

REORGANIZATION MEETING

AGENDA

- a. The District Clerk calls for nominations for President of the Board of Education for the 2021-22 school year.
 - i. Motion to nominate _____ made by _____, second by _____.
 - ii. Any further nominations? _____
 - iii. Close nominations.
 - iv. Resolved that _____ be appointed to the position of Board of Education President for the 2021-22 school year.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. The District Clerk administers the oath of office to the newly elected President.
- c. The President calls for nominations for Vice President of the Board of Education for the 2021-22 school year.
 - i. Motion to nominate _____ made by _____, second by _____.
 - ii. Any further nominations? _____
 - iii. Close nominations.
 - iv. Resolved that _____ be appointed to the position of Board of Education Vice President for the 2021-22 school year.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- d. The District Clerk administers the oath of office to the newly elected Vice President.
- e. The District Clerk administers the School Board Member Code of Ethics to Board Members.

8. Appointment of School Officers and Board Representatives

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following school officers of the Board of Education for the 2021-22 school year:
 - i. Chief School Officer - Joshua Meyer
 - ii. District Treasurer - Sharlene Petro-Durgan (as a component of the Shared Business Office Cross Contract with Franklin-Essex-Hamilton (FEH) BOCES)
 - iii. Internal Claims Auditor - Judy French (no additional compensation)
 - iv. Deputy Claims Auditor - Bailey Bronson (no additional compensation)

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. Resolved that the Superintendent recommends to the Board of Education the appointment of the following Board of Education representatives for the 2021-22 school year:

MEMBERSHIP	BOARD MEMBER(S)
Joint Study	1. 2.
NYSSBA Voting Delegate	
Policy Committee	1. 2. 3.
Youth Commission (Elizabethtown)	
Youth Commission (Westport)	

Motion:

Second:

Yes: No: Abstain: Accept Reject Table

9. Additional Appointments

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following individuals/organizations to the specified positions/designations for the 2021-22 school year:

EMPLOYEE/ORGANIZATION	POSITION
Harris Beach, PLLC	School Attorney: \$210/hour Librarian, Clerks & Paralegals: \$110/hour
Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC	School Attorney: \$205/hour Paralegals:\$90/hour
R. G. Timbs, Inc.	Municipal Finance Consultant
Bond, Schoeneck & King	Bond Counsel as needed
Northern Insuring	Insurance Consultant
Telling & Associates, CPA, PC	Independent Auditor: \$13,300 for fiscal year ending 6/30/22
The University of Vermont Health Network Elizabethtown Community Hospital	School Physician: \$9,135 Urine drug screen: \$49 per employee Registered Professional nurse coverage: \$325/ day
Four Winds Saratoga	Tutorial Services: \$35/hour - 10 hours/week MS/HS students - 5 hours/week elementary students
School Tax Collector	Codia Crandall: \$10,500
Franklin-Essex-Hamilton (FEH) BOCES	Purchasing Agent, Deputy Purchasing Agent, Workers Compensation Coordinator
Board of Education	Audit Committee
Superintendent	Records Management Officer, Legislative Liaison to NYSSBA, Records Access Officer, Designated Education Official (DEO), Chief Information Officer, HIPAA Compliance Privacy Official, Hearing Official for Participation in the Federal Child Nutrition Program, Member of the CEWW Health Insurance Consortium Board of Directors & Trustee, Qualified Lead Evaluator of Principals

District Clerk/Confidential Secretary to the Superintendent	Fingerprinting Coordinator, Public Records Access Office, Staff Attendance Record Keeper
Principal(s)	Title IX Coordinators, Designated Education Officials, Homeschooling Coordinators, District Data Privacy Officers (DEO), Qualified Lead Evaluators of Classroom Teachers
Director of Student Support Services	ADA Coordinator, 504 Coordinator, Pre-K Coordinator, Medicaid Compliance Officer, Qualified Lead Evaluator of Classroom Teachers, Committee on Special Education (CSE) & Committee on Preschool Special Education (CPSE) Chairperson, Homeless Liaison
Director of Facilities	Pesticide Control Officer, Asbestos Designee, Chemical Hygiene Officer, CO-VID Safety Officer
School Counselors	DASA Coordinators, K-12 Suicide Prevention Coordinators
Confidential Secretary	Chief Information Officer/Data Warehouse Coordinator
NERIC	Chief Information Officer/Data Warehouse Coordinator
School Nurses	Student Attendance Officers
Secretary to Guidance Department	Reviewing and Verification Official for participation in the Federal Child Nutrition Program

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. Resolved that the Superintendent recommends to the Board of Education the reappointment of all current substitutes and the approval of the substitute rates as listed for the 2021-22 school year:

Substitute Position	Hourly/Daily	Rate of Pay effective 12/31/20
Teacher (certified)	Daily	\$98.00
Teacher Assistant (certified)	Daily (7.5 hours)	\$95.00
Teacher Aide (certified)	Daily	\$90.00
Teacher (non-certified)	Daily	\$95.00

Teacher Assistant (non-certified)	Daily (7.5 hours)	\$93.75
Teacher Aide (non-certified)	Daily	\$82.60
Monitor	Daily	\$81.25
Nurse	Daily	\$90.00
Food Service Helper	Hourly	\$12.50
Clerical	Hourly	\$12.50
Cleaner	Hourly	\$12.50
Bus Driver	Hourly	\$15.00
Bus Aide	Hourly	\$12.50
Long-Term Non-Certified Substitute Teacher (0-10 weeks)	Daily	\$125.00
Long-Term Certified Substitute Teacher (0-10 weeks)	Daily	\$175.00
Long-Term Non-Certified Substitute Teacher (11-20 weeks)	Daily	\$150.00
Long-Term Certified Substitute Teacher (11-20 weeks)	Daily	\$200.00

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Designations

- a. Resolved that the Superintendent recommends to the Board of Education the following designations for the 2021-22 school year:
 - i. Champlain National Bank, New York Liquid Assets Fund and New York Cooperative Liquid Assets Securities System (NYCLASS) as the official bank depositories.
 - ii. Press Republican and the Sun Community News as the official newspapers, and
 - iii. The official bulletin boards located outside the District Office at the Mountain View Campus and outside the Principal's Office at the Lake View Campus.
- b. Resolved that the Superintendent recommends to the Board of Education the regular monthly Board of Education meetings begin at 6:00 PM unless otherwise noted and to establish the following meeting dates for the 2021-22 school year:

BOE MEETING DATE	TYPE	CAMPUS
Thursday, August 12, 2021	Regular	MVC
Thursday, September 9, 2021	Regular	LVC

Thursday, October 14, 2021	Regular	MVC
Wednesday, November 10, 2021	Regular	LVC
Thursday, December 9, 2021	Regular	MVC
Thursday, January 13, 2022	Regular	LVC
Thursday, January 27, 2022	Budget	LVC
Thursday, February 10, 2022	Regular	MVC
Thursday, March 10, 2022	Regular	LVC
Thursday, March 24, 2022	Budget	LVC
Thursday, April 7, 2022	Regular	MVC
Thursday, April 28, 2022	Budget	MVC
Tuesday, May 10, 2022	Public Budget Hearing & Regular	LVC
Tuesday, May 17, 2022	Annual Budget Vote & Election	MVC
Thursday, June 9, 2022	Regular	LVC
Thursday, July 14, 2022	Reorganization & Regular	MVC

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. School Board Memberships

- a. Resolved that the Superintendent recommends to the Board of Education the District hold the following memberships for the 2021-22 school year:
 - i. New York State School Board Association (NYSSBA)
 - ii. Essex County School Boards Association
 - iii. Rural Schools Association

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Authorizations

- a. Resolved that the Superintendent recommends to the Board of Education the following as specified for the 2021-22 school year:
 - i. Superintendent to be responsible for:
 1. Certifying payroll,
 2. Signing any and all checks on behalf of the District in the absence of the District Treasurer,
 3. Approving conferences, conventions and workshop attendance if there is a financial obligation in order to attend and it has been

deemed appropriate and identified as consistent with District goals and priorities for continuous improvement by a Principal,

4. Approving budget transfers,
 5. Signing all applications and forms required for federal programs and grants,
 6. Approving the community use of school facilities and school vehicles, and equipment loaning requests consistent with District policy,
 7. Advertising for employment vacancies,
 8. Use of the District credit card, and
 9. Appointing well-qualified teachers, administrators and staff until the Board of Education has the opportunity to meet and make a decision of a proposed employee, provided the Board makes a final decision on the provisional appointment within thirty (30) days.
- ii. Principals to be responsible for:
 1. Certifying payroll in the absence of the Superintendent, and
 2. Approving conferences, conventions, and workshop attendance if appropriate and identified as consistent with District goals and priorities for continuous improvement.
 - iii. Secretary to Principals (Lake View and Mount View Campuses) to maintain a \$100 Petty Cash Fund.
 - iv. Central Treasurer and the Superintendent or Principal (in the absence of the Superintendent) to sign Extra-Classroom Activity Fund checks.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Bonding of Personnel

- a. Resolved that the Superintendent recommends to the Board of Education the bonding of particular employees as follows:

EMPLOYEE	AMOUNT
School Tax Collector	\$2,750,000
District Treasurer	\$1,000,000
Deputy Treasurer	\$1,000,000
Internal Claims Auditors	\$250,000
Superintendent	\$25,000
Principals	\$25,000
District Clerk	\$25,000
Central Treasurer	\$25,000
Cafeteria Manager	\$25,000
All Employees	\$25,000

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. Cooperative Purchasing

- a. Resolved that the Superintendent recommends to the Board of Education participation in the following cooperative purchasing agreements for the 2021-22 school year:
 - i. St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guideline set forth in the “Cooperative Purchasing Agreement”, and
 - ii. New York/Island Cooperative Bid Program with the Clarkstown CSD serving as lead agency, and Educational Data Services serving as the Administrative Agent, in accordance with guidelines set forth in the associated “Cooperative Purchasing Agreement”.

Motion: Second: Yes: No: Abstain: Accept Reject Table

15. Impartial Hearing Officers

- a. Resolved that the Superintendent recommends to the Board of Education that the Board President or Vice President be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education for the 2021-22 school year.

Motion: Second: Yes: no: Abstain: Accept Reject Table

16. Other

- a. Resolved that the Superintendent recommends to the Board of Education the following for the 2021-22 school year:
 - i. The re-adoption of all current policies, procedures and plans in effect during the 2020-21 school year,
 - ii. To establish the mileage rate of reimbursement to follow the Internal Revenue Service (IRS) mileage rate for employees who use their own personal vehicles for official school district business with approval,
 - iii. The approval of existing extra-curricular accounts for student activities and clubs,
 - iv. The tuition rate to be set at \$1,337.18 per non-resident student with a family contribution not to exceed \$4,011.54, and
 - v. The proposed cafeteria prices for adult meals:

ADULT MEAL	ADULT PRICE
Complete breakfast	\$2.50
Breakfast single entree	\$1.75
Complete Lunch	\$4.00
Lunch single entree	\$2.50

Single milk	\$.65
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Motion: Second: Yes: No: Abstain: Accept Reject Table

17. Adjourn for Regular Meeting

Time: Motion: Second: Yes: No: Abstain: Accept Reject Table

REGULAR MEETING AGENDA

1. Call to Order

At:

By:

2. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table
Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. Motion to return to regular session at

Motion: Second: Yes: No: Abstain: Accept Reject Table

3. Approval of Minutes

- a. Approve the minutes of the June 10, 2021 Regular Meeting as presented.

Motion: Second: Yes: No: Abstain: Accept Reject Table

4. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

5. Financials

- a. Approve the following financial reports:
 - i. Warrant 12B dated 6/9/21
 - ii. Warrant 12C dated 6/16/21
 - iii. Warrant 12D dated 6/23/21
 - iv. Warrant 12E dated 6/23/21

Motion: Second: Yes: No: Abstain: Accept Reject Table

6. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1106, 1309, P01-14-15, 12383, 1310, 1284, 540, 1204, 1224, 725, 12390, 670, 1226, 504-02-19, 007-18-19, 1309, P01-14-15, 1368 and 1211.

