

Boquet Valley CSD
Regular Meeting
Thursday, November 9, 2023 @ 6:00 PM
Lake View Campus - Westport, NY

OFFICIAL MINUTES

1. Call to Order **At: 6:00 PM** **By: President Garvey**

2. Pledge of Allegiance

3. Roll Call

[X]Tom Broderick (arrived at 6:30 PM) [X]Dina Garvey [X]Evan George
[X]Sarah Kullman [X]Heather Reynolds [X]Sue Russell [X]Micah Stewart

4. Attendees

Present: Joshua Meyer, Superintendent	Visitors: Lee Kyler
Bridget Belzile, Deputy District Clerk	Amy Welch
Sharlene Petro-Durgan, District Treasurer	Abby Seymour
	Megan Walls

5. Approval of Minutes

- a. Approve the minutes of the October 12, 2023 Regular Meeting and October 26, 2023 Special Meeting as presented.

Motion: Heather Reynolds Second: Sue Russell Yes: 5 No: 0 Abstain: 1-Garvey Accept

6. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

7. Financials

- a. Approve the following financial reports:
 - i. Warrant 4A dated 10/5/23
 - ii. Warrant 4B dated 10/12/23
 - iii. Warrant 4C dated 10/19/23
 - iv. Warrant 4D dated 10/27/23
 - v. Warrant 4E dated 10/30/23

- vi. Warrant 20 Field Trips dated 10/4/23
- vii. Budget Transfer Report 10/1/23-10/31/23
- viii. Budget Status Report General Fund 10/31/23
- ix. Revenue Status Report General Fund 10/31/23
- x. Budget Status Report School Lunch Fund 10/31/23
- xi. Revenue Status Report School Lunch Fund 10/31/23
- xii. Budget Status Report F Special Aid Fund 10/31/23
- xiii. Revenue Status Report F Special Aid Fund 10/31/23
- xiv. Debt Service Bank Account Reconciliation as of 10/31/23
- xv. Capital Project Bank Account Reconciliation as of 10/31/23
- xvi. Multi-Fund Bank Reconciliation for October 31, 2023
- xvii. Treasurer's Report for Multi-Fund Month of October 2023
- xviii. Cafeteria Profit & Loss Statement September 2023 - October 2023
- xix. 2023-24 Cash Flow Report October 2023
- xx. Claims Audit Report October 2023
- xxi. Boquet Valley CSD Grants 2023-24 as of October 31, 2023

Motion: Micah Stewart Second: Sue Russell Yes: 6 No: 0 Abstain:0 Accept

8. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #12621, 12663, 12659, 2911, 1136, 2863, 2927, 2884, 1295, 1398 and 1214.

Motion: Sue Russell Second: Evan George Yes: 6 No: 0 Abstain: 0 Accept

9. Action Items - Consent Agenda

- a. Accept and approve the 2023-2024 Budget Development Timetable as presented.
- b. Approve the acquisition of the following new assets acquired 2023:

Tag #	Location	Description	Manufacturer	Model	Serial #
A01068220	MV 209	Board	View Sonic	IFP6552-1C	WMU22021308A
A01068219	MV 225	Board	View Sonic	IFP7552-1C	WMX220213305
A01068218	MV 412	Board	View Sonic	IFP6552-1C	WMU22021308E
A01068217	LV 202	Board	View Sonic	IFP6552-1C	WMU2202130C1
A01068216	LV 17	Board	View Sonic	IFP6552-1C	WMU22021308B
A01068215	LV 103	Board	View Sonic	IFP6552-1C	WMU2202130C8
A01068214	LV 101	Board	View Sonic	IFP6552-1C	WMU2202130BF
A01068213	LV 100	Board	View Sonic	IFP6552-1C	WMU220213088
009962	LV Principal Office	Laptop	Dell	Latitude 5440	7W3TDY3
009963	CSE Office	Laptop	Dell	Latitude 5440	7FDLDY3
009964	MV Principal Office	Laptop	Dell	Latitude 5440	6T3TDY3

009965	MV Supt office	Laptop	Dell	Latitude 5440	F69TDY3
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- c. Approve the Small Claims Assessment Review (SCAR) as presented based upon the Decision of the Hearing Officer:
 - i. Ahner-Miller SC14-2023 - settled, no change in assessment
- d. Approve the Building Use Request Form as submitted by Julie Tromblee on behalf of the UVMHN Elizabethtown Community Hospital for the use of the MVC auditorium on Saturday, December 2, 2023, from 7 AM - 6 PM for the purpose of paramedic student skills testing at a cost of \$300 for the day.

