

<https://bit.ly/31plA8g>

(revised)

- THEREFORE BE IT RESOLVED, that the Board fix equalized tax rates by the towns and confirm the extension of taxes as they appear on the attached roll (form for equalizing taxes):

AND BE IT HEREBY DIRECTED THAT THE DELINQUENT TAX PENALTIES SHALL BE FILED AS FOLLOWS:

September 1, 2020 - September 30, 2020	No Penalty
October 1, 2020 - October 31, 2020	2% Penalty
November 1, 2020	3% Penalty

RESOLUTION authorizing the issuance of the tax warrant:

WHEREAS, Chapter 73 of the laws of 1977, amended section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS, the entire unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed the maximum percent allowed by of the current school year budget; and

WHEREAS, this latter amount may be held as surplus funds during the current school year;

NOW THEREFORE BE IT RESOLVED, that the Board of Education retain as surplus funds approximately \$608,458 from the total approximate fund balance of \$4,867,825 thereby applying \$300,000 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS, to the Collector of Boquet Valley Central School District, town(s) of Chesterfield, Elizabethtown, Essex, Lewis and Westport, County of Essex, New York State, your are commanded:

1. To give notice and start collection on September 1, 2020 (in accordance with provisions of section 1322 of the Real Property Tax Law).
2. To give notice that the tax collection will end on November 1, 2020.
3. To collect taxes in the amount of \$7,594,433 in the manner collectors are authorized to collect town and county taxes in accordance with the provisions of section 1318 of the Real Property Tax Law and as approved by the voters at the annual meeting to collect taxes in the amount of \$40,000 for the public libraries and to turn over to the Westport Library Association \$15,000, to the Wadhams Free Library \$7,000 and to the Elizabethtown Library Association \$18,000.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omission in accordance with the provision of section 553 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pressed-numbered tax bill forms provided by the school

district in accordance with the provisions of section 922 of the Real Property Tax Law. To forward by mail, without interest penalties to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with the provisions of section 540 and 5445 of the Real Property Tax Law.

6. To receive from each of the taxable corporations and natural persons that sum listed on the attached tax rolls without interest penalties where such sums are paid before the end of the first month of tax collection. To add 2% interest penalties to all taxes collected during the second month of the tax collection and to add 3% interest penalties to all taxes collected during any part of the third month of the tax collection period to account for such as income due to the school district.
7. To issue press-number receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact copies of all such receipts issued as required by section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting on forms showing by town the total assessed valuation, tax rate, and total tax levy, the total amounts remaining uncollected as required by section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the dates stated above unless a renewal or extension has been endorsed on the face of this warrant in writing with section 1318, subdivision 2 of the Real Property Tax Law.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **7. Action Item - Consent Agenda**

- a. Upon presentation and recommendation of Joshua Meyer, Superintendent, the Board of Education shall approve the following resolution:

WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriations set forth in the 2020-2021 school budget to fund contingent expense of payment for tax certiorari for Hilda S. Maclean (\$7,644.15) on August 25, 2020, Board of Education meeting and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A 1964-400-01-000 Refund on Real Property \$7,644.15

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A 864.00 Tax Certiorari Reserve \$7,644.15

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **8. Personnel - Consent Agenda**

- a. Approve the amendment to the Superintendent's Employment Agreement as presented for Joshua Meyer effective July 1, 2020 through June 30, 2024.
- b. Approve the personal service agreement as presented for Jana Atwell, Confidential Secretary to the Superintendent/District Clerk effective July 1, 2020 to June 30, 2023.
- c. Approve the appointment of Susan Kirkby to the anticipated position of full-time substitute food service helper effective September 1, 2020 through approximately October 23, 2020 at an hourly rate of \$14.38.
- d. Approve the appointment of Kenneth Alton to the position of long-term substitute Science Teacher effective September 1, 2020 through approximately October 23, 2020 at a daily rate of \$175.00.
- e. Resolved upon the recommendation of the Superintendent, Suzette Montville, is hereby appointed to the position of Pre-Kindergarten Teacher commencing on or about September 1, 2020 and until December 31, 2020. Salary for the 2020-21 school year is \$46,801.24 (pro-rated) based on (WEA current contract) step 1 \$43,129 and 33 credit hours \$3,672.24.
- f. Resolved upon the recommendation of the Superintendent, Joseph Graney, who is permanently certified in the Technology area, is hereby appointed to the position of Technology teacher tenure area for a probationary period commencing September 1, 2020 and anticipated to end on June 30, 2024. Salary for the 2020-21 school year is \$49,065.08 based on (WEA current contract) step 3 \$45,059 and 36 credit hours \$4,006.08 (12 x \$333.84) pending receipt of fingerprint clearance.

## **9. Next Meeting**

- a. Regular Meeting Thursday, September 10, 2020 6:00 PM at the Mountain View Campus Elizabethtown

## **10. Adjournment**

Time:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**Boquet Valley CSD**  
**Regular Meeting**  
**Thursday, September 10, 2020 @ 6:00 PM**  
**Via Streaming Video only - with no public in-person access**  
<https://bit.ly/3lItFNj>

**AGENDA**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

[ ]Karin DeMuro

[ ]Dina Garvey

[ ]Alan Jones

[ ]Sarah Kullman

[ ]Philip Mero

[ ]Heather Reynolds

[ ]Suzanne Russell

**4. Attendees**

Present:

Visitors:

**5. Executive Session**

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

**6. Approval of Minutes**

- a. Approve the minutes of August 13, 2020 Regular Meeting and August 26, 2020 Special Meeting as presented.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**7. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

## **8. Financials**

- a. Approve the following financial reports:
  - i. Warrant 2B dated 8/12/20
  - ii. Warrant 2C dated 8/19/20
  - iii. Warrant 2D dated 8/26/20
  - iv. Multi-Fund Bank Account Reconciliation as of 6/30/20
  - v. Multi-Fund Bank Account Reconciliation as of 7/31/20
  - vi. Treasurer's Report for Multi-Fund Month of June 2020
  - vii. Treasurer's Report for Multi-Fund Month of July 2020
  - viii. Capital Project Bank Account Reconciliation as of 6/30/20
  - ix. Capital Project Bank Account Reconciliation as of 7/31/20
  - x. Debt Service Bank Account Reconciliation as of 6/30/20
  - xi. Debt Service Bank Account Reconciliation as of 7/31/20
  - xii. Extraclassroom Bank Account Reconciliation as of 6/30/20
  - xiii. Financial Statement of Extraclassroom Activity Fund 6/1/20 - 6/30/20
  - xiv. Payroll Bank Account Reconciliation as of 6/30/20
  - xv. Payroll Bank Account Reconciliation as of 7/31/20
  - xvi. Cafeteria Profit & Loss Statement July 2019 - June 2020
  - xvii. Budget Status Report General Fund as of 6/30/20
  - xviii. Budget Status Report General Fund as of 7/31/20
  - xix. Budget Status Report School Lunch Fund as of 6/30/20
  - xx. Budget Status Report School Lunch Fund as of 7/31/20
  - xxi. Revenue Status Report General Fund as of 6/30/20
  - xxii. Revenue Status Report General Fund as of 7/31/20
  - xxiii. Revenue Status Report School Lunch Fund as of 6/30/20
  - xxiv. Revenue Status Report School Lunch Fund as of 7/31/20
  - xxv. Budgetary Transfer Report Fiscal Year 2020 from 6/1/20 to 6/30/20
  - xxvi. 2019-2020 Cash Flow Report
  - xxvii. 2020-2021 Cash Flow Report

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **9. CSE Recommendations**

- a. Accept and approve the following CSE recommendations for student #12430, 12429, 007-13-14, 12428, 1357, 12419, P01-14-15, 007-16-17, 1012, 1368 and 2103.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **10. Personnel - Consent Agenda**

- a. Amend the tenure date for Joseph Graney, the date of commencement of probationary service will be approximately September 28, 2020 with the anticipated expiration date of the appointment being June 30, 2022.

- b. Approve the appointment of Jenifer O'Neill to the full-time 10 month position of Building Substitute at a daily rate of \$85.00 (with the option to obtain the bronze health insurance plan) for the 2020-2021 school year.
- c. Approve the request for maternity leave as submitted by Stephanie Booth from September 1, 2020 until November 23, 2020.
- d. Approve the resignation of Jamie Harington from the position of Teacher Aide effective August 31, 2020.
- e. Approve the letter of retirement as submitted by Holly Carey from the position of Incarcerated Youth Teacher effective December 30, 2020.
- f. Approve the appointment of Kristin Fiegl as mentor to Joseph Graney at a pro-rated stipend of \$931 for the 2020-2021 school year (approximately September 28, 2020 through June 25, 2021).
- g. Approve the following extra-curricular appointments and stipends per the current ELTA contract or the WEA contract, as applicable, for the 2020-21 school year provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
  - i. 7th Grade Advisor - Cathy Brankman
  - ii. 8th Grade Advisor - Allison Morrow
  - iii. Freshman Advisor - Sarah Rice
  - iv. Sophomore Co-Advisor - Kristin Fiegl
  - v. Sophomore Co-Advisor - Julie Bisselle
  - vi. Junior Class Advisor - Julie Bisselle
  - vii. Junior Class Advisor - Zoe Brugger
  - viii. Band Director - Heather Olson
  - ix. Detention Monitor - Cathy Brankman
  - x. Student Council Advisor - Cathy Brankman
  - xi. Game Timer (soccer) - Carol Schwoebel
  - xii. Basketball Chaperone - Marci Oliver
  - xiii. Basketball Chaperone - Lisa Whalen
  - xiv. Music Ensemble I (jazz band) - Heather Olson
  - xv. Music Ensemble III (elementary chorus) - Kerry Mero
  - xvi. Talent Show Co-Advisor - Julie Bisselle
  - xvii. Talent Show Co-Advisor - Heather Olson
  - xviii. End of Year Slideshow Advisor - Tonya Lackey
  - xix. Yearbook Advisor - Julie Bisselle
  - xx. Quiz Bowl Advisor - Jay Fiegl
  - xxi. FBLA Advisor - Tonya Lackey
  - xxii. Newspaper Advisor - Cathy Brankman
  - xxiii. National Honor Society Advisor - Tonya Lackey

