint clearance on file). Salary for the 2023-24 school year will be \$70,000 to be paid through the ARP ESSR grant.
- s. Approve the appointment of Jean Dickerson to the full-time 10 month non-tenure position of Teacher Assistant, per the terms of the feinerman agreement, at an annual salary of \$26,209.28 for the 2023-24 school year effective September 5, 2023.
- t. Approve the appointment of Christina Durgan to the full-time 10 month non-tenure position of Teacher Assistant, per the terms of the feinerman agreement, at an annual salary of \$26,209.28 for the 2023-24 school year effective September 5, 2023 pending receipt of fingerprint clearance.

- u. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2023-24 school year:
  - i. Girls Varsity Soccer Coach - Paul Buehler
  - ii. Girls Varsity Soccer Volunteer Assistant - Taylor Gough (no stipend)
  - iii. Girls Varsity Basketball Coach - Terry Egglefield
  - iv. Boys Varsity Basketball Coach - Colby Pulsifer
  - v. Boys Varsity Basketball Volunteer Assistant - Barry Morrison (no stipend)
  - vi. Basketball Chaperones - Jean Dickerson, Marci Oliver, Sally Wachowski and Larry Cooney
  - vii. Game Timer Basketball - Jean Dickerson
  - viii. Varsity Softball Coach - Adele Jesmer
  - ix. Modified Baseball Coach - Brad Shumway
  - x. MS Student Council Advisor - Jenn Peck
  - xi. HS Student Council Co-Advisor - Mindy Fleming
  - xii. HS Student Council Co-Advisor - Ashley Hooper
  - xiii. Music-Ensemble I (jazz band) - Heather Olson
  - xiv. MS Band Director - Heather Olson
  - xv. HS Band Director - Heather Olson
  - xvi. Talent Show Co-Coordinator - Heather Olson
  - xvii. Talent Show Co-Coordinator - Julie Bisselle
  - xxviii. Newspaper - Terry Egglefield
  - xix. Activity Fund Treasurer - Heather Olson
  - xx. National Jr. Honor Society Advisor - Marci Oliver
  - xxi. National Honor Society Co-Advisor - Kristin Fiegl
  - xxii. National Honor Society Co-Advisor - Veronica Uss
  - xxiii. Yearbook Co-Advisor - Julie Bisselle
  - xxiv. Quiz Bowl Advisor - Jason Fiegl
  - xxv. Senior Class Advisor - Sarah Rice
  - xxvi. Sophomore Class Advisor - Terry Egglefield
  - xxvii. Freshman Class Advisor - Sarah Kingzack
  - xxviii. Art Club Advisor - Kristen Larkin
  - xxix. Drama Club Advisor - Diana McGuigan
  - xxx. Senior Play Advisor - Diana McGuigan
  - xxxi. eSports Advisor - Jason Colby
  - xxxii. Boys Varsity Soccer Coach - Evan George (pro bono)
- v. Approve the following newly established extra-curricular positions at a stipend of \$1431 each for the 2023-24 school year:
  - i. MS Gold Card Advisor
  - ii. HS Gold Card Advisor
  - iii. MS Positive School Environment Team Co-Advisor
  - iv. MS Positive School Environment Team Co-Advisor
  - v. Spelling Bee Advisor
- w. Approve the appointment of Lisa French as a parent member for the CSE and CPSE Committees for the 2023-2024 school year.
- x. Upon the recommendation of the Superintendent, John Fairchild, who has permanent certification in the Math 7-12 tenure area, is hereby appointed to the position of Math Teacher for a probationary period commencing on September 5,

2023 and anticipated to end on September 5, ~~2027~~ 2026. Salary for the 2023-24 school year will be based upon Step 13 B+60 \$62,768.

Motion: Sue Russell      Second: Sarah Kullman      Yes: 6 No: 0 Abstain: 0      Accept

**25. Policy** - None at this time

**26. 2023-2024 Non-Resident Tuition Rate - Discussion**

- a. Discussion evolved regarding a tuition rate for new enrolling non-resident students effective with the 2023-24 school year. Further discussion will continue in August with data collected from area schools.

**27. Superintendent's Update**

- a. Building Project Update - see attached
  - i. Resolution Requesting Legislation to Increase Building Aid  
BE IT RESOLVED, that the Boquet Valley Central School District Board of Education requests that Assemblyman Simpson and Senator Stec draft legislation to significantly increase the Building Aid and to restart the timeline on the merger incentive aid for Boquet Valley on their upcoming Capital Project.

Motion: Micah Stewart      Second: Heather Reynolds      Yes: 6 No: 0 Abstain: 0      Accept

- b. Superintendent's Report - see attached

**28. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

**29. Next Meeting**

- a. Regular Meeting August 10, 2023 5:00 PM Mountain View Campus

**30. Adjournment**

Time: 7:24 PM      Motion: Phil Mero      Second: Sarah Kullman      Yes: 6 No: 0 Abstain: 0  
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: August 10, 2023

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Jana Atwell, District Clerk