

**Boquet Valley CSD
Special Meeting**

**Wednesday, August 28, 2019 - 8:00 AM
Conference Room Lake View Campus
25 Sisco Street Westport, NY 12993**

AGENDA

1. Call to Order **At:** **By:**

2. Pledge of Allegiance

3. Roll Call

Karin DeMuro Dina Garvey Alan Jones Sarah Kullman
 Philip Mero Heather Reynolds Suzanne Russell

4. Attendees

Present:

Visitors:

5. 2019-2020 Tax Levy

a. Resolution confirming the tax rolls and authorizing the tax levy:

BE IT RESOLVED THAT, the Boquet Valley Board of Education has been authorized by the voters at the Annual Meeting to raise for the current budget for the 2019-2020 school year a sum not to exceed \$7,291,850.

THEREFORE BE IT RESOLVED, that the Board fix equalized tax rates by the towns and confirm the extension of taxes as they appear on the attached roll (form for equalizing taxes):

AND BE IT HEREBY DIRECTED THAT THE DELINQUENT TAX PENALTIES SHALL BE FILED AS FOLLOWS:

September 1, 2019 - September 30, 2019	No Penalty
October 1, 2019 - October 31, 2019	2% Penalty
November 1, 2019	3% Penalty

RESOLUTION authorizing the issuance of the tax warrant:

WHEREAS, Chapter 73 of the laws of 1977, amended section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS, the entire unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an

amount not to exceed the maximum percent allowed by of the current school year budget; and

WHEREAS, this latter amount may be held as surplus funds during the current school year;

NOW THEREFORE BE IT RESOLVED, that the Board of Education retain as surplus funds approximately \$603,027 from the total approximate fund balance of \$4,379.935 thereby applying \$486,080 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS, to the Collector of Boquet Valley Central School District, town(s) of Chesterfield, Elizabethtown, Essex, Lewis and Westport, County of Essex, New York State, your are commanded:

1. To give notice and start collection on September 1, 2019 (in accordance with provisions of section 1322 of the Real Property Tax Law).
2. To give notice that the tax collection will end on November 1, 2019.
3. To collect taxes in the amount of \$7,291,850 in the manner collectors are authorized to collect town and county taxes in accordance with the provisions of section 1318 of the Real Property Tax Law and as approved by the voters at the annual meeting to collect taxes in the amount of \$40,000 for the public libraries and to turn over to the Westport Library Association \$15,000, to the Wadhams Free Library \$7,000 and to the Elizabethtown Library Association \$18,000.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omission in accordance with the provision of section 553 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pre-numbered tax bill forms provided by the school district in accordance with the provisions of section 922 of the Real Property Tax Law. To forward by mail, without interest penalties to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with the provisions of section 540 and 5445 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons that sum listed on the attached tax rolls without interest penalties where such sums are paid before the end of the first month of tax collection. To add 2% interest penalties to all taxes collected during the second month of the tax collection and to add 3% interest penalties to all taxes collected during any part of the third month of the tax collection period to account for such as income due to the school district.

7. To issue press-number receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact copies of all such receipts issued as required by section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting on forms showing by town the total assessed valuation, tax rate, and total tax levy, the total amounts remaining uncollected as required by section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the dates stated above unless a renewal or extension has been endorsed on the face of this warrant in writing with section 1318, subdivision 2 of the Real Property Tax Law.

Motion: Second: Yes: No: Abstain: Accept Reject Table

6. Personnel - Consent Agenda

- a. Accept the resignation as submitted by Linda Adams from her position as Food Service Helper effective with the 2019-20 school year.
- b. Accept the resignation as submitted by Tricia Fields from her position as Cafeteria Manager effective with the 2019-20 school year.
- c. Resolved upon the recommendation of the Superintendent, Jennifer Peck, who is provisionally certified in the School Counselor area, is hereby appointed to the position of School Counselor tenure area for a probationary period commencing September 1, 2019 and anticipated to end on June 30, 2023. Salary for the 2019-20 school year is \$54,722.80 based on step 6 \$48,046 and 20 credit hours \$6,676.80 (WEA current contract) pending receipt of fingerprint clearance.
- d. Resolved upon the recommendation of the Superintendent, Derek Payne, who is permanently certified in the School Counselor area, is hereby appointed to the position of School and Career Counselor (School Counselor) tenure area for a probationary period commencing September 1, 2019 and anticipated to end on June 30, 2023. Salary for the 2019-20 school year is \$51,735.80 based on step 3 \$45,059 and 20 credit hours \$6,676.80 (WEA current contract) pending receipt of fingerprint clearance.
- e. Resolved upon the recommendation of the Superintendent, Ashley Hooper, who is initially certified in the 5-9 and 7-12 Biology area, is hereby appointed to the position of Science Teacher (Biology) tenure area for a probationary period commencing September 1, 2019 and anticipated to end on June 30, 2023. Salary for the 2019-20 school year is \$51,053.60 based on step 4 \$46,046 and 15 credit hours \$5,007.60 (WEA current contract) pending receipt of fingerprint clearance.

- f. Resolved upon the recommendation of the Superintendent, Leighann Greene, who is professionally certified in the Early Childhood (Birth-Grade 2) area, is hereby appointed to the non-probationary position of long-term substitute to replace Deb Egglefield, effective September 3, 2019 to terminate on approximately November 1, 2019. This service will not be credited toward tenure. The daily rate of pay will be \$212.61 based on a salary of \$42,522 for B+36 step 4 (Elizabethtown-Lewis Teacher's Association current contract).
- g. Approve the appointment of Elizabeth Otto to the full-time 10 month position of Building Substitute (Lake View Campus) at a daily rate of \$85.00 (with the option to obtain the bronze health insurance plan) effective September 3, 2019 pending receipt of fingerprint clearance.
- h. Approve the appointment of Lily Whalen to the position of long-term substitute Special Education teacher at a daily rate of \$125.00 effective September 3, 2019 through approximately December 2, 2019.
- i. Approve the appointment of Hedy Merrihew to the position of long-term substitute Special Education teacher at a daily rate of \$125.00 effective September 3, 2019 through approximately January 24, 2020.
- j. Approve the appointment of Kelley Mcgrath to the full-time 10 month civil service position of cook at an hourly rate of \$15.28 effective September 3, 2019 with a 120 day probationary period commencing September 3, 2019 and anticipated to end on March 17, 2020 pending receipt of fingerprint clearance.
- k. Approve the appointment of David Murcraay to the full-time 12 month civil service position of maintenance person/bus driver at an hourly rate of \$16.19 effective August 27, 2019 with a 120 day probationary period commencing August 27, 2019 and anticipated to end on February 21, 2010.
- l. Approve the appointment of Irvin (Sonny) Calkins to the full-time 12 month civil service position of maintenance person/bus driver at an hourly rate of \$14.50 (increasing to \$16.19 upon completion of bus driving requirements) effective September 9, 2019 with a 120 day probationary period commencing September 9, 2019 and anticipated to end on March 4, 2020 pending receipt of fingerprint clearance.
- m. Approve the appointment of Stephanie Booth to the full-time 10 month civil service position of cook manager at an hourly rate of \$18.65 effective September 3, 2019 with a 120 day probationary period commencing September 3, 2019 and anticipated to end on March 17, 2020.
- n. Approve the appointment of Patti Stevens to the position of substitute clerical at an hourly rate of \$11.10, substitute teacher aide at a daily rate of \$77.70 and substitute food service helper at an hourly rate of \$11.10 effective August 29, 2019.
- o. As a result of contractual pay increases, amend the hourly rate of pay retroactive to July 8, 2019 for the following employees hired for the part-time six week summer positions as follows:
 - i. Melissa Pierce from \$16.52 to \$17.06
 - ii. Brad Eggleifield from \$11.15 to \$11.89
 - iii. Sally Duso from \$12.14 to \$12.54

Boquet Valley CSD
Regular Meeting
Thursday, September 12, 2019 - 6:00 PM
Conference Room Mountain View Campus
Elizabethtown, NY 12932

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

[]Karin DeMuro []Dina Garvey []Alan Jones []Sarah Kullman
[]Philip Mero []Heather Reynolds []Suzanne Russell

4. New Employee Introductions & Reception

5. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to the hiring of faculty and staff positions.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

- c. Reconvene to regular session at

6. Attendees

Present:

Visitors:

7. Approval of Minutes

- a. Approve the meeting minutes of the regular meeting held on August 8, 2019 and special meeting held on August 28, 2019 as presented.