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## 11. Policy - None at this time



## **12. Superintendent's Update**

- a. Introduction of New Employees
- b. Project Update - Mike Harris, Principal/VP of Architecture BCA Architects & Engineers
- c. Preliminary K-12 Student Enrollment Report
- d. Preview of Monthly "Snapshot" Reports on Instructional Programs & Support Operations

## **13. Director of Student Support Services Report - Nelly Collazo**

## **14. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

## **15. Next Meeting**

- a. Regular Meeting October 8, 2020 6:00 PM via streaming video only with no public in-person access

## **16. Adjournment**

Time:          Motion:          Second:          Yes: No: Abstain:    Accept Reject  
Table

**Boquet Valley CSD**  
**Regular Meeting**  
**Thursday, October 8, 2020 @ 7:00 PM**  
**Auditorium @ Lake View Campus, Westport**  
**In-Person with Limited Capacity**

**AGENDA**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

☐ Karin DeMuro

☐ Dina Garvey

☐ Alan Jones

☐ Sarah Kullman

☐ Philip Mero

☐ Heather Reynolds

☐ Suzanne Russell

**4. Attendees**

Present:

Visitors:

**5. Audit Committee Report Meeting - Mr. Tom Telling, Telling & Hillman, PC**

- a. Focus on the audit committee of the school board gathering with representatives of the independent financial audit firm to examine and discuss a preliminary draft edition of the annual independent financial audit reports, in keeping with increased fiscal accountability responsibilities mandated by New York State.

Members of the Board will engage with independent auditor, Mr. Tom Telling, CPA to examine and discuss the independent financial audit reports for the fiscal year ending June 30, 2020.

**6. Annual Independent Auditor Reports and Associated Fiscal Accountability Report**

- a. WHEREAS the Boquet Valley Central School District is required to engage an independent certified public accounting firm to conduct an annual audit of the financial operations of the District; and  
WHEREAS, the aforesaid audits have been prepared by Telling & Hillman, PC for the fiscal year ended June 30, 2020; and  
RESOLVED, that the Board of Education accepts the June 30, 2020 Boquet Valley Central School District audited financial statements; and  
THEREFORE BE IT FURTHER RESOLVED, that the District Clerk is authorized to file the June 30, 2020 Audited Financial Statements with the New York State Commissioner of Education in accordance with Education Law 2116-a(3)(a) and the Commissioners' Regulation, Section 170.12(e)(2).

Motion:

Second:

Yes: No: Abstain:

Accept Reject Table

## **7. Approval of Minutes**

- a. Approve the minutes of September 10, 2020 Regular Meeting as presented.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **8. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

## **9. Financials**

- a. Approve the following financial reports:
  - i. Warrant 3A dated 9/2/20
  - ii. Warrant 3B dated 9/9/20
  - iii. Warrant 3C dated 9/16/20
  - iv. Warrant 3D dated 9/23/20
  - v. Warrant 3E dated 9/30/20
  - vi. Multi-Fund Bank Account Reconciliation as of 8/31/20
  - vii. Treasurer's Report for Multi-Fund Month of 8/31/20
  - viii. Capital Project Bank Account Reconciliations as of 8/31/20
  - ix. Debt Service Bank Account Reconciliation as of 8/31/20
  - x. Extraclassroom Bank Account Reconciliation as of 8/31/20
  - xi. Financial Statement of Extraclassroom Activity Fund 8/1/20 - 8/31/20
  - xii. Payroll Bank Account Reconciliation as of 8/31/20
  - xiii. Cafeteria Profit & Loss Statement July 2020 - August 2020
  - xiv. Budget Status Report General Fund as of 8/31/20
  - xv. Budget Status Report School Lunch Fund as of 8/31/20
  - xvi. Revenue Status Report General Fund as of 8/31/20
  - xvii. Revenue Status Report School Lunch Fund as of 8/31/20
  - xviii. Budgetary Transfer Report Fiscal Year 2020 from 8/1/20 - 8/31/20
  - xix. 2020-2021 Cash Flow Report July 2020 - August 2020

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

- b. Potential Tax Revenue Reduction - Discussion

## **10. CSE Recommendations**

- a. Accept and approve the following CSE recommendations for student #540, 1201, 2927, 370, 1247, 001-16-17, 1248, 1022, 11006, 1349, 1357, 12419, 1190, 12449, 006-15-16, 2103, 12424, 8798, 002-17-18 and 1088.

Motion:

Second:

Yes: No: Abstain:

Accept Reject Table

### **11. Action Items - Consent Agenda**

- a. BE IT RESOLVED, that the Superintendent recommends the Board of Education accept the National School Lunch Program Equipment Assistance Grant award of \$14,477 from the New York State Department of Education, approve the use of the funds to make purchases as indicated, and authorize the Superintendent and the Board President to execute all documents necessary to effectuate this resolution. The grant funds will support the purchase of a new replacement dishwasher for use at the Mountain View kitchen.
- b. Approve the CFES Brilliant Pathways Partnership Agreement Adirondack Schools 2020-21 at an annual contribution of \$7,500.
- c. Approve the agreement between BVCSD and Seth Aldrich, Ph.D. for in person as well as remote consultation to develop a district-wide Multi-Tiered System of Support (MTSS) process at a cost of \$2,000 plus mileage (430 miles round trip x \$.58 = \$215) = \$2,215 per day for in person visits, a rate of \$150 per hour for remote consultation/training via Zoom, and in the event that consultations result in a request for major development of materials specific to BVCSD that would be charged an hourly rate of \$150 per hour.
- d. Approve the proposed scope of services, fee and project schedule to perform the archeological investigation at the Brainards Forge Road site at a cost of \$1,580 (1A - an administrative review of available documents) and \$15,750 (1B - the actual site investigation or dig) as proposed from Columbia Heritage, LTD. A retainer of \$5,250 is required to get started.
- e. Approve the Section VII Combining of Teams Application for the 2020-21 school year to combine the sport of cross-country with Moriah CSD.
- f. Accept the donation of three picnic tables from Lowe's September 2020 located at the Mountain View Campus (asset control tag #A00868221, A00868222, A00868223).

Motion:

Second:

Yes: No: Abstain:

Accept Reject Table

### **12. Personnel - Consent Agenda**

- a. Approve the appointment of Cheryl Gowett to the full-time 10 month civil service position of Food Service Helper at an hourly rate of \$12.50 effective September 24, 2020 with a 120 day probationary period commencing September 24, 2020 and anticipated to end on April 15, 2021. Fingerprint clearance received and on file.
- b. Approve the appointment of Sadie Kaltenbach to the position of substitute Food Service Helper at an hourly rate of \$11.80 pending receipt of fingerprint clearance.
- c. Approve the following extracurricular appointments and stipends per the current ELTA contract or the WEA contract, as applicable, for the 2020-21 school year provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it

traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.

- i. Art Club Advisor - Kristen Larkin
  - ii. Boys JV Basketball Coach - Don Markwica
  - iii. Boys JV Basketball Volunteer Assistant (no stipend) - Barry Morrison
  - iv. Girls Varsity Basketball Coach - Hokie McKinley
  - v. Drama Club Advisor - Diana McGuigan
- d. Approve the Agreement Between the Boquet Valley Administrators and Directors Association and the Superintendent of Schools of the Boquet Valley Central School July 1, 2020 to June 30, 2024 as presented.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

### **13. Policy**

- a. Accept and approve policies 1000 through 5999 received from Erie I Policy Services as converted from Westport CSD to Boquet Valley CSD policies. The policy manual was adopted at the July 2020 Reorganization Meeting..

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

- b. Adopt the following amended policies as customized to the District:
- i. Appointments and Designations by the Board #1330
  - ii. Duties of the School Physician/Nurse Practitioner #1338
  - iii. Duties of the Internal Auditor #1339
  - iv. Drug and Alcohol Testing for School Bus Drivers #5741

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

### **14. Superintendent's Update**

- a. Project Update - Mike Harris BCA Architects & Engineer
- b. Annual Student Enrollment Report Data and Multi-Year Retrospective on October Enrollment
- c. Budget Development Timetable for Winter-Spring 2020
  - i. Approve the proposed 2021-22 Budget Development Timetable as presented.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

### **15. Principal Report - Dan Parker, Principal Lake View Campus**

### **16. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When

called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

**17. Next Meeting**

- a. Regular Meeting Thursday, November 12, 2020 6:00 PM Mountain View Campus Elizabethtown

**18. Executive Session**

- Specifically, the Board anticipates entering Executive Session for the following reasons:
- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
  - b. (#6) to discuss matters leading to the appointment of a particular person(s).

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

- c. Motion to return to regular session at

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**19. Adjournment**

Time:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**Boquet Valley CSD**  
**Regular Meeting**  
**Thursday, November 12, 2020 @ 6:00 PM**  
**Auditorium @ Mountain View Campus, Elizabethtown**  
**In-Person with Limited Capacity**

**AGENDA**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

[ ]Karin DeMuro

[ ]Dina Garvey

[ ]Alan Jones

[ ]Sarah Kullman

[ ]Philip Mero

[ ]Heather Reynolds

[ ]Suzanne Russell

**4. Attendees**

Present:

Visitors:

**5. Executive Session**

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss matters leading to the appointment of a particular person(s).