Motion: Second: Yes: No: Abstain: Accept Reject Table

7. District Plans

- a. The Superintendent recommends the approval of the following District Plans as submitted:
 - i. Professional Development Plan (July 1, 2021 - June 30, 2024)
 - ii. Shared Decision Making Plan (July 1, 2021 - June 30, 2023)
 - iii. Response to Intervention District Plan (revised April 2021)
 - iv. Special Education District Plan (revised May 2021)

Motion: Second: Yes: No: Abstain: Accept Reject Table

8. Action Items - Consent Agenda

- a. Approve the disposal of:
 - i. (20 textbooks) Scott Forsmen - Exploring Mathematics © 1994 ISBN# 0-673-45528-9
 - ii. (12 textbooks) Prentice Hall - Advanced Mathematics © 1993 ISBN# 0-13-715780-0
- b. Approve the 2021-2022 Public Reporting Calendar as prepared by Superintendent Meyer.
- c. Accept a \$500 Northeaster Zone Kramer Memorial Educator Award received by Heather Olson for her project, School Podcast. This award is to be used for the purchase of equipment and to provide professional development on the techniques of podcasting.
- d. Approve the following resolution to participate in BOCES Summer School 2022:

WHEREAS, the Boquet Valley Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, the region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Boquet Valley Central School district cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Boquet Valley Central School District intends to participate in the 2022 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2022 summer school; and

BE IT FURTHER RESOLVED, that no later than August 2, 2021, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2022 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

- e. Approve the following resolution for a copier lease (2021-26) at the Mountain View Campus:

WHEREAS, the Board of Education of the Boquet Valley Central School District (hereinafter referred to as the "District") desires to enter into a five year service agreement with the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Education Services (hereinafter referred to as "CR BOCES") in order for the CR BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being administrative services in Co-Ser 604.

NOW, THEREFORE, IT IS RESOLVED, that the Board of Education of the Boquet Valley Central School District agrees to enter into a contract with the CR BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the total amount of \$28,138.11 and associated CR BOCES charges with such amount to include annual CR BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the CR BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to CR BOCES for early cancellation or withdrawal from this agreement to the same extent that CR BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by CR BOCES as consequence of any such early cancellation or withdrawal. The District further agrees to indemnify, defend and hold BOCES, its elected officials, its employees, and agents, harmless from any and all liability, claims including bodily injury or property damage, causes of action, damages and expenses, including attorney fees, which may arise out of the negligent actions of the District, its elected officials, employee, agents, invitees, and volunteers while using this service.

Payment will be made as part of a regular annual CR BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of CR BOCES. This contract will be for a maximum period of five years commencing on or about July 19, 2021 and continuing through June 30, 2027.

- f. Upon recommendation of the Superintendent, approved the 2021-22 School Year COVID-19 Snow Day Pilot Program as presented by the New York State Education Department.

9. Personnel - Consent Agenda

- a. Approve the appointment of Karen Keech to the stipend position of Deputy Treasurer for the 2021-22 school year at an annual stipend of \$7,500 per the Boquet Valley Support Staff Association Agreement (July 1, 2020 - June 30, 2024).
- b. Accept and approve the request for a childbearing/rearing leave per Article XIII section F, 1 and 4 as submitted by Aubrey Pulsifer effective approximately September 3, 2021 through February 28, 2022.
- c. Accept and approve the request for a child rearing leave per Article XIII section F, 1 and 4 as submitted by Colby Pulsifer effective approximately September 13, 2021 through November 29, 2021.
- d. Accept and approve a resignation as submitted by MaryBeth Sayre from her position as Teacher Aide effective September 1, 2021.
- e. Approve the following substitute appointments effective June 25, 2021 at the established substitute rate of pay for the 2021-22 school year:
 - i. Patty Schultz - certified Teacher Assistant, non-certified Teacher
 - ii. Mary Mandy - certified Teacher
- f. Approve the Agreement between the Board of Education and Superintendent Joshua Meyer effective July 1, 2021 through June 30, 2026.
- g. Approve the appointment of the following individuals as summer school teachers for the summer of 2021. Hourly rates will be calculated using the appropriate step in the BVFT agreement:

i. Samantha Meachem	ix. Jen Peck
	x. Kristin Fiegl
ii. Leighann Greene	xi. Allison Morrow
iii. Lily Whalen (1 week only)	xii. Heather Olson
iv. Cathy Brankman	xiii. Derek Payne
v. John Fairchild	xiv. Veronica Uss
vi. Joseph Graney	xv. Paul Buehler
vii. Erica Loher	xvi. Jenifer O'Neill
viii. Jason Fiegl	xvii. Julie Bisselle
	xviii. Zoe Brugger
- h. Approve the appointment of the following individuals for summer curriculum work for the summer of 2021. Hourly rates will be calculated using the appropriate step in the BVFT agreement:

i. Erica Loher	x. Tracey Cross-Baker
ii. Kaitlin Fielder	xi. Terry Egglefield
iii. Zoe Brugger	xii. Kerry Mero
iv. Jason Fiegl	xiii. Lorraine Hathaway
v. John Fairchild	xiv. Marie Williams
vi. Mindy Fleming	xv. Aubrey Pulsifer
vii. Allison Morrow	xvi. Ashley Hooper
viii. Tonya Lackey	xvii. Amy Nelson
ix. Kristin Fiegl	xviii. Heather Olson

- i. Approve the appointment of the following individuals as summer school aides for the summer of 2021. Hourly rates will be calculated using the appropriate step in the BVFT agreement.
 - i. Serene Holland
 - ii. Lily Whalen
 - iii. Brad Egglefied
- j. Upon the recommendation of the Superintendent, Hilary Primo, who is pursuing certification in the Students with Disabilities 7-12 tenure area, is hereby appointed to the position of Special Education Teacher for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025 pending receipt of fingerprint clearance. Salary for the 2021-2022 school year will be based upon Step 1 B+42 \$48,341.00 pending approval of official graduate transcripts.
- k. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2021-22 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. Boys' Modified Soccer Coach - Keith Lobdell
 - ii. Girls' Modified Soccer Coach - Laura Napper
 - iii. Girls' Varsity Soccer Coach - Paul Buehler
 - iv. Boys' Varsity Basketball Coach - Colby Pulsifer
 - v. Athletic Coordinator - Paul Buehler
 - vi. Cheerleading Advisor - Tracey Cross-Baker
 - vii. Game Timer Soccer - Carol Schwoebel
 - viii. Basketball Chaperone - Marci Oliver
 - ix. MS Student Council Advisor - Jenn Peck
 - x. HS Student Council Co-Advisor - Mindy Fleming
 - xi. HS Student Council Co-Advisor - Ashley Hooper
 - xii. Music-Ensemble I (jazz band) - Heather Olson
 - xiii. Music-Ensemble III (elementary chorus) - Kerry Mero
 - xiv. HS Band Director - Heather Olson
 - xv. Talent Show Co-Coordinator - Heather Olson
 - xvi. Talent Show Co-Coordinator - Julie Bisselle
 - xvii. End-of-Year Slideshow Advisor - Tonya Lackey
 - xviii. Activity Fund Treasurer - Heather Olson
 - xix. National Jr. Honor Society Advisor - Allison Morrow
 - xx. National Honor Society Advisor - Tonya Lackey
 - xxi. Yearbook Advisor - Julie Bisselle
 - xxii. Quiz Bowl Advisor - Jason Fiegl
 - xxiii. FBLA Advisor - Tonya Lackey
 - xxiv. Senior Class Advisor - Julie Bisselle
 - xxv. Senior Class Advisor - Zoe Brugger
 - xxvi. Junior Class Advisor - Kristin Fiegl
 - xxvii. Junior Class Advisor - Julie Bisselle
 - xxviii. Sophomore Class Advisor - Sarah Rice

- xxix. Freshman Class Advisor - Marie Williams
- xxx. Art Club Advisor - Kristen Larkin

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Policy - None at this time

11. Superintendent's Update

- a. Building Project Update
- b. Superintendent's Report

12. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

13. Next Meeting

- a. Regular Meeting August 12, 2021 6:00 PM Mountain View Campus Elizabethtown

14. Adjournment

Time: Motion: Second: Yes: No: Abstain:

AGENDA

- a. Approve the minutes of the July 6, 2021 Reorganization and Regular Meeting as presented.
- Motion: Second: Yes: No: Abstain: Accept Reject Table

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 1A dated 7/6/21
 - ii. Warrant 1B dated 7/16/21
 - iii. Warrant 1C dated 7/21/21
 - iv. Warrant 1D dated 7/28/21
 - v. Warrant 2A dated 8/4/21
 - vi. Warrant 0104-Medicare Reimbursement April - June 2021
 - vii. Budgetary Transfer Report 6/1/21 - 6/30/21
 - viii. Capital Project Bank Account Reconciliation as of 6/30/21
 - ix. Debt Service Bank Account Reconciliation as of 6/30/21
 - x. Multi-Fund Bank Account Reconciliation as of 6/30/21
 - xi. Payroll Bank Account Reconciliation as of 6/30/21
 - xii. Extraclassroom Bank Account Reconciliation as of 6/30/21
 - xiii. Financial Statement of Extraclassroom Activity Fund 6/1/21 - 6/30/21
 - xiv. Treasurer's Report for Multi-Fund Month of June 2021
 - xv. Cafeteria Profit & Loss Statement September 2020 - June 2021
 - xvi. Cash Flow Report July 2020 - June 2021

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. Internal Claims Auditor Report - Judy French

9. 2020-2021 Tax Levy

- a. Resolution confirming the tax rolls and authorizing the tax levy:

BE IT RESOLVED THAT, the Boquet Valley Board of Education has been authorized by the voters at the Annual Meeting to raise for the current budget for the 2021-2022 school year a sum not to exceed \$7,668,554.

THEREFORE BE IT RESOLVED, that the Board fix equalized tax rates by the towns and confirm the extension of taxes as they appear on the attached roll (form for equalizing taxes):

AND BE IT HEREBY DIRECTED THAT THE DELINQUENT TAX PENALTIES SHALL BE FILED AS FOLLOWS:

September 1, 2021 - September 30, 2021	No Penalty
October 1, 2021 - October 31, 2021	2% Penalty
November 1, 2021	3% Penalty

RESOLUTION authorizing the issuance of the tax warrant:

WHEREAS, Chapter 73 of the laws of 1977, amended section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS, the entire unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed the maximum percent allowed by of the current school year budget; and

WHEREAS, this latter amount may be held as surplus funds during the current school year;

NOW THEREFORE BE IT RESOLVED, that the Board of Education retain as surplus funds approximately \$1,689,303 from the total approximate fund balance of \$6,688,345 thereby applying \$0 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS, to the Collector of Boquet Valley Central School District, town(s) of Chesterfield, Elizabethtown, Essex, Lewis and Westport, County of Essex, New York State, you are commanded:

1. To give notice and start collection on September 1, 2021 (in accordance with provisions of section 1322 of the Real Property Tax Law).
2. To give notice that the tax collection will end on November 1, 2021.
3. To collect taxes in the amount of \$7,669,235 in the manner collectors are authorized to collect town and county taxes in accordance with the provisions of section 1318 of the Real Property Tax Law and as approved by the voters at the annual meeting to collect taxes in the amount of \$40,000 for the public libraries and to turn over to the Westport Library Association \$15,000, to the Wadhams Free Library \$7,000 and to the Elizabethtown Library Association \$18,000.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omission in accordance with the provision of section 553 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pressed-numbered tax bill forms provided by the school district in accordance with the provisions of section 922 of the Real Property Tax Law. To forward by mail, without interest penalties to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with the provisions of section 540 and 5445 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons that sum listed on the attached tax rolls without interest penalties where such sums are paid before the end of the first month of tax collection. To add 2% interest penalties to all taxes collected during the second month of the tax collection and to add 3% interest penalties to all taxes collected during any part of the third month of the tax collection period to account for such as income due to the school district.
7. To issue press-number receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact copies of all such receipts issued as required by section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting on forms showing by town the total assessed valuation, tax rate, and total tax levy, the total amounts remaining uncollected as required by section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to sections 910, 912, and 914 of the Real Property

Tax Law and is delivered in accordance with sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the dates stated above unless a renewal or extension has been endorsed on the face of this warrant in writing with section 1318, subdivision 2 of the Real Property Tax Law.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1015, 1098, 1310, 12439, 12475, 2905, P02-17-18, 12490, 12428, 1342, 1368, 12372, 003-18-19, 006-15-16 and 2103.