Motion: Second: Yes: No: Abstain: Accept Reject Table

8. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by

the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

9. Financial - Consent Agenda

- a. Approve the following financial reports:
 - i. WCS Warrant 1B dated 7/24/19
 - ii. WCS Warrant 1C dated 7/31/19
 - iii. WCS Warrant 2A dated 8/6/19
 - iv. ELCSD Warrant 1A dated 7/17/19
 - v. ELCSD Warrant 1B dated 7/24/19
 - vi. ELCSD Warrant 1C dated 7/31/19
 - vii. ELCSD Warrant 2A dated 8/6/19
 - viii. BVCS D Warrant 1A dated 7/10/19
 - ix. BVCS D Warrant 2A dated 8/7/19
 - x. BVCS D Warrant 1B dated 7/24/19
 - xi. BVCS D Warrant 2B dated 8/14/19
 - xii. BVCS D Warrant 2C dated 8/21/19
 - xiii. BVCS D Warrant 2D dated 8/28/19

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1241, 725, 1364, 004-16-17, 1190, 1012, 1365, 504-07-19 and 518.

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. Board Discussion Items

- a. Superintendent Evaluation

12. Action Items - Consent Agenda

- a. Approve the relocation of 10 chromebooks from the Lake View Campus to the Mountain View Campus with asset tag #A00300807, A00369829, A00369826, A00369840, A00300804, A00369849, A00369846, A00369835, A00369825, A00369839, A00369847, A00369832, A00369830, A00369850, A00369827 and A00369837.
- b. Approve the quote received from NERIC for implementing FamilyID during the 2019-20 school year at a cost of total \$1,692.45 (FamilyID vendor M&S @ \$1463.00 and FamilyID NERIC coordination @ \$219.45).
- c. Approve the Shared Services Agreement for Special Education Services by and between Peru CSD and BVCS D per the attached agreement.
- d. Approve the Agreement to Merge Athletic Teams (outdoor track) by and between the Moriah CSD and Boquet Valley CSD for the 2019-20 school year per the attached agreement.

- e. Approve the agreement between the Substance Abuse Prevention Team of Essex County, Inc. and the Boquet Valley CSD to provide substance abuse prevention education services to the District through an on-site Prevention Specialist one day per week for the 2019-20 school year at a cost of \$5,000.
- f. Approve the 2019-20 school calendar revision which includes early dismissal dates: October 1, 2019, November 6, 2019, December 5, 2019, February 3, 2020, March 10, 2020, April 1, 2020 and May 7, 2020.
- g. Approve the relocation of the District bulletin board from the hallway corridor outside the main office to the bulletin board located outside room #123.
- h. Resolution Authorizing Execution of Letter for Municipal Advisor Services
BE IT RESOLVED by the Board of Education as follows:
 - (1) The firm of Bernard P. Donegan, Inc. is hereby designated Municipal Advisor to the Boquet Valley Central School District at Elizabethtown-Lewis-Westport.
 - (2) Said firm shall be compensated for its services to be rendered in accordance with its letter of services dated August 1, 2019.
 - (3) The President of the Board of Education is hereby authorized to execute and deliver said letter of services.
 - (4) This resolution shall take effect immediately.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Personnel - Consent Agenda

- a. Amend the effective date of appointment for Irvin (Sonny) Calkins from September 9, 2019 to September 3, 2019 also changing his 120 day probationary period to reflect this date change. Mr. Calkins 120 day probationary period will commence on September 3, 2019 and is anticipated to end on February 28, 2019.
- b. Accept the resignation as submitted by Stephanie Booth from her position as full-time cleaner at the Mountain View Campus effective September 2, 2019.
- c. Approve the appointment of Brett LaMere to the permanent full-time civil service position of Cleaner/Bus Driver effective August 7, 2019.
- d. Approve the appointment of Chad Tyson to the permanent full-time civil service position of bus driver/mechanic effective August 30, 2019.
- e. Amend the appointment of Amy Nelson from part-time (.5) music teacher to part-time (.6) music teacher.
- f. Approve the addendum to Confidential Secretary, Bridget Belzile's agreement to extend her appointment from October 1, 2019 through June 30, 2020.
- g. Approve the appointment of Bonnie Williams as a substitute bus driver at an hourly rate of \$14.30 effective September 13, 2019 pending receipt of fingerprint clearance.
- h. Approve the appointment of Jean Dickerson as a substitute food service helper at an hourly rate of \$11.10, substitute clerical at an hourly rate of \$11.10, and substitute (non-certified) teacher, teacher assistant and teacher aide at a daily rate of \$77.70 effective September 5, 2019.
- i. Approve the appointment of Luis Garnica as head coach for the merged outdoor track team (Moriah CSD and BVCSD) for the 2019-20 school year.

- j. Approve the appointment of Howard Hammonds as a volunteer assistant coach for the merged outdoor track team for the 2019-20 school year.
- k. Amend the annual stipend to be paid to mentors Sarah Rice and Kaitlin Fielder to reflect the rate per the current Agreement between ELCS D and Elizabethtown-Lewis Teachers' Association.
- l. Accept the resignation as submitted by Connie Blaine from the extra-curricular position of 7th Grade Class Advisor (no stipend) for the 2019-20 school year.
- m. Approve the appointment of the following extra-curricular appointments for the 2019-20 school year at the stipend per the current WEA contract:
 - i. Soccer game timer - Carol Schwoebel
 - ii. Yearbook co-advisor - Julie Bisselle
 - iii. Yearbook co-advisor - Zoe Brugger-Lobdell
 - iv. Assistant coach boys' modified soccer - Lisa Whalen (at \$0.00 stipend)
 - v. Assistant coach boys' varsity soccer - Caleb Denton (at \$0.00 stipend)

Motion: Second: Yes. No: Abstain: Accept Reject Table

14. Committee Updates

- a. Code of Conduct Transition Advisory Team - Robert Witkiewicz
 - i. Approve the Code of Conduct as presented for the 2019-20 school year.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. Extracurricular Transition Advisory Team - Robert Witkiewicz

15. Policy

- a. Second reading and adoption
 - i. Comprehensive Student Attendance Policy (#TBD)
 - ii. Student Use of Computerized Information Resources (Acceptable Use Policy) (#TBD)
- b. Approve the revision of current (WCS Erie I) policy #5660 Meal Charging and Prohibition Against Meal Shaming as recommended by Erie I BOCES.

Motion: Second: Yes: No: Abstain: Accept Reject Table

16. Superintendent's Update

- a. Preview of monthly snapshot reports on instructional programs and support operations

17. Principals' Reports

- a. Preliminary K-12 student enrollment report

18. Director of Student Support Services Report

19. Public Comment

20. Next Meeting: Thursday, October 10, 2019 6 PM Lake View Campus

21. Adjournment

Time:

Motion:

Second:

**Boquet Valley CSD
Special Meeting**

**Thursday, October 3, 2019 - 6:00 PM
Conference Room Mountain View Campus
Elizabethtown, NY 12932**

AGENDA

1. Call to Order **At:** **By:**

2. Pledge of Allegiance

3. Roll Call

Karin DeMuro Dina Garvey Alan Jones Sarah Kullman
 Philip Mero Heather Reynolds Suzanne Russell

4. Attendees

Present:

Visitors:

5. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reason:

a. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to the resignation and hiring of administrative positions.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

b. Reconvene to regular session at

Motion: Second: Yes: No: Abstain: Accept Reject Table

6. Personnel

a. Accept the resignation as submitted by Robert Witkiewicz, Jr. from his position as Principal at Boquet Valley Central School District Mountain View Campus effective date to be determined.

Motion: Second: Yes: No: Abstain: Accept Reject Table

b. Resolved that the Board of Education approves the appointment of Mark Bessen to the position of Interim Principal at the Mountain View Campus effective

**Boquet Valley CSD
Regular Meeting
Thursday, October 10, 2019
Conference Room - Lake View Campus
Westport, NY 12993**

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

[]Karin DeMuro []Dina Garvey []Alan Jones []Sarah Kullman
[]Philip Mero []Heather Reynolds []Suzanne Russell

4. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#4) discussions involving proposed, pending or current litigation,
- b. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- c. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

- d. Reconvene to regular session at

Motion: Second: Yes: No: Abstain: Accept Reject Table

5. Attendees

Present:

Visitors:

6. CVES Component Board Visit - Dr. Mark Davey, District Superintendent & Michele Friedman, Director of CTE

7. Audit Committee Report Meeting - Mr. Tom Telling, Telling & Associates, CPA PC

- a. Focus on the audit committee of the school board gathering with representatives of the independent financial audit firm to examine and discuss a preliminary draft edition of the annual independent financial audit reports, in keeping with increased fiscal accountability responsibilities mandated by New York State.