Motion: Evan George Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

10. Personnel - Consent Agenda

- a. Accept and approve the following resignations as submitted by:
 - i. Joanna Waters from her position as Food Service Helper effective October 24, 2023 and
 - ii. Terry Egglefield from the extracurricular position of Newspaper Advisor effective November 10, 2023 (stipend prorated September 5 - November 10, 2023)
- b. Accept and approve the letter of intent to retire as received from Kathryn (Katie) Clark effective July 1, 2024.
- c. Approve the appointment of the following employees to serve as OASIS teachers for the 2023-2024 school year paid at their hourly rate through the Extended School Day Grant:
 - i. Jackie Chan-Seng
 - ii. Liz Otto
 - iii. Jen Peck
 - iv. Peggy Staats
 - v. Robyn LePage
- d. Approve the appointment of Caroline Thompson to serve as an OASIS teacher for the 2023-2024 school year paid at an hourly rate of \$18.00 through the Extended School Day Grant.
- e. Upon the recommendation of the Superintendent, approve granting 54.75 sick leave days to Steve Hudson, Foreign Language Teacher effective October 1, 2023.
- f. Approve the appointment of Angel Mitchell to the permanent full-time 10 month civil service position of Teacher Aide effective October 18, 2023.
- g. Approve the appointment of Thomas Keck to the permanent full-time 10 month civil service position of Bus Driver (32.5 hours per week) at an hourly rate of \$18.25 effective November 13, 2023.
- h. Approve the provisional appointment of Cynthia Summo to the full-time 12 month position of Secretary to the Director of Student Support Services (civil service title Clerk) at an hourly rate of \$19.17 with 10 vacation days effective October 30, 2023 with a 120 day probationary period effective October 30, 2023 through April 26, 2024 (fingerprint clearance on file).
- i. Approve the appointment of the following substitutes as listed to be paid at the current substitute rate effective November 13, 2023 pending fingerprint clearance:
 - i. Robert Thierry - non-certified teacher, teacher assistant and teacher aide
 - ii. Joseph Conley - Bus Driver
 - iii. Brody Lobdell - non-certified teacher, teacher assistant and teacher aide

- iv. Michelle Parker - non-certified substitute teacher, teacher assistant and teacher aide
- j. Approve the change of extracurricular appointment for Kyle Smith from Boys Modified Basketball Coach to Boys JV Basketball Coach at the stipend per the current BVFT agreement for the 2023-24 school year.
- k. Approve the following extracurricular appointments and stipends per the current BVFT agreement for the 2023-24 school year:
 - i. Game Timer Basketball - Theresa McAuley, Adele Jesmer and Ryan Cave
 - ii. Basketball Chaperone - Adele Jesmer
 - iii. Boys Modified Basketball Coach - Brad Shumway
 - iv. Volunteer Assistant Boys Modified Basketball (no stipend) - Travis Mauro
- l. Approve the appointment of Lorraine Hathaway as a mentor for the 2023-2024 school year effective November 2, 2023 at a rate of \$1,500 (prorated).
- m. Upon the recommendation of the Superintendent, approve the appointment of Lee Kyler as a substitute CSE Chairperson for the 2023-24 school year.

Motion: Sarah Kullman Second: Micah Stewart Yes: 6 No: 0 Abstain: 0 Accept

- n. Approve the appointment of Diana McGuigan to serve as an OASIS teacher for the 2023-2024 school year paid at her hourly rate through the Extended School Day Grant.

Motion: Heather Reynolds Second: Sarah Kullman Yes: 5 No: 0 Abstain: 1-George Accept

11. Policy - None at this time

12. Superintendent's Update

- a. Building Project Update
 - i. Discussion - Special BOE meeting to accept the filing of a Notice of Completion of the Final EIS - possible dates: November 29 (PM), November 30 (7:30 AM) or December 4, 2023 (anytime).
- b. Superintendent's Report - See attached

13. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

14. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons, and
- b. (#5) Collective negotiations pursuant to article 14 of the Civil Service Law

In: 6:31 PM Motion: Sue Russell Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0
Accept

Out: 7:20 PM Motion: Micah Stewart Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

15. Next Meeting

- a. Regular Meeting December 14, 2023 6:00 PM Mountain View Campus

16. Adjournment

Time: 7:21 PM Motion: Heather Reynolds Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: December 14, 2023

Bridget Belzile, Deputy District Clerk