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. District Goals, Plans and Procedures

- a. Upon recommendation of the Superintendent, adopt the Boquet Valley Central School District Goals as presented.
- b. Upon recommendation of the Superintendent, approve the District Plan - CR Part 154 Comprehensive Plan as submitted.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- c. Public Hearing and Q&A Session - 2021-22 COVID Health and Safety Procedures
 - i. Upon recommendation of the Superintendent, approve and adopt the COVID Health and Safety Procedures for the 2021-22 school year.

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Action Items - Consent Agenda

- a. Approve the addition of the following assets:
 - i. Nano Edge floor scrubber by Tomcat @ MVC (asset tag #A00864192)
 - ii. Desk mover model #338 @ LVC (asset tag #A00864194)
- b. Approve the change of asset tags as indicated:
 - i. Nikon camera serial #3940126 asset tag #A00369735 @ MVC is now asset tag #M0011490
 - ii. Nikon camera serial #3553638 asset tag #A00300811 @ MVC is now asset tag #M0011489
- c. Approve and adopt a resolution consenting to a proposed pilot agreement by the Essex County Industrial Development Agency with respect to a certain project (Champlain Hudson Power Express Project) to be undertaken by CHPE, LLC and authorizing the Boquet Valley Central School District President to execute and deliver a certificate in furtherance of same.
- d. Resolved that the Superintendent recommends a District credit card limit of \$5,000.00 for the 2021-22 school year.

- e. Authorize the closing of the following extra-curricular accounts and transferring both balances to the BVCS Student Council extra-curricular account:
 - i. Slideshow Video Production (\$76.22) as this extra-curricular has changed their purpose and the club will not need to fundraise to meet objectives.
 - ii. Class of 2020 (\$5.50) as the class is no longer in session and all business associated with this account has been satisfied.
- f. Approve increasing the substitute bus driver rate of pay from \$15.00 per hour to \$21.00 per hour effective September 1, 2021.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Personnel - Consent Agenda

- a. Approve the appointment of Tonya Lackey as a summer school teacher for the summer of 2021. Hourly rate will be calculated using the appropriate step in the BVFT agreement:
- b. Approve the appointment of Ellen Kiely for summer curriculum work for the summer of 2021. Hourly rate will be calculated using the appropriate step in the BVFT agreement:
- c. Accept and approve the following resignations as submitted by:
 - i. Melissa Pierce from her position as full-time bus driver effective June 25, 2021,
 - ii. Ryan Campagna from his position as English teacher effective August 31, 2021,
 - iii. Brad Egglefield from his position as full-time bus aide effective August 31, 2021
 - iv. Jean Dickerson from her position as cook effective September 1, 2021,
 - v. Lily Whalen from her position as teacher aide effective September 1, 2021,
 - vi. Lisa Whalen from her position as teacher aide effective September 1, 2021,
 - vii. Peggy Staats from her position as teacher assistant effective September 1, 2021.
 - viii. David Snyder from his position as Physical Education teacher effective September 10, 2021.
 - ix. Bailey Bronson from her position as Secretary to the Principal effective August 12, 2021.
- d. Approve the creation of a new non-instructional position Senior Mechanic/Maintenance/Bus Driver effective September 1, 2021.
- e. Approve the appointment of Stacy Pulsifer to the position of Senior Mechanic/Maintenance/Bus Driver at a rate of \$22.00 per hour effective September 1, 2021.
- f. Approve the appointment of Brad Egglefield as a substitute bus aide effective September 1, 2021 at the established substitute rate of pay for the 2021-22 school year.
- g. Approve the appointment of David Kirkby as the long-term substitute for Colby Pulsifer at a daily rate of \$125.00 effective approximately September 13, 2021 through November 29, 2021.

- h. Approve the appointment of David Kirkby to the position of Building Substitute for the 2021-2022 school year at a daily rate of \$95.00 effective September 1, 2021 through September 10, 2021 resuming again immediately following the end of his appointment as the long-term substitute for Colby Pulsifer (approximately November 29, 2021).
- i. Approve the probationary appointment of Brad Egglefield to the full-time 10 month civil service position of Teacher Aide at an hourly rate of \$14.00 effective September 1, 2021 with a 120 day probationary period commencing September 1, 2021 and anticipated to end on March 16, 2022.
- j. Approve the probationary appointment of Jenifer O'Neill to the full-time 10 month civil service position of Teacher Aide at an hourly rate of \$13.54 effective September 1, 2021 with a 120 day probationary period commencing September 1, 2021 and anticipated to end on March 16, 2022.
- k. Approve the probationary appointment of Michael Clinton to the full-time 10 month civil service position of Teacher Aide at an hourly rate of \$13.54 effective September 1, 2021 with a 120 day probationary period commencing September 1, 2021 and anticipated to end on March 16, 2022.
- l. Approve the non-tenure track appointment of Tom Bisselle to the full-time 10 month position of Youth Advocate Counselor, per the terms of the feinerman agreement, at an annual salary of \$54,951 (Step 10 B+24) effective September 1, 2021
- m. Approve the following mentor appointments at a rate of \$1,500.00 for the 2021-2022 school year:
 - i. Peter Castine
 - ii. Michelle Feeley
 - iii. Jodi Thompson
 - iv. Lynn Bubbins
 - v. Terry Eggleifield
 - vi. Samantha Meachem
 - vii. Julie Bisselle
 - viii. Lorraine Hathaway
 - ix. Amy Welch
- n. Approve the appointment of Evan George to the extra-curricular position of Varsity Boys Soccer Coach pro bono for the 2021-2022 school year.
- o. Approve the following appointments to the positions of Educational Liaisons for the OASIS Program (Extended School Day Program) at an annual stipend of \$5,000 each for the 2021-2022 school year:
 - i. Elaine Dixon-Cross
 - ii. Daniel Parker

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. Policy - None at this time

15. Superintendent's Update

- a. Building Project Update
- b. Superintendent's Report
- c. Discussion - BOE meeting date change (Thursday, June 9, 2022)

16. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

17. Next Meeting

- a. Regular Meeting Thursday, September 9, 2021 6:00 PM Lake View Campus

18. Adjournment

Time:

Motion:

Second:

Yes: No: Abstain:

**Boquet Valley CSD
Special Meeting
Tuesday, August 31, 2021
8:00 AM
Mountain View Campus - Elizabethtown, NY**

OFFICIAL MINUTES

1. **Call to Order** At: 8:00 AM By: President Reynolds

2. **Pledge of Allegiance**

3. **Roll Call**

[X]Dina Garvey [X]Evan George [X]Sarah Kullman [X]Philip Mero
[X]Heather Reynolds [X]Suzanne Russell [X]Micah Stewart

4. **Attendees**

Present: Joshua Meyer, Superintendent Visitors: None
Jana Atwell, District Clerk

5. **Personnel - Consent Agenda**

- a. Accept and approve the (verbal) resignation submitted by David Kirkby from the position of building substitute for the 2021-2022 school year.
- b. Approve the probationary appointment of Abbey Cramer to the full-time 12 month position of Secretary to the Principal (civil service title clerk) at an hourly rate of \$16.00 effective August 30, 2021 with a 120 day probationary period commencing August 30, 2021 and anticipated to end on February 28, 2022. Ms. Cramer will be granted 10 days vacation for the 2021-2022 school year.
- c. Upon the recommendation of the Superintendent, Adele Jesmer, who is initially certified in the Physical Education area, is hereby appointed to the position of Physical Education teacher tenure area for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025. Salary for the 2021-2022 school year will be \$46,990 (Step 1 B+30) pending approval of official graduate transcripts. Fingerprint clearance on file.
- d. Approve the non-tenure track appointment of Danielle Schwoebel to the full-time 10 month position of English teacher, per the terms of the feinerman agreement, at an annual salary of \$47,135 (Step 1 B+36) for the 2021-2022 school year effective September 1, 2021. Fingerprint clearance on file.
- e. Approve the probationary appointment of Janelle Pulsifer to the full-time 10 month civil service position of Teacher Aide at an hourly rate of \$13.54 effective September 1, 2021 with a 120 day probationary period commencing September 1, 2021 and anticipated to end on March 16, 2022 pending receipt of fingerprint clearance.
- f. Approve the probationary appointment of Emily Slattery to the full-time 10 month civil service position of Food Service Helper at an hourly rate of \$13.00 effective September 1, 2021 with a 120 day probationary period commencing

September 1, 2021 and anticipated to end on March 16, 2022 pending receipt of fingerprint clearance.

- g. Approve the appointment of Austin Carmody to the position of Building Substitute for the 2021-2022 school year at a daily rate of \$95.00 effective September 1, 2021 pending receipt of fingerprint clearance.
- h. Approve the appointment of Christopher Peisch to the position of Building Substitute for the 2021-2022 school year at a daily rate of \$95.00 effective September 1, 2021 pending receipt of fingerprint clearance.
- i. Approve the appointment of Deborah Blake as the long-term (certified) substitute for Aubrey Pulsifer at a daily rate of \$175.00 effective approximately September 1, 2021 through February 28, 2022.
- j. Approve the appointment of Misty Murcay as a substitute bus driver effective September 1, 2021 at the established substitute rate of pay for the 2021-22 school year.
- k. Approve the appointment of Vanessa Cross as a substitute bus aide and substitute (non-certified) teacher effective September 1, 2021 at the established substitute rate of pay for the 2021-2022 school year pending receipt of fingerprint clearance.
- l. Approve the withdrawal of Lynn Bubbins' appointment as a mentor for the 2021-2022 school year.
- m. Approve the following mentor appointments at a rate of \$1,500.00 for the 2021-2022 school year:
 - i. Cathy Brankman
 - ii. Paul Buehler
 - iii. Tonya Lackey
 - iv. Holly Frenyea
- n. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2021-2022 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid:
 - i. Heather Olson - MS Band Director
 - ii. Amy Nelson - Music Ensemble II (Show Choir)
 - iii. Kyle Smith - Track (Cross Country) Coach

Motion: Sue Russell Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0 Accept

- iv. Thomas Mero - Volunteer Assistant Boys' Varsity Soccer

Motion: Sue Russell Second: Evan George Yes: 6 No: 0 Abstain: 1-Mero Accept

6. Next Meeting

- a. Regular Meeting Thursday, September 9, 2021 6:00 PM Lake View Campus

7. Adjournment

Time: 8:05 AM Motion: Sue Russell Second: Phil Mero Yes: 7 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: September 9, 2021

Jana Atwell, District Clerk

**Boquet Valley CSD
Regular Meeting
Thursday, September 9, 2021
Lake View Campus - Westport, NY**

AGENDA

1. **Call to Order** **At:** **By:**

- ## 2. Pledge of Allegiance

- ### 3. Roll Call

[]Dina Garvey []Evan George []Sarah Kullman []Philip Mero
[]Heather Reynolds []Suzanne Russell []Micah Stewart

- ## 4. Attendees

Present: _____ Visitors: _____

- ## 5. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#4) Discussion involving proposed, pending or current litigation, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

- c. Motion to return to regular session at

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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- ## 6. New Employee Meet and Greet Reception

- ## 7. Approval of Minutes

- a. Approve the minutes of the August 12, 2021 Regular Meeting and August 31, 2021 Special Meeting as presented.