Members of the Board will engage with independent auditor, Mr. Tom Telling, CPA to examine and discuss the independent financial audit reports for the fiscal year ending June 30, 2019.

8. Annual Independent Auditor Reports and Associated Fiscal Accountability Report

- a. WHEREAS the Elizabethtown-Lewis Central School District and Westport Central School District are required to engage an independent certified public accounting firm to conduct an annual audit of the financial operations of the Districts; and

WHEREAS, the aforesaid audits have been prepared by Telling & Associates, CPA PC for the fiscal year ended June 30, 2019; and

RESOLVED, that the Board of Education accepts the June 30, 2019 Elizabethtown- Lewis Central School District and Westport Central School District audited financial statements; and

THEREFORE BE IT FURTHER RESOLVED, that the District Clerk is authorized to file the June 30, 2019 Audited Financial Statements with the New York State Commissioner of Education in accordance with Education Law 2116-a(3)(a) and the Commissioners' Regulation, Section 170.12(e)(2).

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. Approval of Minutes

- a. Approve the meeting minutes of the regular meeting held on September 12, 2019 and special meeting held on October 3, 2019 as presented.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

11. Financial - Consent Agenda

- a. Approve the following financial reports:
- i. Warrant 3A dated 9/4/19
 - ii. Warrant 3B dated 9/11/19
 - iii. Warrant 3C dated 9/18/19
 - iv. Warrant 3D dated 9/25/19
 - v. Budget Status Report General Fund as of 7/31/19
 - vi. Budget Status Report School Lunch Fund as 7/31/19

13. Board Discussion Items

- a. Small Claims Assessment Review Potential Tax Refunds x5
- b. Clinton-Essex-Warren-Washington School Boards Association Meeting
November 14, 2019 - Overview of the NYS ELA/Math/Science/Social Studies Standards and Implementation Timeline

14. Action Items - Consent Agenda

- a. Approve the Advantage Services agreement provided by Siemens for services to be provided at the Mountain View Campus for an initial term of three (3) years beginning 7/1/19 - 6/30/20 at \$17,003, 7/1/20 - 6/30/21 at \$17,513 and 7/1/21 - 6/30/22 at \$18,038.
- b. Approve the agreement by North Country Kids, Inc. doing business as an Early Intervention and Preschool agency and BVCSD to provide contractual services per attached agreement.
- c. Approve the agreement provided by independent contractor, Anne Kuhl to provide orientation and mobility (O&M) services and/or needed Teacher of the Visually Impaired (TVI) services to children who are blind or visually impaired per attached agreement.
- d. Approve the tax refund per court order for William T. McCutcheon (CV14-0361 & CV15-0426) amount to be calculated by Business Manager, Sharlene Petro-Durgan.

Motion: Second: Yes: No: Abstain: Accept Reject Table

15. Personnel - Consent Agenda

- a. Approve the appointment of Abbey Cramer to the full-time position of Secretary to the Principal at the Lake View Campus (civil service title clerk) with a 120 day probationary period commencing on June 18, 2019 and anticipated to end on December 7, 2019.
- b. Accept the resignation of Kelley McGrath from the position of Cook at the Lake View Campus effective September 17, 2019.
- c. Approve the appointment of Jean Dickerson to the full-time position of Cook (35 hours per week) at the Lake View Campus at a rate of \$15.28 per hour effective September 17, 2019 with 120 day probationary period commencing on September 17, 2019 and anticipated to end on March 31, 2019..
- d. Approve the appointment of Lucas Fiorino to the full-time position of Cleaner (37.5 hours per week) at the Mountain View Campus effective October 11, 2019 at a rate of \$12.55 per hour with a 120 day probationary period commencing on October 11, 2019 and anticipated to end on April 7, 2019.
- e. Approve the provisional appointment of James Varno as the probationary Director of Facilities II (pending the registration and results of the State Civil Service Director of Facilities II Exam during the next available administration of the exam) effective on or about November 1, 2019 with a pro-rated annual salary of \$60,000.

- f. Approve the appointment of Lillian Crowningshield as a substitute bus aide at an hourly rate of \$11.10 effective September 27, 2019.
- g. Approve the appointment of Larry Denton as a substitute cleaner at an hourly rate of \$11.10 effective October 11, 2019.
- h. Approve the appointment of Stephen Lynch as a substitute (non-certified) teacher at a daily rate of \$77.70 effective October 11, 2019.
- i. Approve the appointment of Sharon Sloan as a substitute (certified) teacher at a daily rate of \$85.00 effective October 11, 2019.
- j. Approve the appointment of the following extra-curricular appointments for the 2019-20 school year at the stipend per the stated contract:
 - i. Boys modified basketball coach - Jim Monty (ELCS)
 - ii. Boys JV basketball coach - Don Markwica (WCS)
 - iii. Girls modified basketball coach - Irwin Borden (ELCS)
 - iv. Girls varsity basketball coach - Thomas McKinley (WCS)
 - v. Varsity baseball coach - Don Markwica (WCS)
 - vi. Modified softball coach - Leighann Greene (ELCS)
 - vii. Varsity softball coach - Jim Monty (ELCS)
 - viii. FBLA advisor - Tonya Lackey (WCS)
 - ix. Senior Play advisor - Scott Gibbs (WCS)
 - x. Art Club - Kristen Larkin - (ELCS)
 - xi. Drama Club advisor - Diana McGuigan (WCS)
 - xii. End-of-Year Slideshow advisor - Tonya Lackey (WCS)
 - xiii. 8th Grade (Class of 2024) advisor - Sarah Rice (ELCS)
 - xiv. Middle School Student Council advisor - Cathy Brankman (WCS)
 - xv. School Newspaper advisor - Cathy Brankman (WCS)
 - xvi. Music Ensemble I (Jazz Band) - Kerry Mero (ELCS)
 - xvii. Freshman Grade (Class of 2023) co-advisor - Kristin Fiegl (WCS)

Motion: Second: Yes: No: Abstain: Accept Reject Table

16. Policy - None at this time

17. Superintendent's Update

- a. Official annual student enrollment report data and multi-year retrospective on October enrollment
- b. Consider approving the proposed budget development timetable for winter-spring 2020
- c. Facilities Committee Update
- d. Policy Manual Update

18. Director of Student Support Services Report - Nelly Collazo

19. Public Comment

20. Next Meeting

- a. Regular Meeting Thursday, November 14, 2019 6:00 PM Mountain View Campus

21. Adjournment

Time:

Motion:

Second:

the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 5A dated 11/8/19
 - ii. Warrant 5B dated 11/13/19
 - iii. Warrant 5C dated 11/20/19
 - iv. Warrant 5D dated 11/26/19
 - v. Revenue Status Report School Lunch Fund as of 11/30/19
 - vi. Budget Status Report School Lunch Fund as of 11/30/19
 - vii. Revenus Status Report General Fund as of 11/30/19
 - viii. Budget Status Report General Fund as of 11/30/19
 - ix. Budgetary Transfer Report 11/1/19 - 11/30/19
 - x. Multi-Fund Bank Account Reconciliation as of 10/31/19
 - xi. Multi-Fund Bank Account Reconciliation as of 11/30/19
 - xii. Treasurer's Report for Multi-Fund Month of October 2019
 - xiii. Treasurer's Report for Multi-Fund Month of November 2019
 - xiv. Payroll Bank Account Reconciliation as of November 2019
 - xv. Debt Service Bank Account Reconciliation as of 11/30/19
 - xvi. Capital Project Bank Account Reconciliation as of 11/30/19
 - xvii. Extraclassroom Bank Account reconciliation as of 11/30/19
 - xviii. Cafeteria Profit & Loss Statement July - November 2019
 - xix. 2019-20 Cash Flow Report July - November 2019

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1151, 1152, 541, 631, 1320, 008-14-15, 003-19-20, P01-14-15, 12397, 1299, 2099, 1319, 803 and 1168.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Board Discussion Items

- a. Senior Citizen Exemption
- b. School Boards Association Meeting - January 9, 2020

11. Action Items - Consent Agenda

- a. Approve the request for the use of a school bus as submitted by Ed Mason on behalf of the Westport Youth Commission for the purpose of transporting children to Whiteface for the 2020 ski/ride program on January 12, January 26, February 2, February 9, March 1, March 8 and March 15, 2020. (Youth Commission will cover the cost of the bus driver.)