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

- c. Motion to return to regular session at

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**6. K-5 Technology Project “Design Your Dream School” Presentation - Tonya Lackey, Technology Teacher**

**7. Approval of Minutes**

- a. Approve the minutes of October 8, 2020 Regular Meeting as presented.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**8. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us.

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## **9. Financials**

- a. Approve the following financial reports:
  - i. Warrant 4A dated 10/7/20
  - ii. Warrant 4B dated 10/14/20
  - iii. Warrant 4C dated 10/22/20
  - iv. Warrant 4D dated 10/28/20
  - v. Warrant 5A dated 11/5/20
  - vi. Revenue Status Report School Lunch Fund as of 9/30/20
  - vii. Revenue Status Report General Fund as of 9/30/20
  - viii. Budget Status Report School Lunch Fund as of 9/30/20
  - ix. Budget Status Report General Fund as of 9/30/20
  - x. Budgetary Transfer Report from 9/1/20 to 9/30/20
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  - xvi. Financial Statement of Extraclassroom Activity Fund 9/1/20 - 9/30/20
  - xvii. Payroll Bank Account Reconciliation as of 9/30/20
  - xviii. Cafeteria Profit & Loss Statement July 2020 - September 2020
  - xix. 2020-2021 Cash Flow Report July 2020 - September 2020

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **10. CSE Recommendations**

- a. Accept and approve the following CSE recommendations for student #1152, 712, 2863, 2634, 007-13-14, 12391, 701, 599, 008-16-17, 002-18-19, 1190, 504-04-18, 1299, 12410, 1319, 1211, and 1088.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **11. Personnel - Consent Agenda**

- a. Approve the appointment of Lily Whalen to the permanent full-time 10 month civil service position of Teacher Aide effective November 16, 2020.
- b. Upon the recommendation of the Superintendent, Terry Egglefield, who holds an initial certification in the Special Education area, is hereby granted tenure in the Special Education tenure area effective November 20, 2020.
- c. Approve the appointment of Barry Morrison to the full-time 10 month civil service position of Food Service Helper at an hourly rate of \$12.50 effective



October 5, 2020 with a 120 day probationary period commencing October 5, 2020 and anticipated to end on April 26, 2021. Fingerprint clearance on file.

- d. Approve the appointment of Sarah Kingzack to the position of substitute (non-certified) teacher at a daily rate of \$82.60 effective November 13, 2020. Fingerprint clearance on file.
- e. Approve the request as submitted by Ashley Hooper to extend her unpaid maternity leave from October 23, 2020 to January 4, 2021.
- f. Approve the continued appointment of Kenneth Alton to the position of long-term certified substitute Science Teacher effective October 26, 2020 through November 6, 2020 at a daily rate of \$175.00 (weeks 1-10) and November 9, 2020 through approximately January 4, 2021 at a daily rate of \$200.00 (weeks 11 -18).
- g. Approve the request as submitted by Holly Frenyea for child rearing leave in accordance with Article 10, Section E of the most recent WEA collective bargaining contract beginning approximately December 8, 2020 and continuing for a period of six weeks.
- h. Accept and approve the letter of resignation as submitted by Amy Calkins from her position as full-time cleaner/bus driver effective October 26, 2020.
- i. Accept and approve the letter of resignation as submitted by Crystal Brant from her position as full time bus driver effective November 6, 2020.
- j. Approve the appointment of Crystal Brant to the position of substitute bus driver at an hourly rate of \$15.00 effective November 13, 2020.
- k. Accept and approve the letter of resignation as submitted by Courtney Rock from her position as elementary teacher effective on a mutually agreed upon date prior to or no later than November 24, 2020.
- l. Amend the salary of Jean Dickerson, Cook to reflect an increase of one (1) hour per day for a total of five (5) additional hours per week effective September 1, 2020 through November 20, 2020 while covering an absence within the cafeteria.
- m. Approve the Agreement Between the Boquet Valley Administrators and Directors Association and the Superintendent of Schools of the Boquet Valley Central School July 1, 2020 to June 30, 2024 as presented.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **12. Superintendent's Update**

- a. Project Update - Mike Harris BCA Architects & Engineer
- b. Status report on facilities and grounds priorities ahead at the BVCSD campuses

## **13. Principal Report - Elaine Dixon-Cross, Principal Mountain View Campus**

## **14. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your

comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

**15. Next Meeting**

- a. Regular Meeting Thursday, December 10, 2020 6:00 PM Lake View Campus Westport

**16. Executive Session**

Specifically, the Board anticipates entering Executive Session for the following reasons:

- d. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- e. (#6) to discuss matters leading to the appointment of a particular person(s).

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

**17. Adjournment**

Time:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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## AGENDA

**By:**

## 2. Pledge of Allegiance

### 3. Roll Call

☐ Karin DeMuro      ☐ Dina Garvey      ☐ Alan Jones      ☐ Sarah Kullman  
☐ Philip Mero      ☐ Heather Reynolds      ☐ Suzanne Russell

#### 4. Attendees

Present:

Visitors:

## 5. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

- b. Motion to return to regular session at

Motion:	Second:	Yes: No: Abstain:	Accept Reject Table
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## 6. Personnel - Consent Agenda

- a. Approve the Agreement Between the Boquet Valley Administrators and Directors Association and the Superintendent of Schools of the Boquet Valley Central School July 1, 2020 to June 30, 2024 as presented.
- b. Approve the Agreement Between the Superintendent of and the Boquet Valley Central School District and Boquet Valley Federation of Teachers July 1, 2020 to June 30, 2025 as presented.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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## 7. Adjournment

Time: Motion: Second: Yes: No: Abstain: Accept Reject Table

**Boquet Valley CSD**  
**Regular Meeting**  
**Thursday, December 10, 2020 @ 6:00 PM**  
**Auditorium @ Lake View Campus Westport**  
**In-Person with Limited Capacity**

**AGENDA**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

[ ]Karin DeMuro

[ ]Dina Garvey

[ ]Alan Jones

[ ]Sarah Kullman

[ ]Philip Mero

[ ]Heather Reynolds

[ ]Suzanne Russell

**4. Attendees**

Present:

Visitors:

**5. Athletic Placement Process Presentation - Paul Buehler Athletic Coordinator**

a. Resolution to adopt the Athletic Placement Process Policy -

WHEREAS, Section 135.4(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED, that the Boquet Valley Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

Motion:

Second:

Yes: No: Abstain:

Accept Reject Table

**6. Special Education Presentation - Special Education Teachers Samantha Meachem, Marie Williams & Aubrey Pulsifer, and Nelly Collazo Director of Student Support Services**

**7. Public Hearing - District Wide School Safety Plan**

## **8. Approval of Minutes**

- a. Approve the minutes of November 12, 2020 Regular Meeting and November 23, 2020 Special Meeting as presented.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **9. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

## **10. Financials**

- a. Approve the following financial reports:
  - i. Warrant 5B dated 11/12/20
  - ii. Warrant 5C dated 11/18/20
  - iii. Warrant 5D dated 12/1/20
  - iv. Revenue Status Report School Lunch Fund as of 10/31/20
  - v. Revenue Status Report General Fund as of 10/31/20
  - vi. Budget Status Report School Lunch Fund as of 10/31/20
  - vii. Budget Status Report General Fund as of 10/31/20
  - viii. Budgetary Transfer Report from 7/1/20 to 10/31/20
  - ix. Multi-Fund Bank Account Reconciliation as of 10/31/20
  - x. Treasurer's Report for Multi-Fund Month of 10/31/20
  - xi. Capital Project Bank Account Reconciliations as of 10/31/20
  - xii. Debt Service Bank Account Reconciliation as of 10/31/20
  - xiii. Extraclassroom Bank Account Reconciliation as of 10/31/20
  - xiv. Financial Statement of Extraclassroom Activity Fund 10/1/20 - 10/31/20
  - xv. Payroll Bank Account Reconciliation as of 10/31/20
  - xvi. Cafeteria Profit & Loss Statement July 2020 - October 2020
  - xvii. 2020-2021 Cash Flow Report July 2020 - October 2020

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **11. CSE Recommendations**

- a. Accept and approve the following CSE recommendations for student #1206, 632, 1141, 1106, 1574, 007-18-19, 12418, 008-18-19, 1190, P01-14-15, 772, 8796, 1105, 1368, 539, 518, 773 and 1211.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## 12. Action Items - Consent Agenda

- a. Accept a bid in the amount of \$1,202.00 received from David Murcay for the 1997 Ford F250 pickup truck.
- b. Approve the 2008 Bluebird school bus (VIN#1BAKFCKAX8F247513 bus #44) and 2011 Chevrolet Traverse (VIN#1GNKVFED8BJ144845) to be sent for auction.
- c. Accept and approve a Memorandum of Understanding New York State Teams New York Farm to School Institute 2020-2021 (see attached).
- d. Accept and approve the Shared Services Agreement for 1:1 Aide Services by and between BVCS and the Mountain Lake Services (see attached).
- e. Approve the disposal of (1) irreparable digital Roland Piano HP 230 from MVC room 412 asset tag #20150059.
- f. Authorize the following adjustments associated with the December 31, 2020 transition to \$12.50 per hour minimum wage in accordance with New York State Labor Laws.