Motion:	Second:	Yes:	No;	Abstain:	Accept	Reject	Table
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- ## 8. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your

comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 2B dated 8/11/21
 - ii. Warrant 2C dated 8/18/21
 - iii. Warrant 2D dated 8/25/21
 - iv. Budget Status Report General Fund 7/31/21
 - v. Budget Status Report School Lunch Fund 7/31/21
 - vi. Revenue Status Report General Fund 7/31/21
 - vii. Revenue Status Report School Lunch Fund 7/31/21
 - viii. Cash Flow Report July 2021
 - ix. Capital Project Bank Account Reconciliation 7/31/21
 - x. Debt Service Bank Account Reconciliation 7/31/21
 - xi. Payroll Bank Account Reconciliation 7/31/21
 - xii. Extraclassroom Bank Account Reconciliation 7/31/21
 - xiii. Financial Statement of Extraclassroom Activity Fund 7/1/21 - 7/31/21
 - xiv. Multi-Fund Bank Account Reconciliation 7/31/21
 - xv. Treasurer's Report for Multi-Fund Month of July 31, 2021
 - xvi. Claims Audit Report August 2021

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1224, 697, 743, 12494, 12495, 1102, 12519, 12518, 12515, 1319, 803 and 773.

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. District Goals, Plans and Procedures

- a. Valedictorian and Salutatorian Selection Procedure - Discussion

12. Action Items - Consent Agenda

- a. Approve the Section VII Combining of Teams Application with Moriah Central School to combine Cross-Country Track for the 2021-2022 school year.
- b. Approve a school tax refund from the 2020-2021 school tax year in the amount of \$4,757.90 for Adam Halvorsen and Sarah Corin (tax map #155000 66.83-1-4.000 account #721A102208) per the Consent Order and Judgment of assessment reduction filed with the Essex County Clerk on July 22, 2021.
- c. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriations set forth in the 2021-2022 school budget to fund the contingent expense of payment for tax certiorari CV20-0255 for Adam Halvorsen and Sarah Corin in the amount of \$4,757.90 on September 9, 2021, Board of Education meeting and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Boquet Valley Central School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A1964-400-01-0000 Refund on Real Property \$4,757.90

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A5997.200 Appropriated Reserve \$4,757.90

A864.00 Tax Certiorari Reserve

- d. BE IT RESOLVED, the Boquet Valley Central School Board of Education approves the submission of the American Recovery Program (ARP) proposal to the New York State Department of Education's ESSA-Funded Program Division in the amount of \$1,016,545; approve the use of the funds to make purchases as indicated; and authorize the Superintendent and the Board President to execute all documents necessary to effectuate this resolution.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Personnel - Consent Agenda

- a. Amend the appointment of Stacy Pulsifer (to the position of Senior Mechanic/Maintenance/Bus Driver at a rate of \$22.00 per hour effective September 1, 2021) to include a 120 day probationary period commencing September 1, 2021 and anticipated to end on March 2, 2022.
- b. Approve the appointment of Jim Phillips as a substitute (certified) teacher effective September 10, 2021 at the established substitute rate of pay for the 2021-22 school year pending receipt of fingerprint clearance.
- c. Upon recommendation of the Superintendent, Mandi Spofford, who is provisionally certified in the Psychologist area, is hereby appointed to the position of School Psychologist tenure area for a probationary period commencing on September 7, 2021 and anticipated to end on September 7, 2025 pending results of fingerprint clearance. Salary for the 2021-2022 school year will be \$50,366 (Step 1 B+60) pending approval of official graduate transcripts.
- d. Approve the probationary appointment of Julie Cassavaugh to the full-time 12 month civil service position of Cleaner/Bus Driver (40 hours per week) at an hourly rate of \$16.50 effective on or about September 17, 2021 with a 120 day probationary period commencing September 17, 2021 and anticipated to end on or about March 17, 2022.
- e. Upon the recommendation of the Superintendent, Diana McGuigan, who is pending certification at Level I, is hereby appointed to the position of Teaching Assistant tenure area for a probationary period commencing on or about October 4, 2021 and anticipated to end on or about October 4, 2025 pending receipt of fingerprint clearance. Salary for the 2021-2022 school year will be \$25,000.00.
- f. Approve the agreement between independent contractor, Anne Kuhl Teacher of the Visually Impaired and Boquet Valley Central School to provide orientation

and mobility services and/or teacher of the visually impaired services to children who are blind or visually impaired commencing September 1, 2021 and shall terminate on August 31, 2022 at an hourly rate of \$150.00 for service time and all meetings attended, this amount will include mileage.

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. Policy

- a. Approve the following policy revision as recommended by Erie I Policy Services:
 - i. Smoking, Tobacco, and Cannabis (Marijuana) Use #5640
- b. Approve the deletion of Student Data Breaches policy #7242 as this is now covered more completely in the new policy Privacy and Security of Student Data and Teacher and Principal Data #5676.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- c. First Reading (new policies):
 - i. Title IX and Sex Discrimination #3421
 - ii. Diversity Equity and Inclusion in the District #3430
 - iii. Privacy and Security of Student Data and Teacher and Principal Data #5676
 - iv. Gender Neutral Single-Occupancy Bathrooms #5633

15. Superintendent's Update

- a. Building Project Update
- b. Superintendent's Report

16. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

17. Next Meeting

- a. Regular Meeting Thursday, October 14, 2021 6:00 PM Mountain View Campus

18. Adjournment

Time: Motion: Second: Yes: No: Abstain:

AGENDA

- | | | | | | | | |
|---------|---------|------|-----|----------|--------|--------|-------|
| Motion: | Second: | Yes: | No; | Abstain: | Accept | Reject | Table |
|---------|---------|------|-----|----------|--------|--------|-------|

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 3A dated 9/9/21
 - ii. Warrant 3B dated 9/15/21
 - iii. Warrant 3C dated 9/22/21
 - iv. Warrant 3D dated 9/29/21
 - v. Budget Status Report General Fund 8/31/21
 - vi. Budget Status Report School Lunch Fund 8/31/21
 - vii. Revenue Status Report General Fund 8/31/21
 - viii. Revenue Status Report School Lunch Fund 8/31/21
 - ix. Cash Flow Report August 2021
 - x. Capital Project Bank Account Reconciliation 8/31/21
 - xi. Debt Service Bank Account Reconciliation 8/31/21
 - xii. Payroll Bank Account Reconciliation 8/31/21
 - xiii. Extraclassroom Bank Account Reconciliation 8/31/21
 - xiv. Financial Statement of Extraclassroom Activity Fund 8/1/21 - 8/31/21
 - xv. Multi-Fund Bank Account Reconciliation 8/31/21
 - xvi. Treasurer's Report for Multi-Fund Month of August 31, 2021
 - xvii. Claims Audit Report September 2021

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #12530, 1371, 12525, 1035, 12537, 007-13-14, 12420, 12390, 001-16-17, 12490, 740, 12495, 504-04-18, 12515, 1105 and 1319.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. District Goals, Plans and Procedures

- a. Valedictorian and Salutatorian Selection Procedure - Discussion

11. Action Items - Consent Agenda

- a. Approve the Section VII Combining of Teams Application with Moriah Central School to combine Track and Field for the (spring) 2021-2022 school year.
- b. Approve the revisions made to the 2021-2022 school calendar:
 - i. Rescheduled early dismissal/emergency evacuation drill from November 22, 2021 to November 23, 2021,
 - ii. Rescheduled early dismissal from April 26, 2022 to April 13, 2022, and
 - iii. Changed the last day of school for students from June 22, 2022 to June 23, 2022.
- c. Approve disposal of the following textbooks and assets:
 - i. 13 copies McGraw Hill textbook My World-Adventures in Time & Place room 100 LVC
 - ii. 14 copies of Houghton-mifflin textbook Science-Discovery Works room 100 LVC

- iii. Brother fax machine model AX2820 serial #U61325H7N163779 asset tag #A00054421 rifle range LVC
- iv. Canon Power Shot SX30IS digital camera serial #102031005023 asset tag #A00228314 room 222 MVC
- v. Canon Power Shot SX30IS digital camera serial #282034000765 asset tag #A00228315 room 222 MVC
- vi. Canon Power Shot SX30IS digital camera serial #112012001993 asset tag #M0006714 room 222 MVC

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Personnel - Consent Agenda

- a. Amend the following salaries:
 - i. Danielle Schwoebel's salary for the 2021-22 school year to indicate step 1 B+42 for a total salary of \$48,341 as the incorrect year (2020-2021) was used in the initial calculation and we are now in receipt of her official transcripts which indicate 42 credits rather than 36 credits.
 - ii. Cheryl Gowett's hourly rate of pay from \$12.93 to \$13.00 effective September 1, 2021.
 - iii. Barry Morrison's hourly rate of pay from \$12.93 to \$13.00 effective September 1, 2021.
- b. Accept and approve the letter of resignation as submitted by James Varno from his position as Director of Facilities effective October 8, 2021.
- c. Approve the request for maternity leave as submitted by Kelsey Marvin anticipated to begin November 1, 2021 through approximately January 24, 2022.
- d. Approve the probationary appointment of Virginia Rice to the full-time 10 month civil service position of Bus Aide (32.5 hours per week) at an hourly rate of \$13.00 effective October 4, 2021 with a 120 day probationary period commencing October 4, 2021 and anticipated to end on or about April 1, 2022 pending receipt of fingerprint clearance.
- e. Approve the probationary appointment of Julie Napper to the full-time 10 month civil service position of Bus Aide (32.5 hours per week) at an hourly rate of \$13.00 effective October 15, 2021 with a 120 day probationary period commencing October 15, 2021 and anticipated to end on or about April 13, 2022 pending receipt of fingerprint clearance.
- f. Approve the following appointments for the 2021-2022 school year compensated per the current BVCS Federation of Teachers agreement:
 - i. Samantha Meachem - Detention Monitor
 - ii. Stites McDaniel - Detention Monitor
 - iii. Joseph Graney - Detention Monitor
 - iv. Veronica Uss - Detention Monitor
 - v. Cathy Brankman - Detention Monitor
 - vi. Brad Schrauf - Detention Monitor
 - vii. Jackie Chan-Seng - Detention Monitor
 - viii. Marci Oliver - Detention Monitor
 - ix. Theresa White - Mentor

- x. Jason Fiegl - Tutor (2 hours per day, 5 days per week effective immediately until further notice)
- xi. Kristin Fiegl - Tutor (2 hours per day, 5 days per week effective immediately until further notice)
- g. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2021-2022 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid:
 - i. Terry Egglefield - School Newspaper
 - ii. Irwin Borden - Girls Modified Basketball Coach
 - iii. Thomas (Hokey) McKinley - Girls Varsity Basketball Coach
 - iv. Willa McKinley - Volunteer Assistant Girls Varsity Basketball (no stipend)
 - v. Jim Monty - Boys Modified Basketball Coach
 - vi. Colby Pulsifer - Boys Varsity Basketball Coach
 - vii. Danielle Schwoebel - Co-Advisor Yearbook (note: Julie Bisselle will become a co-advisor and stipend will be split between Bisselle and Schwoebel)
- h. Approve the following substitute appointments at the established substitute rate of pay for the 2021-22 school year pending receipt of fingerprint clearance:
 - i. Muriel Kerr - non-certified substitute teacher, assistant and aide effective September 24, 2021 (fingerprint clearance received)
 - ii. Robin Belzile - certified substitute teacher, assistant and aide
 - iii. Stevi McCann - substitute food service helper, substitute cleaner
 - iv. Theresa McAuley - non-certified substitute teacher, assistant and aide
 - v. Daisy Mae - substitute food service helper
 - vi. Kelly Gough - non-certified substitute teacher, assistant and aide

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Policy

- a. Second Reading (new policies):
 - i. Title IX and Sex Discrimination #3421
 - ii. Diversity Equity and Inclusion in the District #3430
 - iii. Privacy and Security of Student Data and Teacher and Principal Data #5676
 - iv. Gender Neutral Single-Occupancy Bathrooms #5633