- b. Approve the Addendum to the Medical Provider Contract 2019-20 by and between Boquet Valley Central School District and the University of Vermont Health Network Elizabethtown Community Hospital to cover physical services to include urine drug screen random testing for employees at the rate of \$49.00.
- c. Authorize the following adjustments associated with the December 31, 2019 transition to \$11.80 per hour minimum wage in accordance with New York State Labor Laws.

Substitute Position	Hourly / Daily	Current Rate of Pay	Rate of Pay effective 12/31/19
Teacher, Teacher Assistant, Teacher Aide (certified)	Daily	\$85.00	\$90.00
Teacher, Teacher Assistant, Teacher Aide (non-certified)	Daily	\$77.70	\$82.60
Monitor	Daily	\$72.15	\$76.70
Nurse	Daily	\$77.70	\$82.60
Food Service Helper	Hourly	\$11.10	\$11.80
Clerical	Hourly	\$11.10	\$11.80
Cleaner	Hourly	\$11.10	\$11.80
Bus Driver	Hourly	\$14.30	\$15.00
Long-Term Non-Certified Substitute Teacher (0-10 weeks)	Daily	\$125.00	\$125.00
Long-Term Certified Substitute Teacher (0-10 weeks)	Daily	\$175.00	\$175.00
Long-Term Non-Certified Substitute Teacher (11-20 weeks)	Daily	\$150.00	\$150.00
Long-Term Certified Substitute Teacher (11-20 weeks)	Daily	\$200.00	\$200.00

- d. Upon recommendation of the Superintendent, the Board of Education shall approve the following resolution:
 WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2019-20 School Budget to fund contingent expense of payment for sick leave for Frederick Kapper up to \$8,543.99 and,
 WHEREAS, a Board of Education is empowered to appropriate whatever

additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows:

A9089-800-03-00UR Retirement Compensation-Use Reserve \$8,543.99

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A0867 Reserve for Employee Benefits and Accrued Liabilities \$8,543.99

5997.000 Appropriated Reserve - EBALR

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Personnel - Consent Agenda

- a. Amend the appointment of Judy Kingsley as part-time Food Service Worker to include a 120 day probationary period commencing on October 22, 2019 and anticipated to end on May 12, 2020.
- b. Amend the appointment of Elizabeth Otto as Teacher Assistant to include a (tenure) probationary period commencing on November 25, 2019 and anticipated to end on November 25, 2023.
- c. Approve the request as submitted by Heather Olson to register for graduate course, MUPD 616 NYSSMA PDE: Winter Conference 2019 December 5-8, 2019 earning 1 credit hour.
- d. Accept and approve the letter of intent to retire as submitted by John Napper from his position of part-time bus driver effective the end of June 2020. (Mr. Napper has requested his original request to retire December 2019 be retracted.)
- e. Accept and approve the letter of retirement as submitted by Sheila Jennings from her position as full-time bus driver effective June 30, 2020.
- f. Approve the appointment of Lisa Whalen to the 10 month position of Teacher Aide at an hourly rate of \$13.00 (current WCS contract) effective December 2, 2019 with a 120 day probationary period commencing on December 2, 2019 and anticipated to end on June 17, 2020.
- g. Approve the appointment of Julie Anderson as a substitute Food Service Helper at an hourly rate of \$11.10 pending receipt of fingerprint clearance.
- h. Approve the appointment of Robert Lewis as a substitute (non-certified) teacher at a daily rate of \$77.70 pending receipt of fingerprint clearance.
- i. Approve the appointment of the following extra-curricular positions for the 2019-20 school year at the stipend per the state contract:
 - i. Detention (MVC) - Sue Plumadore (ELCS)
 - ii. Detention (MVC) - Marci Oliver (ELCS)
 - iii. Detention (MVC) - Jason Fiegl (WCS)
 - iv. Volunteer Assistant Girls JV Basketball - Lisa Whalen (no stipend)
 - v. Shot Clock Operator - Scott Farrell (ELCS)

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Policy

a. Second Reading & Adoption:

i. Student Voter Registration and Pre-Registration #7440

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. Superintendent's Update

a. Facilities Committee Update

b. Staffing Update

c. 2020-21 Budget Development

15. Lake View Campus Principal Report - Daniel Parker

16. Director of Facilities Buildings & Grounds Report - Jim Varno

17. Public Comment

18. Next Meeting

a. Regular Meeting Thursday, January 9, 2020 6:00 PM Mountain View Campus

b. Budget Meeting Thursday, January 23, 2020 6:00 PM Mountain View Campus

19. Adjournment

Time:

Motion:

Second:

**Boquet Valley CSD
Budget & Regular Meeting
Thursday, January 23, 2020 @ 6:00 PM
Conference Room - Mountain View Campus
Elizabethtown, NY 12932**

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

Karin DeMuro

Dina Garvey

Alan Jones

Sarah Kullman

Philip Mero

Heather Reynolds

Suzanne Russell

4. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#4) discussions involving proposed, pending or current litigation,
- b. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- c. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

- d. Reconvene to regular session at

Motion: Second: Yes: No: Abstain: Accept Reject Table

5. Attendees

Present:

Visitors:

6. Bernard P Donegan, Inc., Municipal Finance Consultant Presentation

7. 2020 -2021 Budget Discussion

- a. Receive and discuss the State of the District Mid-Year Report outlining forecasted priorities ahead for the school district and progress toward Board approved district goals.
- b. Examine and discuss the preliminary forecast of significant budget factors for the 2020-21 fiscal year - a benchmark report on administrative, instructional and

operations staffing at BVCS D, and mid-year status report of 2019-20 shared services agreements with other school districts.

- c. Examine a public session status report on progress with forecasting key public education budget factors for 2020-21
- d. Receive and discuss an interim report on the budget development process to date and prospective Governor positions and proposals associated with State Aid.

8. Approval of Minutes

- a. Approve the minutes of the regular meeting held on December 12, 2019.

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

10. Financials

- a. Approve the following financial reports:
 - i. Warrant 6A dated 12/4/19
 - ii. Warrant 6B dated 12/11/19
 - iii. Warrant 6C dated 12/18/19
 - iv. Revenue Status Report School Lunch Fund as of 1/16/20
 - v. Budget Status Report School Lunch Fund as of 12/31/19
 - vi. Revenus Status Report General Fund as of 1/16/20
 - vii. Budget Status Report General Fund as of 12/31/19
 - viii. Budgetary Transfer Report 12/1/19 - 12/31/19
 - ix. Multi-Fund Bank Account Reconciliation as of 12/31/19
 - x. Treasurer's Report for Multi-Fund Month of December 2019
 - xi. Payroll Bank Account Reconciliation as of December 31, 2019
 - xii. Debt Service Bank Account Reconciliation as of 12/31/19
 - xiii. Capital Project Bank Account Reconciliation as of 12/31/19
 - xiv. Extraclassroom Bank Account reconciliation as of 12/31/19
 - xv. Financial Statement of Extraclassroom Activity Fund 12/1/19-12/31/19
 - xvi. Cafeteria Profit & Loss Statement July - December 2019
 - xvii. 2019-20 Cash Flow Report July - November 2019
 - xviii. Fund Balance Projection 2019-20

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1151, 2634, 12391, 670, 11005, 827, 11006, 504-03-20, 2438, 008-16-17, P01-14-15, 1102, 12397, 772, 8798 and 504-06-19.

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Board Discussion Item

- a. 2020-21 Building Use Recommendation
 - i. Resolved upon recommendation of the Superintendent, the Board of Education approves the relocation of all Kindergarten through grade 5 classes to the Lake View Campus and all grades 6 through 12 classes to the Mountain View Campus effective with the 2020-21 school year.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Action Items - Consent Agenda

- a. Approve the application for refund of the 2019-20 BVCS tax roll per Essex County Real Property Tax for William E. Pierce (account #56.4-1-13.000) in the amount of \$490.49.
- b. Authorize the payment of Award of Costs for Kathryn Danzeisen in the amount of \$30.00 as a result of the settling of the Small Claims Assessment Review filing settled on Ms. Danzeisen's behalf.
- c. Accept a check in the amount of \$714.49 (payable to Westport Central School District) in accordance with the global settlement in the *In re: DRAM Antitrust Litigation* which reflects the District's share of the recovery by the Office of the New York Attorney General on behalf of New York government entities that may have overpaid for computers during the period 1998 through 2002.
- d. Accept an anonymous donation in the amount of \$2,816.71 received January 14, 2020 to be used for purchases pursuant to the recommendation of the administration of BVCS and in accordance with proposed District policy 5230 *Acceptance of Gifts, Grants, and Bequests to the District*.
- e. Upon recommendation of the Superintendent, the Board of Education shall approve the following resolution:

WHEREAS, the Boquet Valley Central School District wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

WHEREAS, the Boquet Valley Central School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law and WHEREAS, the Boquet Valley Central School District has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York: and

WHEREAS, the purpose of the Plan is to encourage employees to make and

continue careers with the Boquet Valley Central School District by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement.