<b>Substitute Position</b>	<b>Hourly / Daily</b>	<b>Current Rate of Pay</b>	<b>Rate of Pay effective 12/31/20</b>
Teacher (certified)	Daily	\$90.00	\$98.00
Teacher Assistant (certified)	Daily	\$90.00	\$95.00
Teacher Aide (certified)	Daily	\$90.00	\$90.00
Teacher (non-certified)	Daily	\$82.60	\$95.00
Teacher Assistant (non-certified)	Daily	\$82.60	\$93.75
Teacher Aide (non-certified)	Daily	\$82.60	\$82.60
Monitor	Daily	\$76.70	\$81.25
Nurse	Daily	\$82.60	\$90.00
Food Service Helper	Hourly	\$11.80	\$12.50
Clerical	Hourly	\$11.80	\$12.50
Cleaner	Hourly	\$11.80	\$12.50
Bus Driver	Hourly	\$15.00	\$15.00
Bus Aide	Hourly	\$11.80	\$12.50
Long-Term Non-Certified Substitute Teacher (0-10 weeks)	Daily	\$125.00	\$125.00
Long-Term Certified Substitute Teacher (0-10 weeks)	Daily	\$175.00	\$175.00
Long-Term Non-Certified Substitute			

Teacher (11-20 weeks)	Daily	\$150.00	\$150.00
Long-Term Certified Substitute Teacher (11-20 weeks)	Daily	\$200.00	\$200.00

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

### 13. Personnel - Consent Agenda

- a. Approve the appointment of Irwin Border to the extracurricular position of modified girls basketball coach at a stipend of \$3,076.00 for the 2020-21 school year provided that payment of such stipend is contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
- b. Upon the recommendation of the Superintendent, Suzette Montville, who holds a professional certification in the Early Childhood Education (birth - Grade 2), is hereby appointed to the position of Early Childhood Education Teacher tenure area for a probationary period commencing on December 11, 2020 and anticipated to end on December 11, 2024. Salary for the remainder of the 2020-2021 school year will be pro-rated based upon Step 1 B+33 \$46,801.00.
- c. Approve the appointment of Lawrence Allen to the full-time 12 month civil service position of Cleaner/Bus Driver at an hourly rate of \$15.00 effective December 7, 2020 with a 120 day probationary period commencing December 7, 2020 and anticipated to end on June 2, 2021. Fingerprint clearance on file.
- d. Accept and approve the letter of resignation as submitted by Kelly Flax from her position as Reading Teacher effective December 13, 2020 with her last day of teaching being December 11, 2020.
- e. Upon the recommendation of the Superintendent accept and approve the proposal to reduce a 1.0 Enrichment Teacher position and reduce a 1.0 Reading Teacher position effective December 20, 2020.
- f. Approve the appointment of Makayla Schmidt as a non-certified substitute teacher, teacher assistant and teacher aide at a daily rate of \$82.60 effective upon the receipt of her fingerprint clearance.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

### 14. Policy - None at this time

### 15. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer
- b. Report on early progress toward district goals.

### 16. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15

minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

**17. Next Meeting**

- a. Regular Meeting Thursday, January 14, 2021 6:00 PM Mountain View Campus
- b. Budget Meeting Thursday, January 28, 2021 6:00 PM Mountain View Campus

**18. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

**19. Adjournment**

Time:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**Boquet Valley CSD**  
**Regular Meeting**  
**Thursday, January 14, 2021 @ 6:00 PM**  
~~**Auditorium @ Mountain View Campus Elizabethtown**~~  
~~**In-Person with Limited Capacity**~~  
**Via Streaming Video only - NO public in-person access**  
<https://bit.ly/2KdCIlg>

**AGENDA**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

[ ]Karin DeMuro

[ ]Dina Garvey

[ ]Alan Jones

[ ]Sarah Kullman

[ ]Philip Mero

[ ]Heather Reynolds

[ ]Suzanne Russell

**4. Attendees**

Present:

Visitors:

**5. Approval of Minutes**

- a. Approve the minutes of December 10, 2020 Regular Meeting as presented.

Motion:

Second:

Yes: No: Abstain:

Accept Reject Table

**6. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

**7. Financials**

- a. Approve the following financial reports:
- i. Warrant 6B dated 12/9/20
  - ii. Warrant 6C dated 12/16/20
  - iii. Warrant 6D dated 12/23/20
  - iv. Warrant 7A dated 1/6/21
  - v. Revenue Status Report School Lunch Fund as of 11/30/20
  - vi. Revenue Status Report General Fund as of 11/30/20

- vii. Budget Status Report School Lunch Fund as of 11/30/20
- viii. Budget Status Report General Fund as of 11/30/20
- ix. Budgetary Transfer Report from 11/1/20 to 11/30/20
- x. Multi-Fund Bank Account Reconciliation as of 11/30/20
- xi. Treasurer's Report for Multi-Fund Month of 11/30/20
- xii. Capital Project Bank Account Reconciliations as of 11/30/20
- xiii. Debt Service Bank Account Reconciliation as of 11/30/20
- xiv. Extraclassroom Bank Account Reconciliation as of 11/30/20
- xv. Financial Statement of Extraclassroom Activity Fund 11/1/20 - 11/30/20
- xvi. Payroll Bank Account Reconciliation as of 11/30/20
- xvii. Cafeteria Profit & Loss Statement July 2020 - November 2020
- xviii. 2020-2021 Cash Flow Report July 2020 - November 2020

Motion:                      Second:              Yes: No: Abstain:              Accept Reject Table

## 8. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1611, 1035, 1108, 712, 8792, 631, 12391, 001-16-17, 2097, 504-02-19, 12383, 12474, 1168 and 1068.

Motion:                      Second:              Yes: No: Abstain:              Accept Reject Table

## 9. Action Items - Consent Agenda

- a. Approve the 2009 International 65 passenger school bus (VIN#4DRBUSKN69B108752) to be sent for auction.
- b. Approve the disposal of the following irreparable assets located in room #412 (music room) MVC:
  - i. (1) Casio electronic keyboard CTK-50 (no serial # or asset tag #)
  - ii. (1) Gulbransen upright piano serial #417698, ELCS asset tag #20150065
  - iii. (1) Gulbransen upright piano serial #417697, ELCS asset tag #20150064
  - iv. (1) Gulbransen upright piano serial #417699, ELCS asset tag #20150057
  - v. (13) Manhasset music stands (no serial or asset tag #'s)
- c. Approve the disposal of the following obsolete assets located in room #029 (technology shop room) LVC:
  - i. 3 Kodak slide trays (no serial # or asset tag #)
  - ii. SONY DCR-HC1000 digital camcorder serial #1325437 (no asset tag #)
  - iii. Uniden C-UC068 phone serial #BC40640565 (no asset tag #)
  - iv. Olympus D-300L digital camera serial #16009784 (no asset tag #)
  - v. Nikon N6006 camera serial #2234711 (no asset tag #)
  - vi. Minolta Maxxum HT si PLUS camera serial #96903788 (no asset tag #)
  - vii. RICPH KR-5 camera (no serial # or asset tag #)
  - viii. Olympus SZ-10 digital camera serial #D33235 (no asset tag #)
  - ix. Canon ZR40 digital camcorder LVC asset tag #A00019400
  - x. Canon ZR100 digital camcorder LVC asset tag #A00515017

- xi. SONY MVC-FD87 digital camera serial #50181, LVC asset tag #A00019403
- xii. SONY DCR-HC52 digital camcorder serial #391449, LVC asset tag #M0001501
- xiii. Vivitar 3800N camera serial #5004050, LVC asset tag #A00019399
- xiv. SONY CDR-HC52 digital camera serial #391463, LVC asset tag #M0006713
- xv. Canon ZR930 digital camcorder LVC asset tag #A00097277
- d. Approve the relocation of the following assets located in room #029 (technology shop room) LVC:
  - i. Sci Matco acid cabinet with HCl, H<sub>2</sub>SO<sub>4</sub>, sulfuric acid, LVC asset tag #A0019134
  - ii. Printing press Model 203 serial #F3806 (no asset tag #)
  - iii. Broadhead Garrett printing press accessing cabinet (no serial # or asset tag #)
  - iv. Alman stage lighting stage light clamps (no serial # or asset tag #)
- e. Adopt the BVCSD District-Wide School Safety Plan presented to the community at the December 10, 2020 public hearing.
- f. Amend the 2020-2021 School Calendar for both Lake View Campus and Mountain View Campus to include Friday, March 26, 2021 as a “No School” day to adjust the required number of school days in session from 182 days to 181 days per the ratified Agreement between the Superintendent of Schools and the Boquet Valley Federation of Teachers July 1, 2020 - June 30, 2025.
- g. Approve the Memorandum of Agreement between the Boquet Valley Central School District and the Boquet Valley Federation of Teachers which provides specific retirement benefits for those members who will be retiring during the term of the CBA (7/1/20-6/30/25).
- h. Approve the following resolution to enter into a five year service agreement:
  - i. WHEREAS, the Board of Education of the Boquet Valley Central School District (hereinafter referred to as the “District”) desires to enter into a five year service agreement with the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Educational Services (hereinafter referred to as “CR BOCES”) in order for the CR BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being administrative services in Co-Ser 604.

RESOLVED, that the Board of Education of the Boquet Valley Central School District agrees to enter into a contract with the CR BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the total amount of \$10,995.50 and associated CR BOCES charges with such amount to include annual CR BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the CR BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to CR BOCES for early cancellation or withdrawal from this agreement to the same extent that CR BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by CR BOCES as consequence of any such early cancellation or withdrawal. The District further agrees to indemnify, defend and hold BOCES, its elected officials, its employees, and agents, harmless from any and all liability, claims including bodily injury or property damage, causes of action, damages and expenses, including attorney fees, which may arise out of the negligent actions of the District, its elected officials, employees, agents, invitees, and volunteers while using this service.