14. Principal's Report - Elaine Dixon-Cross, Principal Mountain View Campus

15. Superintendent's Update

- a. Building Project Update
- b. Superintendent's Report

16. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

17. Next Meeting

- a. Regular Meeting Wednesday, November 10, 2021 6:00 PM Lake View Campus

18. Adjournment

Time:

Motion:

Second:

Yes: No: Abstain:

**Boquet Valley CSD
Special Meeting
Wednesday, October 27, 2021
Mountain View Campus - Elizabethtown, NY**

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

[]Dina Garvey []Evan George []Sarah Kullman []Philip Mero
[]Heather Reynolds []Suzanne Russell []Micah Stewart

4. Attendees

Present:

Visitors:

5. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#8) Discussion involving proposed acquisition, sale or lease of real property.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

6. Next Meeting

- a. Regular Meeting Wednesday, November 10, 2021 6:00 PM Lake View Campus

7. Adjournment

Time:

Motion:

Second:

Yes: No: Abstain:

**Boquet Valley CSD
Regular Meeting
Thursday, November 10, 2021
Lake View Campus - Westport, NY**

OFFICIAL MINUTES

1. **Call to Order** At: 6:00 PM By: President Reynolds

2. **Pledge of Allegiance**

3. **Roll Call**

[X]Dina Garvey	[X]Evan George	[X]Sarah Kullman	[X]Philip Mero
[X]Heather Reynolds	[A]Suzanne Russell	[X]Micah Stewart	

4. **Attendees**

Present: Joshua Meyer, Superintendent

Bridget Belzile, Deputy District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Irwin Borden

Jim Monty

Abby Monty

Karen Brown

Heather Olson

Elizabeth Hickey

Scarlet Behm

Alessia Caputo

5. **Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#4) Discussion involving proposed, pending or current litigation,
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons, and
- c. (#8) discussion involving proposed acquisition, sale or lease of real property.

In: 6:01 PM Motion: Dina Garvey Second: Micah Stewart Yes: 6 No: 0 Abstain: 0
Accept

Out: 6:45 PM Motion: Dina Garvey Second: Evan George Yes: 6 No: 0 Abstain: 0
Accept

No action taken.

- d. Motion to return to regular session at 6:48 PM

Motion: Dina Garvey Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

6. **Section VII Softball Championship Resolution of Congratulations - Jim Monty, Softball Coach**

- a. The Boquet Valley Softball team received a Resolution of Congratulations on winning the Section VII Softball Championship from the Essex County Board of Supervisors. On behalf of the varsity softball team, Coach Jim Monty and four members of the softball team presented the resolution to the School Board as the first official Sectional Title of the new school district.

Motion by Phil Mero to accept the resolution, second by Evan George. Motion carried.

7. Audit Committee Report Meeting - Mr. Tom Telling, Telling & Hillman, PC

- a. Focus on the audit committee of the school board gathering with representatives of the independent financial audit firm to examine and discuss a preliminary draft edition of the annual independent financial audit reports, in keeping with increased fiscal accountability responsibilities mandated by New York State.

Members of the Board engaged with independent auditor, Mr. Tom Telling, CPA to examine and discuss the independent financial audit reports for the fiscal year ending June 30, 2021.

8. Annual Independent Auditor Reports and Associated Fiscal Accountability Report

- a. WHEREAS the Boquet Valley Central School District is required to engage an independent certified public accounting firm to conduct an annual audit of the financial operations of the District; and
WHEREAS, the aforesaid audits have been prepared by Telling & Hillman, PC for the fiscal year ended June 30, 2021; and
RESOLVED, that the Board of Education accepts the June 30, 2021 Boquet Valley Central School District audited financial statements; and
THEREFORE BE IT FURTHER RESOLVED, that the District Clerk is authorized to file the June 30, 2021 Audited Financial Statements with the New York State Commissioner of Education in accordance with Education Law 2116-a(3)(a) and the Commissioners' Regulation, Section 170.12(e)(2).

Motion: Evan George Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

9. Approval of Minutes

- a. Approve the minutes of the October 14, 2021 Regular Meeting and October 27, 2021 Special Meeting as presented.

Motion: Dina Garvey Second: Micah Stewart Yes: 6 No: 0 Abstain: 0 Accept

10. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

11. Financials

- a. Approve the following financial reports:
 - i. Warrant 4A dated 10/6/21
 - ii. Warrant 4B dated 10/13/21
 - iii. Warrant 4C dated 10/20/21
 - iv. Warrant 4D dated 10/27/21
 - v. Budget Status Report General Fund 9/30/21
 - vi. Budget Status Report School Lunch Fund 9/30/21
 - vii. Revenue Status Report General Fund 9/30/21
 - viii. Revenue Status Report School Lunch Fund 9/30/21
 - ix. Cash Flow Report July - December 2021
 - x. Capital Project Bank Account Reconciliation 9/30/21
 - xi. Debt Service Bank Account Reconciliation 9/30/21
 - xii. Payroll Bank Account Reconciliation 9/30/21
 - xiii. Extraclassroom Bank Account Reconciliation 9/30/21
 - xiv. Financial Statement of Extraclassroom Activity Fund 9/1/21-9/30/21
 - xv. Multi-Fund Bank Account Reconciliation 9/30/21
 - xvi. Treasurer's Report for Multi-Fund Month of September 30, 2021
 - xvii. Claims Audit Report October 2021
 - xviii. Budgetary Transfer Report 9/1/2021-10/31/2021

Motion: Phil Mero Second: Evan George Yes: 6 No: 0 Abstain: 0 Accept

12. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #12530, 1108, 725, 12458, 2634, 12390, 12550, 1320, 12494, 12495, 003-18-19, 12449, 006-15-16 and 12536.

Motion: Dina Garvey Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

13. Action Items - Consent Agenda

- a. Approve a revision to the 2021-2022 school calendar to add an early dismissal on November 22, 2021 to provide an additional Parent/Teacher Conference date,

Motion: Dina Garvey Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

14. Personnel - Consent Agenda

- a. Approve the addition of one boys modified basketball coach and one girls modified basketball coach for the 2021-2022 school year each at a stipend of \$3,076. The additional modified coaches will replace the JV boys and girls basketball coaching positions for the 2021-2022 school year only.
- b. Accept and approve the letters of resignation as submitted by:
 - i. Hilary Primo from her position as Special Education Teacher effective November 18, 2021

- ii. Emily Slattery from her position as Food Service Helper effective November 1, 2021.
 - iii. Virginia Rice from her position as Bus Aide effective November 5, 2021.
- c. Approve the probationary appointment of Kelly Gough to the full-time 10 month civil service position of Teacher Aide at an hourly rate of \$13.54 effective October 25, 2021 with a 120 day probationary period commencing October 25, 2021 and anticipated to end on or about May 10, 2022 (fingerprint clearance on file).
- d. Approve the appointment of Stevi McCann to the full-time 10 month civil service position of Food Service Helper at an hourly rate of \$13.00 effective November 8, 2021 with a 120 day probationary period commencing on November 8, 2021 and anticipated to end on or about June 6, 2022 (fingerprint clearance on file).
- e. Approve the provisional appointment of Scott Farrell to the full-time civil service position of Director of Facilities at an annual salary of \$61,500 (prorated) effective December 1, 2021 pending receipt of fingerprint clearance.
- f. Approve the following substitute appointments at the established substitute rate of pay or as specifically noted for the 2021-22 school year:
 - i. Kristy Napper - non-certified substitute teacher, teacher assistant, teacher aide and bus aide effective October 27, 2021 (pending receipt of fingerprint clearance)
 - ii. Gwen Goff - long-term clerical substitute at an hourly rate of \$13.50 effective November 4, 2021 through approximately June 24, 2022.
 - iii. Tracy Spooner - substitute food service helper, non-certified substitute teacher and long-term cook manager substitute at an hourly rate of \$17.00 effective November 2, 2021 through approximately January 24, 2022.
 - iv. Virginia Rice - substitute bus aide effective November 8, 2021.
- g. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2021-2022 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid:
 - i. Scott Gibbs - Senior Play Advisor
 - ii. Don Markwica - Modified B Boys Basketball Coach
 - iii. Barry Morrison - Volunteer Assistant Modified Boys Basketball (no stipend)
 - iv. Dave Kirkby - Volunteer Assistant Modified Girls Basketball (no stipend)
 - v. Jean Dickerson - Game Timer Basketball
 - vi. Jim Monty - Varsity Softball Coach
 - vii. Don Markwica - Varsity Baseball Coach
 - viii. Keith Lobdell - Golf Coach

Motion: Phil Mero Second: Evan George Yes: 6 No: 0 Abstain: 0 Accept

- ix. Diana McGuigan George - Drama Club Advisor

Motion: Sarah Kullman Second: Phil Mero Yes: 5 No: 0 Abstain: 1-George Accept

15. Policy

- a. Approve the adoption of the following new policies as recommended by Erie I Policy Services:
 - i. Title IX and Sex Discrimination #3421
 - ii. Diversity Equity and Inclusion in the District #3430
 - iii. Privacy and Security of Student Data and Teacher and Principal Data #5676
 - iv. Gender Neutral Single-Occupancy Bathrooms #5633
- b. Approve the deletion of current policy #7243 Student Data Breaches as this has been addressed in newly adopted policy #5676.
- c. Approve the revision of current policy #6410 Staff Acceptable Use Policy as presented.

Motion: Phil Mero Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

16. Principal's Report - Dan Parker, Principal Lake View Campus

- a. Principal Parker reported a great opening to the 2021-22 school year which included an open house and the addition of several new faculty and staff members. While adjustments are still being made, there is a sense of getting back to normalcy as students participate in field trips and building wide activities such as "Falloween".

17. Superintendent's Update

- a. Building Project Update - See attached
- b. Superintendent's Report - See attached
 - i. Approve the 2022-23 Budget Development Timetable as presented.

Motion: Phil Mero Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

18. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Irwin Borden complimented the new scoreboard.

19. Next Meeting

- a. Regular Meeting Thursday, December 9, 2021 6:00 PM Mountain View Campus

20. Adjournment

Time: 747 PM Motion: Evan George Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0

Date approved by the BOE: December 9, 2021

Jana Atwell, District Clerk

AGENDA

- | | | | | | | | | |
|---------|---------|------|-----|----------|--|--------|--------|-------|
| Motion: | Second: | Yes: | No: | Abstain: | | Accept | Reject | Table |
|---------|---------|------|-----|----------|--|--------|--------|-------|

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 5A dated 11/3/21
 - ii. Warrant 5B dated 11/8/21
 - iii. Warrant 5C dated 11/17/21
 - iv. Budget Status Report General Fund 10/31/21
 - v. Budget Status Report School Lunch Fund 10/31/21
 - vi. Revenue Status Report General Fund 10/31/21
 - vii. Revenue Status Report School Lunch Fund 10/31/21
 - viii. Cash Flow Report July - October 2021
 - ix. Budgetary Transfer Report 10/1/21 - 11/30/21
 - x. Capital Project Bank Account Reconciliation 10/31/21
 - xi. Debt Service Bank Account Reconciliation 10/31/21
 - xii. Payroll Bank Account Reconciliation 10/31/21
 - xiii. Extraclassroom Bank Account Reconciliation 10/31/21
 - xiv. Financial Statement of Extraclassroom Activity Fund 10/1/21-10/31/21
 - xv. Multi-Fund Bank Account Reconciliation 9/30/21 ****REVISED****
 - xvi. Multi-Fund Bank Account Reconciliation 10/31/21
 - xvii. Treasurer's Report for Multi-Fund Month of September 30, 2021 ****REVISED****
 - xviii. Treasurer's Report for Multi-Fund Month of October 31, 2021
 - xix. Cafeteria Profit & Loss Statement July - October 2021
 - xx. Claims Audit Report November 2021

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1371, 12525, 632, 2905, 12548, 12549, 564, 007-13-14, 009-18-19, 1295, 743, 1015, 1580, 2869, 1098, 008-14-15, 1309, 504-04-18, 12519, 12518, 1368, 504-07-19, 12464 and 12536.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Action Items - Consent Agenda

- a. Accept and approve two grants received by Science teacher Erica Loher and the 8th grade elective class, Gardening and the Environment, to fund an aquaponics project, a climate action project and a comparative study of hydroponics, aquaponics and aeroponics in the classroom awarded by:
 - i. The Wild Center in the amount of \$200
 - ii. Essex County Soil and Water Environmental Education in the amount of \$500.
- b. Authorize the following adjustments associated with the December 31, 2021 transition to \$13.20 per hour minimum wage in accordance with New York State Labor Laws.

c.

