

Sue Plumadore
Susan Stafford-Gough

Sheera Broderick
Hedy Merrihew

Thomas Broderick
Arin Burdo

6. Approval of Minutes

- a. Approve the meeting minutes of the regular meeting held on July 25, 2019 as presented.

Motion: Sue Russell Second: Sarah Kullman Yes: 5 No: 0 Abstain: 1-DeMuro Accept

7. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Lisa Whalen requested that substitute pay rates be reviewed again.

Hedy Merrihew shared her concerns regarding the substitute rates as presented this evening.

Doug Terbeek introduced himself and Joanne McGovern as members of the Prevention Team, an organization that has provided counseling services to both districts.

Sheera Broderick asked if the services provided by the Prevention Team were paid by grants or the individual districts?

Lisa Whalen addressed financial concerns of hiring a full-time counselor versus using the services of the Prevention Team.

8. Financials - Consent Agenda

- a. Approve the following financial reports:
 - i. ELCS Budget Status Report General Fund as of 6/30/19
 - ii. ELCS Budget Status Report School Lunch Fund as of 6/30/19
 - iii. ELCS Revenue Status Report General Fund as of 6/30/19
 - iv. ELCS Revenue Status Report School Lunch Fund as of 6/30/19
 - v. ELCS Budgetary Transfer Report 6/1/19 - 6/30/19
 - vi. ELCS 2018-2019 Cash Flow Report July 2018 - June 2019
 - vii. WCS Budget Status Report General Fund as of 6/30/19
 - viii. WCS Budget Status Report School Lunch Fund as of 6/30/19
 - ix. WCS Revenue Status Report General Fund as of 6/30/19
 - x. WCS Revenus Status Report School Lunch Fund as of 6/30/19
 - xi. WCS Budgetary Transfer Report 6/1/19 - 6/30/19
 - xii. WCS 2018-2019 Cash Flow Report July 2018 - June 2019

- xiii. BVCS 2019-2020 Cash Flow Report
- xiv. WCS Warrant 1A dated 7/17/19
- xv. ELCSD Warrant 1A dated 7/17/19

Motion: Alan Jones Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1033, 648, 558, 1267 and 007-16-17.

Motion: Sue Russell Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

10. Board Discussion Items

- a. Crary Foundation Membership - Karin DeMuro will serve on this committee
- b. Small Claims Assessment Review Potential Tax Refund - District Treasurer, Sharlene Petro-Durgan explained the potential tax refund using estimated tax rates creating a potential loss of revenue.

11. Action Items - Consent Agenda

- a. Approve the LEASE AGREEMENT by and between Boquet Valley Central School District and the Board of Cooperative Educational Services, Sole Supervisory District of Clinton, Essex, Warren and Washington Counties to lease one classroom for the CV-TEC New Visions Program per the attached agreement.
- b. Approve the CFES Brilliant Pathways partnership with BVCS to help provide college and career readiness opportunities for our students as well as related professional development for our educators per the attached agreement.
- c. Approve the Section VII Combining of Teams Application for BVCS and Moriah CSD to combine Cross Country for the the 2019-2020 school year.
- d. Approve the Facility Use Request as submitted by Edward Mason on behalf of the Westport Youth Commission for the use of the soccer fields at Lake View Campus on Tuesdays and Thursdays beginning August 20 through October 29, 2019 from 3:00 - 4:30 PM.
- e. Amend and approve the substitute rates as listed for the 2019-2020 school year:

Substitute Position	Hourly / Daily	Rate of Pay effective 7/1/19
Teacher, Teacher Assistant, Teacher Aide (certified)	Daily	\$80.70 \$85.00
Teacher, Teacher Assistant, Teacher Aide (non-certified)	Daily	\$75.70 \$77.70
Teacher Assistant	Daily	\$73.70 \$75.70
Teacher Aide	Daily	\$72.15 \$73.70

Monitor	Daily	\$72.15
Nurse	Daily	\$77.70
Food Service Helper	Hourly	\$11.10
Clerical	Hourly	\$11.10
Cleaner	Hourly	\$11.10
Bus Driver	Hourly	\$14.30
Long-Term Non-Certified Substitute Teacher (0 - 10 weeks)	Daily	\$125.00
Long-Term Certified Substitute Teacher (0 - 10 weeks)	Daily	\$175.00
Long-Term Non-Certified Substitute Teacher (11 - 20 weeks)	Daily	\$150.00
Long-Term Certified Substitute Teacher (11 - 20 weeks)	Daily	\$200.00

- f. Approve the Athletic Code of Conduct as presented for the duration of the fall 2019 sports season.

Motion: Sue Russell Second: Heather Reynolds to open consent agenda (e) for further discussion.

Motion by Alan Jones, second by Karin DeMuro to approve the consent agenda items a-f with amendments (e) as noted. Motion carried.

12. Personnel - Consent Agenda

- a. Accept and approve the letter of retirement as submitted by Meg Montgomery from her position as School Counselor effective August 31, 2019.
- b. Approve the payment of \$463.18 to Cheryl Hutchins, Pre-K Coordinator for the 2018-19 school year.
- c. Approve the letter of resignation as submitted by Ian Stiles from his position as the Living Environment and Chemistry teacher effective August 1, 2019.
- d. Approve the appointment of Tracie Gay to the full-time (10 month) position of School Nurse at an hourly rate of \$28.74 (7.25 hours per day) effective September 3, 2019 with a 120 day probationary period commencing September 3, 2019 and anticipated to end on March 17, 2020.
- e. Approve the following extra-curricular appointments and stipends per the current ELTA contract or the WEA contract for the 2019-20 school year:

- i. Boys Modified Soccer Coach - Lily Whalen
- ii. Boys Varsity Soccer Coach - Evan George
- iii. Girls Modified Soccer Coach - Keith Lobdell
- iv. Girls Varsity Soccer Coach - Paul Buehler
- v. Athletic Coordinator - Paul Buehler
- vi. Athletic Coordinator - Tom Smith
- vii. Girls JV Basketball Coach - Lily Whalen
- viii. Boys Varsity Basketball Coach - Colby Pulsifer
- ix. Modified Baseball Coach - Tom Smith
- x. Golf Co-Coach - David Kirkby
- xi. Golf Co-Coach - Keith Lobdell
- xii. Quiz Bowl Advisor - Jason Fiegl
- xiii. Senior Class Advisor - Julie Bisselle
- xiv. Senior Class Advisor - Cathy Brankman
- xv. Junior Class Advisor - Tom Smith
- xvi. Junior Class Advisor - Julie Bisselle
- xvii. Sophomore Class Advisor - Zoe Brugger-Lobdell
- xviii. Freshman Class Advisor - Julie Bisselle
- xix. 7th Grade Class Advisor (no stipend) - Connie Blaine
- xx. 5th Grade Class Advisor - Holly Frenyea
- xxi. Game Timer Basketball - Sue Plumadore
- xxii. Basketball Chaperone - Toni Mowery
- xxiii. Basketball Chaperone - Marci Oliver
- xxiv. Music Ensemble II (Show Choir) - Amy Nelson
- xxv. Music Ensemble III (Elementary Chorus) - Amy Nelson
- xxvi. Band Director - Heather Olson
- xxvii. Talent Show Co-Advisor - Heather Olson
- xxviii. Talent Show Co-Advisor - Julie Bisselle
- xxix. Student Council - ~~Cathy Brankman~~ Mindy Schaeffer
- xxx. National Honor Society - Marci Oliver
- xxxi. Activity Fund Treasurer (Central Treasurer) - Heather Olson

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

13. Committee Update

- a. Policy Committee
 - i. First Reading:
 1. Comprehensive Student Attendance Policy (# TBD)
 2. Student Use of Computerized Information Resources (Acceptable Use Policy) (# TBD)
 - ii. Second reading and adoption with amendments
 1. Non-Resident Students Policy (# TBD)

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

- iii. Approve the revision of current (WCS Erie I) policy #7511 Immunization of Students as recommended by Erie I BOCES.

Motion: Karin DeMuro Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

14. Superintendent's Update - See attached.

- a. Consolidated Universal Pre-K (UPK) Program
- b. Employment Hiring Update
- c. Staff Roster
- d. Transportation Procedure Update

15. Public Comment

Keith Lobdell thanked the Board for the opportunity to serve again as a coach for soccer and golf.

Lisa Whalen asked for clarification regarding AESOP (substitute assignment process), professional development, class meetings and substitute rates.

Sue Plumadore asked how extra-curricular rates will be paid if they are not specifically listed in a district's contract.

Arin Burdo expressed her disappointment in the resignation of Guidance Counselor, Meg Montgomery and her hope that the district would continue with the service of the Prevention Team.

16. Next Meeting: Thursday, September 12, 2019 6 PM Mountain View Campus
Special Meeting Wednesday, August 28, 2019 8 AM Lake View Campus

17. Adjournment

Time: 7:59 PM Motion: Karin DeMuro Second: Sarah Kullman

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: September 12, 2019

Jana Atwell, District Clerk

**Boquet Valley CSD
Special Meeting**

**Wednesday, August 28, 2019 - 8:00 AM
Conference Room Lake View Campus
25 Sisco Street Westport, NY 12993**

OFFICIAL MINUTES

1. Call to Order **At:** 8:00 AM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [A]Suzanne Russell

4. Attendees

Present: Joshua Meyer, Superintendent Visitors: None
 Jana Atwell, District Clerk

5. 2019-2020 Tax Levy

- a. Resolution confirming the tax rolls and authorizing the tax levy:
BE IT RESOLVED THAT, the Boquet Valley Board of Education has been authorized by the voters at the Annual Meeting to raise for the current budget for the 2019-2020 school year a sum not to exceed \$7,291,850.

THEREFORE BE IT RESOLVED, that the Board fix equalized tax rates by the towns and confirm the extension of taxes as they appear on the attached roll (form for equalizing taxes):

AND BE IT HEREBY DIRECTED THAT THE DELINQUENT TAX PENALTIES SHALL BE FILED AS FOLLOWS:

September 1, 2019 - September 30, 2019	No Penalty
October 1, 2019 - October 31, 2019	2% Penalty
November 1, 2019	3% Penalty

RESOLUTION authorizing the issuance of the tax warrant:

WHEREAS, Chapter 73 of the laws of 1977, amended section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS, the entire unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed the maximum percent allowed by of the current school year budget; and

WHEREAS, this latter amount may be held as surplus funds during the current school year;

NOW THEREFORE BE IT RESOLVED, that the Board of Education retain as surplus funds approximately \$603,027 from the total approximate fund balance of \$4,379.935 thereby applying \$486,080 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS, to the Collector of Boquet Valley Central School District, town(s) of Chesterfield, Elizabethtown, Essex, Lewis and Westport, County of Essex, New York State, your are commanded:

1. To give notice and start collection on September 1, 2019 (in accordance with provisions of section 1322 of the Real Property Tax Law).
2. To give notice that the tax collection will end on November 1, 2019.
3. To collect taxes in the amount of \$7,291,850 in the manner collectors are authorized to collect town and county taxes in accordance with the provisions of section 1318 of the Real Property Tax Law and as approved by the voters at the annual meeting to collect taxes in the amount of \$40,000 for the public libraries and to turn over to the Westport Library Association \$15,000, to the Wadhams Free Library \$7,000 and to the Elizabethtown Library Association \$18,000.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omission in accordance with the provision of section 553 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pressed-numbered tax bill forms provided by the school district in accordance with the provisions of section 922 of the Real Property Tax Law. To forward by mail, without interest penalties to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with the provisions of section 540 and 5445 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons that sum listed on the attached tax rolls without interest penalties where such sums are paid before the end of the first month of tax collection. To add 2% interest penalties to all taxes collected during the second month of the tax collection and to add 3% interest penalties to all taxes collected during

any part of the third month of the tax collection period to account for such as income due to the school district.

7. To issue press-number receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact copies of all such receipts issued as required by section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting on forms showing by town the total assessed valuation, tax rate, and total tax levy, the total amounts remaining uncollected as required by section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the dates stated above unless a renewal or extension has been endorsed on the face of this warrant in writing with section 1318, subdivision 2 of the Real Property Tax Law.

Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

6. Personnel - Consent Agenda

- a. Accept the resignation as submitted by Linda Adams from her position as Food Service Helper effective with the 2019-20 school year.
- b. Accept the resignation as submitted by Tricia Fields from her position as Cafeteria Manager effective with the 2019-20 school year.
- c. Resolved upon the recommendation of the Superintendent, Jennifer Peck, who is provisionally certified in the School Counselor area, is hereby appointed to the position of School Counselor tenure area for a probationary period commencing September 1, 2019 and anticipated to end on June 30, 2023. Salary for the 2019-20 school year is \$54,722.80 based on step 6 \$48,046 and 20 credit hours \$6,676.80 (WEA current contract) pending receipt of fingerprint clearance.
- d. Resolved upon the recommendation of the Superintendent, Derek Payne, who is permanently certified in the School Counselor area, is hereby appointed to the position of School and Career Counselor (School Counselor) tenure area for a probationary period commencing September 1, 2019 and anticipated to end on June 30, 2023. Salary for the 2019-20 school year is \$51,735.80 based on step 3 \$45,059 and 20 credit hours \$6,676.80 (WEA current contract) pending receipt of fingerprint clearance.
- e. Resolved upon the recommendation of the Superintendent, Ashley Hooper, who is initially certified in the 5-9 and 7-12 Biology area, is hereby appointed to the position of Science Teacher (Biology) tenure area for a probationary period commencing September 1, 2019 and anticipated to end on June 30, 2023. Salary for the 2019-20 school year is \$51,053.60 based on step 4 \$46,046 and 15 credit hours \$5,007.60 (WEA current contract) pending receipt of fingerprint clearance.

- f. Resolved upon the recommendation of the Superintendent, Leighann Greene, who is professionally certified in the Early Childhood (Birth-Grade 2) area, is hereby appointed to the non-probationary position of long-term substitute to replace Deb Egglefield, effective September 3, 2019 to terminate on approximately November 1, 2019. This service will not be credited toward tenure. The daily rate of pay will be \$212.61 based on a salary of \$42,522 for B+36 step 4 (Elizabethtown-Lewis Teacher's Association current contract).
- g. Approve the appointment of Elizabeth Otto to the full-time 10 month position of Building Substitute (Lake View Campus) at a daily rate of \$85.00 (with the option to obtain the bronze health insurance plan) effective September 3, 2019 pending receipt of fingerprint clearance.
- h. Approve the appointment of Lily Whalen to the position of long-term substitute Special Education teacher at a daily rate of \$125.00 effective September 3, 2019 through approximately December 2, 2019.
- i. Approve the appointment of Hedy Merrihew to the position of long-term substitute Special Education teacher at a daily rate of \$125.00 effective September 3, 2019 through approximately January 24, 2020.
- j. Approve the appointment of Kelley Mcgrath to the full-time 10 month civil service position of cook at an hourly rate of \$15.28 effective September 3, 2019 with a 120 day probationary period commencing September 3, 2019 and anticipated to end on March 17, 2020 pending receipt of fingerprint clearance.
- k. Approve the appointment of David Murcraay to the full-time 12 month civil service position of maintenance person/bus driver at an hourly rate of \$16.19 effective August 27, 2019 with a 120 day probationary period commencing August 27, 2019 and anticipated to end on February 21, 2010.
- l. Approve the appointment of Irvin (Sonny) Calkins to the full-time 12 month civil service position of maintenance person/bus driver at an hourly rate of \$14.50 (increasing to \$16.19 upon completion of bus driving requirements) effective September 9, 2019 with a 120 day probationary period commencing September 9, 2019 and anticipated to end on March 4, 2020 pending receipt of fingerprint clearance.
- m. Approve the appointment of Stephanie Booth to the full-time 10 month civil service position of cook manager at an hourly rate of \$18.65 effective September 3, 2019 with a 120 day probationary period commencing September 3, 2019 and anticipated to end on March 17, 2020.
- n. Approve the appointment of Patti Stevens to the position of substitute clerical at an hourly rate of \$11.10, substitute teacher aide at a daily rate of \$77.70 and substitute food service helper at an hourly rate of \$11.10 effective August 29, 2019.
- o. As a result of contractual pay increases, amend the hourly rate of pay retroactive to July 8, 2019 for the following employees hired for the part-time six week summer positions as follows:
 - i. Melissa Pierce from \$16.52 to \$17.06
 - ii. Brad Eggleifield from \$11.15 to \$11.89
 - iii. Sally Duso from \$12.14 to \$12.54

- p. Approve the appointment of the following mentors for the 2019-20 school year at an annual stipend of \$931.00 (current WEA contract):
- i. Erica Loher - Math Teacher, Allison Morrow
 - ii. Julie Bisselle - Guidance Counselor, Jennifer Peck
 - iii. Sarah Rice - School and Career Counselor, Derek Payne
 - iv. Zoe Brugger - Art Teacher, Jennifer Barber
 - v. Kaitlin Fielder - Science Teacher, Ashley Hooper

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0

Accept

7. **Next Meeting** Regular Meeting Thursday, September 12, 2019 6:00 PM Mountain View Campus Conference Room

8. **Adjournment**

Time: 8:13 AM Motion: Karin DeMuro Second: Dina Garvey

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: September 12, 2019

Jana Atwell, District Clerk

**Boquet Valley CSD
Regular Meeting
Thursday, September 12, 2019 - 6:00 PM
Conference Room Mountain View Campus
Elizabethtown, NY 12932**

OFFICIAL MINUTES

1. Call to Order **At: 6:00 PM** **By: President Mero**

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. New Employee Introductions & Reception

An opportunity was provided for the Board and community members to meet the new employees present this evening: Liz Otto, Allison Morrow, Jennifer Peck, Jennifer Barber, Ashley Hooper, and Derek Payne.

5. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to the hiring of faculty and staff positions.

In: 6:29 PM Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0

Accept

Out: 7:26 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain: 0

Accept

No action taken.

- c. Reconvene to regular session at 7:30 PM

Motion: Dina Garvey Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0

Accept

6. Attendees

Present: Joshua Meyer, Superintendent
Jana Atwell, District Clerk
Sharlene Petro-Durgan, District Treasurer

Visitors: Liz Otto	Kaitlin Fielder	Malenda Fleming
Baronese Rutz	Kris Stephens	Jennifer Barber
Allison Morrow	Jennifer Peck	Ashley Hooper
Daniel Parker	Nelly Collazo	Rob Witkiewicz
Mary Lou Morgan	Lawrence Lobdell	Daniel Rutz
Derek Payne	Sue Plumadore	Hedy Merrihew
Ryan Hathaway	Tom Bisselle	Cathy Brankman
Liz Poe	Skylar Bisselle	Sydney Bisselle
Carol Schwoebel	Abbey Schwoebel	Abram Staats

7. Approval of Minutes

- a. Approve the meeting minutes of the regular meeting held on August 8, 2019 and special meeting held on August 28, 2019 as presented.

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

8. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Student Lawrence Lobdell explained that the murals had been removed from the walls at the Lake View Campus but to date had not been removed from the walls at the Mountain View Campus. He requested that this please be reviewed.

Teacher Kaitlin Fielder addressed the availability of funds within an extracurricular account to be used for the purpose of purchasing playground equipment for both campuses.

9. Financial - Consent Agenda

- a. Approve the following financial reports:
 - i. WCS Warrant 1B dated 7/24/19
 - ii. WCS Warrant 1C dated 7/31/19
 - iii. WCS Warrant 2A dated 8/6/19
 - iv. ELCSD Warrant 1A dated 7/17/19
 - v. ELCSD Warrant 1B dated 7/24/19
 - vi. ELCSD Warrant 1C dated 7/31/19
 - vii. ELCSD Warrant 2A dated 8/6/19
 - viii. BVCS D Warrant 1A dated 7/10/19
 - ix. BVCS D Warrant 2A dated 8/7/19
 - x. BVCS D Warrant 1B dated 7/24/19
 - xi. BVCS D Warrant 2B dated 8/14/19
 - xii. BVCS D Warrant 2C dated 8/21/19
 - xiii. BVCS D Warrant 2D dated 8/28/19

Motion: Karin DeMuro Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1241, 725, 1364, 004-16-17, 1190, 1012, 1365, 504-07-19 and 518.

Motion: Heather Reynolds Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

11. Board Discussion Items

- a. Superintendent Evaluation - Motion by Karin DeMuro, second by Alan Jones to utilize the tool provided by NYSCOSS (New York State Council of School Superintendents) to evaluate the Superintendent. Motion carried.

12. Action Items - Consent Agenda

- a. Approve the relocation of 10 chromebooks from the Lake View Campus to the Mountain View Campus with asset tag #A00300807, A00369829, A00369826, A00369840, A00300804, A00369849, A00369846, A00369835, A00369825, A00369839, A00369847, A00369832, A00369830, A00369850, A00369827 and A00369837.
- b. Approve the quote received from NERIC for implementing FamilyID during the 2019-20 school year at a cost of total \$1,692.45 (FamilyID vendor M&S @ \$1463.00 and FamilyID NERIC coordination @ \$219.45).
- c. Approve the Shared Services Agreement for Special Education Services by and between Peru CSD and BVCS D per the attached agreement.
- d. Approve the Agreement to Merge Athletic Teams (outdoor track) by and between the Moriah CSD and Boquet Valley CSD for the 2019-20 school year per the attached agreement.
- e. Approve the agreement between the Substance Abuse Prevention Team of Essex County, Inc. and the Boquet Valley CSD to provide substance abuse prevention education services to the District through an on-site Prevention Specialist one day per week for the 2019-20 school year at a cost of \$5,000.
- f. Approve the 2019-20 school calendar revision which includes early dismissal dates: October 1, 2019, November 6, 2019, December 5, 2019, February 3, 2020, March 10, 2020, April 1, 2020 and May 7, 2020.
- g. Approve the relocation of the District bulletin board from the hallway corridor outside the main office to the bulletin board located outside room #123.
- h. Resolution Authorizing Execution of Letter for Municipal Advisor Services
BE IT RESOLVED by the Board of Education as follows:
 - (1) The firm of Bernard P. Donegan, Inc. is hereby designated Municipal Advisor to the Boquet Valley Central School District at Elizabethtown-Lewis-Westport.
 - (2) Said firm shall be compensated for its services to be rendered in accordance with its letter of services dated August 1, 2019.
 - (3) The President of the Board of Education is hereby authorized to execute and deliver said letter of services.
 - (4) This resolution shall take effect immediately.

Motion: Heather Reynolds Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

13. Personnel - Consent Agenda

- a. Amend the effective date of appointment for Irvin (Sonny) Calkins from September 9, 2019 to September 3, 2019 also changing his 120 day probationary period to reflect this date change. Mr. Calkins 120 day probationary period will commence on September 3, 2019 and is anticipated to end on February 28, 2019.
- b. Accept the resignation as submitted by Stephanie Booth from her position as full-time cleaner at the Mountain View Campus effective September 2, 2019.
- c. Approve the appointment of Brett LaMere to the permanent full-time civil service position of Cleaner/Bus Driver effective August 7, 2019.
- d. Approve the appointment of Chad Tyson to the permanent full-time civil service position of bus driver/mechanic effective August 30, 2019.
- e. Amend the appointment of Amy Nelson from part-time (.5) music teacher to part-time (.6) music teacher.
- f. Approve the addendum to Confidential Secretary, Bridget Belzile's agreement to extend her appointment from October 1, 2019 through June 30, 2020.
- g. Approve the appointment of Bonnie Williams as a substitute bus driver at an hourly rate of \$14.30 effective September 13, 2019 pending receipt of fingerprint clearance.
- h. Approve the appointment of Jean Dickerson as a substitute food service helper at an hourly rate of \$11.10, substitute clerical at an hourly rate of \$11.10, and substitute (non-certified) teacher, teacher assistant and teacher aide at a daily rate of \$77.70 effective September 5, 2019.
- i. Approve the appointment of Luis Garnica as head coach for the merged outdoor track team (Moriah CSD and BVCS D) for the 2019-20 school year.
- j. Approve the appointment of Howard Hammonds as a volunteer assistant coach for the merged outdoor track team for the 2019-20 school year.
- k. Amend the annual stipend to be paid to mentors Sarah Rice and Kaitlin Fielder to reflect the rate per the current Agreement between ELCSD and Elizabethtown-Lewis Teachers' Association.
- l. Accept the resignation as submitted by Connie Blaine from the extra-curricular position of 7th Grade Class Advisor (no stipend) for the 2019-20 school year.
- m. Approve the appointment of the following extra-curricular appointments for the 2019-20 school year at the stipend per the current WEA contract:
 - i. Soccer game timer - Carol Schwoebel
 - ii. Yearbook co-advisor - Julie Bisselle
 - iii. Yearbook co-advisor - Zoe Brugger-Lobdell
 - iv. Assistant coach boys' modified soccer - Lisa Whalen (at \$0.00 stipend)
 - v. Assistant coach boys' varsity soccer - Caleb Denton (at \$0.00 stipend)

Motion: Alan Jones Second:Karin DeMuro Yes.7 No: 0 Abstain: 0 Accept

14. Committee Updates

- a. Code of Conduct Transition Advisory Team - Robert Witkiewicz
The committee reviewed each District's Code of Conduct and determined that they mirrored each other with only minor differences. The expectation is that both campuses will follow the code as presented this evening with the thought that it will remain open for discussion as needed as we continue to move forward.