Payment will be made as part of a regular annual CR BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of CR BOCES. This contract will be for a maximum period of five years commencing on or about January 14, 2021 and continuing through June 30, 2026.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

#### **10. Personnel - Consent Agenda**

- a. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2020-21 school year provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
  - i. Boys' modified basketball coach (\$3076) - Jim Monty
  - ii. Varsity softball coach (\$3547) - Jim Monty
  - iii. Varsity baseball coach (\$3547) - Don Markwica
  - iv. Varsity baseball volunteer assistant (no stipend) - John Doyle
  - v. Golf coach (\$2110) - Keith Lobdell
- b. Approve the appointment of Robyn LePage as a mentor teacher to Suzette Montville effective December 11, 2020 through June 26, 2021 compensated at a rate of \$1500 (pro-rated) for the 2020-21 school year.
- c. Approve the continued appointment of Kenneth Alton to the position of long-term certified substitute teacher effective January 4, 2021 through approximately February 22, 2021 at a daily rate of \$200.00 covering long-term absences for Science and Math teaching positions.
- d. Approve the appointment of Faith Bona as a (non-certified) substitute teacher at a daily rate of \$95.00, teacher assistant at a daily rate of \$93.75 and teacher aide at a daily rate of \$82.60 effective upon receipt of her fingerprint clearance.

- e. Approve the appointment of Samantha Hayes as a (non-certified) substitute teacher at a daily rate of \$95.00, teacher assistant at a daily rate of \$93.75 and teacher aide at a daily rate of \$82.60 effective upon receipt of her fingerprint clearance.
- f. Approve the appointment of Sadie Kaltenbach as a (non-certified) substitute teacher at a daily rate of \$95.00, teacher assistant at a daily rate of \$93.75 and teacher aide at a daily rate of \$82.60 effective January 14, 2021. Fingerprint clearance on file.
- g. Accept and approve the letters of intent to retire pursuant to the Memorandum of Agreement between the Boquet Valley Central School District and the Boquet Valley Federation of Teachers as received from:
  - i. Toni Mowery, Teacher Assistant effective June 30, 2021,
  - ii. Mary Mandy, Elementary Teacher effective July 1, 2021,
  - iii. Patricia Schultz, Teacher Assistant effective July 1, 2021,
  - iv. Cathy Brankman, English Teacher effective July 1, 2022,
  - v. Darcy Hudson, Special Education Teacher effective July 1, 2023,
  - vi. Anne Cotrona, Elementary Teacher effective July 1, 2023,
  - vii. Sally Wachowski, Elementary Teacher effective June 30, 2024,
  - viii. Veronica Uss, English Teacher effective June 30, 2024, and
  - ix. Bradley Schrauf, Social Studies Teacher effective June 30, 2025.
- h. Approve the appointment of Toni Mowery as a (non-certified) substitute teacher at a daily rate of \$95.00, teacher assistant at a daily rate of \$93.75 and teacher aide at a daily rate of \$82.60 effective July 1, 2021.
- i. Approve the request as submitted by Elementary Teacher, Holly Frenyea to extend the period of child rearing leave from January 19, 2021 until February 26, 2021.

Motion:                      Second:              Yes: No: Abstain:              Accept Reject Table

## 11. Policy

- a. WHEREAS, the Boquet Valley Central School District administration and Board of Education sought to revise the policy manuals used by the Elizabethtown-Lewis Central School District and the Westport Central School District as a result of their merge, and

WHEREAS, the District contracted with Erie 1 BOCES Policy Service, and

WHEREAS, the administration and the Policy Committee of the Board of Education extensively reviewed the draft policy manual and,

WHEREAS, after reviewing and making necessary revisions to the draft manual, the Policy Committee recommends adoption of the new policy manual.

NOW THEREFORE BE IT RESOLVED, the recommended policy manual is hereby adopted for use in the Boquet Valley Central School District.

## 12. Principal's Report - Elaine Dixon-Cross, Principal Mountain View Campus

## 13. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer
- b. Property Discussion - Douglas Gerhardt, Attorney Harris Beach
- c. Superintendent's Report
  - i. State of the District Mid-Year Report
  - ii. Preliminary forecast of significant budget factors for the 2021-22 school year
  - iii. Benchmark report on administrative, instructional and operations staffing at BVCSD
  - iv. Mid-year status report on 2020-21 shared services agreements with other school districts

## 14. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

## 15. Next Meeting

- a. Budget Meeting Thursday, January 28, 2021 6:00 PM Mountain View Campus
- b. Regular Meeting Thursday, February 11, 2021 6:00 PM Lake View Campus
- c. Budget Meeting Thursday, February 25, 2021 6:00 PM Lake View Campus

## 16. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) To discuss the employment history of particular persons eligible for tenure leading to their tenure appointments.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

## 17. Adjournment

Time:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**Boquet Valley CSD  
Budget Meeting  
Thursday, January 28, 2021 @ 6:00 PM  
Auditorium - Mountain View Campus  
In-Person with Limited Capacity**

**AGENDA**  
(revised)

1. **Call to Order** **At:** **By:**
2. **Pledge of Allegiance**
3. **Roll Call**  
[ ]Karin DeMuro [ ]Dina Garvey [ ]Alan Jones [ ]Sarah Kullman  
[ ]Philip Mero [ ]Heather Reynolds [ ]Suzanne Russell

4. **Attendees**

Present:

Attendees:

5. **Consent Agenda**

- a. Approve the following resolution authorizing an amendment to change the Investment Advisor from RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) to PMA Asset Management, LLC and changes the Marketing agent from RBC Capital Markets, LLC to PMA Securities, LLC:

WHEREAS, the undersigned, being a majority of the Board of the Boquet Valley Central School District (the "Board"), hereby adopt, and by executed counterpart, approve, as of the 28th day of January, 2021, the following actions and resolutions:

WHEREAS, the Boquet Valley Central School District is a Participant in the New York Liquid Asset Fund ("NYLAF"), as defined in a Municipal Cooperative Agreement, as amended and restated as of August 1, 2019 (the "Agreement"); and

WHEREAS, the Governing Board of NYLAF (the "Governing Board") wishes to amend the definition of Investment Consultant and Marketing Agreement to be PMA Asset Management, LLC and PMA Securities, LLC, respectively;

WHEREAS, the Governing Board has adopted a resolution on November 19, 2020 to effect such change and seeks approval of each Participant;

WHEREAS, pursuant to Section 13.1 of the Agreement, each Participant has 60 days from the date of the adoption of the Governing Board's resolution authorizing the proposed change by the Governing Board to approve the proposed amendment; and

WHEREAS, (A) a Participant shall be deemed to have given notice of approval of the proposed amendment if it has theretofore delivered to the Governing Board an executed counterpart of the proposed amendment and a certificate, in a form acceptable to the Governing Board, to the effect that: (i) such Participant has held any necessary public hearings, conducted any necessary referenda and obtained any necessary consents of governmental agencies; (ii) the proposed amendment has been approved by a majority vote of the voting strength of such Participant's governing body; and (iii) such Participant has satisfied any other requirements applicable to its making contracts; or (B) a Participant

shall be deemed to have given notice pursuant to the provisions of Section 7.2 hereof of its intent to withdraw from the Agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the following:

- (a) The Definitions set forth in Article I of the Agreement shall be amended as follows:  
“Investment Consultant” means PMA Asset Management, LLC, or such other Person who shall be acceptable to the Governing Board.  
“Marketing Agent” means PMA Securities LLC, or any other Person or Persons appointed or employed or contracted by the Governing Board pursuant to Sections 4.2 and 10.2 hereof.  
“Services and Marketing Agreement” means any agreement entered into with respect to any of the Portfolios by the Governing Board with the Marketing Agent Pursuant to this Agreement in connection with the execution of securities transactions and the delivery of securities.
- (b) Any other references in the Agreement to RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) or RBC Capital Markets, LLC in the Agreement now be amended to read “PMA Asset Management, LLC” or PMA Securities LLC.”

RESOLVED, that (i) no other public hearing, necessary referenda or governmental consents are necessary for the Board to approve the amendment set forth above and there are no additional requirements of the Board in connection with such approval and (ii) the Board has satisfied all other requirements applicable to its making contracts in connection with its role as Participant.

RESOLVED, that adoption of this resolution by the Board and its certification by the Clerk shall serve as (i) evidence of the approval of the amendment by majority of the Board, (ii) the executed counterpart of the proposed amendment, and (iii) the certificate required by Section 13.1(c) of the Agreement, and shall constitute Participant approval of the amendment requested by the Governing Board.

Motion:	Second:	Yes: No: Abstain:	Accept Reject Table
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**6. 2021-2022 Budget Discussion**

**7. Next Meeting**

- a. Regular Meeting Thursday, February 11, 2021 5:30 PM Lake View Campus  
b. Budget Meeting Thursday, February 25, 2021 6:00 PM Lake View Campus

**8. Executive Session**

- a. (#5) Collective negotiations pursuant to article 14 of the Civil Service Law.