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. Personnel - Consent Agenda

- a. Approve the appointment of Abbey Cramer to the permanent full-time position of Secretary to the Principal (civil service title clerk) effective December 7, 2019.
- b. Approve the appointment of Mike Mitchell to the permanent full-time civil service position of Maintenance Mechanic effective December 23, 2019.
- a. Approve the (retro-active) appointment of Caroline Thompson to the position of long-term non-certified substitute Pre-Kindergarten Teacher effective November 4, 2019 at a daily rate of \$125.00 advancing to the daily rate of \$150.00 (long-term non-certified substitute 11-20 weeks) effective January 27, 2020.
- b. Approve the appointment of Paul Mudie to the position of long-term certified substitute Computing Technology Teacher effective February 3, 2020 at a daily rate of \$175.00.
- c. Accept and approve the letter of retirement as submitted by Julie Rascoe from her position as Special Education Teacher on July 1, 2020 pursuant to Article XX sections 1 and 3 of the Agreement between the ELCSO and the Elizabethtown-Lewis Teachers' Association 7/1/18-6/30/22.
- d. Accept the notice of retirement as submitted by Susan Plumadore from her position as Teacher Assistant during the 2020-21 fiscal school year pursuant to Article XXI of the agreement between the ELCSO and the Elizabethtown-Lewis Teachers' Association 7/1/18-6/30/22.
- e. Approve the appointment of Jenifer O'Neill to the full-time 10 month position of Building Substitute (Lake View Campus) at a daily rate of \$85.00 (with the option to obtain the Empire BC/BS bronze health insurance plan) effective on or about February 10, 2020 (fingerprint clearance on file).
- f. Resolved upon the recommendation of the Superintendent, Suzette Montville, is hereby appointed to the position of Pre-Kindergarten Teacher commencing on or about February 3, 2020 and anticipated to end on June 30, 2020. Salary for the 2019-20 school year is \$46,801.24 (pro-rated) based on step 1 \$43,129 and 33 credit hours \$3,672.24 (WEA current contract) pending receipt of fingerprint clearance.
- g. Approve the appointment of Amy Calkins to the full-time position of Cleaner (40 hours per week) effective January 13, 2020 at a rate of \$12.55 per hour with a 120 day probationary period commencing on January 13, 2020 and anticipated to end on July 2, 2020.
- h. Approve the appointment of Justine Crandall-Otis as a (non-certified) substitute teacher at a daily rate of \$82.60 pending receipt of fingerprint clearance.
- i. Approve the appointment of Emily Rascoe as a (non-certified) substitute teacher at a daily rate of \$82.60 pending receipt of fingerprint clearance.

Boquet Valley CSD
Regular Meeting
Thursday, February 13, 2020 @ 6:00 PM
Conference Room - Lake View Campus
Westport, NY 12993

AGENDA

1. **Call to Order** At: By:

2. **Pledge of Allegiance**

3. **Roll Call**

<input type="checkbox"/> Karin DeMuro	<input type="checkbox"/> Dina Garvey	<input type="checkbox"/> Alan Jones	<input type="checkbox"/> Sarah Kullman
<input type="checkbox"/> Philip Mero	<input type="checkbox"/> Heather Reynolds	<input type="checkbox"/> Suzanne Russell	

4. **Executive Session**

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

- c. Reconvene to regular session at

Motion: Second: Yes: No: Abstain: Accept Reject Table

5. **Attendees**

Present:	Visitors:
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6. **Approval of Minutes**

- a. Approve the minutes of the regular meeting held on January 13, 2020.

Motion: Second: Yes: No: Abstain: Accept Reject Table

7. **Public Comment**

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15-minutes period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When

called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 7A dated 1/8/20
 - ii. Warrant 7B dated 1/15/20
 - iii. Warrant 7C dated 1/22/20
 - iv. Warrant 7D dated 1/29/20
 - v. Revenue Status Report School Lunch Fund as of 1/31/20
 - vi. Budget Status Report School Lunch Fund as of 1/31/20
 - vii. Revenus Status Report General Fund as of 1/31/20
 - viii. Budget Status Report General Fund as of 1/31/20
 - ix. Budgetary Transfer Report 1/1/20 - 1/31/20
 - x. Multi-Fund Bank Account Reconciliation as of 1/31/20
 - xi. Treasurer's Report for Multi-Fund Month of January 2020
 - xii. Payroll Bank Account Reconciliation as of January 31, 2020
 - xiii. Debt Service Bank Account Reconciliation as of 1/31/20
 - xiv. Capital Project Bank Account Reconciliation as of 1/31/20
 - xv. Extraclassroom Bank Account reconciliation as of 1/31/20
 - xvi. Financial Statement of Extraclassroom Activity Fund 1/1/20-1/31/20
 - xvii. Cafeteria Profit & Loss Statement July 2019 - January 2020
 - xviii. 2019-20 Cash Flow Report July 2019 - January 2020

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #003-19-20, 735, 007-16-17, 1012, 518, 2394, 002-16-17 and 648.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Board Discussion Item - None at this time.

11. Action Items - Consent Agenda

- a. Approve the Section VII Combining of Teams Application to combine Outdoor Track/Field with Moriah Central School for the 2019-2020 school year.
- b. Authorize the closing of extra-curricular accounts Class of 2018 and Class of 2019 for inactivity.
- c. Approve placing the following items to go out to bid through Auctions International:
 - i. (1) 2006 International 65 passenger school bus
 - ii. (1) 2006 Blue Bird 65 passenger school bus
 - iii. (1) Blodgett Oven Zephairre convection oven (asset tag #A00097212)

**Boquet Valley CSD
Budget Meeting
Thursday, February 27, 2020 @ 5:30 PM
Conference Room - Lake View Campus
Westport, NY 12993**

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

[]Karin DeMuro []Dina Garvey []Alan Jones []Sarah Kullman
[]Philip Mero []Heather Reynolds []Suzanne Russell

4. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

- c. Reconvene to regular session at

Motion: Second: Yes: No: Abstain: Accept Reject Table

5. Attendees

Present:

Visitors:

6. Action Items - Consent Agenda

- a. Accept and approve the following St. Lawrence/Lewis BOCES Cooperative Purchasing Bids for the 2020-2021 fiscal year starting July 1, 2020 through June 30, 2021:
 - i. Suburban Propane - propane for MVC cooking and lab, and LVC cooking and boiler at a fixed price of \$1.1200 per gallon.
 - ii. MX Petroleum - heating oil for MVC main building at a fixed price of \$2.0150 per gallon and bus garage at a fixed price of \$2.2120 per gallon, and LVC main building at a fixed price of \$2.1980 per gallon and bus garage at a fixed price of \$2.2120 per gallon.

Boquet Valley CSD
Regular Meeting
Thursday, April 23, 2020 @ 6:00 PM
Via WebEx only - with no public in-person access

AGENDA (revised 4.21.20)

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

Karin DeMuro

Dina Garvey

Alan Jones

Sarah Kullman

Philip Mero

Heather Reynolds

Suzanne Russell

4. Attendees

Present:

Visitors:

5. Approval of Minutes

- a. Approve the minutes of the regular meeting held on March 12, 2020.