- i. Approve the Code of Conduct as presented for the 2019-20 school year.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

- b. Extracurricular Transition Advisory Team - Robert Witkiewicz

Several recommendations were discussed which included no more fundraising for grades 5, 6, 7 and 8, cancelling the grade 5 class trip but replace with “bridge” building between campuses and classes, restructuring grade 7 “Proctors Trip” with the Social Center, and planning a grade 8 day trip and graduation. Fundraising for grades 9-12 will be done quarterly and requests for fundraising will be presented to Student Council prior to Principal and Superintendent approval.

There was a strong urge to continue with the grade 5 trip but perhaps scale back the destination as it was felt that this trip was a good way to merge the grade 5 classes together as they move to middle school and join together.

15. Policy

- a. Second reading and adoption

- i. Comprehensive Student Attendance Policy (#TBD)

- ii. Student Use of Computerized Information Resources (Acceptable Use Policy) (#TBD)

- ~~b. Approve the revision of current (WCS Erie I) policy #5660 Meal Charging and Prohibition Against Meal Shaming as recommended by Erie I BOCES.~~

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

16. Superintendent’s Update - see attached

- a. Preview of monthly snapshot reports on instructional programs and support operations

17. Principals’ Reports - see attached

- a. Preliminary K-12 student enrollment report

18. Director of Student Support Services Report - see attached

19. Public Comment

Kaitlin Fielder inquired about substitute applicants and the need for additional subs.

Parent Tom Bisselle reiterated the importance of the feeling of equity, inclusiveness and perception of words while everyone adjusts to their new surroundings. He stated his support of the school and Board, and that he was glad to hear that the Code of Conduct will continue to be addressed as needed.

School Nurse Carol Schwoebel provided clarification on past practice for tardiness. She also provided insight on health and wellness concerns and challenges, and the importance of self care.

20. Next Meeting: Thursday, October 10, 2019 6 PM Lake View Campus

21. Adjournment

Time: 8:38 PM

Motion: Karin DeMuro

Second: Sue Russell

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: October 10, 2019

Jana Atwell, District Clerk

**Boquet Valley CSD
Special Meeting**

**Thursday, October 3, 2019 - 6:00 PM
Conference Room Mountain View Campus
Elizabethtown, NY 12932**

OFFICIAL MINUTES

1. Call to Order **At:** 6:01 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Attendees

Present: Joshua Meyer, Superintendent
Jana Atwell, District Clerk

Visitors: Robyn LePage
Sally Wachowski
Donald Huntley

5. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons related to the resignation and hiring of administrative positions.

In: 6:02 PM Motion: Heather Reynold Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0
Accept

Out: 7:02 PM Motion: Dina Garvey Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

- b. Reconvene to regular session at 7:05 PM.

Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

6. Personnel

- a. Accept the resignation as submitted by Robert Witkiewicz, Jr. from his position as Principal at Boquet Valley Central School District Mountain View Campus effective date ~~to be determined~~ October 3, 2019.

Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No:0 Abstain: 0

Accept

- b. Resolved that the Board of Education approves the appointment of Mark Bessen to the position of Interim Principal at the Mountain View Campus effective September 30, 2019 at a daily rate of \$450.00 for a period of time to be determined based upon the outcome of a Principal search and appointment date.

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

7. **Next Meeting** Regular Meeting Thursday, October 10, 2019 6:00 PM Lake View Campus Conference Room

8. Adjournment

Time: 7:07 PM Motion: Sue Russell Second: Karin DeMuro

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: October 10, 2019

Jana Atwell, District Clerk

Boquet Valley CSD
Regular Meeting
Thursday, November 14, 2019
Conference Room - Mountain View Campus
Elizabethtown, NY 12932

OFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [A]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [A]Suzanne Russell

4. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:01 PM Motion: Karin DeMuro Second: Sarah Kullman Yes:5 No: 0 Abstain: 0
Accept

Out: 6:58 PM Motion: Dina Garvey Second: Karin DeMuro Yes: 5 No: 0 Abstain: 0
Accept

No action taken.

- c. Reconvene to regular session at 7:00 PM.

Motion: Dina Garvey Second: Karin DeMuro Yes: 5 No: 0 Abstain: 0 Accept

5. Attendees

Present: Joshua Meyer, Superintendent

Jana Atwell, District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Lisa Whalen

Sue Plumadore

Hedy Merrihew

Cathy Brankman

Sheera Broderick

Tom Broderick

Meghan Brooks

- 6. Partnership with Cornell Cooperative Extension - Meghan Brooks, Farm to School Educator** - Ms. Brooks provided an overview of the Farm to School program which focuses on school cafeterias, classrooms and communities. Currently, participation includes 18 school districts, 3 BOCES and 21 area farms selling their produce to schools.

7. Approval of Minutes

- a. Approve the minutes of the regular meeting held on October 10, 2019 as presented.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 5 No: 0 Abstain: 0 Accept

8. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Lisa Whalen addressed concerns regarding substitute hours and payment.

9. Financials

- a. Information related to the agreement between Boquet Valley CSD and Fiscal Advisors & Marketing, Inc. to provide services related to the borrowings for the District's share of the CEWW BOCES Capital Project - Christine Crowley, CIPMA Vice President, Municipal Advisor Fiscal Advisors & Marketing, Inc.
- i. Approve the Financial Advisory Services Agreement between the Boquet Valley CSD and Fiscal Advisors & Marketing, Inc. as presented.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 5 No: 0 Abstain: 0 Accept

- b. Approve the Bond Resolution of the Boquet Valley CSD authorizing the issuance and sale of serial bonds or notes in anticipation of such bonds in the aggregate principal amount of \$982,240 (see attached resolution).

Motion: Karin DeMuro Second: Dina Garvey Yes: 5 No: 0 Abstain: 0 Accept

Roll Call Vote: Mero - yes, Jones - absent, DeMuro - yes, Garvey - yes, Kullman - yes, Reynolds - yes, Russell - absent

- c. Approve the following financial reports:

- i. Warrant 4A dated 10/2/19
ii. Warrant 4B dated 10/9/19
iii. Warrant 4C dated 10/16/19
iv. Warrant 4D dated 10/23/19
v. Warrant 4E dated 10/30/19
vi. Payroll Bank Account Reconciliation as of 10/31/19

- vii. Multi-Fund Bank Account Reconciliation as of 9/30/19
- viii. Treasurer's Report for Multi-Fund Month of September 2019
- ix. Capital Project Bank Account Reconciliation as of 10/31/19
- x. Debt Service Bank Account Reconciliation as of 10/31/19
- xi. Cafeteria Profit & Loss Statement July - October 2019
- xii. Extraclassroom Bank Account Reconciliation as of 10/31/19
- xiii. Financial Statement of Extraclassroom Activity Fund October 1 - 31, 2019
- xiv. Revenue Status Report School Lunch Fund as of 10/31/19
- xv. Revenue Status Report General Fund as of 10/31/19
- xvi. Budget Status Report School Lunch Fund as of 10/31/19
- xvii. Budget Status Report General Fund as of 10/31/19
- xviii. Budgetary Transfer Report 10/1/19 - 10/31/19
- xix. 2019-20 Cash Flow Report July - September 2019

Motion: Karin DeMuro Second: Dina Garvey Yes: 5 No: 0 Abstain: 0 Accept

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #11010, 12391, 1247, 8794, 1364, 002-18-19, 008-14-15, 1267, 12383, 12409, 1581, 1342, 1319, 1189, 518, 1211, and 002-17-18.

Motion: Dina Garvey Second: Karin DeMuro Yes: 5 No: 0 Abstain: 0 Accept

11. Board Discussion Items

- a. Small Claims Assessment Review Potential Tax Refund - District Treasurer, Sharlene Petro-Durgan explained that we have received notice of an additional potential tax refund which is currently under review.

12. Action Items - Consent Agenda

- a. Approve the closing of accounts for the WCS Class of 2018 and Class of 2019 as required by Commissioner Regulation and directed by Board Policy #5520 due to club inactivity. The funds will be transferred to the BVCS Student Council account.
- b. Approve the Section VII Combining of Teams Application for indoor track & field with Moriah CSD for the 2019-20 school year.
- c. Approve the 2020-21 Budget Development Timetable as presented.
- d. Accept the donation of the following equipment (with values as indicated) from Gwendolyn Sturges:
 - i. Treatment table (\$300)
 - ii. Office furniture (\$1,000)
 - iii. Physician's scale (\$300)
 - iv. Kettle bells (\$80)

Motion: Heather Reynolds Second: Karin DeMuro Yes: 5 No: 0 Abstain: 0 Accept

13. Personnel - Consent Agenda

- a. Approve the appointment of Carol Moulton to the permanent full-time position of Cleaner at the Mountain View Campus (civil service title cleaner) effective September 13, 2019.
- b. Accept the letter of resignation and intent to retire as submitted by Debora Egglefield from the position of Teacher for the BVCS D effective November 1, 2019.
- c. Accept the letter of resignation as submitted by Connie Blaine from the position of Computing Technology Teacher at the Lake View Campus with her last date of employment being November 12, 2019.
- d. Accept the letter of resignation as submitted by Aimee Lobdell from the position of Teacher Aide at the Mountain View Campus with her last date of employment being November 26, 2019.
- e. Accept the letter of resignation as submitted by Jeannette Linney from the position of Pre-K Teacher at the Mountain View Campus with her last date of employment being November 12, 2019.
- f. Approve the appointment of Judy Kingsley to the position of part-time Cafeteria Service Worker (17.5 hours per week) at an hourly rate of \$11.90 effective October 22, 2019.
- g. Approve the appointment of Elizabeth Otto to the position of Teacher Assistant at an annual salary of \$29,706 (pro-rated for the 2019-20 school year) effective November 25, 2019.
- h. Approve the appointment of Kathy Bedore to the position of long-term certified substitute Computing Technology Teacher at a daily rate of \$175.00 effective November 13, 2019.
- i. Approve the appointment of Robert Fielder as a substitute (non-certified) teacher at a daily rate of \$77.70 pending receipt of fingerprint clearance.
- j. Approve the appointment of Kaleigh Mills as a substitute (non-certified) teacher at a daily rate of \$77.70 pending receipt of fingerprint clearance.
- k. Resolved upon the recommendation of the Superintendent, Leighann Greene, who is professionally certified in the Early Childhood (Birth-Grade 2) area, is hereby appointed to the position of Elementary Teacher tenure area for a probationary period commencing November 1, 2019 and anticipated to end on November 1, 2023. The (pro-rated) salary for the 2019-20 school year is \$50,052.08 based on step 4 \$46,046 and 36 credit hours (paid per block of 3 credit hours) \$4,006.08 (WEA current contract).
- l. Approve the appointment of the following extra-curricular positions for the 2019-20 school year at the stipend per the stated contract:
 - i. Detention Monitor (LVC) - Cathy Brankman (WCS)
 - ii. Volunteer Assistant Boys JV Basketball - Barry Morrison (no stipend)
 - iii. Volunteer Assistant Boys Modified Basketball - David Kirkby (no stipend)
- m. Accept the letter of resignation as submitted by David Murcay from the position of Maintenance Person/Bus Driver at the Mountain View Campus with the last date of employment being December 6, 2019.

Motion: Karin DeMuro Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0
Accept

14. Policy

- a. Student Voter Registration and Pre-Registration (#7440) - First reading

15. Superintendent's Update - See attached

- a. Facilities Committee Update
- b. Staffing Update
- c. Report on early progress toward district goals

16. Mountain View Campus Principal Report - Mark Bessen

Interim Superintendent, Mark Bessen shared several recent as well as upcoming District and student events including K-12 staff development, National Honor Society induction scheduled on December 12 at the Mountain View campus, parent/teacher conferences, the beginning of the winter sports season and new opportunities for students, Senior Play hosted at Mountain View, spring production to be hosted at Lake View, senior privileges and January Regents exams.

17. Public Comment - None at this time.

18. Next Meeting

- a. Regular Meeting Thursday, December 12, 2019 6:00 PM Lake View Campus

19. Adjournment

Time: 8:10 PM Motion: Karin DeMuro Second: Dina Garvey

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: December 12, 2019

Jana Atwell, District Clerk

about December 18, 2019 and anticipated to end on or about December 18, 2023. Salary for the 2019-20 school year is \$87,000.00 (pro-rated).

Motion: Heather Reynolds Second: Sarah Kullman Yes: 4 No: 0 Abstain: 0 Accept
Roll Call: Mero - yes, Garvey - yes, Kullman - yes, Reynolds - yes, DeMuro - absent,
Jones - absent, Russell - absent

7. Next Meeting

- a. Regular Meeting Thursday, December 12, 2019 6:00 PM Lake View Campus

8. Adjournment

Time: 6:31 PM Motion: Dina Garvey Second: Sarah Kullman

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: December 12, 2019

Jana Atwell, District Clerk

Boquet Valley CSD
Regular Meeting
Thursday, December 12, 2019 @ 6:00 PM
Conference Room - Lake View Campus
Westport, NY 12993

OFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:00 PM Motion: Heather Reynolds Second: Alan Jones Yes: 7 No: 0 Abstain: 0
Accept

Out: 7:00 PM Motion: Dina Garvey Second: Sue Russell Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

- c. Reconvene to regular session at 7:07 PM

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

5. Attendees

Present: Joshua Meyer, Superintendent

Jana Atwell, District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Ben Goff

Cathy Brankman

Kathleen DiBartolomeo

Sarah Rice

Deb Spaulding

Gwen Sherman

Jena Lippert

Michael Tyler

Crystal Brant

Kaitlin Egglefield

Arin Burdo

Sheila Jennings

6. Approval of Minutes

- a. Approve the minutes of the regular meeting held on November 14, 2019 and the special meeting held on December 2, 2019.

Motion: Heather Reynolds Second: Dina Garvey Yes: 4 No: 0 Abstain: 3 - Jones,
DeMuro, Russell Accept

7. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Michael Tyler stated that he was present tonight wearing two hats, the first as a member of the Essex County legislature and the second as a Westport resident. Speaking as a member of the County legislature, the County has expressed an interest in the Mountain View Campus building and wishes to be part of the dialogue when discussion begins regarding the potential outcome of this building. As a Westport resident, he shared his concerns regarding the lack of history visible within each campus.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 5A dated 11/8/19
 - ii. Warrant 5B dated 11/13/19
 - iii. Warrant 5C dated 11/20/19
 - iv. Warrant 5D dated 11/26/19
 - v. Revenue Status Report School Lunch Fund as of 11/30/19
 - vi. Budget Status Report School Lunch Fund as of 11/30/19
 - vii. Revenus Status Report General Fund as of 11/30/19
 - viii. Budget Status Report General Fund as of 11/30/19
 - ix. Budgetary Transfer Report 11/1/19 - 11/30/19
 - x. Multi-Fund Bank Account Reconciliation as of 10/31/19
 - xi. Multi-Fund Bank Account Reconciliation as of 11/30/19
 - xii. Treasurer's Report for Multi-Fund Month of October 2019
 - xiii. Treasurer's Report for Multi-Fund Month of November 2019
 - xiv. Payroll Bank Account Reconciliation as of November 2019
 - xv. Debt Service Bank Account Reconciliation as of 11/30/19
 - xvi. Capital Project Bank Account Reconciliation as of 11/30/19
 - xvii. Extraclassroom Bank Account reconciliation as of 11/30/19
 - xviii. Cafeteria Profit & Loss Statement July - November 2019

Motion: Alan Jones Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1151, 1152, 541, 631, 1320, 008-14-15, 003-19-20, P01-14-15, 12397, 1299, 2099, 1319, 803 and 1168.

Motion: Dina Garvey Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

10. Board Discussion Items

- a. Senior Citizen Exemption
 - i. Resolved that the Board of Education hereby agrees to set the Aged Exemption Allowance for Boquet Valley Taxpayers at \$25,000.00 effective January 1, 2020.

Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0

Accept

- b. School Boards Association Meeting - January 9, 2020
 - i. Board members interested in attending the School Board Association Meeting on January 9, 2020, please contact Jana by Friday, December 20. This date conflicts with our regular January Board meeting. The next BVCS D Board of Education meeting will be held on January 23, 2020 at the Mountain View Campus.

11. Action Items - Consent Agenda

- a. Approve the request for the use of a school bus as submitted by Ed Mason on behalf of the Westport Youth Commission for the purpose of transporting children to Whiteface for the 2020 ski/ride program on January 12, January 26, February 2, February 9, March 1, March 8 and March 15, 2020. (Youth Commission will cover the cost of the bus driver.)
- b. Approve the Addendum to the Medical Provider Contract 2019-20 by and between Boquet Valley Central School District and the University of Vermont Health Network Elizabethtown Community Hospital to cover physical services to include urine drug screen random testing for employees at the rate of \$49.00.
- c. Authorize the following adjustments associated with the December 31, 2019 transition to \$11.80 per hour minimum wage in accordance with New York State Labor Laws.

Substitute Position	Hourly / Daily	Current Rate of Pay	Rate of Pay effective 12/31/19
Teacher, Teacher Assistant,			

Teacher Aide (certified)	Daily	\$85.00	\$90.00
Teacher, Teacher Assistant, Teacher Aide (non-certified)	Daily	\$77.70	\$82.60
Monitor	Daily	\$72.15	\$76.70
Nurse	Daily	\$77.70	\$82.60
Food Service Helper	Hourly	\$11.10	\$11.80
Clerical	Hourly	\$11.10	\$11.80
Cleaner	Hourly	\$11.10	\$11.80
Bus Driver	Hourly	\$14.30	\$15.00
Long-Term Non-Certified Substitute Teacher (0-10 weeks)	Daily	\$125.00	\$125.00
Long-Term Certified Substitute Teacher (0-10 weeks)	Daily	\$175.00	\$175.00
Long-Term Non-Certified Substitute Teacher (11-20 weeks)	Daily	\$150.00	\$150.00
Long-Term Certified Substitute Teacher (11-20 weeks)	Daily	\$200.00	\$200.00

- d. Upon recommendation of the Superintendent, the Board of Education shall approve the following resolution:

WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2019-20 School Budget to fund contingent expense of payment for sick leave for Frederick Kapper up to \$8,543.99 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows:

A9089-800-03-00UR Retirement Compensation-Use Reserve \$8,543.99

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A0867 Reserve for Employee Benefits and Accrued Liabilities \$8,543.99
5997.000 Appropriated Reserve - EBALR

Motion: Sarah Kullman Second: Heather Reynolds Yes:7 No: 0 Abstain: 0 Accept

12. Personnel - Consent Agenda

- a. Amend the appointment of Judy Kingsley as part-time Food Service Worker to include a 120 day probationary period commencing on October 22, 2019 and anticipated to end on May 12, 2020.
- b. Amend the appointment of Elizabeth Otto as Teacher Assistant to include a (tenure) probationary period commencing on November 25, 2019 and anticipated to end on November 25, 2023.
- c. Approve the request as submitted by Heather Olson to register for graduate course, MUPD 616 NYSSMA PDE: Winter Conference 2019 December 5-8, 2019 earning 1 credit hour.
- d. Accept and approve the letter of intent to retire as submitted by John Napper from his position of part-time bus driver effective the end of June 2020. (Mr. Napper has requested his original request to retire December 2019 be retracted.)
- e. Accept and approve the letter of retirement as submitted by Sheila Jennings from her position as full-time bus driver effective June 30, 2020.
- f. Approve the appointment of Lisa Whalen to the 10 month position of Teacher Aide at an hourly rate of \$13.00 (current WCS contract) effective December 2, 2019 with a 120 day probationary period commencing on December 2, 2019 and anticipated to end on June 17, 2020.
- g. Approve the appointment of Julie Anderson as a substitute Food Service Helper at an hourly rate of \$11.10 pending receipt of fingerprint clearance.
- h. Approve the appointment of Robert Lewis as a substitute (non-certified) teacher at a daily rate of \$77.70 pending receipt of fingerprint clearance.
- i. Approve the appointment of the following extra-curricular positions for the 2019-20 school year at the stipend per the state contract:
 - i. Detention (MVC) - Sue Plumadore (ELCS)
 - ii. Detention (MVC) - Marci Oliver (ELCS)
 - iii. Detention (MVC) - Jason Fiegl (WCS)
 - iv. Volunteer Assistant Girls JV Basketball - Lisa Whalen (no stipend)
 - v. Shot Clock Operator - Scott Farrell (ELCS)

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

13. Policy

- a. Second Reading & Adoption:
 - i. Student Voter Registration and Pre-Registration #7440

Motion: Dina Garvey Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

14. Superintendent's Update

- a. Facilities Committee Update - See attached report.
 - i. Resolved that the Board of Education commissions the Superintendent to move forward with an RFP (request for proposal) for architectural services.

Accept

- b. Staffing Update - See attached report.
- c. 2020-21 Budget Development - See attached report.

15. Lake View Campus Principal Report - Daniel Parker

Principal Parker stated that it was a great start to the school year. He shared several events that have occurred within the Lake View Campus building and collaboratively with the Mountain View Campus.

16. Director of Facilities Buildings & Grounds Report - Jim Varno

Mr. Varno stated that the District anticipates a fire inspection and a water inspection within the next few months. He explained since his employment, a priority has been to review the 2015 Building Condition Surveys (ELCS and WCS) which rated the condition of all buildings on campus and the bus garages. Typically, a survey is done every five years. However, a new procedure is in place which places the most unsatisfactory surveys to be re-inspected first. Boquet Valley has been placed on that list. In summarizing his review of the documents, Mr. Varno stated all buildings are in need of costly repairs particularly the garages.

17. Public Comment

Elisa Duso stated that she came in with many misconceptions which were cleared up for her this evening. She also shared concerns based upon the building recommendations presented tonight and how that compared with information that had been provided during the merger study process, and the RFP process and community vote needed for a new school building. She expressed the ongoing need for communication.

Arin Burdo said she enjoyed the presentation and agreed the presented combination would provide a better educational opportunity. She suggested a review of the current bus software may be needed to accommodate the needs of the District.

Donna Bennett asked if it was possible for all students to fit in one building? Superintendent Meyer explained that there are too many restrictions for one building to accommodate all students.

Kathleen DiBartolomeo expressed her concerns with the lack of communication provided by the District to parents particularly in the pre-K area.

Crystal Brant provided information about pre-K staffing and communication.

Michael Tyler asked if the request for proposal will include assisting with finding land for a prospective building.

Sarah Rice questioned if the 6-12 is combined in one building, will the 6th grade be a traditional class or more of a high school model. Superintendent Meyer explained that this would require further conversation.

Sue Russell shared her belief that in order to address the fact that if we want the best education possible, we may need to override the tax cap to develop the District to its best potential and that all needs must be looked at when putting the budget together.

Ben Goff asked if there would be a committee to review the expenses for building a new school. He explained that we must be mindful of the taxes that may be pushed back on taxpayers.

18. Next Meeting

- a. ~~Regular Meeting Thursday, January 9, 2020 6:00 PM Mountain View Campus~~
- b. **Regular &** Budget Meeting Thursday, January 23, 2020 6:00 PM Mountain View Campus

19. Adjournment

Time: 8:42 PM

Motion: Heather Reynolds

Second: Sue Russell

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: January 23, 2020

Jana Atwell, District Clerk

Peter Gibbs	Cathy Brankman	Ryan Hathaway
Kaitlin Egglefield	Sheera Broderick	Donna Bennett
Kaitlin Fielder	Arin Burdo	Elissa Duso
Carol Schwoebel	Heather Olson	Micah Stewart
Zoe Brugger	Tracie Gay	Sue Plumadore
Jenna Lippert		

6. Bernard P. Donegan, Inc., Municipal Finance Consultant Presentation - A long range financial analysis for Boquet Valley CSD was provided by Jason Schwartz from the Bernard P. Donegan, Inc. finance consulting firm, projecting future general fund revenues, expenditures and fund balance use which will help to assess expenditure commitments, revenue trends, financial risk and affordability of new services and capital improvements.

7. 2020 -2021 Budget Discussion - See attached report.

- a. Receive and discuss the State of the District Mid-Year Report outlining forecasted priorities ahead for the school district and progress toward Board approved district goals.
- b. Examine and discuss the preliminary forecast of significant budget factors for the 2020-21 fiscal year - a benchmark report on administrative, instructional and operations staffing at BVCSD, and mid-year status report of 2019-20 shared services agreements with other school districts.
- c. Examine a public session status report on progress with forecasting key public education budget factors for 2020-21
- d. Receive and discuss an interim report on the budget development process to date and prospective Governor positions and proposals associated with State Aid.

8. Approval of Minutes

- a. Approve the minutes of the regular meeting held on December 12, 2019 as presented.

Motion: Heather Reynolds Second: Karin DeMuro Yes:7 No: 0 Abstain: 0 Accept

9. Public Comment

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Karen Brown asked what is the projection for a new school being built?

Matthew Drew expressed his opposition to the building use recommendation being presented this evening and implored the Board to vote no on this recommendation.

Zoe Brugger advocated for 6th grade students not to be included with high school students.

Ryan Hathaway stated additional financial information (i.e. bonding and incentive aid use) would be helpful.

Deb Spaulding noted transportation concerns she had including length of student time on buses and the availability of bus aides.

10. Financials

- a. Approve the following financial reports:
 - i. Warrant 6A dated 12/4/19
 - ii. Warrant 6B dated 12/11/19
 - iii. Warrant 6C dated 12/18/19
 - iv. Revenue Status Report School Lunch Fund as of 1/16/20
 - v. Budget Status Report School Lunch Fund as of 12/31/19
 - vi. Revenus Status Report General Fund as of 1/16/20
 - vii. Budget Status Report General Fund as of 12/31/19
 - viii. Budgetary Transfer Report 12/1/19 - 12/31/19
 - ix. Multi-Fund Bank Account Reconciliation as of 12/31/19
 - x. Treasurer's Report for Multi-Fund Month of December 2019
 - xi. Payroll Bank Account Reconciliation as of December 31, 2019
 - xii. Debt Service Bank Account Reconciliation as of 12/31/19
 - xiii. Capital Project Bank Account Reconciliation as of 12/31/19
 - xiv. Extraclassroom Bank Account reconciliation as of 12/31/19
 - xv. Financial Statement of Extraclassroom Activity Fund 12/1/19-12/31/19
 - xvi. Cafeteria Profit & Loss Statement July - December 2019
 - xvii. 2019-20 Cash Flow Report July - ~~November~~ December 2019
 - xviii. Fund Balance Projection 2019-20

Motion:Karin DeMuro Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

11. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1151, 2634, 12391, 670, 11005, 827, 11006, 504-03-20, 2438, 008-16-17, P01-14-15, 1102, 12397, 772, 8798 and 504-06-19.

Motion: Dina Garvey Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

12. Board Discussion Item

- a. 2020-21 Building Use Recommendation (see attached report)
 - i. Resolved upon recommendation of the Superintendent, the Board of Education approves the relocation of all Kindergarten through grade 5 classes to the Lake View Campus and all grades 6 through 12 classes to the Mountain View Campus effective with the 2020-21 school year.

Motion: Alan Jones Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept
Roll Call Vote: Mero - yes, Jones - yes, DeMuro - yes, Garvey - yes, Kullman - yes,
Reynolds - yes, Russell - yes

13. Action Items - Consent Agenda

- a. Approve the application for refund of the 2019-20 BVCS tax roll per Essex County Real Property Tax for William E. Pierce (account #56.4-1-13.000) in the amount of \$490.49.
- b. Authorize the payment of Award of Costs for Kathryn Danzeisen in the amount of \$30.00 as a result of the settling of the Small Claims Assessment Review filing settled on Ms. Danzeisen's behalf.
- c. Accept a check in the amount of \$714.49 (payable to Westport Central School District) in accordance with the global settlement in the *In re: DRAM Antitrust Litigation* which reflects the District's share of the recovery by the Office of the New York Attorney General on behalf of New York government entities that may have overpaid for computers during the period 1998 through 2002.
- d. Accept an anonymous donation in the amount of \$2,816.71 received January 14, 2020 to be used for purchases pursuant to the recommendation of the administration of BVCSD and in accordance with proposed District policy 5230 *Acceptance of Gifts, Grants, and Bequests to the District*.
- e. Upon recommendation of the Superintendent, the Board of Education shall approve the following resolution:
WHEREAS, the Boquet Valley Central School District wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and
WHEREAS, the Boquet Valley Central School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law and
WHEREAS, the Boquet Valley Central School District has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and
WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Boquet Valley Central School District by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement.

Motion: Heather Reynolds Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

14. Personnel - Consent Agenda

- a. Approve the appointment of Abbey Cramer to the permanent full-time position of Secretary to the Principal (civil service title clerk) effective December 7, 2019.
- b. Approve the appointment of Mike Mitchell to the permanent full-time civil service position of Maintenance Mechanic effective December 23, 2019.

- c. Approve the (retro-active) appointment of Caroline Thompson to the position of long-term non-certified substitute Pre-Kindergarten Teacher effective November 4, 2019 at a daily rate of \$125.00 advancing to the daily rate of \$150.00 (long-term non-certified substitute 11-20 weeks) effective January 27, 2020.
- d. Approve the appointment of Paul Mudie to the position of ~~long-term-certified substitute~~ Computing Technology Teacher effective February 3, 2020 *for the remainder of the 2019-20 school year* at a ~~daily rate of \$175.00~~ (pro-rated) salary of \$43,129.
- e. Accept and approve the letter of retirement as submitted by Julie Rascoe from her position as Special Education Teacher on July 1, 2020 pursuant to Article XX sections 1 and 3 of the Agreement between the ELCSO and the Elizabethtown-Lewis Teachers' Association 7/1/18-6/30/22.
- f. Accept the notice of retirement as submitted by Susan Plumadore from her position as Teacher Assistant during the 2020-21 fiscal school year pursuant to Article XXI of the agreement between the ELCSO and the Elizabethtown-Lewis Teachers' Association 7/1/18-6/30/22.
- g. Approve the appointment of Jenifer O'Neill to the full-time 10 month position of Building Substitute (Lake View Campus) at a daily rate of \$85.00 (with the option to obtain the Empire BC/BS bronze health insurance plan) effective on or about February 10, 2020 (fingerprint clearance on file).
- h. Resolved upon the recommendation of the Superintendent, Suzette Montville, is hereby appointed to the position of Pre-Kindergarten Teacher commencing on or about February 3, 2020 and anticipated to end on June 30, 2020. Salary for the 2019-20 school year is \$46,801.24 (pro-rated) based on step 1 \$43,129 and 33 credit hours \$3,672.24 (WEA current contract) pending receipt of fingerprint clearance.
- i. Approve the appointment of Amy Calkins to the full-time position of Cleaner (40 hours per week) effective January 13, 2020 at a rate of \$12.55 per hour with a 120 day probationary period commencing on January 13, 2020 and anticipated to end on July 2, 2020.
- j. Approve the appointment of Justine Crandall-Otis as a (non-certified) substitute teacher at a daily rate of \$82.60 pending receipt of fingerprint clearance.
- k. Approve the appointment of Emily Rascoe as a (non-certified) substitute teacher at a daily rate of \$82.60 pending receipt of fingerprint clearance.

Motion: Karin DeMuro

Second: Alan Jones

Yes: 7 No: 0 Abstain: 0

Accept

15. Policy - None at this time.

16. Superintendent's Update - See attached report.

17. Director of Student Support Services Report - Nelly Collazo - See attached report.

18. Public Comment

Several questions were posed to the Board for their consideration including:

- How will a grade 6-8 middle school model be integrated into a new building?
- Have citations for the cafeteria been addressed?
- What is the plan for Pre-K with the building use recommendation presented tonight?
- Will all elementary students be able to utilize the ACAP After School Program?
- Will concerns regarding shuttle buses, transition time between campuses and length of bus rides be addressed?
- What will the architects involvement include?
- Will a bus garage be built first?

19. Next Meeting

- a. Regular Meeting Thursday, February 13, 2020 6:00 PM Lake View Campus
- b. Budget Meeting Thursday, February 27, 2020 6:00 PM Lake View Campus

20. Adjournment

Time: 9:24 PM Motion: Karin DeMuro Second: Dina Garvey

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: February 13, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Regular Meeting
Thursday, March 12, 2020 @ 5:30 PM
Conference Room - Mountain View Campus
Elizabethtown, NY 12993

OFFICIAL MINUTES

1. **Call to Order** At: 5:30 PM By: President Mero

2. **Pledge of Allegiance**

3. **Roll Call**

[X]Karin DeMuro-exited 6:28 PM [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [A]Suzanne Russell

4. **Executive Session**

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 5:30 PM Motion: Alan Jones Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0
Accept

Out: 6:28 PM Motion: Heather Reynolds Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0
Accept

- c. Reconvene to regular session at 6:34 PM

Motion: Alan Jones Second: Heather Reynolds Yes: 5 No: 0 Abstain: 0
Accept

5. **Attendees**

Present: Joshua Meyer, Superintendent

Jana Atwell, District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Hedy Merrihew

Alvin Reiner

Ben Goff

Robyn LePage

Karen Brown

Elissa Duso

Sally Wachowski

Debra Spaulding

6. Approval of Minutes

- a. Approve the minutes of the regular meeting held on February 13, 2020 and Budget Meeting held on February 27, 2020.

Motion: Sarah Kullman Second: Dina Garvey Yes: 5 No: 0 Abstain: 0 Accept

7. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Robyn LePage, Elementary Teacher MVC, asked several questions concerning decisions to change the facility groupings with the elementary move to the Lake View Campus and if the decisions could be reconsidered.

Sally Wachowski, Elementary Teacher MVC, stated that she had concerns regarding adherence to Commissioner regulations after visiting the Lake View Campus.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 8A dated 2/5/20
 - ii. Warrant 8B dated 2/12/20
 - iii. Warrant 8C dated 2/26/20
 - iv. Warrant 9A dated 3/4/20
 - v. Revenue Status Report School Lunch Fund as of 2/29/20
 - vi. Budget Status Report School Lunch Fund as of 2/29/20
 - vii. Revenue Status Report General Fund as of 2/29/20
 - viii. Budget Status Report General Fund as of 2/29/20
 - ix. Budgetary Transfer Report 2/1/20 - 2/29/20
 - x. Multi-Fund Bank Account Reconciliation as of 2/29/20
 - xi. Treasurer's Report for Multi-Fund Month of February 2020
 - xii. Payroll Bank Account Reconciliation as of February 29, 2020
 - xiii. Debt Service Bank Account Reconciliation as of 2/29/20
 - xiv. Capital Project Bank Account Reconciliation as of 2/29/20
 - xv. Extraclassroom Bank Account Reconciliation as of 2/29/20
 - xvi. Financial Statement of Extraclassroom Activity Fund 2/1/20-2/29/20
 - xvii. Cafeteria Profit & Loss Statement July 2019 - February 2020
 - xviii. 2019-20 Cash Flow Report July 2019 - February 2020
 - xix. Fund Balance Projection 2019-20 as of 2/29/20

Motion: Alan Jones Second: Dina Garvey Yes: 5 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1375, 670, 12415, 12372, 518, 1128, 725, 2437, 2634, 370, 1574, 1247, 11005, 11006, 12383, 1214, 772, 2099, 735, 1342, 8796, 1189, 006-15-16, 803, 1284, 8798, 2394, 504-06-19 and 002-16-17.

Motion: Heather Reynolds Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0 Accept

10. Board Discussion Item - Facilities Committee & Architect Proposals

- a. Fourteen proposals were received by various architects, reviewed by the Facilities Committee and narrowed down to four firms to provide public presentations and be interviewed by members of the Facilities Committee. After further discussion, it was decided the Board of Education will also participate as part of the interview committee. Interviews and presentations will be held on April 7, 2020 at 5 PM at the Lake View Campus and April 8, 2020 at 5 PM at the Mountain View Campus.

11. Action Items - Consent Agenda

- a. Upon recommendation by the Superintendent, approve the creation of a new Teacher Aide position for the remainder of the 2019-2020 school year.
- b. Accept and approve the Applications for Corrected Tax Roll for fiscal year 1/1/2020-12/31/2020 for property owners:
 - i. Cheri & Gary Reynolds account #725J107005 in the amount of \$609.53.
 - ii. Boquet Development LP account #595J192014 in the amount of \$1701.69.
- c. Accept and approve the Agreement Concerning Sharing of Facilities between Camp Dudley and Boquet Valley Central School District as presented.
- d. Accept a \$1000.00 grant received by Jacqueline Chan-Seng from the Adirondack Foundation Board of Trustees and the Advisors of Adirondack Foreign Language Enhancement Fund (AFLEF) 2020 to be used for a cultural field trip.
- e. Accept and approve the School Auditor proposal as submitted by Thomas Telling, CPA on behalf of Telling & Associates, CPA PC for auditing of the financial statements of the district beginning for fiscal year 2020 at an annual rate of \$13,300, fiscal year 2021 at an annual rate of \$13,300 and fiscal year 2022 at an annual rate of \$13,300.
- f. Approve the 2020-2021 school calendar draft as presented (see attached).

Motion: Alan Jones Second: Dina Garvey Yes: 5 No: 0 Abstain: 0

Accept

12. Personnel - Consent Agenda

- a. Accept and approve the amended letter of intent to retire as submitted by Susan Plumadore from her position as Teacher Assistant on July 1, 2021 pursuant to

Article XXI of the Agreement between the ELCSD and the Elizabethtown-Lewis Teachers' Association 7/1/18-6/30/22.

- b. Approve the appointment of Peter Castine as a mentor teacher effective March 1, 2020 through June 26, 2020 at a rate of \$2000.00 pro-rated 3/1/20 - 6/26/20.
- c. Accept and approve the letter of resignation as submitted by Lily Whalen from her position as Building Substitute effective March 13, 2020.
- d. Approve the appointment of Lily Whalen to the position of Teacher Aide at a rate of \$13.00 per hour effective March 16, 2020.
- e. Approve the appointment of Crystal Brant to the permanent full-time position of Bus Driver effective February 27, 2020..
- f. Approve the appointment of Dennis Mitchell to the permanent full-time civil service position of Bus Driver effective February 27, 2020.
- g. Approve the appointment of Irvin Calkins to the permanent full-time civil service position of Maintenance Person/Bus Driver effective February 28, 2020.
- h. Approve the appointment of Tracie Gay to the permanent full-time civil service position of School Nurse effective March 7, 2020.
- i. Approve the appointment of Lisa Whalen to the position of temporary bus aide at an hourly rate of \$13.00 effective March 13, 2020 through June 25, 2020.
- j. Approve the appointment of Susan Kirkby as a (non-certified) substitute teacher at a daily rate of \$82.60 effective March 13, 2020 (fingerprint clearance on file).
- k. Approve the following extra-curricular appointments and stipends per the current ELTA contract or the WEA contract for the 2019-20 school year:
 - i. Tina Belzile - Basketball Chaperone (ELCS)
 - ii. John Doyle - Volunteer Assistant Varsity Baseball (no stipend)

Motion: Heather Reynolds Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0

Accept

13. **Policy** - None at this time

14. **Superintendent's Update** - See attached

- a. Public report on implementation this school year on Code of Conduct policies and protocols.
- b. Public report on early progress toward establishing a proposed budget plan for 2020-21.
- c. Public report on Special Education programs - This report was provided by Director of Student Support Services Nelly Collazo at the January BOE meeting..

15. **Principal's Report - Elaine Dixon-Cross, Principal Mountain View Campus**

Principal Dixon-Cross acknowledged several events that have taken place since her arrival on campus along with those scheduled for the spring semester and the end of the year. She also shared the sense of pride displayed throughout the district.

16. **Public Comment**

- a. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself. Public comments will be limited to 15 minutes.

Elissa Duso expressed her appreciation for the elementary field trip to Mount VanHovenburg.

Karen Brown had questions about cafeteria food reimbursement.

Alvin Reiner explained that he and his wife recently provided a presentation to elementary classes on his Navajo experience.

17. Next Meeting

- a. Budget Meeting Thursday, March 26, 2020 6:00 PM Mountain View Campus
- b. Regular Meeting Thursday, April 23, 2020 6:00 PM Lake View Campus
- c. Special Meeting Tuesday, April 7, 2020 5:00 PM Lake View Campus
- d. Special Meeting Wednesday, April 8, 2020 5:00 PM Mountain View Campus

18. Adjournment

Time: 7:20 PM

Motion: Heather Reynolds

Second: Dina Garvey

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: April 23, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Regular Meeting
Thursday, April 23, 2020 @ 6:00 PM
Via WebEx only - with no public in-person access

Official Minutes

1. Call to Order **At:** 6:29 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell - joined mtg at 6:48 PM

4. Attendees

Present: Joshua Meyer, Superintendent
Jana Atwell, District Clerk
Sharlene Petro-Durgan, District Treasurer

Visitors: Amy Welch Cathy Brankman Shane Porter
Elaine Dixon-Cross Dan Parker Nelly Collazo

5. Approval of Minutes

a. Approve the minutes of the regular meeting held on March 12, 2020.

Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

6. Financials

a. Approve the following financial reports:

- i. Warrant 9B dated 3/11/20
- ii. Warrant 9C dated 3/17/20
- iii. Warrant 9D dated 3/25/20
- iv. Warrant 10A dated 4/2/20
- v. Warrant 10C dated 4/15/20
- vi. Revenue Status Report School Lunch Fund as of 3/31/20
- vii. Budget Status Report School Lunch Fund as of 3/31/20
- viii. Revenue Status Report General Fund as of 3/31/20
- ix. Budget Status Report General Fund as of 3/31/20
- x. Budgetary Transfer Report 3/1/20 - 3/31/20
- xi. Multi-Fund Bank Account Reconciliation as of 3/31/20
- xii. Treasurer's Report for Multi-Fund Month of 3/31/20
- xiii. Payroll Bank Account Reconciliation as of 3/31/20
- xiv. Debt Service Bank Account Reconciliation as of 3/31/20

- xv. Capital Project Bank Account Reconciliation as of 3/31/20
- xvi. Extraclassroom Bank Account Reconciliation as of 3/31/20
- xvii. Financial Statement of Extraclassroom Activity Fund 3/1/20 - 3/31/20
- xviii. Cafeteria Profit & Loss Statement July 2019 - March 2020
- xix. 2019-20 Cash Flow Report July 2019 - March 2020
- xx. Fund Balance Projection 2019-20
- xxi. 5 Year Financial Projections

Motion: Karin DeMuro Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

7. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #610, 007-13-14, 1273, 504-04-19, 10065, 654, 12419, 601, 2394, 1291, 697, 505, 1611, 2495, 657, 001-16-17, 1136, 1364, 1249, 1579, 1580, 1105, 007-16-17, 1012, 517, 1319, 773, 006-18-19 and 601.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

8. CVES Board Member Election

- a. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Leisa Boise for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- b. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Ed Marin for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- c. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Thomas McCabe for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- d. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Bruce Murdock for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion: Alan Jones Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0
Accept

9. CVES Administrative Budget Vote

- a. Resolved that the Board of Education of the Boquet Valley Central School District votes to approve the tentative Administrative Budget of the Clinton-Essex- Warren-Washington Board of Cooperative Educational Services for the school year 2020-21.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

10. Action Items - Consent Agenda

- a. Accept and approve the School Physician proposal as submitted by Matt Nolan on behalf of The University of Vermont Health Network Elizabethtown Community Hospital for the 2020-2021 school year at an annual rate of \$9,000.00 for requested services as well as urine drug screen random testing for district employees at the rate of \$49.00 per employee.
- b. Accept and approve the School Tax Collector proposal as submitted by Debra Brooks for the 2020-2021 school year at a rate of \$10,000.00.
- c. Accept and approve the Applications for Corrected Tax Roll for fiscal year 1/1/2020-12/31/2020 for property owners:
 - i. Kathryn Danzeisen account #721A101115 in the amount of \$2,772.34
 - ii. Lauren Murphy account #725J102915 in the amount of \$938.25.
- d. Accept and approve the 2020-2021 Pay Date Schedule as presented (see attached).
- e. Accept and approve the bids received from Auctions International for the following items:
 - i. Blodget Zephaire convection oven in the amount of \$260.00,
 - ii. 2006 International bus in the amount of \$1,150.00, and
 - iii. 2006 Blue Bird Vision bus in the amount of \$3,250.00
- f. Recognize and accept, effective April 23, 2020, the Boquet Valley Administrators and Directors Association as the newly organized collective bargaining unit comprised of the titles Principal, Director of Student Support Services and Director of Buildings & Grounds.

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

11. Personnel - Consent Agenda

- a. Amend the appointment of Lily Whalen to the position of Teacher Aide effective March 16, 2020 to include a 120 day probationary period beginning March 16, 2020 and ending approximately November 16, 2020.
- b. Approve the appointment of Stephanie Booth to the permanent full-time civil service position of Cook Manager effective March 17, 2020.
- c. Approve the appointment of Jean Dickerson to the permanent full-time civil service position of Cook effective March 31, 2020.
- d. Approve the appointment of Lucas Fiorino to the permanent full-time civil service position of Cleaner effective April 7, 2020.
- e. Upon the recommendation of the Superintendent, Ryan Campagna, who holds a professional certification in the English Language Arts 7-12 area, is hereby granted tenure in the English Language Arts tenure area effective June 30, 2020.
- f. Upon the recommendation of the Superintendent, approve the *Juul* agreement for Jacqueline Chang-Seng to extend her probationary period for a period of one year (June 30, 2020 - June 30, 2021).

- g. Upon the recommendation of the Superintendent, approve the *Juul* agreement for Thomas Smith to extend his probationary period for a period of one year (June 30, 2020 - June 30, 2021).

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

12. Policy - None at this time.

13. Director of Student Support Services Report - Nelly Collazo - See attached.

14. Superintendent's Update - See attached.

- a. Architect Discussion

15. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 7:11 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain:
0

Accept

Out: 8:09 PM Motion: Dina Garvey Second: Sue Russell Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

16. Next Meeting

- a. Public Budget Hearing ~~Monday, May 11, 2020 5:30 PM~~ Lake View Campus
POSTPONED
- b. ~~Public Budget Hearing~~ **POSTPONED** / Regular Meeting Tuesday, May 12, 2020
6:00 PM Mountain View Campus
- c. Annual Budget Vote & Election ~~May 19, 2020 12 PM - 8 PM~~ **POSTPONED**
(after June 1)
- d. Regular Meeting Thursday, June 11, 2020 6:00 PM Lake View Campus
- e. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM Mountain
View Campus

17. Adjournment

Time: 8:09 PM Motion: Karin DeMuro Second: Heather Reynolds

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: May 12, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Regular Meeting
Tuesday, May 12, 2020 @ 6:00 PM
Via Streaming Video only - with no public in-person access

OFFICIAL MINUTES

1. Call to Order **At:** 6:01 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Attendees

Present: Josh Meyer, Superintendent

Jana Atwell, District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Adam Facteau Amy Welch Anne Cotrona Arin Burdo
Ben Goff Carol Schwoebel Cathy Brankman Courtney Aloï
Dava Clement Derek Payne Derinda Sherman Donna Bennett
Elissa Duso Evan George Diana George Gail Anderson
Gwen Sherman Jamie Harrington Jason Welch Jeanie Dickerson
Jen Peck Jena Lippert Jim Varno Josh Olcott
Justine Crandall-Otis Kaitlin Fielder Karen Hooper
Kathleen Dibartolomeo Keith Lobdell Kellie Porter
Kendra Goff Kim Dedam Lea Crowningshield Leighann Greene
Lisa Whalen Liz Otto Lorraine Caputo Malinda Fleming
Marcï Oliver Marie Williams Mary Lou Morgan MaryBeth Sayre
Meagan Tubbs Melissa Gough Micah Stewart Nate Sherman
Zoe Sherman Paul Pulsifer Peg Staats Robyn LePage
Ryan Hathaway Sally Wachowski Samantha Meachum Sara Anderson
Sarah Behm Sarah Rice Scott Hommes Tammy LaRose
Terry Pulsifer Jr. Theresa White Tina Belzile Tonya Lackey
Tracy Waite Zoe Brugger Terry Egglefield Andrea Denton
Tracey Cross-Baker Elaine Dixon-Cross Dan Parker Nelly Collazo
Alvin Reiner Bridget Belzile Elizabeth Canne Medara Sherman

Call-in user #11, 12, 13, 16 & 8

5. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:03 PM Motion: Dina Garvey Second: Sue Russell Yes: 7 No: 0 Abstain: 0
Accept

Out: 7:05 PM Motion: Dina Garvey Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

6. Approval of Minutes

- a. Approve the minutes of the regular meeting held on April 23, 2020.

Motion: Sue Russell Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

7. Financials

- a. Approve the following financial reports:
 - i. Warrant 10B dated 4/9/20
 - ii. Warrant 10D dated 4/22/20
 - iii. Warrant 10E dated 4/29/20
 - iv. Revenue Status Report School Lunch Fund as of 4/30/20
 - v. Budget Status Report School Lunch Fund as of 4/30/20
 - vi. Revenue Status Report General Fund as of 4/30/20
 - vii. Budget Status Report General Fund as of 4/30/20
 - viii. Budgetary Transfer Report 4/1/20 - 4/30/20
 - ix. Multi-Fund Bank Account Reconciliation as of 4/30/20
 - x. Treasurer's Report for Multi-Fund Month of 4/30/20
 - xi. Payroll Bank Account Reconciliation as of 4/30/20
 - xii. Debt Service Bank Account Reconciliation as of 4/30/20
 - xiii. Capital Project Bank Account Reconciliation as of 4/30/20
 - xiv. Extraclassroom Bank Account Reconciliation as of 4/30/20
 - xv. Financial Statement of Extraclassroom Activity Fund 4/1/20 - 4/30/20
 - xvi. Cafeteria Profit & Loss Statement July 2019 - April 2020
 - xvii. 2019-20 Cash Flow Report July 2019 - April 2020
 - xviii. Fund Balance Projection 2019-20
 - xix. 5 Year Financial Projections

Motion: Sue Russell Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

8. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #821, 12420, 002-08-09, 504-04-19, 829, 1371, 612, 1204, 1108, 1106, 1059, 541, 631, 564, 009-18-19, 8794, 740, 2097, 004-15-16, 504-04-19, 504-02-19, 007-18-19, 1320, 002-18-19, 008-14-15, 008-18-19, P01-14-15, 504-04-18, 12409, 1581, 515, 12410, 1368, 1354, 602, 1585, 1211, 002-17-18 and 504-02-13.

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

9. Action Items - Consent Agenda

- a. Approve the appointment of R. G. Timbs, Inc. (Dr. Richard Timbs) as a financial consultant for the 2019-2020 school year (fees quoted within attached proposal).

- b. Establish and approve the compensation rate of \$11.80 per hour for inspectors serving at the Annual Budget Vote & Election to be held on June 9, 2020.
- c. Approve the Chairperson and Inspector List for the Annual Budget Vote & Election to be held on June 9, 2020.

Motion: Heather Reynolds Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

10. Personnel - Consent Agenda

- a. Upon the recommendation of the Superintendent, Marci Oliver, who holds a Level I Teacher Assistant Certificate, is hereby granted tenure as a Teacher Assistant effective September 1, 2020.

Motion: Sue Russell Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

11. Policy - None at this time

12. Mountain View Principal Report - Elaine Dixon-Cross - See attached.

13. Superintendent's Update - See attached.

- a. Budget Update 2020-2021 - Additional meetings have been scheduled for Thursday, May 14 and Monday, May 18 at 6 PM via video streaming for further budget discussion.

14. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 8:17 PM Motion: Sue Russell Second: Dina Garvey Yes: 7 No: 0 Abstain:

0

Accept

Out: 8:58 PM Motion: Karin DeMuro Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0

Accept

No action taken.

15. Next Meeting

- a. Special Budget Meeting Thursday, May 14, 2020 6:00 PM via streaming video
- b. Special Budget Meeting Monday, May 18, 2020 6:00 PM via streaming video
- c. Special Meeting (Executive Session - architect interviews) Tuesday, May 19, 2020 ~~6:00~~ 5:30 PM via streaming video
- d. Special Meeting (Executive Session - architect interviews) Wednesday, May 20, 2020 ~~6:00~~ 5:30 PM via streaming video
- e. Special Meeting (Budget Adoption) Thursday, May 21, 2020 6:00 PM via streaming video
- f. Public Budget Hearing Tuesday, June 2, 2020 6:00 PM via streaming video

- g. Annual Budget Vote & Election (counting of ballots) Tuesday, June 9, 2020 5:00 PM via streaming video
- h. Regular Meeting Thursday, June 11, 2020 6:00 PM via streaming video
- i. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM via streaming video

16. Adjournment

Time: 8:59 PM

Motion: Sue Russell

Second: Heather Reynolds

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 11, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Special Meeting
Thursday, May 14, 2020 @ 6:00 PM
Via Streaming Video only - with no public in-person access
<https://bit.ly/360W7m7>

OFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Attendees

Present: Joshua Meyer, Superintendent

Jana Atwell, District Clerk

Sharlene Petro-Durgan, District Treasurer

Visitors: Cathy Brankman

Elaine Dixon-Cross

Malinda Fleming

Nelly Collazo

Tonya Lackey

Dan Parker

Jen Peck

Lisa Whalen

Jim Varno

Amy Welch

Sam Meachum

Zoe Brugger

Peggy Staats

Sally Wachowski

Katie Cutcher

Terry Egglefield

Scott Hommes

LeighAnn Greene

5. 2020-2021 Budget Discussion

Discussion included a recap of a plan for budget (local funding versus State funding), tiered reduction approach, budget priorities, next steps and information regarding the upcoming budget vote. (See attached)

An additional meeting scheduled for Monday, May 18 may not be necessary if additional funding information is not provided by the NYS Division of Budget or Federal government prior to Monday.

6. Executive Session - not required this evening.

7. Next Meeting

- a. Special Meeting (Budget Discussion) Monday, May 18, 2020 6:00 PM via streaming video
- b. Special Meeting (Executive Session - architect interviews) Tuesday, May 19, 2020 5:30 PM via streaming video
- c. Special Meeting (Executive Session - architect interviews) Wednesday, May 20, 2020 5:30 PM via streaming video

- d. Special Meeting (Budget Adoption) Thursday, May 21, 2020 6:00 PM via streaming video
- e. Public Budget Hearing Tuesday, June 2, 2020 6:00 PM via streaming video
- f. Annual Budget Vote & Election (counting of ballots) Tuesday, June 9, 2020 5:00 PM via streaming video
- g. Regular Meeting Thursday, June 11, 2020 6:00 PM via streaming video
- h. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM via streaming video

8. Adjournment

Time: 7:04 PM

Motion: Karin DeMuro

Second: Dina Garvey

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 11, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Special Meeting
Tuesday, May 19, 2020 @ 5:30 PM
Via Streaming Video only - with no public in-person access
<https://bit.ly/3cin2Mn>

OFFICIAL MINUTES

1. Call to Order **At:** 6:43 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell - joined at 6:46 PM

4. Attendees

Present: Joshua Meyer, Superintendent

Jana Atwell, District Clerk

Facility Committee Members:

Ryan Hathaway	David Whitford	Tonya Lackey
Arin Burdo	Sheera Broderick	Tom Bisselle
Jason Welch		

Visitors: Ashley McGraw Architects

BCA Architects & Engineers

5. Executive Session - *Members of the public will be "locked out" once the Executive Session begins.*

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation..

Members of the Facilities Committee will be invited to enter Executive Session to participate in the process of interviewing two architect firms: Ashley McGraw and BCA.

In: 6:45 PM Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

Out: 8:09 PM Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

6. Next Meeting

- a. Special Meeting (Executive Session - architect interviews) Wednesday, May 20, 2020 5:30 PM via streaming video
- b. Special Meeting (Budget Adoption) Thursday, May 21, 2020 6:00 PM via streaming video
- c. Public Budget Hearing Tuesday, June 2, 2020 6:00 PM via streaming video
- d. Annual Budget Vote & Election (counting of ballots) Tuesday, June 9, 2020 5:00 PM via streaming video
- e. Regular Meeting Thursday, June 11, 2020 6:00 PM via streaming video
- f. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM via streaming video

7. Adjournment

Time: 8:10 PM

Motion: Heather Reynolds

Second: Karin DeMuro

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 11, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Special Meeting
Wednesday, May 20, 2020 @ 5:30 PM
Via Streaming Video only - with no public in-person access
<https://bit.ly/2YL2R5P>

OFFICIAL MINUTES

1. Call to Order **At:** 6:34 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Attendees

Present: Joshua Meyer, Superintendent
Jana Atwell, District Clerk

Facility Committee Members:

Arin Burdo Ryan Hathaway Sheera Broderick
David Whitford Jason Welch Tonya Lackey
Tom Bisselle

Visitors: Mosaic Architects
CS Arch Architects
Hedy Merrihew
Mary Lou Morgan

5. Executive Session - *Members of the public will be “locked out” once the Executive Session begins.*

Specifically, the Board anticipates entering Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation..

Members of the Facilities Committee will be invited to enter Executive Session to participate in the process of interviewing two architect firms: Mosaic and CS Arch.

In: 6:36 PM Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

Out: 9:03 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

6. Next Meeting

- a. Special Meeting (Budget Adoption) Thursday, May 21, 2020 6:00 PM via streaming video
- b. Public Budget Hearing Tuesday, June 2, 2020 6:00 PM via streaming video
- c. Annual Budget Vote & Election (counting of ballots) Tuesday, June 9, 2020 5:00 PM via streaming video
- d. Regular Meeting Thursday, June 11, 2020 6:00 PM via streaming video
- e. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM via streaming video

7. Adjournment

Time: 9:04 PM

Motion: Dina Garvey

Second: Sarah Kullman

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 11, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Special Meeting
Thursday, May 21, 2020 @ 6:00 PM
Via Streaming Video only - with no public in-person access
<https://bit.ly/2Lr6INC>

OFFICIAL MINUTES

1. Call to Order **At:** 6:05 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Attendees

Present: Joshua Meyer, Superintendent
Jana Atwell, District Clerk
Sharlene Petro-Durgan, District Treasurer

Visitors: Carolyn Karcher	Mary Lou Morgan	Hedy Merrihew
Katie Cutcher	Kim Dedam	Tracey Cross-Baker
Nelly Collazo	Lisa Whalen	Elaine Dixon-Cross
Dan Parker	Amy Welch	Liz Otto
Scott Hommes	Zoe Brugger	Cathy Brankman
Terry Egglefield	Jason Welch	call-in user #5

Please note corrections made to agenda 5b.i and 5d.

5. 2020-2021 Budget

- a. The Board of Education will review and discuss Budget 2020-2021 Forecast #3. Superintendent Meyer provided an overview of the proposed 2020-2021 spending plan including budget philosophy, tax cap, budget highlights, State Aid/ Foundation Aid, revenues, expenditures, fund balance/reserves projections, budget history, tax rate comparison, enrollment history and budget hearing/budget vote information. See attached.
- b. The Board of Education adopts a proposed spending plan for the 2020-2021 school year.
 - i. Be it resolved, by the Board of Education to establish ~~\$15,167,449~~ \$15,211,449 as the sum dollar amount that the Board of Education shall place before the qualified eligible voters of the Boquet Valley Central School District, as proposition #1 at the Budget Vote & Election to be held on June 9, 2020. Pursuant to Executive Order 202.26, the budget vote and election of board members will be conducted by an absentee ballot process

in lieu of in-person voting. Therefore, there will be no voting at the polls for this year's annual budget vote and election due to the prevalence of the COVID-19 virus and potential for spread through personal interaction. The District will mail absentee ballots with a postage paid return envelope to qualified voters. In order to be counted, absentee ballots must be received in the office of the District Clerk by 5:00 PM on June 9, 2020.

Motion: Alan Jones Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

- c. The Board of Education approves proposition #2 to be placed on the ballot at the Budget Vote & Election to be held on June 9, 2020.
 - i. To elect two members to the Board of Education for three year terms commencing July 1, 2020 and expiring on June 30, 2023 to succeed Dina Garvey and Sarah Kullman whose terms expire on June 30, 2020. Voters may vote for two trustees. Candidates running for the Board of Education include: Dina Garvey, Benjamin Goff and Sarah Kullman.

Motion: Karin DeMuro Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

- d. The Board of Education approves proposition #3 to be placed on the ballot at the Budget Vote & Election to be held on June 9, 2020.
 - i. Shall the Board of Education of the Boquet Valley Central School District be authorized to appropriate and expend in the 2020-2021 fiscal year of said District ~~\$2,100~~ \$6,300 from the existing Transportation and Maintenance Equipment Capital Reserve Fund established by a proposition approved by the qualified voters of the Westport Central School District on February 7, 2017, for the purpose of purchasing one salt/sand spreader at a maximum cost of \$2,100, and one aluminum trailer at a maximum cost of \$4,200 for a total aggregate cost of \$6,300?

Motion: Sue Russell Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

- e. The Board of Education approves proposition #4 to be placed on the ballot at the Budget Vote & Election to be held on June 9, 2020.
 - i. Shall the Board of Education of the Boquet Valley Central School District be authorized to appropriate and expend in the 2020-2021 fiscal year of said District \$139,000 from the existing Transportation and Maintenance Equipment Capital Reserve Fund established by a proposition approved by the qualified voters of the Elizabethtown-Lewis Central School District on May 20, 2014, for the purpose of purchasing one 65 passenger school bus at a maximum cost of \$111,000, and one seven passenger van at a maximum cost of \$28,000, for a total aggregate maximum cost of \$139,000?

Motion: Sue Russell Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

- f. Adopt the Property Tax Report Card as prepared and presented by the District Treasurer, Sharlene Petro-Durgan for the 2020-2021 proposed budget.

Motion: Heather Reynolds Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

6. Action Items - Consent Agenda

- a. Accept and approve a grant in the amount of \$10,000.00 from the Adirondack Foundation - Special and Urgent Needs Fund. The District agrees to use these funds solely for the purchasing of local food for enhanced nutrition and immunity, any unused funds shall be returned to the Foundation and adequate expenditure records must be kept. No individual will receive tangible benefits, goods or services.
- b. Approve the revisions to the 2019-2020 school calendar as presented.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0
Accept

7. Personnel - Consent Agenda

- a. Accept and approve the resignation as submitted by Tracie Gay from her position as School Nurse effective May 29, 2020.

Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

8. Executive Session - Members of the public will be "locked out" once the Executive Session begins.

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 7:13 PM Motion: Dina Garvey Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0
Accept

Out: 7:55 PM Motion: Dina Garvey Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

9. Amend Agenda Item (Property Tax Report Card)

- a. Approve Property Tax Report Card for the 2020-2021 proposed budget as amended (budget amount changed from \$15,167,449 to reflect proposed budget of \$15,211,449).

Motion: Dina Garvey Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0
Accept

10. Next Meeting

- a. Public Budget Hearing ~~Tuesday, June 2~~, Monday, June 1, 2020 6:00 PM via streaming video

- b. Annual Budget Vote & Election (counting of ballots at Lake View Campus)
Tuesday, June 9, 2020 5:00 PM via streaming video
- c. Regular Meeting Thursday, June 11, 2020 6:00 PM via streaming video
- d. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM via streaming video

11. Adjournment

Time: 7:57 PM

Motion: Karin DeMuro

Second: Sue Russell

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 11, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Regular Meeting
Thursday, June 11, 2020 @ 6:00 PM
Via Streaming Video only - with no public in-person access
<https://bit.ly/2Yh6AGs>

OFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Attendees

Present: Joshua Meyer, Superintendent
Jana Atwell, District Clerk
Sharlene Petro-Durgan, District Treasurer

Visitors: Kelly Reinhardt Lisa Whalen Terry Egglefield
Nelly Collazo Jim Varno Mark Landon
Dan Parker Elaine Cross-Dixon

5. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:01 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain:
0 Accept

Out: 6:46 PM Motion: Sarah Kullman Second: Dina Garvey Yes: 7 No: 0 Abstain:
0 Accept

No action taken.

Motion to return to regular session at 7:00 PM by Alan Jones, second by Dina Garvey.
Motion carried.

6. Approval of Minutes

- a. Approve the meeting minutes of May 12, May 14, May 19, May 20 and May 21, 2020, and meeting notes of June 1, 2020 Public Budget Hearing.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

7. Public Comment

- a. Two virtual public comment sections are being offered this evening, one at the beginning and one at the end. A period of 15 minutes will be provided giving any meeting attendees time to share their thoughts with the Board of Education. Please message a comment through the comment section of the WebEx meeting. Please provide your name and address. Your comment will be directed to and read by the Superintendent. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 11A dated 5/6/20
 - ii. Warrant 11B dated 5/13/20
 - iii. Warrant 11C dated 5/20/20
 - iv. Revenue Status Report School Lunch Fund as of 5/31/20
 - v. Budget Status Report School Lunch Fund as of 5/31/20
 - vi. Revenue Status Report General Fund as of 5/31/20
 - vii. Budget Status Report General Fund as of 5/31/20
 - viii. Budgetary Transfer Report 5/1/20 - 5/31/20
 - ix. Multi-Fund Bank Account Reconciliation as of 5/31/20
 - x. Treasurer's Report for Multi-Fund Month of May 2020
 - xi. Payroll Bank Account Reconciliation as of 5/31/20
 - xii. Debt Service Bank Account Reconciliation as of 5/31/20
 - xiii. Capital Project Bank Account Reconciliation as of 5/31/20
 - xiv. Extraclassroom Bank Account Reconciliation as of 5/31/20
 - xv. Financial Statement of Extraclassroom Activity Fund 5/1/20 - 5/31/20
 - xvi. Cafeteria Profit & Loss Statement July 2019 - May 2020
 - xvii. 2019-20 Cash Flow Report July 2019 - May 2020
 - xviii. Fund Balance Projection 2019-20
 - xix. 5 Year Financial Projections

Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1202, 2863, 1033, 827, 10065, 519, 8798, 1152, 11010,1201, 1035, 1262, 1022,

504-03-20, 558, 1273, 1357, 1358, 12418, 008-15-16, 1267, 1299, 003-18-19, 539, 1301 and 601.

Motion: Alan Jones Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

10. Board Discussion Items

- a. 2020-2021 Non-Resident Tuition - Current school year tuition rate is \$1277.41 per student. Contingent upon voter approval of the proposed 2020-21 spending plan and adoption of the Erie I Policy *Non-Resident Students*, the proposed tuition rate for the 2020-21 school year is estimated to be \$1330.42 per student.
- b. Upcoming Board Meetings (in person vs WebEx) - Beginning in July, the Board of Education will meet in person with no public in-person access and will continue to live stream their meetings for community members.
- c. Murals - There is no plan to paint over any murals at the Mountain View Campus this summer. Principal Parker will share plans for the murals at the Lake View Campus.
- d. Asbestos - Concerns have been voiced regarding asbestos at the Lake View Campus. Superintendent Meyer explained that both campuses are evaluated every three years (most recently June 2019). Asbestos is on both campuses in what appears to be relatively equal amounts. There are no areas of concern on either campus.

11. Action Items - Consent Agenda (exclude b & c to act upon separately - see agenda item #12 a & b below)

- a. Approve the disposal of:
 - i. 2 stoves previously located in room 004 (asset tag #A00228306 and A00228307),
 - ii. Multiple copies of outdated textbooks:
 1. Century 21 South-Western Accounting 8E copyright 2006 (17)
 2. Marketing 2nd Edition copyright 2006 (15)
 3. Managing Your Personal Finances 3rd Edition copyright 1997 (10)
 4. Business Communications copyright 2004 (11)
 5. Law for Business and Personal Use copyright 2006 (13)
 6. Microsoft Office FrontPage 2003 copyright 2007 (6)
 7. Learning Success Media Edition copyright 2002 (4)
 8. Concert Tour Desktop Publisher copyright 2007 (14)
- ~~b. Approve the proposal as submitted by _____ (architect) at a pre-referendum fee of _____ and post-referendum cost of _____.~~
- ~~c. Approve the Construction Management proposal as submitted by Schoolhouse Construction Services in the amount of _____.~~
- d. Approve the resolutions regarding increase in budget for teacher staff sick days.
 - i. Upon presentation and recommendation of the Superintendent, the Board of Education shall approve the Teacher Staff following resolution:
WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth

in the 2019-20 school budget to fund contingent expense of payment for sick leave for Julie Rascoe up to \$8,909.61 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A 2250-150-02-0003 Teacher Salaries Special Education \$8,909.61

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A 867.00 Employee Benefit Accrued Liability Reserve (EBALR) \$8,909.61.

- ii. Upon presentation and recommendation of the Superintendent, the Board of Education shall approve the Teacher Staff following resolution:

WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2019-20 school budget to fund contingent expense of payment for sick leave for Susan Plumadore up to \$7,928.25 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A 2250-150-02-0003 Teaching Assistant Special Education \$7,928.25

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A 867.00 Employee Benefit Accrued Liability Reserve (EBALR) \$7,928.25.

- e. The Superintendent recommends the approval of the following BOCES Summer School 2021 resolution:

- i. WHEREAS, the Boquet Valley Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES

offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Boquet Valley Central School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore, BE IT RESOLVED that the Boquet Valley Central School District intends to participate in the 2021 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2021 summer school; and

BE IT FURTHER RESOLVED, that no later than August 3, 2020, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2021 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

f. The Superintendent recommends the approval of the following resolution regarding the COVID-19 pandemic:

i. WHEREAS, the current COVID-19 (Coronavirus) outbreak and subsequent effect on the State of New York has resulted in an unprecedented impact to all businesses and public entities, including the Boquet Valley Central School District. As of March 15, 2020, a State of Emergency was declared in Essex County in response to the COVID-19 outbreak. New York State has also established Executive Orders 202 and 202.1-202.16. The Federal government has also enacted emergency legislation and regulations which impacts Boquet Valley CSD operations.

THEREFORE, BE IT RESOLVED THAT, the Board recognized that County, State and Federal laws, orders, regulations and guidance have been enacted to address the COVID-19 pandemic, and where conflict exists with Boquet Valley CSD policies, regulations and practices, the County, State and Federal laws, orders, regulations and guidance and where a conflict exists, shall supersede Boquet Valley CSD policies and practices until the various States of Emergency are lifted, and the Boquet Valley CSD is able to resume operations with on-site staffing and in-person teaching; and

IT IS FURTHER RESOLVED THAT, the Superintendent of Schools, as the Board's designee, may take or direct any actions consistent with this resolution.

Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

12. Architect and Construction Management Proposals for Approval

a. Approve the proposal as submitted by BCA (architect) at a pre-referendum fee of \$0 and post-referendum cost based on a percentage of construction cost at time of NYSED submission (see attached chart).

Motion: Heather Reynolds Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0 Accept

- b. Approve the Construction Management proposal as submitted by Schoolhouse Construction Services in the amount of \$36,375 (pre-referendum services), \$177,100 (pre-construction services), \$1,290,400 (construction services) and \$82,375 (closeout services).

Motion: Karin DeMuro Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

13. Establishment of Reserve Fund - Tax Certiorari Reserve

- a. The Superintendent recommends the approval of the following resolution for the establishment of Tax Certiorari Reserve:
 - i. WHEREAS, five tax certiorari petitions have been filed challenging the 2019-2020 assessment of a certain parcel of real property,
WHEREAS, the Board of Education wishes to establish a reserve fund to cover the amount of the District's potential refund liability in the aforementioned 2019-2020 tax certiorari petitions.
BE IT RESOLVED, that the Board of Education of the Boquet Valley Central School District ("Board of Education"), pursuant to Education Law Section 3651[1-a], authorize the establishment of a tax certiorari reserve fund to meet anticipated judgments or claims on proceedings instituted under Article 7 of the Real Property Tax Law, which relate to the 2019-2020 tax roll (hereinafter the "2019-20 Tax Certiorari Reserve Fund"); and
BE IT FURTHER RESOLVED, that the Board of Education will appropriate and deposit into the 2019-20 Tax Certiorari Reserve Fund such sums as the Board determines is necessary following the review of the 2019-2020 tax certiorari proceedings by its District Treasurer and the calculation of the 2019-2020 General Fund Balance that is permitted by law to be carried into the 2020-2021 fiscal year.

Motion: Dina Garvey Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

14. Transfer of Funds to (3) Reserve Funds - Transportation and Maintenance Equipment, Capital Improvement and 2019-20 Tax Certiorari

- a. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$200,000.00 from the unreserved, unappropriated fund balance of the 2019-2020 school year budget to the 2014 Capital Reserve Fund established pursuant to Education Law Section 3651 and approved by the voters on May 20, 2014 known as the "Transportation and Maintenance Equipment Reserve Fund" for the purpose of funding capital projects authorized by the voters.
- b. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Boquet Valley Central School District hereby

authorizes a transfer in the maximum amount of \$668,000.00 from the unreserved, unappropriated fund balance of the 2019-2020 school year budget to the 2014 Capital Reserve Fund established pursuant to Education Law Section 3651 and approved by the voters on May 20, 2014 known as the “Capital Improvement Reserve Fund” for the purpose of funding capital projects authorized by the voters.

- c. RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$75,000.00 from the unreserved, unappropriated fund balance of the 2019-2020 school year budget to the 2019-20 Tax Certiorari Reserve Fund established pursuant to Education Law Section 3651 known as the “2019-20 Tax Certiorari Reserve Fund” established by the Board of Education on June 11, 2020 for the purpose of meeting anticipated judgements or claims on proceedings instituted under Article 7 of the Real Property Tax Law.

Motion: Karin DeMuro Second: Sue Russell Yes: 7 No: 0 Abstain: 0

Accept

15. Personnel - Consent Agenda

- a. Accept the letter of retirement as submitted by Susan Plumadore from her position as Teacher Assistant effective July 1, 2020.
- b. Approve the appointment of Julie Rascoe as a certified substitute teacher effective July 1, 2020.

Motion: Dina Garvey Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

16. Policy - None at this time

17. Lake View Principal Report - Dan Parker

- a. Principal Parker extended congratulations to the Board and Superintendent for the approval this evening of an architect firm and construction manager moving forward for a potential new building project. Principal Parker acknowledged several “virtual celebrations” that have either taken place or have been planned for the near future. Kudos were extended to teachers and staff for all their hard work and diligent efforts over the last few months as well as acknowledging parents during this time also. He shared his plan to paint new murals at Lake View Campus by explaining that every classroom will have a wall which will be repainted every five years.

18. Superintendent’s Update

- a. Notice of Date Change for Budget Vote & Election, Tuesday, June 16, 2020, pursuant to Executive Order No. 202.39 - All ballots will be counted starting at 5 PM on June 16 at the Lake View Campus. If needed, a revote will take place at the end of July (date yet to be determined by the Governor).

- b. A graduation ceremony will be held on Saturday, June 27 at 11 AM at Ballard Park in Westport. A limit (by executive order) of 150 participants will be in attendance including 24 graduates, a limited number of guests per graduate, Senior Class Advisors, High School Principal and Superintendent.
- c. Students will be allowed to attend special education summer school programs at either the Mineville or Plattsburgh CVES campus.
- d. A committee will be working on a re-opening plan for the (September) 2020-21 school year to be submitted to the State. No clear guidance has been provided to assist with this process.
- e. End-of-Year Recognition - See attached Superintendent's Report

19. Public Comment

- a. A virtual public comment section is being offered this evening. A period of 15 minutes will be provided giving any meeting attendees time to share their thoughts with the Board of Education. Please message a comment through the comment section of the WebEx meeting. Please provide your name and address. Your comment will be directed to and read by the Superintendent. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

20. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 7:56 PM Motion: Heather Reynolds Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

Out: 8:00 PM Motion: Karin DeMuro Second: Sue Russell Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

21. Next Meeting

- a. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM at the Mountain View Campus. Board members will be present in person with no **public** in-person access to the meeting. Meetings will continue to be live streamed for community members.

22. Adjournment

Time: 8:00 PM Motion: Karin DeMuro Second: Dina Gavrey

Minutes are not official until approved by the Board of Education.

Date Approved by the BOE: July 9, 2020

Jana Atwell, District Clerk