In:	Motion:	Second:	Yes: No: Abstain:	Accept Reject Table
Out:	Motion:	Second:	Yes: No: Abstain:	Accept Reject Table

**9. Adjournment**

Time:	Motion:	Second:	Yes: No: Abstain:	Accept Reject Table
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BOQUET VALLEY CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

The Boquet Valley CSD Board of Education will hold its regular monthly meeting on Thursday, February 11, 2021 in the auditorium at the Lake View Campus in Westport. The meeting will open at 5:30 PM and immediately enter into an anticipated executive session for the purpose of discussing collective negotiations . The regular meeting will reconvene at approximately 6:30 PM. Agenda items include a status report on facilities conditions, a winter report on the school District's bus fleet, a status report on planning for next school year's priorities for instructional program staffing, a monthly administrative report from the Lake View Principal and any other business that may come before the Board. The meeting will be open to the public with a maximum seating capacity of 40 attendees. If you are interested in attending, please contact Jana Atwell, District Clerk at 518-873-6371 ext. 511 no later than 2:00 PM February 11, 2021. The public is invited to attend.

# OFFICIAL MINUTES

**By:** President Mero

## 2. Pledge of Allegiance

### 3. Roll Call

[A]Karin DeMuro [X]Dina Garvey [A]Alan Jones [X]Sarah Kullman  
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell-entered 6:48 PM

#### 4. Attendees

Present: Joshua Meyer, Superintendent  
Jana Atwell, District Clerk  
Sharlene Petro-Durgan

Attendees: Tom Bisselle  
Tonya Lackey  
Paul Buehler  
Ryan Hathaway

## 5. Athletic Discussion & Follow-Up

- a. Athletic Coordinator Paul Buehler and several BVCS student athletes were present this evening to provide feedback and further discussion regarding a potential basketball season for the 2020-21 school year.
- b. Upon recommendation of the Board of Education, the BVCS will move forward with the 2020-21 basketball season to include the scheduling and playing of games between other districts with the understanding that this arrangement can be stopped at the discretion of the Superintendent at any time. At the recommendation of our attorney, the indemnification clause will not be included in the (Sports) Preparedness Plan presented and approved at the February 11, 2021 Board meeting.

Motion: Heather Reynolds      Second: Sue Russell      Yes: 5   No: 0   Abstain: 0   Accept

## 6. Action Items - Consent Agenda

- a. Accept and approve the following St. Lawrence/Lewis BOCES Cooperative Purchasing Bids for the 2021-2022 fiscal year starting July 2, 2021 through June 30, 2022:
  - i. Suburban - propane for MVC cooking and lab at a fixed price of \$1.70 per gallon
  - ii. Griffith - propane for LVC cooking and boiler at a fixed price of \$1.133 per gallon
  - iii. Adirondack Energy - fuel oil for MVC main building at a fixed price of \$1.9892 per gallon and fuel oil for LVC main building at a fixed price of \$2.2222 per gallon.

- iv. MX Petroleum - fuel oil for MVC bus garage at a fixed price of \$2.259 per gallon and fuel oil for LVC bus garage at a fixed price of \$2.199 per gallon.

Motion: Dina Garvey      Second: Sarah Kullman      Yes: 5 No: 0 Abstain: 0      Accept

**7. 2021-2022 Budget Discussion - See attached**

**8. Next Meeting**

- a. Regular Meeting Thursday, March 11, 2021 6:00 PM Mountain View Campus
- b. Budget Meeting Thursday, March 25, 2021 5:30 PM Mountain View Campus - to be determined

**9. Adjournment**

Time: 7:52 PM    Motion: Sue Russell    Second: Heather Reynolds    Yes: 5 No: 0 Abstain: 0  
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: March 11, 2021

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Jana Atwell, District Clerk

**Boquet Valley CSD**  
**Regular Meeting**  
**Thursday, March 11, 2021 @ 6:00 PM**  
**Auditorium @ Mountain View Campus Elizabethtown**  
**In-Person with Limited Capacity**

**AGENDA**  
**(updated 3/10/21)**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

[ ]Karin DeMuro      [ ]Dina Garvey      [ ]Alan Jones      [ ]Sarah Kullman  
[ ]Philip Mero      [ ]Heather Reynolds      [ ]Suzane Russell

**4. Attendees**

Present:

Visitors:

**5. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or person.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

- c. Motion to return to regular session at

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**6. Approval of Minutes**

- a. Approve the minutes of February 11, 2021 Regular Meeting and February 25, 2021 Budget Meeting as presented.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**7. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us.

Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

## **8. Financials**

- a. Approve the following financial reports:
  - i. Warrant 8B dated 2/10/21
  - ii. Warrant 8C dated 2/24/21
  - iii. Warrant 9A dated 3.3.21
  - iv. Revenue Status Report School Lunch Fund as of 1/31/21
  - v. Revenue Status Report General Fund as of 1/31/21
  - vi. Budget Status Report School Lunch Fund as of 1/31/21
  - vii. Budget Status Report General Fund as of 1/31/21
  - viii. Multi-Fund Bank Account Reconciliation as of 1/31/21
  - ix. Treasurer's Report for Multi-Fund Month of 1/31/21
  - x. Capital Project Bank Account Reconciliations as of 1/31/21
  - xi. Debt Service Bank Account Reconciliation as of 1/31/21
  - xii. Extraclassroom Bank Account Reconciliation as of 1/31/21
  - xiii. Financial Statement of Extraclassroom Activity Fund 1/1/21 - 1/31/21
  - xiv. Payroll Bank Account Reconciliation as of 1/31/21
  - xv. Cafeteria Profit & Loss Statement July 2020 - January 2021
  - xvi. Budgetary Transfer Report 1/1/21 to 1/31/21
  - xvii. 2020-2021 Cash Flow Report July 2020 - January 2021
  - xviii. Fund Balance Projection 2020-2021

## **9. CSE Recommendations**

- a. Accept and approve the following CSE recommendations for student #505, 1059, 370, 740, 11006, 1267, 8796, 1354, 1319, 2495, 1128, 725, 657, 1574, 1247, 670, 1136, 1249, 504-04-19, 1214, 772, 2099, 1012, 006-15-16, 803, 773, 8798, and 002-16-17.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **10. Action Items - Consent Agenda**

- a. Accept the following award and grant as presented:
  - i. \$500 award received from Essex County Soil and Water Conservation District for a Hydroponics and School Garden Project, and
  - ii. \$864 school mini-grant from Lake Champlain Basin Program for watershed education to purchase equipment for testing water quality and stream studies.
- b. Approve the removal of (1) Diversey Wyandotte low energy dishmachine model #C-2X serial #2729 asset tag #A00792201 located at the MVC from inventory to be sent to auction.
- c. Accept and approve the School Physician proposal as submitted by Julie Tromblee on behalf of The University of Vermont Health Network Elizabethtown

Community Hospital for the 2021-2022 school year at an annual rate of \$9,135.00 for requested services as well as urine drug screen random testing for district employees at the rate of \$49.00 per employee.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

#### **11. Personnel - Consent Agenda**

- a. Approve the appointment of the following employees as Detention Monitors at an hourly rate of \$30.00 for the 2020-2021 school year:
  - i. Jackie Chan-Seng
  - ii. Allison Morrow
- b. Approve the appointment of Corey Murphy to the permanent full-time (10 month) civil service position of School Nurse effective March 11, 2021.
- c. Approve the Amendment to the Superintendent's Employment Agreement as presented for Joshua Meyer effective July 1, 2021 through June 30, 2025.
- d. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2020-21 school year provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
  - i. Senior Play Advisor (\$2411) - Diana McGuigan George
  - ii. Varsity Boys Basketball Volunteer Assistant (no stipend) - Don Markwica
  - iii. Modified Boys Basketball Volunteer Assistant (no stipend) - Barry Morrison
  - iv. Varsity Girls Basketball Volunteer Assistant (no stipend) - Willa McKinley
- e. Approve the appointment of Kenneth Alton as a (certified) substitute teacher and teacher assistant at the approved current substitute rate effective March 1, 2021.
- f. Approve the appointment of David Kirkby as a (non-certified) substitute teacher, teacher assistant and teacher aide at the approved current substitute rate effective February 1, 2021. Fingerprint clearance on file.
- g. Approve the appointment of Wyatt Gough as a (non-certified) substitute teacher, teacher assistant and teacher aide at the approved current substitute rate effective March 1, 2021. Fingerprint clearance on file.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

#### **12. Policy - None at this time**

#### **13. Director of Student Support Services Report - Nelly Collazo**

#### **14. Superintendent's Update**

- a. Project Update - Mike Harris BCA Architects & Engineer
  - i. Upon the recommendation of the Superintendent, approve the Revokable License Agreement between the County of Essex and the Boquet Valley Central School District.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

- b. Budget Discussion
- c. Superintendent's Report

### 15. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

### 16. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- d. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law.
- e. (#6) to discuss the medical, financial, credit or employment history of a particular person or person.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

### 17. Next Meeting

- a. Budget Meeting Thursday, March 25, 2021 - cancelled
- b. Regular Meeting Thursday, April 15, 2021 6:00 PM Lake View Campus
- c. Public Budget Hearing & Regular Meeting Tuesday, May 11, 2021 6:00 PM Mountain View Campus
- d. Annual Budget Vote & Election Tuesday, May 18, 2021 12:00 PM - 8:00 PM Lake View Campus

### 18. Adjournment

Time:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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April 12, 2021

BOQUET VALLEY CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

The Boquet Valley CSD Board of Education will hold its regular monthly meeting on Thursday, April 15, 2021 in the auditorium at the Lake View Campus in Westport. The meeting will open at 6:00 PM. It is anticipated that the meeting will immediately go into executive session. The regular meeting will reconvene at approximately 7:00 PM. Agenda items include a public report on planning for next school year's proposed budget, exhibition and recognition of student and staff achievement, a monthly administrative report from the Lake View Campus Principal and any other business that may come before the Board. The meeting will be open to the public with a maximum seating capacity of 40 attendees. If you are interested in attending, please contact Jana Atwell, District Clerk at 518-873-6371 ext. 511 no later than 2:00 PM April 15, 2021. The public is invited to attend.



**Boquet Valley CSD  
Regular Meeting  
Thursday, April 15, 2021 @ 6:00 PM  
Auditorium @ Lake View Campus Westport  
In-Person with Limited Capacity**

**AGENDA**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

[ ]Karin DeMuro      [ ]Dina Garvey      [ ]Alan Jones      [ ]Sarah Kullman  
[ ]Philip Mero      [ ]Heather Reynolds      [ ]Suzane Russell

**4. Attendees**

Present:

Visitors:

**5. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or person.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

- c. Motion to return to regular session at

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**6. Approval of Minutes**

- a. Approve the minutes of the March 11, 2021 Regular Meeting as presented.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**7. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your

comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

## **8. Financials**

### **a. Approve the following financial reports:**

- i. Warrant 9B dated 3/10/21
- ii. Warrant 9C dated 3/17/21
- iii. Warrant 9D dated 3/24/21
- iv. Warrant 10A dated 3/31/21
- v. Revenue Status Report School Lunch Fund as of 2/28/21
- vi. Revenue Status Report General Fund as of 2/28/21
- vii. Budget Status Report School Lunch Fund as of 2/28/21
- viii. Budget Status Report General Fund as of 2/28/21
- ix. Budgetary Transfer Report 2/1/21 to 2/28/21
- x. 2020-2021 Cash Flow Report July 2020 - February 2021
- xi. Fund Balance Projection 2020-2021

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

- ### **b. Upon recommendation of the Superintendent, approve the request to open three accounts at Champlain National Bank named Westport Education Scholarship, Eliza Gray Scholarship and Bailey Outdoor Memorial.**

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **9. CSE Recommendations**

- ### **a. Accept and approve the following CSE recommendations for student #1106, 541, 657, 12391, 504-02-19, 007-18-19, 504-04-18, 517, 1319, 504-02-13, 1152, 1291, 697, 1611, 1035, 541, 2437, 2634, 007-13-14, 001-16-17, 2097, 1364, 004-15-16, 1579, 1580, 008-15-16, 504-04-18, 8796, 1105, 1319, 003-18-19, 602, 803, 1284, 006-18-19, 601, 1151, 2634, 11005, 701, 2099, 735, 2394, 540, 2863, 008-16-17, 735, and 504-06-19.**

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **10. Action Items - Consent Agenda**

- a. Accept and approve the School Attorney proposal as submitted by Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC Attorneys & Counselors at Law for the 2021-2022 school year at an hourly rate of \$205.00 for all attorneys, and \$90.00 per hour for paralegals.
- b. Approve the 2021-2022 school calendars as presented.
- c. Establish and approve the compensation rate of \$12.50 per hour for inspectors serving at the Annual Budget Vote & Election to be held on May 18, 2021.
- d. Approve the Chairperson and Inspector List for the Annual Budget Vote & Election to be held on May 18, 2021 as presented.

- e. Approve the Section VII Combining of Teams Application for Track & Field with Moriah Central School for the 2020-2021 school year.
- f. BE IT RESOLVED, that the Boquet Valley Central School District hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body:
  - i. Bus Aides - 6.5 hours per day
  - ii. Bus Drivers - 6.5 hours per day
  - iii. Bus Driver/Maintenance - 8 hours per day
  - iv. Cleaners - 8 hours per day
  - v. Food Service Helpers - 7.5 hours per day
  - vi. Teacher Aides - 7 hours per day
  - vii. Clerical Staff - 7.5 hours per day
  - viii. Cooks - 7 hours per day
  - ix. Cook Managers - 7.5 hours per day
  - x. Driver/Mechanics - 8 hours per day
  - xi. Driver/Mechanic/Maintenance - 8 hours per day
  - xii. School Nurses - 7.25 hours per day
  - xiii. Head Custodian/Bus Driver - 8 hours per day
  - xiv. Head Bus Driver - 8 hours per day
  - xv. Director of Facilities - 8 hours per day
  - xvi. Secretary to Superintendent/District Clerk - 7 hours per day
  - xvii. Confidential Secretary/Chief Information Officer - 8 hours per day

g. 2017 Tax Certiorari Reserve Closure

Whereas, a number of tax certiorari petitions were filed challenging the 2017 assessment of certain parcels of real property; and,

Whereas, a reserve fund was established on June 8, 2017 to cover the amount of the District's potential refund liability in the aforementioned 2017 tax certiorari petitions; and

Whereas, all tax certiorari litigation related to the 2017 tax year has concluded and appropriate refunds made to taxpayers.

NOW, THEREFORE, BE IT RESOLVED that:

- 1. The Board of Education hereby directs the Business Official to close the 2017 tax certiorari reserve account and transfer the remaining amount of \$3,856.23 back to the general fund.
- 2. This Resolution will take effect immediately.

h. 2018 Tax Certiorari Reserve Closure

Whereas, a number of tax certiorari petitions were filed challenging the 2018 assessment of certain parcels of real property; and,

Whereas, a reserve fund was established on June 14, 2018 to cover the amount of the District's potential refund liability in the aforementioned 2018 tax certiorari petitions; and

Whereas, all tax certiorari litigation related to the 2018 tax year has concluded and appropriate refunds made to taxpayers.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby directs the Business Official to close the 2018 tax certiorari reserve account and transfer the remaining amount of \$3,832.70 back to the general fund.
2. This resolution shall take effect immediately.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **11. Personnel - Consent Agenda**

- a. Approve the appointment of Cheryl Gowett to the permanent full-time (10 month) civil service position of Food Service Helper effective April 15, 2021.
- b. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2020-21 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport teams engage in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
  - i. Track Coach (\$3008) - Kyle Smith
  - ii. Modified Softball Coach (\$2110) - Ed Mason
- c. Approve the following mentor appointments for the 2020-2021 school year at a rate of \$1,500.00:
  - i. Sarah Rice
  - ii. Peter Castine
- d. Upon the recommendation of the Superintendent, Jacqueline Chan-Seng, who holds a professional certification in the French 7-12 area, is hereby granted tenure in the French tenure area effective June 30, 2021.
- e. Upon the recommendation of the Superintendent, Kristen Larkin, who holds a permanent certification in the Art area, is hereby granted tenure in the Art tenure area effective June 30, 2021.
- f. Upon the recommendation of the Superintendent, David Snyder, who holds a professional certification in the Physical Education area, is hereby granted tenure in the Physical Education tenure area effective June 30, 2021.
- g. Upon the recommendation of the Superintendent, Marie Williams, who holds a professional certification in the Students with Disabilities Grades 1-6 area, is hereby granted tenure in the Students with Disabilities Grades 1-6 tenure area effective June 30, 2021.
- h. Upon the recommendation of the Superintendent, approve the Juul agreement for Tracey Cross-Baker to extend her probationary period for a period of one year (June 30, 2021 - June 30, 2022).
- i. Upon the recommendation of the Superintendent, approve the Juul agreement for Rhonda Sloper, to extend her probationary period for a period of one year (June 30, 2021 - June 30, 2022).
- j. Accept and approve the letter of resignation as submitted by Thomas Smith from his position as High School Social Studies Teacher effective June 30, 2021.

- k. Accept and approve the letter of resignation as submitted by Kellie Porter from her position as School Psychologist effective June 30, 2021.

Motion: Second: Yes: No: Abstain: Accept Reject Table

**12. Policy - None at this time**

**13. 2021-2022 Budget**

- a. The Board of Education will review and discuss the 2021-2022 Budget.
- b. The Board of Education adopts a proposed spending plan for the 2021-2022 school year.
- i. Be it resolved, by the Board of Education to establish \$15,118,683 as the sum dollar amount that the Board of Education shall place before the qualified eligible voters of the Boquet Valley Central School District, as proposition #1 at the Budget Vote & Election to be held on May 18, 2021.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- c. The Board of Education approves proposition #2 to be placed on the ballot at the Budget Vote & Election to be held on May 18, 2021.
- i. To elect two members to the Board of Education for three year terms commencing July 1, 2021 and expiring on June 30, 2024 to succeed Karin DeMuro and Alan Jones whose terms expire on June 30, 2021. Voters may vote for two trustees.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- d. The Board of Education approves proposition #3 to be placed on the ballot at the Budget Vote & Election to be held on May 18, 2021.
- i. Shall the Board of Education appropriate and expend in the 2021-2022 fiscal year two hundred twenty-six thousand dollars (\$226,000.00) from the existing Transportation and Maintenance Equipment Capital Reserve Fund established by a proposition approved by the qualified voters of the Elizabethtown-Lewis Central School District on May 20, 2014, for the purpose of purchasing two (2) sixty-five (65) passenger school buses at a maximum cost of two hundred twenty-six thousand dollars (\$226,000.00) to pay for the buses in full.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- e. The Board of Education approves the Property Tax Report Card for the 2021-2022 proposed budget .

Motion: Second: Yes: No: Abstain: Accept Reject Table

**14. Lake View Campus Principal Report - Daniel Parker**

## **15. Superintendent's Update**

- a. Project Update - Mike Harris BCA Architects & Engineer
- b. Superintendent's Report

## **16. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

## **17. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- d. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law.
- e. (#6) to discuss the medical, financial, credit or employment history of a particular person or person.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

## **18. Next Meeting**

- a. Special Meeting (WebEx) Thursday, April 22, 2021 7:30 AM
- b. Public Budget Hearing & Regular Meeting Tuesday, May 11, 2021 6:00 PM  
Mountain View Campus
- c. Annual Budget Vote & Election Tuesday, May 18, 2021 12:00 PM - 8:00 PM  
Lake View Campus

## **19. Adjournment**

Time:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**Boquet Valley CSD**  
**Special Meeting**  
**Thursday, April 22, 2021 @ 7:30 AM**  
**Via WebEx only - with no public in-person access**  
<https://bit.ly/3gsG0tz>

**AGENDA**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

[ ]Karin DeMuro      [ ]Dina Garvey      [ ]Alan Jones      [ ]Sarah Kullman  
[ ]Philip Mero      [ ]Heather Reynolds      [ ]Suzanne Russell

**4. Attendees**

Present:

Visitors:

**5. CVES Board Member Election**

- a. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Patricia Gero for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- b. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Richard Harriman Sr. for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- c. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Donna Wotton for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**6. CVES Administrative Budget Vote**

- a. Resolved that the Board of Education of the Boquet Valley Central School District votes to approve/disapprove the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2021-22.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**7. Section VII Combining of Teams Application**

- a. Approve the Section VII Combining of Teams Application for varsity and modified baseball with Willsboro Central School for the 2020-2021 school year. BVCSD will serve as the lead school.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**8. Next Meeting**

- a. Public Budget Hearing & Regular Meeting Tuesday, May 11, 2021 6:00 PM  
Mountain View Campus
- b. Annual Budget Vote & Election Tuesday, May 18, 2021 12:00 PM - 8:00 PM  
Lake View Campus
- c. Regular Meeting Thursday, June 10, 2021 6:00 PM Lake View Campus
- d. Reorganization & Regular Meeting Thursday, July 8, 2021 6:00 PM Mountain  
View Campus

**9. Adjournment**

Time:                      Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table



**Boquet Valley CSD**  
**Public Budget Hearing & Regular Meeting**  
**Tuesday, May 11, 2021 @ 6:00 PM**  
**Auditorium @ Mountain View Campus Elizabethtown**  
**In-Person with Limited Capacity**

**AGENDA**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

[ ]Karin DeMuro      [ ]Dina Garvey      [ ]Alan Jones      [ ]Sarah Kullman  
[ ]Philip Mero      [ ]Heather Reynolds      [ ]Suzane Russell

**4. Attendees**

Present:

Visitors:

**5. Public Budget Hearing on the Proposed 2021-2022 Spending Plan**

- a. Presentation on the proposed \$15,118.683 budget for the 2021-2022 school year.

**6. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or person.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

- c. Motion to return to regular session at

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**7. Approval of Minutes**

- a. Approve the minutes of the April 15, 2021 Regular Meeting and April 22, 2021 Special Meeting as presented.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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## **8. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

## **9. Financials**

- a. Approve the following financial reports:
  - i. Warrant 10B dated 4/14/21
  - ii. Warrant 10C dated 4/21/21
  - iii. Warrant 10D dated 4/28/21
  - iv. Warrant 11A dated 5/5/21
  - v. Treasurer's Report for Multi-Fund Month of March 2021
  - vi. Multi-Fund Bank Account Reconciliation as of 3/31/21
  - vii. Debt Service Bank Account Reconciliation as of 3/31/21
  - viii. Payroll Bank Account Reconciliation as of 3/31/21
  - ix. Capital Project Bank Account Reconciliation as of 3/31/21
  - x. Extraclassroom Bank Account Reconciliation as of 3/31/21
  - xi. Financial Statement of Extraclassroom Activity Fund 3/1/21 to 3/31/21
  - xii. Cafeteria Profit & Loss Statement July 2020 - March 2021
  - xiii. Revenue Status Report School Lunch Fund as of 3/31/21
  - xiv. Revenue Status Report General Fund as of 3/31/21
  - xv. Budget Status Report School Lunch Fund as of 3/31/21
  - xvi. Budget Status Report General Fund as of 3/31/21
  - xvii. Budgetary Transfer Report 2/1/21 to 3/31/21
  - xviii. 2020-2021 Cash Flow Report July 2020 - March 2021
  - xix. Fund Balance Projection 2020-2021

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **10. CSE Recommendations**

- a. Accept and approve the following CSE recommendations for student # 1581, 1342, 1354, 12372, 1585, 1301, 12413, 803, 1211, 2394 and 1168.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **11. Action Items - Consent Agenda**

- a. Approve the disposal of an obsolete Fender Precision Bass electric bass acquired in 1983 model #E622176 located in room 412 MVC (no asset tag #).
- b. Contingent upon voter approval of the proposed 2021-2022 spending plan, approve the tuition rate of \$1337.18 per student for the 2021-2022 school year.
- c. Approve the revised Response to Intervention District Plan as presented.

- d. Approve the CVES CV-TEC Adult Education and Safety Education Sponsorship Agreement (CO-SER 103 Adult Education and CO-SER 401 Accident Prevention/Pre-Licensing) as presented.
- e. Approve the following resolution establishing an ERS reserve:  
Retirement Contribution Reserve Resolution

WHEREAS, the Boquet Valley Central School District participates in the New York State State Retirement System (“ERS”); and

WHEREAS, on May11, 2021, the Board of Education of the Boquet Valley Central School District by resolution established a Retirement Contribution Reserve Fund known as the Boquet Valley Central School District Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Boquet Valley Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

- 1. The Board hereby establishes a Retirement Reserve Fund to be known as the Boquet Valley Central School District State Retirement Contribution Reserve Fund;
- 2. The source of funds for this Reserve shall be:
  - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
  - b. such revenues as are not required by law to be paid into any other fund or account;
  - c. such other funds as may be legally appropriated; and
  - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
- 3. By resolution, the Board of Education may authorize expenditures from this Reserve Fund. Except as otherwise provided by law, moneys in this Reserve Fund may only be appropriated to finance retirement contributions to the New York State State Retirement System, and/or to offset all or a portion of the amount

deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

4. No member of the Board of Education or employee of the District shall:

a. authorize a withdrawal from this Reserve Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or

b. expend any money withdrawn from this Reserve Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

5. The moneys in this Reserve Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Fund.

6. The chief fiscal officer shall account for this Reserve Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the fund; the interest earned by such fund; capital gains or losses resulting from the sale of investments of this fund; the order, purpose thereof, date and amount of each payment from this fund; the assets of the fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this fund to the Board of Education.

7. This Resolution shall take effect immediately.

f. Approve the following resolution establishing a reserve subfund:

Retirement Contribution Reserve Sub-Fund Resolution

WHEREAS, the Boquet Valley Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on May 11, 2021, the Board of Education of the Boquet Valley Central School District by resolution established a Retirement Contribution Reserve Fund known as the BOQUET VALLEY CENTRAL SCHOOL DISTRICT RETIREMENT CONTRIBUTION RESERVE FUND pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Boquet Valley Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the BOQUET VALLEY CENTRAL SCHOOL DISTRICT RETIREMENT CONTRIBUTION RESERVE FUND to be known as the Boquet Valley Central School District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
  - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
  - b. such revenues as are not required by law to be paid into any other fund or account;
  - c. such other funds as may be legally appropriated; and
  - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
  - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
  - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.

6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.

7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.

8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

9. This Resolution shall take effect immediately.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **12. Personnel - Consent Agenda**

- a. Approve the appointment of Barry Morrison to the permanent part-time (10 month) civil service position of Food Service Helper effective April 26, 2021.
- b. Approve the appointment of John Doyle to the extra-curricular position of volunteer assistant for varsity baseball.
- c. Accept and approve the letters of resignation as submitted by:
  - i. Amanda Drake from her position as Special Education Teacher effective June 30, 2021,
  - ii. Chad Tyson from his position as Bus Driver/Mechanic effective May 21, 2021, and
  - iii. Abbey Cramer from her position as Secretary to the Principal (civil service title clerk) effective May 31, 2021.
- d. Approve the appointment of Codia Crandall to the position of School Tax Collector for the 2021-2022 school year at a rate of \$10,500.00.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## **13. Policy - None at this time**

## **14. Mountain View Campus Principal Report - Elaine Dixon-Cross**

## **15. Superintendent's Update**

- a. Project Update - Mike Harris BCA Architects & Engineer
- b. Superintendent's Report

## **16. Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

## **17. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- d. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law.
- e. (#6) to discuss the medical, financial, credit or employment history of a particular person or person.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

## **18. Next Meeting**

- a. Annual Budget Vote & Election Tuesday, May 18, 2021 12:00 PM - 8:00 PM Lake View Campus
- b. Regular Meeting Thursday, June 10, 2021 6:00 PM Lake View Campus
- c. Reorganization & Regular Meeting Thursday, July 8, 2021 6:00 PM Mountain View Campus

## **19. Adjournment**

Time:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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**Boquet Valley CSD**  
**Special Meeting**  
**jFriday, May 21, 2021 @ 7:00 AM**  
**Via WebEx only - with no public in-person access**  
<https://bit.ly/3u7ncOV>

**AGENDA**

**1. Call to Order**

**At:**

**By:**

**2. Pledge of Allegiance**

**3. Roll Call**

[ ]Karin DeMuro

[ ]Dina Garvey

[ ]Alan Jones

[ ]Sarah Kullman

[ ]Philip Mero

[ ]Heather Reynolds

[ ]Suzanne Russell

**4. Attendees**

Present:

Visitors:

**5. Executive Session**

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#4) discussions involving proposed, pending or current litigation.

In:      Motion:      Second:      Yes: No: Abstain:      Accept Reject Abstain

Out:      Motion:      Second:      Yes: No: Abstain:      Accept Reject Abstain

**6. Adjournment**

Time:      Motion:      Second:      Yes: No: Abstain:      Accept Reject Abstain