



## Proposal for Boquet Valley CSD Facilities Committee

### Background:

Since 2019, our district's facilities have faced increasing maintenance and renovation needs as our buildings age. After the failed referendum in February of 2024, we have facilities needs that will require careful planning and stakeholder input. To ensure our facilities can continue to support an excellent learning environment for students and staff, and as a result of the Special Joint Meeting with the Facilities Committee and the Board of Education, I am proposing the following adjustments for the Facilities Committee.

### Committee Purpose:

The Facilities Committee will be tasked with providing input and recommendations to the Board of Education regarding the district's long-term facility needs, long-term capital improvement planning, and other long-term facilities-related matters. The Committee will review data, tour buildings, engage the community, and work collaboratively with district leadership, consultants, and other stakeholders.

### Committee Composition:

- 7-9 community members (process for selecting attached)
- 2 Board of Education members serving as liaisons
- 1 student representative serving as a liaison
- Up to 2 teachers (ideally one from each building)
- Director of Facilities (permanent member)
- Facilitator (consultant to be hired)
- Superintendent (permanent member overseeing committee)

### Member Selection Process:

A membership application will be created and distributed publicly, allowing interested community members to apply for the committee. The Board will then review applications and appoint members through a formal selection process.



## Meeting Schedule:

The Facilities Committee will meet monthly on the fourth Thursday of the month (with the exception of holidays or school breaks). Specific dates/times will be determined once the committee is formed.

## Consultant/Facilitator:

An independent consultant with facilities planning and project management expertise will be hired to facilitate committee meetings, provide objective guidance, and support the overall process.

## Next Steps:

If approved, I will post the membership application, create a selection rubric, and begin the process of recruiting the consultant/facilitator.