Substitute Position	Hourly / Daily	Current Rate of Pay	Rate of Pay effective 12/31/21
Teacher (certified)	Daily	\$98.00	\$112.00
Teacher Assistant (certified)	Daily (7.5 hours)	\$95.00	\$110.00
Teacher Aide (certified)	Daily	\$90.00	\$105.00
Teacher (non-certified)	Daily	\$95.00	\$105.00
Teacher Assistant (non-certified)	Daily (7.5 hours)	\$93.75	\$100.00
Teacher Aide (non-certified)	Daily	\$82.60	\$98.00
Monitor	Daily	\$81.25	\$13.50
Nurse	Daily	\$90.00	\$112.00
Food Service Helper	Hourly	\$12.50	\$14.00
Clerical	Hourly	\$12.50	\$14.00
Cleaner	Hourly	\$12.50	\$14.00
Bus Driver	Hourly	\$21.00	\$21.00
Bus Aide	Hourly	\$12.50	\$14.00
Long-Term Non-Certified Substitute Teacher (0-10 weeks)	Daily	\$125.00	\$125.00
Long-Term Certified Substitute Teacher (0-10 weeks)	Daily	\$175.00	\$175.00
Long-Term Non-Certified Substitute Teacher (11-20 weeks)	Daily	\$150.00	\$150.00
Long-Term Certified Substitute Teacher (11-20 weeks)	Daily	\$200.00	\$200.00

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. Personnel - Consent Agenda

- a. As a result of the adjustments associated with the December 31, 2021 transition to \$13.20 per hour minimum wage in accordance with New York State Labor Laws, hourly rates will be increased to \$13.20 effective December 31, 2021 for the following employees:
 - i. Barry Morrison
 - ii. Stevi McCann

- b. Accept and approve the letters of resignation as submitted by:
 - i. Austin Carmody from his position as Building Substitute effective October 25, 2021.
 - ii. Cheryl Gowett from her position as Food Service Worker effective November 26, 2021.
 - iii. Chris Peisch from his position as Building Substitute effective November 26, 2021.
 - iv. Nancy Ahrent from her position as Secretary to the Director of Student Support Services effective November 29, 2021.
 - v. Tracey Cross-Baker from the extra-curricular position of Cheerleading Advisor for the 2021-2022 school year.
 - vi. Kelly Gough from her position as Teacher Aide effective on or about December 13, 2021.
 - vii. Julie Napper from her position as Bus Aide effective on or about December 13, 2021.
- c. Approve the appointment of Austin Carmody as the long-term (non-certified) substitute for Kelsey Marvin at a daily rate of \$125.00 effective October 25, 2021 through approximately January 24, 2022.
- d. Approve the appointment of Chris Peisch to the 12 month position of OASIS Grant Project Coordinator and Site Coordinator effective November 29, 2021 through June 30, 2023 at a salary of \$48,500 (pro-rated) for the 2021-22 school year and \$48,500 for the 2022-23 school year.
- e. Approve the appointment of Christina Olsen to the full-time 10 month civil service position of Food Service Helper (37.5 hours per week) effective December 8, 2021 at an hourly rate of \$13.00 increasing to \$13.20 per hour effective December 31, 2021 pending receipt of fingerprint clearance.
- f. Approve the non-tenure track appointment of Kristy Napper to the full-time 10 month position of Teacher Assistant, per the terms of the feinerman agreement, at an annual salary of \$25,000 (pro-rated) for the 2021-2022 school year effective on or about December 13, 2021.
- g. Approve the non-tenure track appointment of Kelly Gough to the full-time 10 month position of Teacher Assistant, per the terms of the feinerman agreement, at an annual salary of \$25,000 (pro-rated) for the 2021-2022 school year effective on or about December 13, 2021.
- h. Approve the appointment of Julie Napper to the full-time 10 month civil service position of Teacher Aide at an hourly rate of \$13.54 for the 2021-2022 school year effective on or about December 13, 2021.
- i. Approve the following substitute appointments at the established substitute rate of pay effective December 10, 2021 or as otherwise noted:
 - i. Janelle Pulsifer - substitute bus aide
 - ii. Taylor Gough - non-certified substitute teacher, teacher assistant and teacher aide (pending receipt of fingerprint clearance)
 - iii. Danielle Gonyea - non-certified substitute teacher, teacher assistant and teacher aide (pending receipt of fingerprint clearance)
 - iv. Brittney Spadafora - certified substitute teacher assistant, non-certified substitute teacher and teacher aide (pending receipt of fingerprint clearance)

- v. Jessica Pulsifer - substitute food service helper effective December 8, 2021 (pending receipt of fingerprint clearance)
- vi. Thomas Ryan - substitute principal at a daily rate of \$350 (pending receipt of fingerprint clearance)
- vii. Julie Napper - substitute bus aide

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Policy (none at this time)

13. Special Education Report - Nelly Collazo, Director of Student Support Services

14. Superintendent's Update

- a. Building Project Update
- b. Superintendent's Report

15. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

16. Next Meeting

- a. Regular Meeting Thursday, January 13, 2022 6:00 PM Lake View Campus
- b. Budget Meeting Thursday, January 27, 2022 6:00 PM Lake View Campus

17. Adjournment

Time: Motion: Second: Yes: No: Abstain:

**Boquet Valley CSD
Budget Meeting
Thursday, January 27, 2022
Lake View Campus - Westport, NY**

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

<input type="checkbox"/> Dina Garvey	<input type="checkbox"/> Evan George	<input type="checkbox"/> Sarah Kullman	<input type="checkbox"/> Philip Mero
<input type="checkbox"/> Heather Reynolds	<input type="checkbox"/> Suzanne Russell	<input type="checkbox"/> Micah Stewart	

4. Attendees

Present:

Visitors:

5. 2022-2023 Budget Discussion

6. Next Meeting

- a. Regular Meeting Thursday, February 10, 2022 6:00 PM Mountain View Campus
- b. Regular Meeting Thursday, March 10, 2022 6:00 PM Lake View Campus

7. Executive Session

Specifically, the Board anticipates entering into Executive Session to discuss the medical, financial, credit or employment history of a particular person or persons.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

8. Adjournment

Time:

Motion:

Second:

Yes: No: Abstain:

AGENDA

- | | | | | | | | |
|---------|---------|------|-----|----------|--------|--------|-------|
| Motion: | Second: | Yes: | No: | Abstain: | Accept | Reject | Table |
|---------|---------|------|-----|----------|--------|--------|-------|

- xii. Revenue Status Report School Lunch Fund 1/31/22
- xiii. Budgetary Transfer Report 1/1/22 - 1/31/22
- xiv. Capital Project Bank Account Reconciliation 1/31/22
- xv. Debt Service Bank Account Reconciliation 1/31/22
- xvi. Payroll Bank Account Reconciliation 1/31/22
- xvii. Extraclassroom Bank Account Reconciliation 1/31/22
- xviii. Financial Statement of Extraclassroom Activity Fund 1/1/22-1/31/22
- xix. Multi-Fund Bank Account Reconciliation 1/31/22
- xx. Treasurer's Report for Multi-Fund Month of December 2021
- xxi. Treasurer's Report for Multi-Fund Month of January 2022
- xxii. Cafeteria Profit & Loss Statement July - January 2022
- xxiii. Cash Flow Report July - January 2022
- xxiv. Claims Audit Report January 2022

Motion: Second: Yes: No: Abstain: Accept Reject Table

8. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1371, 12549 and 12464.

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. Action Items - Consent Agenda

- a. Accept and approve the bid received from Auctions International for the Gulbransen baby grand piano in the amount of \$92.50.
- b. Accept two \$1,000.00 donations from the Rogers-Carroll Family Foundation for the purpose of:
 - i. Providing a scholarship(s) to an art student(s) as determined by the District and
 - ii. Making a contribution to the art program to be used as determined by the District.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Personnel - Consent Agenda

- a. Approve the following employees to be compensated at their hourly rate for extra duties (bus arrival and dismissal) served beyond their normal work day effective January 3, 2022:
 - i. Jackie Chan-Seng
 - ii. Tonya Lackey
 - iii. Kristen Larkin
- b. Accept and approve the letter of resignation as submitted by Marie Williams from her position as Special Education Teacher effective March 13, 2022.
- c. Approve the appointment of Lauren Gough to the position of Building Substitute for the remainder of the 2021-2022 school year at a daily rate of \$105.00 effective February 14, 2022.

- d. Approve the provisional appointment of Lea Crowningshield to the full-time 12 month position of Secretary to the Director of Student Support Services (civil service title clerk) effective on or about February 22, 2022 at an hourly rate of \$17.00 with five (5) vacation days for the 2021-2022 school year pending receipt of fingerprint clearance.
- e. Approve the following salary adjustments:
 - i. Stevi McCann Cook from \$13.20 per hour to \$15.00 per hour effective February 14, 2022.
 - ii. Abbey Cramer Secretary to the Principal from \$16.00 per hour to \$17.00 per hour effective February 22, 2022.
- f. Approve the following substitute appointments at the established substitute rate of pay unless otherwise noted:
 - i. Lori McCallister - temporary clerical substitute to the Director of Student Support Services at a rate of \$17.00 per hour effective January 18, 2022.
 - ii. Tyler Kepes - non-certified substitute teacher, teacher assistant and teacher aide effective February 7, 2022 (pending receipt of fingerprint clearance).
 - iii. Amy Connor - non-certified substitute teacher, teacher assistant and teacher aide effective February 11, 2022 (pending receipt of fingerprint clearance)
- g. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2021-22 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport teams engage in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. Weightroom Supervisor (\$12.85 per hour) - Paul Buehler
 - ii. Basketball Game Timer (\$38.55 per night) - Terry Egglefield
 - iii. Basketball Chaperone (\$38.54/2 games, \$47.52/3 games) - Deborah Blake and Adele Jesmer

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. Policy (none at this time)

12. Superintendent's Update

- a. Superintendent's Report

13. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

14. Next Meeting

- a. Regular Meeting Thursday, March 10, 2022 6:00 PM Lake View Campus
- b. Budget Meeting Thursday, March 24, 2022 6:00 PM Lake View Campus

15. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons..

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

16. Adjournment

Time:	Motion:	Second:	Yes:	No:	Abstain:
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**Boquet Valley CSD
Regular Meeting
Thursday, March 10, 2022
Lake View Campus - Westport, NY**

AGENDA

1. **Call to Order** **At:** **By:**

- ## 2. Pledge of Allegiance

- ### 3. Roll Call

☐ Dina Garvey ☐ Evan George ☐ Sarah Kullman ☐ Philip Mero
☐ Heather Reynolds ☐ Suzanne Russell ☐ Micah Stewart

- ## 4. Attendees

Present: _____ Visitors: _____

- ## 5. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons..

In:		Motion:		Second:		Yes:	No:	Abstain:	Accept	Reject	Table
Out:		Motion:		Second:		Yes:	No:	Abstain:	Accept	Reject	Table

- ## 6. Presentations

- 3D Printing Club
- Youth Art Month

- ## 7. Approval of Minutes

- a. Approve the minutes of the February 10, 2022 Regular Meeting as presented.

Motion:	Second:	Yes:	No:	Abstain:		Accept	Reject	Table
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- ## 8. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 8A dated 2/2/22
 - ii. Warrant 8B dated 2/9/22
 - iii. Warrant 8C dated 2/16/22
 - iv. Warrant 8D dated 2/23/22
 - v. Budget Status Report General Fund 2/28/22
 - vi. Budget Status Report School Lunch Fund 2/28/22
 - vii. Revenue Status Report General Fund 2/28/22
 - viii. Revenue Status Report School Lunch Fund 2/28/22
 - ix. Capital Project Bank Account Reconciliation 2/28/22
 - x. Debt Service Bank Account Reconciliation 2/28/22
 - xi. Payroll Bank Account Reconciliation 2/28/22
 - xii. Extraclassroom Bank Account Reconciliation 2/28/22
 - xiii. Financial Statement of Extraclassroom Activity Fund 2/1/22- 2/28/22
 - xiv. Multi-Fund Bank Account Reconciliation 2/28/22
 - xv. Treasurer's Report for Multi-Fund Month of February 2022
 - xvi. Cafeteria Profit & Loss Statement July - February 2022
 - xvii. Cash Flow Report July - February 2022
 - xviii. Fund Balance Projection 2021-2022
 - xix. Claims Audit Report February 2022

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #12530, 1371, 12551, 1059, 12507, 670, 1132, 555, 2869, P01-14-15, 1214, 12442, 1170, 1301 and 12464.

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. Action Items - Consent Agenda

- a. Approve the service contract with James Shultis, Educator and Consultant, to provide one (1) in-person session, up to three (3) hours in-person student sessions on transgender and nonbinary identities and experiences and how to build an affirming, inclusive environment for students and families, and up to four (4) hours additional support to student leaders and the DEI Committee to provide subject matter expertise and consultant on future work and projects in the amount of \$2,128.00.
- b. BE IT RESOLVED, upon the recommendation of the Superintendent the Boquet Valley Central School District Board of Education approves canceling and waiving interest, penalties and other charges pursuant to Real Property Tax Law, Section 1182, on parcels owned by Vincent Place in the towns of Elizabethtown and Westport and canceling all interest charged by the school district on the same parcels, and authorizing a refund to Mr. Place in the amount of \$3,141.21.
- c. Approve the amendment to the 2021-2022 Student and Parent Handbook - Dress Code section 8 g.Masks.

- d. Accept and approve the St. Lawrence/Lewis BOCES Cooperative Purchasing Bid for the 2022-2023 fiscal year starting July 1, 2022 through June 30, 2023 to purchase fuel oil from MX Petroleum at the quoted fixed price per gallon as follows:
 - i. MVC main building \$2.7401
 - ii. MVC bus garage \$2.8910
 - iii. LVC main building \$2.8910
 - iv. LVC bus garage \$2.8910

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Personnel - Consent Agenda

- a. Approve the appointment of Abbey Cramer to the permanent full-time (12 month) position of Secretary to the Principal (civil service title clerk) effective February 28, 2022.
- b. Approve the appointment of Stacy Pulsifer to the permanent full-time (12 month) civil service position of Senior Mechanic/Maintenance Person/Bus Driver effective March 2, 2022.
- c. Accept and approve the resignation of Stephanie Booth from her position as Cook Manager effective February 23, 2022.
- d. Approve the deletion of one (1) Cook Manager title and position and replace it with a Food Service Helper title and position effective February 23, 2022.
- e. Approve the probationary appointment of Theresa McAuley to the full-time (10 month) civil service position of Teacher Aide at an hourly rate of \$13.54 effective March 14, 2022 with a 120 day probationary period commencing March 14, 2022 and anticipated to end on or about November 17, 2022.
- f. Approve the appointment of Austin Carmody to the position of long-term substitute (non-certified) Special Education Teacher effective March 14, 2022 for the remainder of the 2021-2022 school year at a daily rate of \$150.00. Effective April 8, 2022 the salary will increase to \$43,614 (Step 1) prorated April 8, 2022 to June 24, 2022.
- g. Approve the appointment of Tyler Kepes to the part-time (10 month) position of OASIS Program Assistant at an hourly rate of \$20.00 effective February 28, 2022 for the remainder of the 2021-2022 school year.
- h. Approve the appointment of Bridget Snow as a tutor on an as needed basis at an hourly rate of \$52.00 effective March 2, 2022.
- i. Accept the resignation as submitted by Amy Nelson from the extra-curricular position of Music Ensemble II (show choir) Advisor for the 2021-2022 school year.
- j. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2021-22 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport teams engage in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid:
 - i. Golf Co-Coach (\$1055 each) - Keith Lobdell
 - ii. Golf Co-Coach (\$1055 each) - David Kirkby

- iii. Modified Softball Coach (\$2110) - Irwin Borden
- iv. Basketball Chaperone (\$38.54/2 games, \$47.52/3 games) - Tom Bisselle

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Board Discussion

- a. CVES Board Member Nomination

14. Policy (none at this time)

15. Director of Student Support Services Report - Nelly Collazo

16. Superintendent's Update

- a. Project Update
- b. Superintendent's Report
- c. Budget Discussion

17. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

18. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#5) to discuss collective negotiations pursuant to Article 14 of the Civil Service Law.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

19. Next Meeting

- a. Budget Meeting Thursday, March 24, 2022 6:00 PM Lake View Campus
- b. Regular Meeting Thursday, April 7, 2022 6:00 PM Mountain View Campus
- c. Budget Meeting Thursday, April 28, 2022 ***CANCELED***

20. Adjournment

Time: Motion: Second: Yes: No: Abstain:

Boquet Valley CSD
Budget Meeting
Thursday, March 24, 2022
Lake View Campus - Westport, NY

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

☐ Dina Garvey

☐ Evan George

☐ Sarah Kullman

☐ Philip Mero

☐ Heather Reynolds

☐ Suzanne Russell

☐ Micah Stewart

4. Attendees

Present:

Visitors:

5. Superintendent's Report

6. 2022-2023 Budget Discussion

- a. The Board will review and discuss the 2022-2023 proposed budget.
- b. The Board of Education approves proposition #2 to be placed on the ballot at the Budget Vote & Election to be held on May 17, 2022.
 - i. To elect three (3) members to the Board of Education for three year terms commencing July 1, 2022 and expiring on June 30, 2025 to succeed Philip Mero, Heather Reynolds and Suzanne Russell whose terms expire on June 30, 2022. Voters may vote for three trustees.
- c. The Board of Education approves proposition #3 to be placed on the ballot at the Budget Vote & Election to be held on May 17, 2022.
 - i. Shall the Board of Education appropriate and expend in the 2022-2023 fiscal year one hundred forty-one thousand dollars (\$141,000.00) from the existing Transportation and Maintenance Equipment Capital Reserve Fund for the purpose of purchasing two (2) thirty-five (35) passenger school buses at a maximum cost of one hundred forty-one thousand dollars (\$141,000.00) to pay for the buses in full?
- d. The Board of Education approves proposition #4 to be placed on the ballot at the Budget Vote & Election to be held on May 17, 2022.
 - i. Shall the Board of Education appropriate and expend in the 2022-2023 fiscal year thirty-five thousand dollars (\$35,000.00) from the existing Transportation and Maintenance Equipment Capital Reserve Fund for the purpose of purchasing one (1) sidewalk, driveway and lawn maintenance tractor at a maximum cost of thirty-five thousand dollars (\$35,000.00) to pay for the equipment in full?
- e. The Board of Education approves proposition #5 to be placed on the ballot at the Budget Vote & Election to be held on May 17, 2022.

- i. Shall the Board of Education of the Boquet Valley Central School District, as pursuant to Education Law 259, be authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of fifteen thousand dollars (\$15,000.00) which shall be paid to the Westport Library Association, and seven thousand dollars (\$7,000.00) which shall be paid to the Wadhams Free Library, for the support and maintenance of the libraries; with the appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Boquet Valley Central School District?

Motion: Second: Yes: No: Abstain: Accept Reject Table

7. Next Meeting

- a. Regular Meeting **Thursday, April 7, 2022** 6:00 PM MountainView Campus
- b. Special Meeting Thursday, April 28, 2022 (CVES Administrative Budget & BOE Member Vote) **time & location TBD**

8. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to Article 14 of the Civil Service Law and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons..

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

9. Adjournment

Time: Motion: Second: Yes: No: Abstain:

**Boquet Valley CSD
Special Meeting
Thursday, April 7, 2022
Remote Access Only
<https://bit.ly/3x6ALDA>**

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

[]Dina Garvey []Evan George []Sarah Kullman []Philip Mero
[]Heather Reynolds []Suzanne Russell []Micah Stewart

4. Attendees

Present:

Visitors:

5. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#5) collective negotiations pursuant to article 14 of the Civil Service Law.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

6. Next Meeting

- a. Regular Meeting Wednesday, April 13, 2022 6:00 PM Room 106 MountainView Campus
- b. Special Meeting (CVES Budget & Board Member Vote) Thursday, April 28, 2022
time & location TBD

7. Adjournment

Time:

Motion:

Second:

Yes: No: Abstain:

AGENDA

- | Motion: | Second: | Yes: | No: | Abstain: | Accept | Reject | Table |
|---|---------|------|-----|----------|--------|--------|-------|
| Resolved, That the House of Representatives should pass a bill to provide for the relief of the people of the State of New York from the burden of the debt of the State of New York. | | | | | | | |

called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 9A dated 3/3/22
 - ii. Warrant 9B dated 3/9/22
 - iii. Warrant 9C dated 3/16/22
 - iv. Warrant 9D dated 3/23/22
 - v. Warrant 9E dated 3/30/22
 - vi. Budget Status Report General Fund 3/31/22
 - vii. Budget Status Report School Lunch Fund 3/31/22
 - viii. Revenue Status Report General Fund 3/31/22
 - ix. Revenue Status Report School Lunch Fund 3/31/22
 - x. Capital Project Bank Account Reconciliation 3/31/22
 - xi. Debt Service Bank Account Reconciliation 3/31/22
 - xii. Payroll Bank Account Reconciliation 3/31/22
 - xiii. Extraclassroom Bank Account Reconciliation 3/31/22
 - xiv. Financial Statement of Extraclassroom Activity Fund 3/1/22- 3/31/22
 - xv. Multi-Fund Bank Account Reconciliation 3/31/22
 - xvi. Treasurer's Report for Multi-Fund Month of March 2022
 - xvii. Cafeteria Profit & Loss Statement July - March 2022
 - xviii. Cash Flow Report July - March 2022
 - xix. Fund Balance Projection 2021-2022 as of 3/31/22
 - xx. Budgetary Transfer Report from 3/1/22 to 3/31/22
 - xxi. Claims Audit Report March 2022

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1611, 1354 and 2716.

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. Action Items - Consent Agenda

- a. Approve the 1GPA (Government Procurement Alliance) Cooperative Procurement Membership Agreement in order to participate in any bid or proposal issued by 1GPA on behalf of one or more of the identified Lead Agencies (Schoolhouse Construction Services LLC) at no charge for membership.
- b. Approve the proposal as prepared by A.W. Farrell & Son, Inc. for Paul Lamoy, Schoolhouse Construction Services LLC) to complete roof repair at the Lake View Campus as stated within the proposal at a cost of \$46,207.00.
- c. Approve the estimated 5 year NERIC Installment Purchase quote:
WHEREAS, the Board of Education of the Boquet Valley Central School District (hereinafter referred to as the "District") desires to enter into a five (5) year

service agreement with the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Educational Services (hereinafter referred to as “CR BOCES”) in order for the CR BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being administrative services in Co-Ser 604.

NOW THEREFORE, IT IS RESOLVED, that the Board of Education of the Boquet Valley Central School District agrees to enter into a contract with the CR BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the total amount of \$18,077.94 and associated CR BOCES charges with such amount to include annual CR BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the CR BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to CR BOCES for early cancellation or withdrawal from this agreement to the same extent that CR BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys’ fees and disbursements, incurred by CV BOCES as consequence of any such early cancellation or withdrawal. The District further agrees to indemnify, defend and hold BOCES, its elected officials, its employees, and agents, harmless from any and all liability, claims including bodily injury or property damage, causes of action, damages and expenses, including attorney fees, which may arise out of the negligent actions of the District, its elected officials, employees, agents, invitees, and volunteers while using this service.