Motion:

Second:

Yes: No: Abstain:

Accept Reject Table

6. Financials

- a. Approve the following financial reports:

i. Warrant 9B dated 3/11/20

ii. Warrant 9C dated 3/17/20

iii. Warrant 9D dated 3/25/20

iv. Warrant 10A dated 4/2/20

v. Warrant 10C dated 4/15/20

vi. Revenue Status Report School Lunch Fund as of 3/31/20

vii. Budget Status Report School Lunch Fund as of 3/31/20

viii. Revenue Status Report General Fund as of 3/31/20

ix. Budget Status Report General Fund as of 3/31/20

x. Budgetary Transfer Report 3/1/20 - 3/31/20

xi. Multi-Fund Bank Account Reconciliation as of 3/31/20

xii. Treasurer's Report for Multi-Fund Month of 3/31/20

xiii. Payroll Bank Account Reconciliation as of 3/31/20

xiv. Debt Service Bank Account Reconciliation as of 3/31/20

xv. Capital Project Bank Account Reconciliation as of 3/31/20

xvi. Extraclassroom Bank Account Reconciliation as of 3/31/20

xvii. Financial Statement of Extraclassroom Activity Fund 3/1/20 - 3/31/20

xviii. Cafeteria Profit & Loss Statement July 2019 - March 2020

xix. 2019-20 Cash Flow Report July 2019 - March 2020

- xx. Fund Balance Projection 2019-20
- xxi. 5 Year Financial Projections

Motion: Second: Yes: No: Abstain: Accept Reject Table

7. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #610, 007-13-14, 1273, 504-04-19, 10065, 654, 12419, 601, 2394, 1291, 697, 505, 1611, 2495, 657, 001-16-17, 1136, 1364, 1249, 1579, 1580, 1105, 007-16-17, 1012, 517, 1319, 773, 006-18-19 and 601.

Motion: Second: Yes: No: Abstain: Accept Reject Table

8. CVES Board Member Election

- a. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Leisa Boise for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- b. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Ed Marin for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- c. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Thomas McCabe for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- d. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Bruce Murdock for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion: Second: Yes: No: Abstain: Accept Reject
Table

9. CVES Administrative Budget Vote

- a. Resolved that the Board of Education of the Boquet Valley Central School District votes to **approve / disapprove** the tentative Administrative Budget of the Clinton- Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2020-21.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Action Items - Consent Agenda

- a. Accept and approve the School Physician proposal as submitted by Matt Nolan on behalf of The University of Vermont Health Network Elizabethtown Community

Hospital for the 2020-2021 school year at an annual rate of \$9,000.00 for requested services as well as urine drug screen random testing for district employees at the rate of \$49.00 per employee.

- b. Accept and approve the School Tax Collector proposal as submitted by Debra Brooks for the 2020-2021 school year at a rate of \$10,000.00.
- c. Accept and approve the Applications for Corrected Tax Roll for fiscal year 1/1/2020-12/31/2020 for property owners:
 - i. Kathryn Danzeisen account #721A101115 in the amount of \$2,772.34
 - ii. Lauren Murphy account #725J102915 in the amount of \$938.25.
- d. Accept and approve the 2020-2021 Pay Date Schedule as presented (see attached).
- e. Accept and approve the bids received from Auctions International for the following items:
 - i. Blodget Zephair convection oven in the amount of \$260.00,
 - ii. 2006 International bus in the amount of \$1,150.00, and
 - iii. 2006 Blue Bird Vision bus in the amount of \$3,250.00
- f. Recognize and accept, effective April 23, 2020, the Boquet Valley Administrators and Directors Association as the newly organized collective bargaining unit comprised of the titles Principal, Director of Student Support Services and Director of Buildings & Grounds.

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. Personnel - Consent Agenda

- a. Amend the appointment of Lily Whalen to the position of Teacher Aide effective March 16, 2020 to include a 120 day probationary period beginning March 16, 2020 and ending approximately November 16, 2020.
- b. Approve the appointment of Stephanie Booth to the permanent full-time civil service position of Cook Manager effective March 17, 2020.
- c. Approve the appointment of Jean Dickerson to the permanent full-time civil service position of Cook effective March 31, 2020.
- d. Approve the appointment of Lucas Fiorino to the permanent full-time civil service position of Cleaner effective April 7, 2020.
- e. Upon the recommendation of the Superintendent, Ryan Campagna, who holds a professional certification in the English Language Arts 7-12 area, is hereby granted tenure in the English Language Arts tenure area effective June 30, 2020.
- f. Upon the recommendation of the Superintendent, approve the *Juul* agreement for Jacqueline Chang-Seng to extend her probationary period for a period of one year (June 30, 2020 - June 30, 2021).
- g. Upon the recommendation of the Superintendent, approve the *Juul* agreement for Thomas Smith to extend his probationary period for a period of one year (June 30, 2020 - June 30, 2021).

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Policy - None at this time.

13. Director of Student Support Services Report - Nelly Collazo

14. Superintendent's Update

- a. Architect Discussion

15. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

16. Next Meeting

- a. Public Budget Hearing ~~Monday, May 11, 2020 5:30 PM~~ Lake View Campus
POSTPONED
- b. ~~Public Budget Hearing~~ **POSTPONED** / Regular Meeting Tuesday, May 12, 2020
6:00 PM Mountain View Campus
- c. Annual Budget Vote & Election ~~May 19, 2020 12 PM - 8 PM~~ **POSTPONED**
(after June 1)
- d. Regular Meeting Thursday, June 11, 2020 6:00 PM Lake View Campus
- e. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM Mountain
View Campus

17. Adjournment

Time: Motion: Second:

- xi. Payroll Bank Account Reconciliation as of 4/30/20
- xii. Debt Service Bank Account Reconciliation as of 4/30/20
- xiii. Capital Project Bank Account Reconciliation as of 4/30/20
- xiv. Extraclassroom Bank Account Reconciliation as of 4/30/20
- xv. Financial Statement of Extraclassroom Activity Fund 4/1/20 - 4/30/20
- xvi. Cafeteria Profit & Loss Statement July 2019 - April 2020
- xvii. 2019-20 Cash Flow Report July 2019 - April 2020
- xviii. Fund Balance Projection 2019-20
- xix. 5 Year Financial Projections

Motion: Second: Yes: No: Abstain: Accept Reject Table

8. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #821, 12420, 002-08-09, 504-04-19, 829, 1371, 612, 1204, 1108, 1106, 1059, 541, 631, 564, 009-18-19, 8794, 740, 2097, 004-15-16, 504-04-19, 504-02-19, 007-18-19, 1320, 002-18-19, 008-14-15, 008-18-19, P01-14-15, 504-04-18, 12409, 1581, 515, 12410, 1368, 1354, 602, 1585, 1211, 002-17-18 and 504-02-13.

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. Action Items - Consent Agenda

- a. Approve the appointment of R. G. Timbs, Inc. (Dr. Richard Timbs) as a financial consultant for the 2019-2020 school year (fees quoted within attached proposal).
- b. Establish and approve the compensation rate of \$11.80 per hour for inspectors serving at the Annual Budget Vote & Election to be held on June 9, 2020.
- c. Approve the Chairperson and Inspector List for the Annual Budget Vote & Election to be held on June 9, 2020.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Personnel - Consent Agenda

- a. Upon the recommendation of the Superintendent, Marci Oliver, who holds a Level I Teacher Assistant Certificate, is hereby granted tenure as a Teacher Assistant effective September 1, 2020.

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. Policy - None at this time

12. Mountain View Principal Report - Elaine Dixon-Cross

13. Superintendent's Update

- a. Budget Update 2020-2021

14. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

15. Next Meeting

- a. Special Meeting (Executive Session - architect interviews) Tuesday, May 19, 2020 6:00 PM via streaming video
- b. Special Meeting (Executive Session - architect interviews) Wednesday, May 20, 2020 6:00 PM via streaming video
- c. Special Meeting (Budget Adoption) Thursday, May 21, 2020 6:00 PM via streaming video
- d. Public Budget Hearing Tuesday, June 2, 2020 6:00 PM via streaming video
- e. Annual Budget Vote & Election (counting of ballots) Tuesday, June 9, 2020 5:00 PM via streaming video
- f. Regular Meeting Thursday, June 11, 2020 6:00 PM via streaming video
- g. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM via streaming video

16. Adjournment

Time: Motion: Second:

Boquet Valley CSD
Special Meeting
Thursday, May 14, 2020 @ 6:00 PM
Via Streaming Video only - with no public in-person access
<https://bit.ly/360W7m7>

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

Karin DeMuro

Dina Garvey

Alan Jones

Sarah Kullman

Philip Mero

Heather Reynolds

Suzanne Russell

4. Attendees

Present:

Visitors:

5. 2020-2021 Budget Discussion

6. Executive Session (*attendees will be locked out of the meeting when the Board enters ES*)

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons, and
- b. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

7. Next Meeting

- a. Special Meeting (Budget Discussion) Monday, May 18, 2020 6:00 PM via streaming video
- b. Special Meeting (Executive Session - architect interviews) Tuesday, May 19, 2020 6:00 PM via streaming video
- c. Special Meeting (Executive Session - architect interviews) Wednesday, May 20, 2020 6:00 PM via streaming video
- d. Special Meeting (Budget Adoption) Thursday, May 21, 2020 6:00 PM via streaming video
- e. Public Budget Hearing Tuesday, June 2, 2020 6:00 PM via streaming video
- f. Annual Budget Vote & Election (counting of ballots) Tuesday, June 9, 2020 5:00 PM via streaming video

- g. Regular Meeting Thursday, June 11, 2020 6:00 PM via streaming video
- h. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM via streaming video

8. Adjournment

Time:

Motion:

Second:

Boquet Valley CSD
Special Meeting
Tuesday, May 19, 2020 @ 5:30 PM
Via Streaming Video only - with no public in-person access
<https://bit.ly/3cin2Mn>

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

Karin DeMuro Dina Garvey Alan Jones Sarah Kullman
Philip Mero Heather Reynolds Suzanne Russell

4. Attendees

Present:

Visitors:

5. Executive Session - *Members of the public will be "locked out" once the Executive Session begins.*

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation..