Payment will be made as part of a regular annual CR BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of CR BOCES. This contract will be for a maximum period of five (5) years commencing on or about May 16, 2022 and continuing through June 30, 2027.

- d. Approve the disposal of the following obsolete assets from the Lake View Campus:
 - i. Brother Fax Machine (room 110) asset tag #A00369768
 - ii. Computers located in the locker room with asset tag numbers:
ELW000443, WCS1547, A00823129, A00823128, A00823115,
A00823117, A00823099, A00823098, A00823100, A00823096,
A00823094, A00823104, A00823105, A00823097, A00823092,
A00823091, A00823101, A00823095, A00823102, A00019102,
A00019162, A00019159, A00019270, A00019211, A00019154,
A00019151, A00054419, A00097229, A00142343, A00425345,
A00142335, A00369709, A00313768, A00300798, A00369710 and
A00514985
- e. Approve the donation of the #22 BVCS basketball jersey to the family of Beckham Egglefield.
- f. Approve the Pay Date Schedule for the 2022-2023 school year as presented.
- g. Approve the 2022-2023 school calendars as presented.

- h. Establish and approve the compensation rate of \$13.20 per hour for inspectors serving at the Annual Budget Vote & Election to be held on May 17, 2022.
- i. Approve the Chairperson and Inspector List for the Annual Budget Vote & Election to be held on May 17, 2022 as presented.

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Personnel - Consent Agenda

- a. Approve the appointment of the following employees to the permanent full-time (10 month) civil service position of Teacher Aide effective March 16, 2022:
 - i. Jean Dickerson
 - ii. Brad Egglefield
 - iii. Jenifer O'Neill
 - iv. Janelle Pulsifer
- b. Approve the appointment of Julie Casavaugh to the permanent full-time (12 month) civil service position of Cleaner/Bus Driver effective March 17, 2022.
- c. Upon the recommendation of the Superintendent, Elizabeth Canne, who holds a professional certification in the Childhood Education (grade 1-6) area, is hereby granted tenure in the Childhood Education tenure area effective September 1, 2022.
- d. Upon the recommendation of the Superintendent, Katie Cutcher, who holds a professional certification in the Speech and Language Disabilities area, is hereby granted tenure in the Speech and Language Disabilities tenure area effective September 1, 2022.
- e. Upon the recommendation of the Superintendent, John Fairchild, who holds a permanent certification in the Mathematics 7-12 area, is hereby granted tenure in the Mathematics tenure area effective September 1, 2022.
- f. Upon the recommendation of the Superintendent, Kristin Fiegl, who holds an initial certification in the Library Media Specialist area, is hereby granted tenure in the Library Media Specialist tenure area effective September 1, 2022.
- g. Upon the recommendation of the Superintendent, Ellen Kiely, who holds an initial certification in the Childhood Education (grade 1-6) area, is hereby granted tenure in the Childhood Education tenure area effective September 1, 2022.
- h. Upon the recommendation of the Superintendent, Rhonda Sloper, who holds a professional certification in the Childhood Education (grade 1-6) area, is hereby granted tenure in the Childhood Education tenure area effective September 1, 2022.
- i. Upon the recommendation of the Superintendent, Serene-Lee Holland, who holds a Level I Teacher Assistant Certificate is hereby granted tenure as a Teacher Assistant effective September 1, 2022.
- j. Accept and approve the amended letter of retirement as submitted by Gwen Sherman from her position as Teacher Assistant effective October 1, 2022 rather than October 12, 2022.
- k. Accept and approve the following resignations as submitted by:
 - i. Tracey Cross-Baker, School Counselor effective June 24, 2022
 - ii. Lisa Whalen, Teacher Assistant effective June 30, 2022
 - iii. Leighann Greene, Elementary Teacher effective June 30, 2022

- l. Approve the appointment of Austin Carmody as a substitute OASIS Program Assistant at an hourly rate of \$20.00 effective March 1, 2022 for the remainder of the 2021-2022 school year.
- m. Approve the appointment of Jo Ann Husslein as a substitute (non-certified) teacher, teacher assistant and teacher aide per the current substitute pay rate effective April 14, 2022 pending receipt of fingerprint clearance.
- n. Approve the appointment of Judy James as a substitute (non-certified) teacher, teacher assistant and teacher aide per the current substitute pay rate effective April 14, 2022 pending receipt of fingerprint clearance.
- o. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2021-22 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport teams engage in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid:
 - i. Modified Baseball Coach (\$2110) - Bradley Shumway
 - ii. Track Coach (Spring) (\$1504) - Kyle Smith
 - iii. Volunteer Assistant Modified Softball - Lily Whalen
 - iv. Volunteer Assistant Varsity Baseball - Robert Rice
 - v. Volunteer Assistant Varsity Softball - Danielle Schwoebel
- p. Approve Tracey Cross-Baker to be compensated at her hourly rate for extra duties (bus arrival and dismissal) served beyond her normal work day effective January 3, 2022.
- q. Approve the agreement for Confidential Secretary/Deputy District Clerk Bridget Belzile effective June 1, 2022 through June 30, 2025 as presented.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Board Discussion

- a. CVES Board Member Nomination

14. Policy (none at this time)

15. Mountain View Principal Report - Elaine Dixon-Cross

16. Superintendent's Update

- a. Project Update
- b. Superintendent's Report
- c. Budget Review & Discussion
 - i. The Board of Education adopts a proposed spending plan for the 2022-2023 school year:
 1. Be it resolved by the Board of Education to establish \$15,194,692 as the sum dollar amount that the Board of Education shall place before the qualified eligible voters of the Boquet Valley Central School district, as proposition #1 at the Budget Vote & Election to be held on May 17, 2022.

- ii. The Board of Education approves the Property Tax Report Card and Reserve Plan for the 2022-2023 proposed budget.

Motion: Second: Yes: No: Abstain: Accept Reject Table

17. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

18. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#5) collective negotiations pursuant to article 14 of the Civil Service Law, and
b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons..

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

19. Next Meeting

- a. Special Meeting (CVES Budget & Board Member Vote) Thursday, April 28, 2022
time & location TBD
- b. Public Budget Hearing & Regular Meeting Tuesday, May 10, 2022 6:00 PM Lake View Campus
- c. Annual Budget Vote & Election Tuesday, May 17, 2022 12:00 PM - 8:00 PM Mountain View Campus

20. Adjournment

Time: Motion: Second: Yes: No: Abstain:

AGENDA

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Resolved, That the House of Representatives should pass a bill to provide for the relief of the people of the State of New York from the burden of the debt of the State of New York.							

7. Corrective Action Plan (CAP)

- a. Resolved that the Board of Education of the Boquet Valley Central School District accepts and approves the updated Corrective Action Plan - Auditors' Findings and Evaluation June 30, 2021 as presented.

Motion: Second: Yes: No: Abstain: Accept Reject Table

8. Next Meeting

- a. Public Budget Hearing & Regular Meeting Tuesday, May 10, 2022 6:00 PM Lake View Campus
- b. Annual Budget Vote & Election Tuesday, May 17, 2022 12:00 PM - 8:00 PM Mountain View Campus
- c. Regular Meeting Tuesday, June 7, 2022 6:00 PM Lake View Campus
- d. Reorganization & Regular Meeting Thursday, July 14, 2022 6:00 PM Mountain View Campus

9. Adjournment

Time: Motion: Second: Yes: No: Abstain:

AGENDA

Motion:	Second:	Yes:	No:	Abstain:		Accept	Reject	Table
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8. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 10A dated 4/6/22
 - ii. Warrant 10B dated 4/12/22
 - iii. Warrant 10C dated 4/13/22
 - iv. Warrant 10D dated 4/20/22
 - v. Warrant 10E dated 4/27/22
 - vi. Capital Project Bank Account Reconciliation 4/30/22
 - vii. Debt Service Bank Account Reconciliation 4/30/22
 - viii. Payroll Bank Account Reconciliation 4/30/22
 - ix. Extraclassroom Bank Account Reconciliation 4/30/22
 - x. Financial Statement of Extraclassroom Activity Fund 4/1/22- 4/30/22
 - xi. Multi-Fund Bank Account Reconciliation 4/30/22
 - xii. Budget Status Report General Fund 4/30/22
 - xiii. Budget Status Report School Lunch Fund 4/30/22
 - xiv. Budget Status Report F Special Aid Fund 4/30/22
 - xv. Revenue Status Report General Fund 4/30/22
 - xvi. Revenue Status Report School Lunch Fund 4/30/22
 - xvii. Revenue Status Report F Special Aid Fund 4/30/22
 - xviii. Budgetary Transfer Report from 4/1/22 to 4/30/22
 - xix. Treasurer's Report for Multi-Fund Month of April 2022
 - xx. Cafeteria Profit & Loss Statement July - April 2022
 - xxi. Cash Flow Report July - April 2022
 - xxii. Fund Balance Projection 2021-2022 as of 4/30/22
 - xxiii. Claims Audit Report April 2022

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student # 171, 612, 1611, 1574, 648, 555, 1136, 12494, 12443, 1581, 12442, 1189, 602, 1585, 504-07-19, 12464, 1579 and 1580.

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. Action Items - Consent Agenda

- a. Contingent upon voter approval of the proposed 2022-2023 spending plan, approve the tuition rate of \$1,353.60 per student for the 2022-2023 school year.

- b. Accept a Generous Acts grant from the Adirondack Foundation in the amount of \$10,000 for the purpose of personal development and career readiness for students.
- c. Approve the disposal of the following obsolete assets from the Lake View Campus:
 - i. Star Trac deluxe exercise bike asset tag #A00019418
 - ii. Canon digital camcorder asset tag #A00097278
 - iii. Canon digital camcorder asset tag #M0006716
 - iv. Nikon digital camera asset tag #A00054408
 - v. HP digital camera asset tag #A00228312
 - vi. Nikon digital camera asset tag #A00228313
 - vii. Nikon digital camera asset tag #A000425359
 - viii. Fujifilm digital camera asset tag #A00425360
 - ix. Canon digital camera asset tag #M0009344
 - x. Velson vacuum pump asset tag #A00019119
 - xi. Star Trac deluxe stair climber asset tag #A00019411
 - xii. Apple Ipad asset tag #A00228271
 - xiii. Apple Ipad asset tag #A00313771
 - xiv. Apple Ipad asset tag #A00369736
 - xv. Apple Ipad asset tag #A00369737
 - xvi. Einstruction interactive tablet asset tag #A00514996

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Personnel - Consent Agenda

- a. Approve the appointment of Julie Napper to the permanent full-time (10 month) civil service position of Bus Aide effective April 13, 2022
- b. Approve the civil service title change for Brett LaMere from Cleaner/Bus Driver to Cleaner with no salary adjustment effective May 11, 2022.
- c. Approve Amy Nelson to be compensated at an additional \$44.80 per day for additional time worked effective March 28, 2022 through June 24, 2022..

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Policy (none at this time)

14. Lake View Principal Report - Dan Parker

15. Superintendent's Update

- a. Project Update
- b. Superintendent's Report

16. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us.

Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

17. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#5) collective negotiations pursuant to article 14 of the Civil Service Law, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons..

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

18. Next Meeting

- a. Annual Budget Vote & Election Tuesday, May 17, 2022 12:00 PM - 8:00 PM Mountain View Campus
- b. Regular Meeting Tuesday, June 7, 2022 6:00 PM Lake View Campus
- c. Reorganization & Regular Meeting Thursday, July 14, 2022 **OR** Wednesday, July 13, 2022 6:00 PM Mountain View Campus

19. Adjournment

Time:	Motion:	Second:	Yes:	No:	Abstain:
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