Members of the Facilities Committee will be invited to enter Executive Session to participate in the process of interviewing two architect firms: Ashley McGraw and BCA..

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

6. Next Meeting

- a. Special Meeting (Executive Session - architect interviews) Wednesday, May 20, 2020 5:30 PM via streaming video
- b. Special Meeting (Budget Adoption) Thursday, May 21, 2020 6:00 PM via streaming video
- c. Public Budget Hearing Tuesday, June 2, 2020 6:00 PM via streaming video
- d. Annual Budget Vote & Election (counting of ballots) Tuesday, June 9, 2020 5:00 PM via streaming video
- e. Regular Meeting Thursday, June 11, 2020 6:00 PM via streaming video

- f. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM via streaming video

7. Adjournment

Time:

Motion:

Second:

Boquet Valley CSD
Special Meeting
Wednesday, May 20, 2020 @ 5:30 PM
Via Streaming Video only - with no public in-person access
<https://bit.ly/2YL2R5P>

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

Karin DeMuro

Dina Garvey

Alan Jones

Sarah Kullman

Philip Mero

Heather Reynolds

Suzanne Russell

4. Attendees

Present:

Visitors:

5. Executive Session - *Members of the public will be "locked out" once the Executive Session begins.*

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation..

Members of the Facilities Committee will be invited to enter Executive Session to participate in the process of interviewing two architect firms: Mosaic and CS Arch.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

6. Next Meeting

- a. Special Meeting (Budget Adoption) Thursday, May 21, 2020 6:00 PM via streaming video
- b. Public Budget Hearing Tuesday, June 2, 2020 6:00 PM via streaming video
- c. Annual Budget Vote & Election (counting of ballots) Tuesday, June 9, 2020 5:00 PM via streaming video
- d. Regular Meeting Thursday, June 11, 2020 6:00 PM via streaming video
- e. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM via streaming video

7. Adjournment

Time:

Motion:

Second:

Boquet Valley CSD
Special Meeting
Thursday, May 21, 2020 @ 6:00 PM
Via Streaming Video only - with no public in-person access
<https://bit.ly/2Lr6INC>

AGENDA

1. Call to Order

At:

By:

2. Pledge of Allegiance

3. Roll Call

Karin DeMuro

Dina Garvey

Alan Jones

Sarah Kullman

Philip Mero

Heather Reynolds

Suzanne Russell

4. Attendees

Present:

Visitors:

5. 2020-2021 Budget

a. The Board of Education will review and discuss Budget 2020-2021 Forecast #3.

b. The Board of Education adopts a proposed spending plan for the 2020-2021 school year.

- i. Be it resolved, by the Board of Education to establish \$15,167,449 as the sum dollar amount that the Board of Education shall place before the qualified eligible voters of the Boquet Valley Central School District, as proposition #1 at the Budget Vote & Election to be held on June 9, 2020. Pursuant to Executive Order 202.26, the budget vote and election of board members will be conducted by an absentee ballot process in lieu of in-person voting. Therefore, there will be no voting at the polls for this year's annual budget vote and election due to the prevalence of the COVID-19 virus and potential for spread through personal interaction. The District will mail absentee ballots with a postage paid return envelope to qualified voters. In order to be counted, absentee ballots must be received in the office of the District Clerk by 5:00 PM on June 9, 2020.

Motion:

Second:

Yes: No: Abstain:

Accept Reject Table

c. The Board of Education approves proposition #2 to be placed on the ballot at the Budget Vote & Election to be held on June 9, 2020.

- i. To elect two members to the Board of Education for three year terms commencing July 1, 2020 and expiring on June 30, 2023 to succeed Dina Garvey and Sarah Kullman whose terms expire on June 30, 2020. Voters

may vote for two trustees. Candidates running for the Board of Education include: Dina Garvey, Benjamin Goff and Sarah Kullman.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- d. The Board of Education approves proposition #3 to be placed on the ballot at the Budget Vote & Election to be held on June 9, 2020.
 - i. Shall the Board of Education of the Boquet Valley Central School District be authorized to appropriate and expend in the 2020-2021 fiscal year of said District \$2,100 from the existing Transportation and Maintenance Equipment Capital Reserve Fund established by a proposition approved by the qualified voters of the Westport Central School District on February 7, 2017, for the purpose of purchasing one salt/sand spreader at a maximum cost of \$2,100, and one aluminum trailer at a maximum cost of \$4,200 for a total aggregate cost of \$6,300?

Motion: Second: Yes: No: Abstain: Accept Reject Table

- e. The Board of Education approves proposition #4 to be placed on the ballot at the Budget Vote & Election to be held on June 9, 2020.
 - i. Shall the Board of Education of the Boquet Valley Central School District be authorized to appropriate and expend in the 2020-2021 fiscal year of said District \$139,000 from the existing Transportation and Maintenance Equipment Capital Reserve Fund established by a proposition approved by the qualified voters of the Elizabethtown-Lewis Central School District on May 20, 2014, for the purpose of purchasing one 65 passenger school bus at a maximum cost of \$111,000, and one seven passenger van at a maximum cost of \$28,000, for a total aggregate maximum cost of \$139,000?

Motion: Second: Yes: No: Abstain: Accept Reject Table

- f. Adopt the Property Tax Report Card as prepared and presented by the District Treasurer, Sharlene Petro-Durgan for the 2020-2021 proposed budget.

Motion: Second: Yes: No: Abstain: Accept Reject Table

6. Action Items - Consent Agenda

- a. Accept and approve a grant in the amount of \$10,000.00 from the Adirondack Foundation - Special and Urgent Needs Fund. The District agrees to use these funds solely for the purchasing of local food for enhanced nutrition and immunity, any unused funds shall be returned to the Foundation and adequate expenditure records must be kept. No individual will receive tangible benefits, goods or services.

Boquet Valley CSD
Regular Meeting
Thursday, June 11, 2020 @ 6:00 PM
Via Streaming Video only - with no public in-person access
<https://bit.ly/2Yh6AGs>

AGENDA

1. **Call to Order**

At:		By:
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2. **Pledge of Allegiance**

3. **Roll Call**

<input type="checkbox"/> Karin DeMuro	<input type="checkbox"/> Dina Garvey	<input type="checkbox"/> Alan Jones	<input type="checkbox"/> Sarah Kullman
<input type="checkbox"/> Philip Mero	<input type="checkbox"/> Heather Reynolds	<input type="checkbox"/> Suzanne Russell	

4. **Attendees**

Present:	Visitors:
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5. **Executive Session**

Specifically, the Board anticipates entering Executive Session for the following reasons:

 - a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
 - b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

6. **Approval of Minutes**
 - a. Approve the meeting minutes of May 12, May 14, May 19, May 20 and May 21, 2020, and meeting notes of June 1, 2020 Public Budget Hearing.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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7. **Public Comment**
 - a. Two virtual public comment sections are being offered this evening, one at the beginning and one at the end. A period of 15 minutes will be provided giving any meeting attendees time to share their thoughts with the Board of Education. Please message a comment through the comment section of the WebEx meeting. Please provide your name and address. Your comment will be directed to and read by the Superintendent. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

8. **Financials**
 - a. Approve the following financial reports:

- i. Warrant 11A dated 5/6/20
- ii. Warrant 11B dated 5/13/20
- iii. Warrant 11C dated 5/20/20
- iv. Revenue Status Report School Lunch Fund as of 5/31/20
- v. Budget Status Report School Lunch Fund as of 5/31/20
- vi. Revenue Status Report General Fund as of 5/31/20
- vii. Budget Status Report General Fund as of 5/31/20
- viii. Budgetary Transfer Report 5/1/20 - 5/31/20
- ix. Multi-Fund Bank Account Reconciliation as of 5/31/20
- x. Treasurer's Report for Multi-Fund Month of May 2020
- xi. Payroll Bank Account Reconciliation as of 5/31/20
- xii. Debt Service Bank Account Reconciliation as of 5/31/20
- xiii. Capital Project Bank Account Reconciliation as of 5/31/20
- xiv. Extraclassroom Bank Account Reconciliation as of 5/31/20
- xv. Financial Statement of Extraclassroom Activity Fund 5/1/20 - 5/31/20
- xvi. Cafeteria Profit & Loss Statement July 2019 - May 2020
- xvii. 2019-20 Cash Flow Report July 2019 - May 2020
- xviii. Fund Balance Projection 2019-20
- xix. 5 Year Financial Projections

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1202, 2863, 1033, 827, 10065, 519, 8798, 1152, 11010, 1201, 1035, 1262, 1022, 504-03-20, 558, 1273, 1357, 1358, 12418, 008-15-16, 1267, 1299, 003-18-19, 539, 1301 and 601.

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. Board Discussion Items

- a. 2020-2021 Non-Resident Tuition
- b. Upcoming Board Meetings (in person vs WebEx)

11. Action Items - Consent Agenda

- a. Approve the disposal of:
 - i. 2 stoves previously located in room 004 (asset tag #A00228306 and A00228307),
 - ii. Multiple copies of outdated textbooks:
 1. Century 21 South-Western Accounting 8E copyright 2006 (17)
 2. Marketing 2nd Edition copyright 2006 (15)
 3. Managing Your Personal Finances 3rd Edition copyright 1997 (10)
 4. Business Communications copyright 2004 (11)
 5. Law for Business and Personal Use copyright 2006 (13)
 6. Microsoft Office FrontPage 2003 copyright 2007 (6)
 7. Learning Success Media Edition copyright 2002 (4)
 8. Concert Tour Desktop Publisher copyright 2007 (14)

- b. Approve the proposal as submitted by _____ (architect) at a pre-referendum fee of _____ and post-referendum cost of _____.
- c. Approve the Construction Management proposal as submitted by Schoolhouse Construction Services in the amount of _____.
- d. Approve the resolutions regarding increase in budget for teacher staff sick days.
 - i. Upon presentation and recommendation of the Superintendent, the Board of Education shall approve the Teacher Staff following resolution:
WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2019-20 school budget to fund contingent expense of payment for sick leave for Julie Rascoe up to \$8,909.61 and,
WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;
NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:
Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:
A 2250-150-02-0003 Teacher Salaries Special Education \$8,909.61
Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:
A 867.00 Employee Benefit Accrued Liability Reserve (EBALR) \$8,909.61.
 - ii. Upon presentation and recommendation of the Superintendent, the Board of Education shall approve the Teacher Staff following resolution:
WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2019-20 school budget to fund contingent expense of payment for sick leave for Susan Plumadore up to \$7,928.25 and,
WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;
NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:
Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:
A 2250-150-02-0003 Teaching Assistant Special Education \$7,928.25
Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:
A 867.00 Employee Benefit Accrued Liability Reserve (EBALR) \$7,928.25.
- e. The Superintendent recommends the approval of the following BOCES Summer School 2021 resolution:
 - i. WHEREAS, the Boquet Valley Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular

students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Boquet Valley Central School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore, BE IT RESOLVED that the Boquet Valley Central School District intends to participate in the 2021 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2021 summer school; and

BE IT FURTHER RESOLVED, that no later than August 3, 2020, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2021 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

f. The Superintendent recommends the approval of the following resolution regarding the COVID-19 pandemic:

i. WHEREAS, the current COVID-19 (Coronavirus) outbreak and subsequent effect on the State of New York has resulted in an unprecedented impact to all businesses and public entities, including the Boquet Valley Central School District. As of March 15, 2020, a State of Emergency was declared in Essex County in response to the COVID-19 outbreak. New York State has also established Executive Orders 202 and 202.1-202.16. The Federal government has also enacted emergency legislation and regulations which impacts Boquet Valley CSD operations.

THEREFORE, BE IT RESOLVED THAT, the Board recognized that County, State and Federal laws, orders, regulations and guidance have been enacted to address the COVID-19 pandemic, and where conflict exists with Boquet Valley CSD policies, regulations and practices, the County, State and Federal laws, orders, regulations and guidance and where a conflict exists, shall supersede Boquet Valley CSD policies and practices until the various States of Emergency are lifted, and the Boquet Valley CSD is able to resume operations with on-site staffing and in-person teaching; and IT IS FURTHER RESOLVED THAT, the Superintendent of Schools, as the Board's designee, may take or direct any actions consistent with this resolution.

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Establishment of Reserve Fund - Tax Certiorari Reserve

- a. The Superintendent recommends the approval of the following resolution for the establishment of Tax Certiorari Reserve:
- i. WHEREAS, five tax certiorari petitions have been filed challenging the 2019-2020 assessment of a certain parcel of real property, WHEREAS, the Board of Education wishes to establish a reserve fund to cover the amount of the District's potential refund liability in the aforementioned 2019-2020 tax certiorari petitions.
BE IT RESOLVED, that the Board of Education of the Boquet Valley Central School District ("Board of Education"), pursuant to Education Law Section 3651[1-a], authorize the establishment of a tax certiorari reserve fund to meet anticipated judgments or claims on proceedings instituted under Article 7 of the Real Property Tax Law, which relate to the 2019-2020 tax roll (hereinafter the "2019-20 Tax Certiorari Reserve Fund"); and BE IT FURTHER RESOLVED, that the Board of Education will appropriate and deposit into the 2019-20 Tax Certiorari Reserve Fund such sums as the Board determines is necessary following the review of the 2019-2020 tax certiorari proceedings by its District Treasurer and the calculation of the 2019-2020 General Fund Balance that is permitted by law to be carried into the 2020-2021 fiscal year.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Transfer of Funds to (3) Reserve Funds - Transportation and Maintenance Equipment, Capital Improvement and 2019-20 Tax Certiorari

- a. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$200,000.00 from the unreserved, unappropriated fund balance of the 2019-2020 school year budget to the 2014 Capital Reserve Fund established pursuant to Education Law Section 3651 and approved by the voters on May 20, 2014 known as the "Transportation and Maintenance Equipment Reserve Fund" for the purpose of funding capital projects authorized by the voters.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- b. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$668,000.00 from the unreserved, unappropriated fund balance of the 2019-2020 school year budget to the 2014 Capital Reserve Fund established pursuant to Education Law Section 3651 and approved by the voters on May 20, 2014 known as the "Capital Improvement Reserve Fund" for the purpose of funding capital projects authorized by the voters.

Motion: Second: Yes: No: Abstain: Accept Reject Table

- c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$75,000.00 from the unreserved, unappropriated fund balance of the 2019-2020 school year budget to the 2019-20 Tax Certiorari Reserve Fund established pursuant to Education Law Section 3651 known as the “2019-20 Tax Certiorari Reserve Fund” established by the Board of Education on June 11, 2020 for the purpose of meeting anticipated judgements or claims on proceedings instituted under Article 7 of the Real Property Tax Law.

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. Personnel - Consent Agenda

- a. Accept the letter of retirement as submitted by Susan Plumadore from her position as Teacher Assistant effective July 1, 2020.
- b. Approve the appointment of Julie Rascoe as a certified substitute teacher effective July 1, 2020.

Motion: Second: Yes: No: Abstain: Accept Reject Table

15. Policy - None at this time

16. Lake View Principal Report - Dan Parker

17. Superintendent’s Update

- a. Notice of Date Change for Budget Vote & Election, Tuesday, June 16, 2020, pursuant to Executive Order No. 202.39
- b. End-of-Year Recognition

18. Public Comment

- a. A virtual public comment section is being offered this evening. A period of 15 minutes will be provided giving any meeting attendees time to share their thoughts with the Board of Education. Please message a comment through the comment section of the WebEx meeting. Please provide your name and address. Your comment will be directed to and read by the Superintendent. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

19. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

20. Next Meeting

- a. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM method and/or location TBD

21. Adjournment

Time:

Motion:

Second: