

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:08 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

Out: 7:34 PM Motion: Alan Jones Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0
Accept

No action taken.

Motion to return to regular session at 7:35 PM by Heather Reynolds, second by Dina Garvey.
Motion carried.

8. Election of Officers and Oaths of Offices

- a. The District Clerk called for nominations for President of the Board of Education for the 2020-21 school year.
 - i. Motion to nominate Philip Mero made by Alan Jones.
 - ii. Any further nominations? No
 - iii. Close nominations.
 - iv. Resolved that Philip Mero be appointed to the position of Board of Education President for the 2020-21 school year.

Motion: Dina Garvey Second: Karin DeMuro Yes: 6 No: 0 Abstain: 1-Mero
Accept

- b. The District Clerk administered the oath of office to the newly elected President.
- c. The President called for nominations for the Vice President of the Board of Education for the 2020-21 school year.
 - i. Motion to nominate Alan Jones made by Heather Reynolds.
 - ii. Any further nominations? No
 - iii. Close nominations
 - iv. Resolved that Alan Jones be appointed to the position of Board of Education Vice President for the 2020-21 school year.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 5 No: 0 Abstain: 1-Jones Accept

- d. The District Clerk administered the oath of office to the newly elected Vice President.
- e. The District Clerk administered the School Board Member Code of Ethics to Board Members.

9. Appointment of School Officers and Board Representatives

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following school officers of the Board of Education for the 2020-21 school year:
- i. Chief School Officer - Joshua Meyer
 - ii. District Treasurer - Sharlene Petro-Durgan (as a component of the Shared Business Office Cross Contract with Franklin-Essex-Hamilton (FEH) BOCES)
 - iii. Internal Claims Auditor - Judy French (no additional compensation)
 - iv. Backup Internal Claims Auditor: Abbey Cramer (no additional compensation)

Motion: Alan Jones Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0

Accept

- b. Resolved that the Superintendent recommends to the Board of Education the appointment of the following Board of Education representatives for the 2020-21 school year:

MEMBERSHIP	BOARD MEMBER(S)
Crary Foundation	N/A
Joint Study	1.Karin DeMuro 2.Heather Reynolds
NYSSBA Voting Delegate	Phil Mero
Policy Committee	1.Dina Garvey 2.Sue Russell 3.Heather Reynolds
Youth Commission (Elizabethtown)	Sarah Kullman
Youth Commission (Westport)	Sue Russell

Motion: Heather Reynolds Second: Alan Jones Yes: 6 No: 0 Abstain: 0

Accept

10. Additional Appointments

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following individuals/organizations to the specified positions/designations for the 2020-21 school year:

EMPLOYEE/ORGANIZATION	POSITION
Harris Beach, PLLC	School Attorney: \$200/hour Librarian, Clerks & Paralegals \$110/hour
Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC	School Attorney: \$195/hour Paralegals: \$85/hour
R. G. Timbs, Inc.	Municipal Finance Consultant

Bond, Schoeneck & King	Bond Counsel as needed
Northern Insuring	Insurance Consultant
Telling & Associates, CPA, PC	Independent Auditor: \$13,300 for fiscal year ending 6/30/21 \$13,300 for fiscal year ending 6/30/22
The University of Vermont Health Network Elizabethtown Community Hospital	School Physician: \$9,000 Urine drug screen: \$49/employee
School Tax Collector	Debra Brooks: \$10,000
Franklin-Essex-Hamilton (FEH) BOCES	Purchasing Agent, Worker's Compensation Coordinator
Board of Education	Audit Committee
Superintendent	Records, Management Officer, Legislative Liaison to NYSSBA, Records Access Officer, Designated Education Official (DEO), Chief Information Officer, HIPAA Compliance Privacy Official, Hearing Official for Participation in the Federal Child Nutrition Program, Member of the CEWW Health Insurance Consortium Board of Directors & Trustee, Qualified Lead Evaluator of Principals
District Clerk/Confidential Secretary to the Superintendent	Fingerprinting Coordinator, Public Records Access Office, Staff Attendance Record Keeper
Principal(s)	Title IX Coordinators, Designated Education Officials, Homeless Liaisons, Homeschooling Coordinators, District Data Privacy Officers (DEO), Qualified Lead Evaluators of Classroom Teachers
Director of Student Support Services	ADA Coordinator, 504 Coordinator, Pre- K Coordinator, Medicaid Compliance Officer, Qualified Lead Evaluator of Classroom Teachers, Committee on Special Education (CSE) & Committee on Preschool Special Education (CPSE) Chairperson
Director of Facilities	Pesticide Control Officer, Asbestos Designee, Chemical Hygiene Officer, CO-VID Safety Officer
School Counselors	DASA Coordinators, K-12 Suicide Prevention Coordinators
	Chief Information Officer/Data

Confidential Secretary	Warehouse Coordinator
NERIC	Chief Information Officer/Data Warehouse Coordinator
School Nurses	Attendance Officers
Secretary to Guidance Department	Reviewing and Verification Official for participation in the Federal Child Nutrition Program

Motion: Alan Jones Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0

Accept

- b. Resolved that the Superintendent recommends to the Board of Education the re-appointment of all current substitutes and the approval of the substitute rates as listed for the 2020-21 school year:

SUBSTITUTE POSITION	HOURLY/DAILY	CURRENT RATE OF PAY
Teacher, Teacher Assistant, Teacher Aide (certified)	Daily	\$90.00
Teacher, Teacher Assistant, Teacher Aide (non-certified)	Daily	\$82.60
Monitor	Daily	\$76.70
Nurse	Daily	\$82.60
Food Service Helper	Hourly	\$11.80
Clerical	Hourly	\$11.80
Cleaner	Hourly	\$11.80
Bus Driver	Hourly	\$15.00
Long Term Non-Certified Substitute Teacher (0 - 10 weeks)	Daily	\$125.00
Long Term Certified Substitute Teacher (1 - 10 weeks)	Daily	\$175.00
Long Term Non-Certified Substitute Teacher (11 - 20 weeks)	Daily	\$150.00
Long Term Certified Substitute Teacher (11 - 20 weeks)	Daily	\$200.00

Motion: Dina Garvey Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0

Accept

11. Designations

- a. Resolved that the Superintendent recommends to the Board of Education the following designations for the 2020-21 school year:
 - i. Champlain National Bank, New York Liquid Assets Fund and Bank of New York (NYCLASS) of White Plains, NY as the official bank depositories,
 - ii. Press Republican and the Sun Community News as the official newspapers, and
 - iii. To establish official bulletin board locations at both the Lake View Campus and Mountain View Campus.
- b. Resolved that the Superintendent recommends to the Board of Education the regular monthly Board of Education meetings begin at 6:00 PM unless otherwise noted and to establish the following meeting dates for the 2020-21 school year:

BOE MEETING DATE	TYPE	CAMPUS
August 13, 2020	Regular	Lake View
September 10, 2020	Regular	Mountain View
October 8, 2020	Regular	Lake View
November 12, 2020	Regular	Mountain View
December 10, 2020	Regular	Lake View
January 14, 2021	Regular	Mountain View
January 28, 2021	Budget	Mountain View
February 11, 2021	Regular	Lake View
February 25, 2021	Budget	Lake View
March 11, 2021	Regular	Mountain View
March 25, 2021	Budget	Mountain View
April 15, 2021	Regular	Lake View
May 11, 2021	Public Budget Hearing & Regular	Mountain View
May 18, 2021	Annual Budget Vote & Election	Mountain View
June 10, 2021	Regular	Lake View
July 8, 2021	Reorganization & Regular	Mountain View

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

12. School Board Memberships

- a. Resolved that the Superintendent recommends to the Board of Education that the District will hold the following memberships for the 2020-21 school year:
 - i. New York State School Board Association (NYSSBA)
 - ii. Essex County School Boards Association
 - iii. Rural Schools Association

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

13. Authorizations

- a. Resolved that the Superintendent recommends to the Board of Education the following as specified for the 2020-21 school year:
 - i. Superintendent to be responsible for:
 - 1. Certifying payroll,
 - 2. Signing any and all checks on behalf of the District in the absence of the District Treasurer,
 - 3. Approving conferences, conventions, and workshop attendance if there is a financial obligation in order to attend and it has been deemed appropriate and identified as consistent with District goals and priorities for continuous improvement by a Principal,
 - 4. Approving budget transfers,
 - 5. Signing all applications and forms required for federal programs and grants,
 - 6. Approving the community use of school facilities and school vehicles, and equipment loaning requests consistent with District policy,
 - 7. Advertising for employment vacancies,
 - 8. Use of the District credit card, and
 - 9. Appointing well-qualified teachers, administrators and staff until the Board of Education has the opportunity to meet and make a decision of a proposed employee, provided the Board makes a final decision on the provisional appointment within thirty (30) days.
 - ii. Principals to be responsible for:
 - 1. Certifying payroll in the absence of the Superintendent, and
 - 2. Approving conferences, conventions, and workshop attendance if appropriate and identified as consistent with District goals and priorities for continuous improvement.
 - iii. Secretary to Principals (Lake View and Mountain View Campuses) to maintain a \$100 Petty Cash Fund.
 - iv. Central Treasurer and the Superintendent or Principal (in the absence of the Superintendent) to sign Extra-Classroom Activity Fund checks.

Motion: Karin DeMuro Second: Alan Jones Yes: 6 No: 0 Abstain: 0

Accept

14. Bonding of Personnel

- a. Resolved that the Superintendent recommends to the Board of Education the bonding of particular employees as follows:

EMPLOYEE	AMOUNT
School Tax Collector	\$2,750,000
District Treasurer	\$1,000,000
Deputy Treasurer	\$1,000,000
Internal Claims Auditors	\$250,000
Superintendent	\$25,000
Principals	\$25,000
District Clerk	\$25,000
Central Treasurer	\$25,000
Cafeteria Manager	\$25,000
All Employees	\$25,000

Motion: Alan Jones Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

15. Cooperative Purchasing

- a. Resolved that the Superintendent recommends to the Board of Education participation in the following cooperating purchasing agreements for the 2020-21 school year:
- i. St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement”, and
 - ii. New York/Island Cooperative Bid Program with the Clarkstown CSD serving as lead agency, and Educational Data Services serving as the Administrative Agent, in accordance with guidelines set forth in the associated “Cooperative Purchasing Agreement”.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

16. Impartial Hearing Officers

- a. Resolved that the Superintendent recommends to the Board of Education that the Board President or Vice President be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education for the 2020-21 school year.

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

17. Other

Please message a comment through the comment section of the WebEx meeting. Please provide your name and address. Your comment will be directed to and read by the Superintendent. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor opened for public comment, none voiced.

4. Financials

- a. Approve the following financial reports:
 - i. Warrant 11D dated 5/28/20
 - ii. Warrant 12A dated 6/4/20
 - iii. Warrant 12B dated 6/10/20
 - iv. Warrant 12C dated 6/17/20
 - v. Warrant 12D dated 6/24/20
 - vi. Warrant 1A dated 7/1/20

Motion: Dina Garvey Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

5. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #007-14-15, 1331, 12424 x2, 1206, 540, 1151, 632, 370, 007-13-14, 12420, 001-16-17, 1349, 12419, 12415, 518, 1168 and 1088.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0
Accept

6. Action Items - Consent Agenda

- a. Approve the disposal of an obsolete laminator located in room 118 LVC (asset tag #A00019286),
- b. Approve the agreement between Boquet Valley CSD and The University of Vermont Health Network Elizabethtown Community Hospital for registered professional nurse coverage at a rate of \$325.00 per day as needed for the 2020-21 school year.
- b. Approve the CV-TEC Adult Education and Safety Education Sponsorship Agreement (CO-SER 103 adult education and CO-SER 401 accident prevention/pre-licensing) allowing CVES to continue to offer education programming in the CVES catchment area during the 2020-21 school year.
- c. Approve the agreement between Boquet Valley CSD and Anne Kuhl, an independent contractor, to provide Orientation and Mobility (O&M) services and/or as needed Teacher of the Visually Impaired (TVI) services commencing on September 1, 2020 and terminating August 31, 2021 at an hourly rate of \$100.00 for service time and all meetings attended (this amount will include mileage).
- d. Upon recommendation of the Superintendent the Board of Education shall approve the following resolution regarding increase in budget for tax Certiorari: WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriations set forth in the 2020-2021 School Budget to fund contingent expense of payment for tax certiorari for William T. McCutcheon (\$7,263.73) on July 9, 2020, Board of Education meeting

and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A1964-400-01-000 Refund on Real Property \$7,263.73

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A864.00 Tax Certiorari Reserve \$7,263.73.

- e. Resolved that the Superintendent recommends the acceptance of the bid as submitted by Egglefield Ford for the purchase of a 2020 or newer 7 passenger minivan as approved by the Boquet Valley CSD taxpayers on June 16, 2020 in the amount of \$27,176.00.
- f. Approve the 2020-2021 Public Reporting Calendar as prepared by Superintendent Meyer.
- g. Resolved that the Superintendent recommends to the Board of Education the approval of the Teacher Staff resolutions:
 - i. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2020-21 School Budget to fund contingent expense of payment for sick leave for Julie Rascoe up to \$9,524.05 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A2250-150-02-0000 Teacher Salaries Special Education \$9,524.05

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A867.00 Employee Benefit Accrued Liability Reserve (EBALR) \$9,524.05

- ii. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2020-21 School Budget to fund contingent expense of payment for sick leave for Susan Plumadore up to \$7,928.25 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A2250-150-02-0003 Teaching Assistant Special Education \$7,928.25

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A867.00 Employee Benefit Accrued Liability Reserve (EBALR) \$7,928.25

Motion: Karin DeMuro Second: Alan Jones Yes:6 No: 0 Abstain: 0 Accept

7. District Plans - Response to Intervention and Special Education

- a. The Superintendent recommends the approval of the District Plans as submitted:
 - i. Response to Intervention District Plan
 - ii. Special Education District Plan

Motion: Heather Reynolds Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

8. Personnel - Consent Agenda

- a. Approve the appointment of Judy Kingsley to the permanent part-time civil service position of Food Service Helper effective May 12, 2020.
- b. Approve the appointment of Lisa Whalen to the permanent full-time civil service position of Teacher Aide effective June 17, 2020.
- c. Approve the appointment of Amy Calkins to the permanent full-time civil service position of cleaner effective July 2, 2020.
- d. Approve the appointment of Karen Keech to the stipend position of Deputy Treasurer for the 2020-21 school year at an annual salary (upon ratification and approval) per the Boquet Valley Support Staff Association contract.
- e. Approve the personal service agreement as presented for Bridget Belzile, Confidential Secretary/Deputy District Clerk effective July 1, 2020 to June 30, 2022.
- f. Approve the personal service agreement as presented for Jana Atwell, Confidential Secretary to Superintendent/District Clerk effective July 1, 2020 to June 30, 2021. - **Tabled**
- g. Approve the Agreement between the Superintendent and Boquet Valley CSD and the Boquet Valley Support Staff Association effective July 1, 2020 through June 30, 2024.
- h. Approve the Amendment to the Superintendent's Employment Agreement as presented for Joshua Meyer effective July 1, 2020 through June 30, 2024.
- i. Approve the following extra-curricular appointments and stipends per the current ELTA contract or the WEA contract, as applicable, for the 2020-21 school year provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. Boys' Varsity Soccer Coach - Evan George
 - ii. Boys' Modified Soccer Coach - Paul Buehler
 - iii. Assistant Boys' Varsity & Modified Soccer Coach - Jason Fiegl

- iv. Boys' Varsity Basketball Coach - Colby Pulsifer
- v. Modified Baseball Coach - Tom Smith
- vi. Girls' Modified Soccer Coach - Keith Lobdell
- vii. Girls' Varsity Soccer coach - Aubrey Pulsifer
- viii. Athletic Coordinator - Paul Buehler
- ix. Game Timer (soccer) - Carol Schwoebel - **Tabled**
- x. Basketball Chaperone - Marci Oliver - **Tabled**
- xi. Basketball Chaperone - Lisa Whalen - **Tabled**
- xii. Music Ensemble I (jazz band) - Heather Olson - **Tabled**
- xiii. Music Ensemble III (elementary chorus) - Kerry Mero - **Tabled**
- xiv. Talent Show Co-Advisor - Julie Bisselle - **Tabled**
- xv. Talent Show Co-Advisor - Heather Olson - **Tabled**
- xvi. End of Year Slideshow Advisor - Tonya Lackey - **Tabled**
- xvii. Band Director - Heather Olson - **Tabled**
- xviii. Detention Monitor - Cathy Brankman - **Tabled**
- xix. Activity Fund Treasurer - Heather Olson - **Tabled**
- xx. Yearbook Advisor - Julie Bisselle - **Tabled**
- xxi. Quiz Bowl Advisor - Jay Fiegl - **Tabled**
- xxii. FBLA Advisor - Tonya Lackey - **Tabled**
- xxiii. 7th Grade Advisor - Cathy Brankman - **Tabled**
- xxiv. 8th Grade Advisor - Allison Morrow - **Tabled**
- xxv. Freshman Advisor - Sarah Rice - **Tabled**
- xxvi. Sophomore Co-Advisor - Kristin Fiegl - **Tabled**
- xxvii. Sophomore Co-Advisor - Julie Bisselle - **Tabled**
- xxviii. Junior Class Advisor - Julie Bisselle - **Tabled**
- xxix. Junior Class Advisor - Zoe Brugger - **Tabled**
- xxx. Senior Class Advisor - Julie Bisselle - **Tabled**

Motion: Karin DeMuro Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

9. Policy - None at this time

10. Superintendent's Update

- a. BCA Architects - Architects Mike Harris and Taylor Wolf were introduced to the Board and provided a general overview of the timeline and phases of a potential building project if approved by the qualified voters of the District.
- b. Mission, Vision, Core Values & Goals
 - i. Resolved that the Superintendent recommends to the Board of Education the approval of the BVCS D Mission, Vision, Core Values and Goals as presented. (See attached)

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

- c. Superintendent Meyer stated that plans to reopen schools for the 2020-21 school year must be submitted to the State Education Department by July 31, 2020. It is anticipated that districts will hear from the Governor the first week in August.

11. Public Comment

- a. A virtual public comment section is being offered this evening. A period of 15 minutes will be provided giving any meeting attendees time to share their thoughts with the Board of Education. Please message a comment through the comment section of the WebEx meeting. Please provide your name and address. Your comment will be directed to and read by the Superintendent. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

12. Executive Session - N/A

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

13. Next Meeting

- a. Regular Meeting August 13, 2020 6:00 PM at the Lake View Campus Westport

14. Adjournment

Time: 8:57 PM Motion: Heather Reynolds Second: Dina Garvey Motion carried.

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: August 13, 2020

Jana Atwell, District Clerk

7. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 1B dated 7/8/20
 - ii. Warrant 1C dated 7/14/20
 - iii. Warrant 1D dated 7/23/20
 - iv. Warrant 1E dated 7/29//20
 - v. Warrant 2A dated 8/5/20

Motion: Dina Garvey Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1128, 2437, 12391 x2, 1580, 1012, 1189, 2863, 008-15-16, and 1102.

Motion: Heather Reynolds Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

10. Action Items - Consent Agenda

- a. Approve the revised Pay Date Schedule for the 2020-21 school year.
- b. Approve the school tax refund payable to Essex County Treasurer Essex County Government Center on behalf of Lauren Murphy (155000 57.55-1-21.000) in the amount of \$938.25 as a result of clerical error and Kathryn Danzeisen (155000 66.74-1-15.000) in the amount of \$2,772.34 as a result of SCAR hearing lowered the assessment.

Motion: Karine DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

11. Personnel - Consent Agenda

- a. Resolved upon recommendation of the Superintendent, the abolishment of one cleaner position at the Mountain View Campus in order to create a Cleaner/Bus Driver position.
- b. Approve the appointment of Amy Calkins to the position of Cleaner/ Bus Driver at a rate of \$15.00 per hour effective September 3, 2020 with a 120 day

probationary period commencing September 3, 2020 and anticipated to end on March 4, 2021.

- c. Resolved upon recommendation of the Superintendent, the abolishment of the enrichment teaching position.
- d. Resolved upon recommendation of the Superintendent, the reinstatement of the enrichment teaching position.
- e. Approve the appointment of Joseph Koehring as a certified substitute at a daily rate of \$90.00 effective September 3, 2020 pending receipt of fingerprint clearance.
- f. Approve the resignation of Judy Kingsley from the position of part-time Food Service Helper effective July 29, 2020. (Ms. Kingsley will remain employed as a part-time Cleaner.)
- g. Approve the resignation of Denise Clothier from the position of full-time Food Service Helper effective August 5, 2020.
- h. Resolved upon the recommendation of the Superintendent, Paula Norton, who is permanently certified in the Special Education area, is hereby appointed to the position of Special Education teacher tenure area for a probationary period commencing September 1, 2020 and anticipated to end on June 30, 2023. Salary for the 2020-21 school year is \$55,419.44 based on step 8 \$50,078 and 48 credit hours (16 x \$333.84) \$5,341.44 (WEA current contract) pending receipt of fingerprint clearance.
- i. Approve the appointment of Corey Murphy to the full-time (10 month) position of School Nurse at an annual salary of \$39,421 effective September 1, 2020 with a 120 day probationary period commencing September 1, 2020 and anticipated to end on March 11, 2021.
- j. Approve the request for paid maternity leave as submitted by Ashley Hooper until September 13, 2020 and her additional request for an extended unpaid child bearing leave from September 14, 2020 with an approximate return date of October 26, 2020.
- k. Approve the personal service agreement as presented for Jana Atwell, Confidential Secretary to Superintendent/District Clerk effective July 1, 2020 to June 30, 2021. -Table
- l. Approve the following extra-curricular appointments and stipends per the current ELTA contract or the WEA contract, as applicable, for the 2020-21 school year provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. 7th Grade Advisor - Cathy Brankman - Table
 - ii. 8th Grade Advisor - Allison Morrow - Table
 - iii. Freshman Advisor - Sarah Rice - Table
 - iv. Sophomore Co-Advisor - Kristin Fiegl - Table
 - v. Sophomore Co-Advisor - Julie Bisselle - Table
 - vi. Junior Class Advisor - Julie Bisselle - Table
 - vii. Junior Class Advisor - Zoe Brugger - Table
 - viii. Senior Class Advisor - Julie Bisselle

- ix. Senior Class Advisor - Cathy Brankman
- x. Band Director - Heather Olson - **Table**
- xi. Detention Monitor - Cathy Brankman - **Table**
- xii. Activity Fund Treasurer - Heather Olson
- xiii. Student Council Advisor - Cathy Brankman - **Table**
- xiv. Game Timer (soccer) - Carol Schwoebel - **Table**
- xv. Basketball Chaperone - Marci Oliver - **Table**
- xvi. Basketball Chaperone - Lisa Whalen - **Table**
- xvii. Music Ensemble I (jazz band) - Heather Olson - **Table**
- xviii. Music Ensemble III (elementary chorus) - Kerry Mero - **Table**
- xix. Talent Show Co-Advisor - Julie Bisselle - **Table**
- xx. Talent Show Co-Advisor - Heather Olson - **Table**
- xxi. End of Year Slideshow Advisor - Tonya Lackey - **Table**
- xxii. Yearbook Advisor - Julie Bisselle - **Table**
- xxiii. Quiz Bowl Advisor - Jay Fiegl - **Table**
- xxiv. FBLA Advisor - Tonya Lackey - **Table**
- xxv. Newspaper Advisor - Cathy Brankman - **Table**

Approve consent agenda 11a - k and l viii, ix and xii.

Motion: Heather Reynolds Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

Amend previous motion, approve consent agenda 11a - j, table k.

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

13. Policy - None at this time

14. Superintendent's Update (see attached)

a. Project Update - Mike Harris, Principal/VP of Architecture BCA Architects & Engineers

i. Paul LaMoy from Schoolhouse Construction Manager Services LLC introduced himself to the members of the Board. Mr. LaMoy will be working closely with Mr. Harris as the project construction manager on the potential new school building project.

ii. Mr. Harris explained the scope of the project including site selection and building program. He also discussed budget details and presented a maximum cost allowance worksheet for the Board to review..

~~b. Board Retreat Discussion~~

c. Reopening Plan 2020-21 School Year

i. Resolved that the Board of Education acknowledges the receipt of the Boquet Valley Central School District's Reopening Plan for the 2020-21 school year as submitted to the New York State Department of Education.

Motion: Dina Garvey Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

15. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

16. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 8:33 PM Motion: Heather Reynolds Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

Out: 9:31 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

No action taken.

17. Next Meeting

- a. Regular Meeting September 10, 2020 6:00 PM at the Mountain View Campus

18. Adjournment

Time: 9:31 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: September 10, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Special Meeting
Wednesday, August 26, 2020 @ 8:00 AM
Via Streaming Video only - with no public in-person access
<https://bit.ly/31plA8g>

OFFICIAL MINUTES

1. Call to Order **At:** 8:03 AM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[A]Karin DeMuro [X]Dina Garvey [A]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [A]Suzanne Russell

4. Attendees

Present: Joshua Meyer, Superintendent	Visitors: Heather Olson
Jana Atwell, District Clerk	Paul Pulsifer
Sharlene Petro-Durgan, District Treasurer	Elaine Dixon-Cross

5. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law).

In: 8:05 AM Motion: Dina Garvey Second: Heather Reynolds Yes: 4 No: 0 Abstain: 0
Accept

Out: 8:17 AM Motion: Dina Garvey Second: Heather Reynolds Yes: 4 No: 0 Abstain: 0
Accept

No action taken.

6. 2020-2021 Tax Levy

- a. Resolution confirming the tax rolls and authorizing the tax levy:

BE IT RESOLVED THAT, the Boquet Valley Board of Education has been authorized by the voters at the Annual Meeting to raise for the current budget for the 2020-2021 school year a sum not to exceed \$7,594,433.

THEREFORE BE IT RESOLVED, that the Board fix equalized tax rates by the towns and confirm the extension of taxes as they appear on the attached roll (form for equalizing taxes):

AND BE IT HEREBY DIRECTED THAT THE DELINQUENT TAX PENALTIES SHALL BE FILED AS FOLLOWS:

September 1, 2020 - September 30, 2020	No Penalty
October 1, 2020 - October 31, 2020	2% Penalty
November 1, 2020	3% Penalty

RESOLUTION authorizing the issuance of the tax warrant:

WHEREAS, Chapter 73 of the laws of 1977, amended section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS, the entire unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed the maximum percent allowed by of the current school year budget; and

WHEREAS, this latter amount may be held as surplus funds during the current school year;

NOW THEREFORE BE IT RESOLVED, that the Board of Education retain as surplus funds approximately \$608,458 from the total approximate fund balance of \$4,867,825 thereby applying \$300,000 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS, to the Collector of Boquet Valley Central School District, town(s) of Chesterfield, Elizabethtown, Essex, Lewis and Westport, County of Essex, New York State, your are commanded:

1. To give notice and start collection on September 1, 2020 (in accordance with provisions of section 1322 of the Real Property Tax Law).
2. To give notice that the tax collection will end on November 1, 2020.
3. To collect taxes in the amount of \$7,594,433 in the manner collectors are authorized to collect town and county taxes in accordance with the provisions of section 1318 of the Real Property Tax Law and as approved by the voters at the annual meeting to collect taxes in the amount of \$40,000 for the public libraries and to turn over to the Westport Library Association \$15,000, to the Wadhams Free Library \$7,000 and to the Elizabethtown Library Association \$18,000.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omission in accordance with the provision of section 553 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pressed-numbered tax bill forms provided by the school

district in accordance with the provisions of section 922 of the Real Property Tax Law. To forward by mail, without interest penalties to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with the provisions of section 540 and 5445 of the Real Property Tax Law.

6. To receive from each of the taxable corporations and natural persons that sum listed on the attached tax rolls without interest penalties where such sums are paid before the end of the first month of tax collection. To add 2% interest penalties to all taxes collected during the second month of the tax collection and to add 3% interest penalties to all taxes collected during any part of the third month of the tax collection period to account for such as income due to the school district.
7. To issue press-number receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact copies of all such receipts issued as required by section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting on forms showing by town the total assessed valuation, tax rate, and total tax levy, the total amounts remaining uncollected as required by section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the dates stated above unless a renewal or extension has been endorsed on the face of this warrant in writing with section 1318, subdivision 2 of the Real Property Tax Law.

Motion: Dina Garvey Second: Heather Reynolds Yes: 4 No: 0 Abstain: 0 Accept

7. Action Item - Consent Agenda

- a. Upon presentation and recommendation of Joshua Meyer, Superintendent, the Board of Education shall approve the following resolution:

WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriations set forth in the 2020-2021 school budget to fund contingent expense of payment for tax certiorari for Hilda S. Maclean (\$7,644.15) on August 26, 2020, Board of Education meeting and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased as follows:

A 1964-400-01-000 Refund on Real Property \$7,644.15

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A 864.00 Tax Certiorari Reserve \$7,644.15

Motion: Dina Garvey Second: Heather Reynolds Yes: 4 No: 0 Abstain: 0 Accept

8. Personnel - Consent Agenda

- a. Approve the amendment to the Superintendent's Employment Agreement as presented for Joshua Meyer effective July 1, 2020 through June 30, 2024.
- b. Approve the personal service agreement as presented for Jana Atwell, Confidential Secretary to the Superintendent/District Clerk effective July 1, 2020 to June 30, 2023.
- c. Approve the appointment of Susan Kirkby to the anticipated position of full-time substitute food service helper effective September 1, 2020 through approximately October 23, 2020 at an hourly rate of \$14.38.
- d. Approve the appointment of Kenneth Alton to the position of long-term substitute Science Teacher effective September 1, 2020 through approximately October 23, 2020 at a daily rate of \$175.00.
- e. Resolved upon the recommendation of the Superintendent, Suzette Montville, is hereby appointed to the position of Pre-Kindergarten Teacher commencing on or about September 1, 2020 and until December 31, 2020. Salary for the 2020-21 school year is \$46,801.24 (pro-rated) based on (WEA current contract) step 1 \$43,129 and 33 credit hours \$3,672.24.
- f. Resolved upon the recommendation of the Superintendent, Joseph Graney, who is permanently certified in the Technology area, is hereby appointed to the position of Technology teacher tenure area for a probationary period commencing September 1, 2020 and anticipated to end on June 30, 2024. Salary for the 2020-21 school year is \$49,065.08 based on (WEA current contract) step 3 \$45,059 and 36 credit hours \$4,006.08 (12 x \$333.84) pending receipt of fingerprint clearance.

Motion: Sarah Kullman Second: Dina Garvey Yes: 4 No: 0 Abstain: 0
Accept

9. Next Meeting

- a. Regular Meeting Thursday, September 10, 2020 6:00 PM ~~at the Mountain View Campus Elizabethtown~~ no in-person access, video streaming only

10. Adjournment

Time: 8:22 AM Motion: Heather Reynolds Second: Dina Garvey Yes: 4 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: September 10, 2020

Jana Atwell, District Clerk

Motion: Dina Garvey Second: Heather Reynolds Yes: 4 No: 0 Abstain: 2-Jones & DeMuro
Accept

7. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 2B dated 8/12/20
 - ii. Warrant 2C dated 8/19/20
 - iii. Warrant 2D dated 8/26/20
 - iv. Multi-Fund Bank Account Reconciliation as of 6/30/20
 - v. Multi-Fund Bank Account Reconciliation as of 7/31/20
 - vi. Treasurer's Report for Multi-Fund Month of June 2020
 - vii. Treasurer's Report for Multi-Fund Month of July 2020
 - viii. Capital Project Bank Account Reconciliation as of 6/30/20
 - ix. Capital Project Bank Account Reconciliation as of 7/31/20
 - x. Debt Service Bank Account Reconciliation as of 6/30/20
 - xi. Debt Service Bank Account Reconciliation as of 7/31/20
 - xii. Extraclassroom Bank Account Reconciliation as of 6/30/20
 - xiii. Financial Statement of Extraclassroom Activity Fund 6/1/20 - 6/30/20
 - xiv. Payroll Bank Account Reconciliation as of 6/30/20
 - xv. Payroll Bank Account Reconciliation as of 7/31/20
 - xvi. Cafeteria Profit & Loss Statement July 2019 - June 2020
 - xvii. Budget Status Report General Fund as of 6/30/20
 - xviii. Budget Status Report General Fund as of 7/31/20
 - xix. Budget Status Report School Lunch Fund as of 6/30/20
 - xx. Budget Status Report School Lunch Fund as of 7/31/20
 - xxi. Revenue Status Report General Fund as of 6/30/20
 - xxii. Revenue Status Report General Fund as of 7/31/20
 - xxiii. Revenue Status Report School Lunch Fund as of 6/30/20
 - xxiv. Revenue Status Report School Lunch Fund as of 7/31/20
 - xxv. Budgetary Transfer Report Fiscal Year 2020 from 6/1/20 to 6/30/20
 - xxvi. 2019-2020 Cash Flow Report
 - xxvii. 2020-2021 Cash Flow Report

Motion: Alan Jones Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #12430, 12429, 007-13-14, 12428, 1357, 12419, P01-14-15, 007-16-17, 1012, 1368 and 2103.

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

10. Personnel - Consent Agenda

- a. Amend the tenure date for Joseph Graney, the date of commencement of probationary service will be approximately September 28, 2020 with the anticipated expiration date of the appointment being June 30, ~~2022~~ 2023.
- b. Approve the appointment of Jenifer O'Neill to the full-time 10 month position of Building Substitute at a daily rate of \$85.00 (with the option to obtain the bronze health insurance plan) for the 2020-2021 school year.
- c. Approve the request for maternity leave as submitted by Stephanie Booth from September 1, 2020 until November 23, 2020.
- d. Approve the resignation of Jamie Harington from the position of Teacher Aide effective August 31, 2020.
- e. Approve the letter of retirement as submitted by Holly Carey from the position of Incarcerated Youth Teacher effective December 30, 2020.
- f. Approve the appointment of Kristin Fiegl as mentor to Joseph Graney at a pro-rated stipend of \$931 for the 2020-2021 school year (approximately September 28, 2020 through June 25, 2021).
- g. Approve the following extra-curricular appointments and stipends per the current ELTA contract or the WEA contract, as applicable, for the 2020-21 school year provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. 7th Grade Advisor - Cathy Brankman
 - ii. 8th Grade Advisor - Allison Morrow
 - iii. Freshman Advisor - Sarah Rice
 - iv. Sophomore Co-Advisor - Kristin Fiegl
 - v. Sophomore Co-Advisor - Julie Bisselle
 - vi. Junior Class Advisor - Julie Bisselle
 - vii. Junior Class Advisor - Zoe Brugger
 - viii. Band Director - Heather Olson
 - ix. Detention Monitor - Cathy Brankman
 - x. Student Council Advisor - Cathy Brankman
 - xi. Game Timer (soccer) - Carol Schwoebel
 - xii. Basketball Chaperone - Marci Oliver
 - xiii. Basketball Chaperone - Lisa Whalen
 - xiv. Music Ensemble I (jazz band) - Heather Olson
 - xv. Music Ensemble III (elementary chorus) - Kerry Mero
 - xvi. Talent Show Co-Advisor - Julie Bisselle

- xvii. Talent Show Co-Advisor - Heather Olson
- xviii. End of Year Slideshow Advisor - Tonya Lackey
- xix. Yearbook Advisor - Julie Bisselle
- xx. Quiz Bowl Advisor - Jay Fiegl
- xxi. FBLA Advisor - Tonya Lackey
- xxii. Newspaper Advisor - Cathy Brankman
- xxiii. National Honor Society Advisor - Tonya Lackey

Motion: Heather Reynolds Second: Alan Jones Yes: 6 No: 0 Abstain: 0 Accept

11. Policy - None at this time

12. Superintendent's Update

- a. Project Update - Mike Harris, Principal/VP of Architecture BCA Architects & Engineers - Presentation attached
- b. Introduction of New Employees - See attached
- c. Preliminary K-12 Student Enrollment Report - See attached t
- d. Preview of Monthly "Snapshot" Reports on Instructional Programs & Support Operations - See attached

13. Director of Student Support Services Report - Nelly Collazo

- a. Mrs. Collazo provided an update on Pre-Kindergarten enrollment for the 2020-21 school year, implementation of remote classroom learning, daily math and ELA requirements, and the question of the day which tracks a student's daily attendance. She also reported on the number of District students currently receiving special education services: 64 CSE, 34 504, 14 CVES/other placement and 4 CPSE for a total of 116 students. Teacher assistants and aides are providing students and Special Education teachers with additional support as well as the AIS providers working with both students and teachers to provide more focused student services. All staff are working very hard to follow rules and regulations while working diligently to meet all expectations.

14. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Karin DeMuro questioned what does remote learning look like for CV-TEC and CVES students? Superintendent Meyer explained that students are attending classes in-person with a changed mode/schedule adjusted for the current situation.

Dina Garvey asked if food delivery to students will take place again this year. Superintendent Meyer stated that the first delivery is slated for tomorrow with a schedule currently underway to continue the delivery process.

15. Next Meeting

- a. Regular Meeting October 8, 2020 6:00 PM via streaming video only with no public in-person access

16. Adjournment

Time: 8:20 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: October 8, 2020

Jana Atwell, District Clerk

7. Approval of Minutes

- a. Approve the minutes of September 10, 2020 Regular Meeting as presented.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

8. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 3A dated 9/2/20
 - ii. Warrant 3B dated 9/9/20
 - iii. Warrant 3C dated 9/16/20
 - iv. Warrant 3D dated 9/23/20
 - v. Warrant 3E dated 9/30/20
 - vi. Multi-Fund Bank Account Reconciliation as of 8/31/20
 - vii. Treasurer's Report for Multi-Fund Month of 8/31/20
 - viii. Capital Project Bank Account Reconciliations as of 8/31/20
 - ix. Debt Service Bank Account Reconciliation as of 8/31/20
 - x. Extraclassroom Bank Account Reconciliation as of 8/31/20
 - xi. Financial Statement of Extraclassroom Activity Fund 8/1/20 - 8/31/20
 - xii. Payroll Bank Account Reconciliation as of 8/31/20
 - xiii. Cafeteria Profit & Loss Statement July 2020 - August 2020
 - xiv. Budget Status Report General Fund as of 8/31/20
 - xv. Budget Status Report School Lunch Fund as of 8/31/20
 - xvi. Revenue Status Report General Fund as of 8/31/20
 - xvii. Revenue Status Report School Lunch Fund as of 8/31/20
 - xviii. Budgetary Transfer Report Fiscal Year 2020 from 8/1/20 - 8/31/20
 - xix. 2020-2021 Cash Flow Report July 2020 - August 2020

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

- b. Potential Tax Revenue Reduction - Discussion

Information regarding three tax certioraris and one small claims assessment was

shared by District Treasurer, Sharlene Petro-Durgan with the Board for their awareness as funds will need to be placed in reserve to pay for these potential tax refunds once settled in court.

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #540, 1201, 2927, 370, 1247, 001-16-17, 1248, 1022, 11006, 1349, 1357, 12419, 1190, 12449, 006-15-16, 2103, 12424, 8798, 002-17-18 and 1088.

Motion: Heather Reynolds Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

11. Action Items - Consent Agenda

- a. BE IT RESOLVED, that the Superintendent recommends the Board of Education accept the National School Lunch Program Equipment Assistance Grant award of \$14,477 from the New York State Department of Education, approve the use of the funds to make purchases as indicated, and authorize the Superintendent and the Board President to execute all documents necessary to effectuate this resolution. The grant funds will support the purchase of a new replacement dishwasher for use at the Mountain View kitchen.
- b. Approve the CFES Brilliant Pathways Partnership Agreement Adirondack Schools 2020-21 at an annual contribution of \$7,500.
- c. Approve the agreement between BVCSD and Seth Aldrich, Ph.D. for in person as well as remote consultation to develop a district-wide Multi-Tiered System of Support (MTSS) process at a cost of \$2,000 plus mileage (430 miles round trip x \$.58 = \$215) = \$2,215 per day for in person visits, a rate of \$150 per hour for remote consultation/training via Zoom, and in the event that consultations result in a request for major development of materials specific to BVCSD that would be charged an hourly rate of \$150 per hour.
- d. Approve the proposed scope of services, fee and project schedule to perform the archeological investigation at the Brainards Forge Road site at a cost of \$1,580 (1A - an administrative review of available documents) and \$15,750 (1B - the actual site investigation or dig) as proposed from Columbia Heritage, LTD, **contingent upon a purchase agreement with the seller* A retainer of \$5,250 is required to get started. (*amended to include this statement).
- e. Approve the Section VII Combining of Teams Application for the 2020-21 school year to combine the sport of cross-country with Moriah CSD.
- f. Accept the donation of three picnic tables from Lowe's September 2020 located at the Mountain View Campus (asset control tag #A00868221, A00868222, A00868223).

Motion: Karin DeMuro Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

12. Personnel - Consent Agenda

- a. Approve the appointment of Cheryl Gowett to the full-time 10 month civil service position of Food Service Helper at an hourly rate of \$12.50 effective September 24, 2020 with a 120 day probationary period commencing September 24, 2020 and anticipated to end on April 15, 2021. Fingerprint clearance received and on file.
- b. Approve the appointment of Sadie Kaltenbach to the position of substitute Food Service Helper at an hourly rate of \$11.80 pending receipt of fingerprint clearance.
- c. Approve the following extracurricular appointments and stipends per the current ELTA contract or the WEA contract, as applicable, for the 2020-21 school year

provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.

- i. Art Club Advisor - Kristen Larkin
- ii. Boys JV Basketball Coach - Don Markwica
- iii. Boys JV Basketball Volunteer Assistant (no stipend) - Barry Morrison
- iv. Girls Varsity Basketball Coach - Hokie McKinley
- v. Drama Club Advisor - Diana McGuigan

Motion: Sarah Kullman Second: Sue Russell Yes: 6 No: 0 Abstain: 0 Accept

- d. Approve the Agreement Between the Boquet Valley Administrators and Directors Association and the Superintendent of Schools of the Boquet Valley Central School July 1, 2020 to June 30, 2024 as presented.

Motion: Sue Russell Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Table

13. Policy

- a. Accept and approve policies 1000 through 5999 received from Erie I Policy Services as converted from Westport CSD to Boquet Valley CSD policies. The policy manual was adopted at the July 2020 Reorganization Meeting.

Motion: Sue Russell Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

- b. Adopt the following amended policies as customized to the District:
 - i. Appointments and Designations by the Board #1330
 - ii. Duties of the School Physician/Nurse Practitioner #1338
 - iii. Duties of the Internal Auditor #1339
 - iv. Drug and Alcohol Testing for School Bus Drivers #5741

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

14. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer (see attached)
- b. Annual Student Enrollment Report Data and Multi-Year Retrospective on October Enrollment (see attached)
- c. Budget Development Timetable for Winter-Spring 2020
 - i. Approve the proposed 2021-22 Budget Development Timetable as presented.

Motion: Dina Garvey Second: Sue Russell Yes: 6 No: 0 Abstain: 0 Accept

15. Principal Report - Dan Parker, Principal Lake View Campus

- a. Principal Parker provided a report to the Board members which included Pre-K through grade 5 enrollment, fire prevention week, renovations, infrastructure for remote learning, Pre-K licensing, a screening process for all grade levels, dedicated

OT/PT space, iReady testing for inhouse and remote students, and a community event held at the Mountain View Campus, Baby Essential, as a joint venture with many agencies working together to provide for our local community members. Mr. Parker also thanked the Board for their leadership in helping to “build” an elementary building at the Lake View Campus.

16. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

President Mero thanked all faculty and staff for their dedication and their ongoing hard work during these past few months.

17. Next Meeting

- a. Regular Meeting Thursday, November 12, 2020 6:00 PM Mountain View Campus Elizabethtown

18. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss matters leading to the appointment of a particular person(s).

In: 8:30 PM Motion: Heather Reynolds Second: Dina Garvey Yes: 6 No: 0 Abstain:

0

Accept

Out: 9:40 PM Motion: Dina Garvey Second: Karin DeMuro Yes: 6 No: 0 Abstan: 0

Accept

- c. Motion to return to regular session at 9:50 AM.

Motion: Dina Garvey Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

No action taken.

19. Adjournment

Time: 9:41 PM Motion: Dina Garvey Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0

Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: November 12, 2020

Jana Atwell, District Clerk

7. Approval of Minutes

- a. Approve the minutes of October 8, 2020 Regular Meeting as presented.

Motion: Dina Garvey Second: Sue Russell Yes: 5 No: 0 Abstain: 0 Accept

8. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 4A dated 10/7/20
 - ii. Warrant 4B dated 10/14/20
 - iii. Warrant 4C dated 10/22/20
 - iv. Warrant 4D dated 10/28/20
 - v. Warrant 5A dated 11/5/20
 - vi. Revenue Status Report School Lunch Fund as of 9/30/20
 - vii. Revenue Status Report General Fund as of 9/30/20
 - viii. Budget Status Report School Lunch Fund as of 9/30/20
 - ix. Budget Status Report General Fund as of 9/30/20
 - x. Budgetary Transfer Report from 9/1/20 to 9/30/20
 - xi. Multi-Fund Bank Account Reconciliation as of 9/30/20
 - xii. Treasurer's Report for Multi-Fund Month of 9/30/20
 - xiii. Capital Project Bank Account Reconciliations as of 9/30/20
 - xiv. Debt Service Bank Account Reconciliation as of 9/30/20
 - xv. Extraclassroom Bank Account Reconciliation as of 9/30/20
 - xvi. Financial Statement of Extraclassroom Activity Fund 9/1/20 - 9/30/20
 - xvii. Payroll Bank Account Reconciliation as of 9/30/20
 - xviii. Cafeteria Profit & Loss Statement July 2020 - September 2020
 - xix. 2020-2021 Cash Flow Report July 2020 - September 2020

Motion: Sue Russell Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0 Accept

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1152, 712, 2863, 2634, 007-13-14, 12391, 701, 599, 008-16-17, 002-18-19, 1190, 504-04-18, 1299, 12410, 1319, 1211, and 1088.

Motion: Dina Garvey Second: Sue Russell Yes: 5 No: 0 Abstain: 0 Accept

11. Personnel - Consent Agenda

- a. Approve the appointment of Lily Whalen to the permanent full-time 10 month civil service position of Teacher Aide effective November 16, 2020.
- b. Upon the recommendation of the Superintendent, Samantha Meachem, who holds permanent certification in the Special Education area, is hereby granted tenure in the Special Education tenure area effective October 1, 2020.
- c. Upon the recommendation of the Superintendent, Terry Egglefield, who holds an initial certification in the Special Education area, is hereby granted tenure in the Special Education tenure area effective November 20, 2020.
- d. Approve the appointment of Barry Morrison to the part-time 10 month civil service position of Food Service Helper at an hourly rate of \$12.50 effective October 5, 2020 with a 120 day probationary period commencing October 5, 2020 and anticipated to end on April 26, 2021. Fingerprint clearance on file.
- e. Approve the appointment of Nicholas Rowe to the full-time 10 month position of Building Substitute at a daily rate of \$85.00 (with the option to obtain the bronze health insurance plan) for the 2020-2021 school year effective November 16, 2020..
- f. Approve the appointment of Sarah Kingzack to the position of substitute (non-certified) teacher at a daily rate of \$82.60 effective November 13, 2020. Fingerprint clearance on file.
- g. Approve the request as submitted by Ashley Hooper to extend her unpaid maternity leave from October 23, 2020 to January 4, 2021.
- h. Approve the continued appointment of Kenneth Alton to the position of long-term certified substitute Science Teacher effective October 26, 2020 through November 6, 2020 at a daily rate of \$175.00 (weeks 1-10) and November 9, 2020 through approximately January 4, 2021 at a daily rate of \$200.00 (weeks 11 -18).
- i. Approve the request as submitted by Holly Frenyea for child rearing leave in accordance with Article 10, Section E of the most recent WEA collective bargaining contract beginning approximately December 8, 2020 and continuing for a period of six weeks.
- j. Accept and approve the letter of resignation as submitted by Amy Calkins from her position as full-time cleaner/bus driver effective October 26, 2020.
- k. Accept and approve the letter of resignation as submitted by Crystal Brant from her position as full time bus driver effective November 6, 2020.
- l. Approve the appointment of Crystal Brant to the position of substitute bus driver at an hourly rate of \$15.00 effective November 13, 2020.
- m. Accept and approve the letter of resignation as submitted by Courtney Rock from her position as elementary teacher effective on a mutually agreed upon date prior to or no later than November 24, 2020.
- n. Amend the salary of Jean Dickerson, Cook to reflect an increase of one (1) hour per day for a total of five (5) additional hours per week effective September 1, 2020 through November 20, 2020 while covering an absence within the cafeteria.

Motion: Dina Garvey Second: Heather Reynolds Yes: 5 No: 0 Abstain: 0 Accept

- o. Approve the Agreement Between the Boquet Valley Administrators and Directors Association and the Superintendent of Schools of the Boquet Valley Central School July 1, 2020 to June 30, 2024 as presented.

Motion: Dina Garvey Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0 Table

12. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer (see attached)
- b. Status report on facilities and grounds priorities ahead at the BVCS D campuses (see attached)

13. Principal Report-Elaine Dixon-Cross, Principal Mountain View Campus (see attached)

14. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

15. Next Meeting

- a. Regular Meeting Thursday, December 10, 2020 6:00 PM Lake View Campus Westport

16. Executive Session (not required)

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss matters leading to the appointment of a particular person(s).

17. Adjournment

Time: 8:10 PM Motion: Heather Reynolds Second: Dina Garvey Yes: 5 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: December 10, 2020

Jana Atwell, District Clerk

Motion: Sarah Kullman Second: Heather Reynolds Yes: 5 No: 0 Abstain: 0 Accept

7. Adjournment

Time: 8:23 AM Motion: Heather Reynolds Second: Dina Garvey Yes: 5 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: December 10, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Regular Meeting
Thursday, December 10, 2020 @ 6:00 PM
Auditorium @ Lake View Campus Westport
In-Person with Limited Capacity

OFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey entered 6:02 PM [A]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzanne Russell

4. Attendees

Present: Joshua Meyer, Superintendent	Visitors: Micah Stewart
Jana Atwell, District Clerk	Arin Burdo
Sharlene Petro-Durgan, District Treasurer	Eric Robert
	Paul Lamoy

5. Athletic Placement Process Presentation - Paul Buehler Athletic Coordinator

a. Resolution to adopt the Athletic Placement Process Policy -

WHEREAS, Section 135.4(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED, that the Boquet Valley Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

6. Special Education Presentation - Special Education Teachers Samantha Meachem, Marie Williams & Aubrey Pulsifer, and Nelly Collazo Director of Student Support Services - An informative presentation was provided by Ms. Collazo, Ms. Meachem, Ms. Williams and Ms. Pulsifer including CPSE, CSE and 504 classification data and rates,

staffing, and student/teacher classroom learning and teaching techniques. See attached report.

7. **Public Hearing - District Wide School Safety Plan** - Superintendent Meyer opened the hearing with a powerpoint outlining the numerous items required to be included in the District Wide School Safety Plan. The plan was reviewed and updated by the Safety Committee. The members of the Board provided feedback and the floor was opened for questions. Following a 30 day comment period, the plan will be placed on the January 14, 2021 agenda for adoption. Plan attached.

8. Approval of Minutes

- a. Approve the minutes of November 12, 2020 Regular Meeting and November 23, 2020 Special Meeting as presented.

Motion: Dina Garvey Second: Sarah Kullman Yes: 5 No: 0 Abstain: DeMuro

Accept

9. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Ryan Hathaway asked the Board to consider providing funding to assist a teacher's request for materials needed for an upcoming project/event.

Micah Stewart requested the Board consider adopting a policy or standard operation procedure to communicate with the public a means to disperse information happening within the District's buildings that is factual and timely.

10. Financials

- a. Approve the following financial reports:
 - i. Warrant 5B dated 11/12/20
 - ii. Warrant 5C dated 11/18/20
 - iii. Warrant ~~5D~~ 6A dated 12/1/20
 - iv. Revenue Status Report School Lunch Fund as of 10/31/20
 - v. Revenue Status Report General Fund as of 10/31/20
 - vi. Budget Status Report School Lunch Fund as of 10/31/20
 - vii. Budget Status Report General Fund as of 10/31/20
 - viii. Budgetary Transfer Report from 7/1/20 to 10/31/20
 - ix. Multi-Fund Bank Account Reconciliation as of 10/31/20
 - x. Treasurer's Report for Multi-Fund Month of 10/31/20
 - xi. Capital Project Bank Account Reconciliations as of 10/31/20
 - xii. Debt Service Bank Account Reconciliation as of 10/31/20

- xiii. Extraclassroom Bank Account Reconciliation as of 10/31/20
- xiv. Financial Statement of Extraclassroom Activity Fund 10/1/20 - 10/31/20
- xv. Payroll Bank Account Reconciliation as of 10/31/20
- xvi. Cafeteria Profit & Loss Statement July 2020 - October 2020
- xvii. 2020-2021 Cash Flow Report July 2020 - October 2020

Motion: Heather Reynolds Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

11. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1206, 632, 1141, 1106, 1574, 007-18-19, 12418, 008-18-19, 1190, P01-14-15, 772, 8796, 1105, 1368, 539, 518, 773 and 1211.

Motion: Sarah Kullman Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

12. Action Items - Consent Agenda

- a. Accept a bid in the amount of \$1,202.00 received from David Murcay for the 1997 Ford F250 pickup truck.
- b. Approve the 2008 Bluebird school bus (VIN#1BAKFCKAX8F247513 bus #44) and 2011 Chevrolet Traverse (VIN#1GNKVFED8BJ144845) to be sent for auction.
- c. Accept and approve a Memorandum of Understanding New York State Teams New York Farm to School Institute 2020-2021 (see attached).
- d. Accept and approve the Shared Services Agreement for 1:1 Aide Services by and between BVCSD and the Mountain Lake Services (see attached).
- e. Approve the disposal of (1) irreparable digital Roland Piano HP 230 from MVC room 412 asset tag #20150059.
- f. Authorize the following adjustments associated with the December 31, 2020 transition to \$12.50 per hour minimum wage in accordance with New York State Labor Laws.

Substitute Position	Hourly / Daily	Current Rate of Pay	Rate of Pay effective 12/31/20
Teacher (certified)	Daily	\$90.00	\$98.00
Teacher Assistant (certified)	Daily (7.5 hours)	\$90.00	\$95.00
Teacher Aide (certified)	Daily	\$90.00	\$90.00
Teacher (non-certified)	Daily	\$82.60	\$95.00
Teacher Assistant (non-certified)	Daily (7.5 hours)	\$82.60	\$93.75
Teacher Aide (non-certified)	Daily	\$82.60	\$82.60
Monitor	Daily	\$76.70	\$81.25

Nurse	Daily	\$82.60	\$90.00
Food Service Helper	Hourly	\$11.80	\$12.50
Clerical	Hourly	\$11.80	\$12.50
Cleaner	Hourly	\$11.80	\$12.50
Bus Driver	Hourly	\$15.00	\$15.00
Bus Aide	Hourly	\$11.80	\$12.50
Long-Term Non-Certified Substitute Teacher (0-10 weeks)	Daily	\$125.00	\$125.00
Long-Term Certified Substitute Teacher (0-10 weeks)	Daily	\$175.00	\$175.00
Long-Term Non-Certified Substitute Teacher (11-20 weeks)	Daily	\$150.00	\$150.00
Long-Term Certified Substitute Teacher (11-20 weeks)	Daily	\$200.00	\$200.00

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0
 Accept

13. Personnel - Consent Agenda

- a. Approve the appointment of Irwin Borden to the extracurricular position of modified girls basketball coach at a stipend of \$3,076.00 for the 2020-21 school year provided that payment of such stipend is contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
- b. Upon the recommendation of the Superintendent, Suzette Montville, who holds a professional certification in the Early Childhood Education (birth - Grade 2), is hereby appointed to the position of Early Childhood Education Teacher tenure area for a probationary period commencing on December 11, 2020 and anticipated to end on December 11, 2024. Salary for the remainder of the 2020-2021 school year will be pro-rated based upon Step 1 B+33 \$46,801.00.
- c. Approve the appointment of Lawrence Allen to the full-time 12 month civil service position of Cleaner/Bus Driver at an hourly rate of \$15.00 effective December 7, 2020 with a 120 day probationary period commencing December 7, 2020 and anticipated to end on June 2, 2021. Fingerprint clearance on file.
- d. Accept and approve the letter of resignation as submitted by Kelly Flax from her position as Reading Teacher effective December 13, 2020 with her last day of teaching being December 11, 2020.
- e. Upon the recommendation of the Superintendent accept and approve the proposal to reduce a 1.0 Enrichment Teacher position and reduce a 1.0 Reading Teacher position effective December 20, 2020.

- f. Approve the appointment of Makayla Schmidt as a non-certified substitute teacher, teacher assistant and teacher aide at a daily rate of \$82.60 effective upon the receipt of her fingerprint clearance.

Motion: Heather Reynolds Second: Sue Russell Yes: 6 No: 0 Abstain: 0 Accept

14. Policy - The Policy Committee has completed their review of the new policy manual. It will be placed on the January agenda for adoption.

15. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer - Discussion included the appraisal scheduled for the property located on Brainards Forge Road and the introduction of a new site located at Thrall Dam in Lewis. See attached presentation.
- b. Report on early progress toward district goals. Superintendent's report attached.

16. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

17. Next Meeting

- a. Regular Meeting Thursday, January 14, 2021 6:00 PM Mountain View Campus
- b. Budget Meeting Thursday, January 28, 2021 6:00 PM Mountain View Campus

18. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#5) To discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units.

In: 7:41 PM Motion: Sue Russell Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0
Accept

Out: 9:05 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0
Accept

No action taken.

19. Adjournment

Time: 9:05 PM Motion: Heather Reynolds Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: January 14, 2021

Jana Atwell, District Clerk

Floor was opened for public comment, none voiced.

7. Financials

- a. Approve the following financial reports:
 - i. Warrant 6B dated 12/9/20
 - ii. Warrant 6C dated 12/16/20
 - iii. Warrant 6D dated 12/23/20
 - iv. Warrant 7A dated 1/6/21
 - v. Revenue Status Report School Lunch Fund as of 11/30/20
 - vi. Revenue Status Report General Fund as of 11/30/20
 - vii. Budget Status Report School Lunch Fund as of 11/30/20
 - viii. Budget Status Report General Fund as of 11/30/20
 - ix. Budgetary Transfer Report from 11/1/20 to 11/30/20
 - x. Multi-Fund Bank Account Reconciliation as of 11/30/20
 - xi. Treasurer's Report for Multi-Fund Month of 11/30/20
 - xii. Capital Project Bank Account Reconciliations as of 11/30/20
 - xiii. Debt Service Bank Account Reconciliation as of 11/30/20
 - xiv. Extraclassroom Bank Account Reconciliation as of 11/30/20
 - xv. Financial Statement of Extraclassroom Activity Fund 11/1/20 - 11/30/20
 - xvi. Payroll Bank Account Reconciliation as of 11/30/20
 - xvii. Cafeteria Profit & Loss Statement July 2020 - November 2020
 - xviii. 2020-2021 Cash Flow Report July 2020 - November 2020

Motion: Alan Jones Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

8. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1611, 1035, 1108, 712, 8792, 631, 12391, 001-16-17, 2097, 504-02-19, 12383, 12474, 1168 and 1068.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

9. Action Items - Consent Agenda

- a. Approve the 2009 International 65 passenger school bus (VIN#4DRBUSKN69B108752) to be sent for auction.
- b. Approve the disposal of the following irreparable assets located in room #412 (music room) MVC:
 - i. (1) Casio electronic keyboard CTK-50 (no serial # or asset tag #)
 - ii. (1) Gulbransen upright piano serial #417698, ELCS asset tag #20150065
 - iii. (1) Gulbransen upright piano serial #417697, ELCS asset tag #20150064
 - iv. (1) Gulbransen upright piano serial #417699, ELCS asset tag #20150057
 - v. (13) Manhasset music stands (no serial or asset tag #'s)
- c. Approve the disposal of the following obsolete assets located in room #029 (technology shop room) LVC:
 - i. 3 Kodak slide trays (no serial # or asset tag #)

- ii. SONY DCR-HC1000 digital camcorder serial #1325437 (no asset tag #)
 - iii. Uniden C-UC068 phone serial #BC40640565 (no asset tag #)
 - iv. Olympus D-300L digital camera serial #16009784 (no asset tag #)
 - v. Nikon N6006 camera serial #2234711 (no asset tag #)
 - vi. Minolta Maxxum HT si PLUS camera serial #96903788 (no asset tag #)
 - vii. RICPH KR-5 camera (no serial # or asset tag #)
 - viii. Olympus SZ-10 digital camera serial #D33235 (no asset tag #)
 - ix. Canon ZR40 digital camcorder LVC asset tag #A00019400
 - x. Canon ZR100 digital camcorder LVC asset tag #A00515017
 - xi. SONY MVC-FD87 digital camera serial #50181, LVC asset tag #A00019403
 - xii. SONY DCR-HC52 digital camcorder serial #391449, LVC asset tag #M0001501
 - xiii. Vivitar 3800N camera serial #5004050, LVC asset tag #A00019399
 - xiv. SONY CDR-HC52 digital camera serial #391463, LVC asset tag #M0006713
 - xv. Canon ZR930 digital camcorder LVC asset tag #A00097277
- d. Approve the relocation of the following assets located in room #029 (technology shop room) LVC:
- i. Sci Matco acid cabinet with HC1, HxSO4, sulfuric acid, LVC asset tag #A0019134
 - ii. Printing press Model 203 serial #F3806 (no asset tag #)
 - iii. Broadhead Garrett printing press accessing cabinet (no serial # or asset tag #)
 - iv. Alman stage lighting stage light clamps (no serial # or asset tag #)
- e. Adopt the BVCSD District-Wide School Safety Plan presented to the community at the December 10, 2020 public hearing.
- f. Amend the 2020-2021 School Calendar for both Lake View Campus and Mountain View Campus to include Friday, March 26, 2021 as a “No School” day to adjust the required number of school days in session from 182 days to 181 days per the ratified Agreement between the Superintendent of Schools and the Boquet Valley Federation of Teachers July 1, 2020 - June 30, 2025.
- g. Approve the Memorandum of Agreement between the Boquet Valley Central School District and the Boquet Valley Federation of Teachers which provides specific retirement benefits for those members who will be retiring during the term of the CBA (7/1/20-6/30/25).
- h. Approve the following resolution to enter into a five year service agreement:
- i. WHEREAS, the Board of Education of the Boquet Valley Central School District (hereinafter referred to as the “District”) desires to enter into a five year service agreement with the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Educational Services (hereinafter referred to as “CR BOCES”) in order for the CR BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being administrative services in Co-Ser 604.

RESOLVED, that the Board of Education of the Boquet Valley Central School District agrees to enter into a contact with the CR BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the total amount of \$10,995.50 and associated CR BOCES charges with such amount to include annual CR BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the CR BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to CR BOCES for early cancellation or withdrawal from this agreement to the same extent that CR BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by CR BOCES as consequence of any such early cancellation or withdrawal. The District further agrees to indemnify, defend and hold BOCES, its elected officials, its employees, and agents, harmless from any and all liability, claims including bodily injury or property damage, causes of action, damages and expenses, including attorney fees, which may arise out of the negligent actions of the District, its elected officials, employees, agents, invitees, and volunteers while using this service.

Payment will be made as part of a regular annual CR BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of CR BOCES. This contract will be for a maximum period of five years commencing on or about January 14, 2021 and continuing through June 30, 2026.

Motion: Heather Reynolds Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

10. Personnel - Consent Agenda

- a. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2020-21 school year provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. Boys' modified basketball coach (\$3076) - Jim Monty
 - ii. Varsity softball coach (\$3547) - Jim Monty
 - iii. Varsity baseball coach (\$3547) - Don Markwica
 - iv. Varsity baseball volunteer assistant (no stipend) - John Doyle
 - v. Golf coach (\$2110) - Keith Lobdell

- b. Approve the appointment of Robyn LePage as a mentor teacher to Suzette Montville effective December 11, 2020 through June 26, 2021 compensated at a rate of \$1500 (pro-rated) for the 2020-21 school year.
- c. Approve the continued appointment of Kenneth Alton to the position of long-term certified substitute teacher effective January 4, 2021 through approximately February 22, 2021 at a daily rate of \$200.00 covering long-term absences for Science and Math teaching positions.
- d. Approve the appointment of Faith Bona as a (non-certified) substitute teacher at a daily rate of \$95.00, teacher assistant at a daily rate of \$93.75 and teacher aide at a daily rate of \$82.60 effective upon receipt of her fingerprint clearance.
- e. Approve the appointment of Samantha Hayes as a (non-certified) substitute teacher at a daily rate of \$95.00, teacher assistant at a daily rate of \$93.75 and teacher aide at a daily rate of \$82.60 effective upon receipt of her fingerprint clearance.
- f. Approve the appointment of Sadie Kaltenbach as a (non-certified) substitute teacher at a daily rate of \$95.00, teacher assistant at a daily rate of \$93.75 and teacher aide at a daily rate of \$82.60 effective January 14, 2021. Fingerprint clearance on file.
- g. Accept and approve the letters of intent to retire pursuant to the Memorandum of Agreement between the Boquet Valley Central School District and the Boquet Valley Federation of Teachers as received from:
 - i. Toni Mowery, Teacher Assistant effective June 30, 2021,
 - ii. Mary Mandy, Elementary Teacher effective July 1, 2021,
 - iii. Patricia Schultz, Teacher Assistant effective July 1, 2021,
 - iv. Cathy Brankman, English Teacher effective July 1, 2022,
 - v. Darcy Hudson, Special Education Teacher effective July 1, 2023,
 - vi. Anne Cotrona, Elementary Teacher effective July 1, 2023,
 - vii. Sally Wachowski, Elementary Teacher effective June 30, 2024,
 - viii. Veronica Uss, English Teacher effective June 30, 2024, and
 - ix. Bradley Schrauf, Social Studies Teacher effective June 30, 2025.
- h. Approve the appointment of Toni Mowery as a (non-certified) substitute teacher at a daily rate of \$95.00, teacher assistant at a daily rate of \$93.75 and teacher aide at a daily rate of \$82.60 effective July 1, 2021.
- i. Approve the request as submitted by Elementary Teacher, Holly Frenyea to extend the period of child rearing leave from January 19, 2021 until February 26, 2021.

Motion: Karin DeMuro Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

11. Policy

- a. WHEREAS, the Boquet Valley Central School District administration and Board of Education sought to revise the policy manuals used by the Elizabethtown-Lewis Central School District and the Westport Central School District as a result of their merge, and

WHEREAS, the District contracted with Erie 1 BOCES Policy Service, and

WHEREAS, the administration and the Policy Committee of the Board of Education extensively reviewed the draft policy manual and,

WHEREAS, after reviewing and making necessary revisions to the draft manual, the Policy Committee recommends adoption of the new policy manual.

NOW THEREFORE BE IT RESOLVED, the recommended policy manual is hereby adopted for use in the Boquet Valley Central School District.

Motion: Dina Garvey Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

12. Principal's Report - Elaine Dixon-Cross, Principal Mountain View Campus - see attached.

13. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer - see attached.
- b. Property Discussion - Douglas Gerhardt, Attorney Harris Beach - Mr. Gerhardt explained the role of the attorney's office during this process from a legal standpoint. It will be their due diligence to "flush out" any legal issues that may arise as well as prepare several resolutions for the Board to act upon.
- c. Resolution of Board of Education for Boquet Valley Central School District:
WHEREAS, the Boquet Valley Central School District (the "District") is a merged school district operating at two locations, one in the former Elizabethtown-Lewis Central School District facility at 7530 Court Street Elizabethtown New York ("Elizabethtown") and one at the former Westport Central School District facility located at 25 Sisco Street Westport New York ("Westport") all located wholly within Essex County New York: and,

WHEREAS, the government of Essex County ("County") has offered to donate/convey to the District 100 acres of land ("Site") situated fully within District borders for purposes of building a new school facility for the entire District; and,

WHEREAS, the County has further offered to clear the donated land and run water lines necessary for the construction of a school building on the Site; and,

WHEREAS, the County has further offered to purchase the real estate of the former Elizabethtown facility for a fair market value; and,

NOW, THEREFORE, THE BOARD HEREBY:

1. Determines it to be in the best interests of the District and the education of the children of the District to have a modern, cohesive facility to educate all the students of the District in one central location; and,

2. Further determines that student learning may be enhanced from a modern learning facility;
3. Determines it to be in the District's best interests to pursue and accept the County's proposed donation of the Site; and,
4. Determines it to be in the District's best interests to pursue the County's purchase of the Elizabethtown parcel; and,
5. Authorizes the Superintendent and/or those he designates to continue to take action deemed necessary and appropriate to carry out the intent and purposes of this Resolution and,
6. This Resolution shall be effective immediately.

Motion: Alan Jones Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept
Roll Call Vote: DeMuro - yes, Mero - yes, Garvey - yes, Reynolds - yes, Jones - yes,
Russell - yes, Kullman - yes

- d. Superintendent's Report - see attached
 - i. State of the District Mid-Year Report
 - ii. Preliminary forecast of significant budget factors for the 2021-22 school year
 - iii. Benchmark report on administrative, instructional and operations staffing at BVCSD
 - iv. Mid-year status report on 2020-21 shared services agreements with other school districts

14. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

15. Next Meeting

- a. Budget Meeting Thursday, January 28, 2021 6:00 PM Mountain View Campus
- b. Regular Meeting Thursday, February 11, 2021 6:00 PM Lake View Campus
- c. Budget Meeting Thursday, February 25, 2021 6:00 PM Lake View Campus

16. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) To discuss the employment history of particular persons eligible for tenure leading to their tenure appointments.

In: 7:43 PM Motion: Dina Garvey Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0
Accept

Out: 8:16 PM Motion: Karin DeMuro Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0
Accept

No action taken.

17. Adjournment

Time: 8:16 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: February 11, 2021

Jana Atwell, District Clerk

Boquet Valley CSD
Budget Meeting
Thursday, January 28, 2021 @ 6:00 PM
Auditorium - Mountain View Campus
In-Person with Limited Capacity

OFFICIAL MINUTES

1. **Call to Order** At: 6:00 PM By: President Mero

2. **Pledge of Allegiance**

3. **Roll Call**
[A]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [A]Suzanne Russell

4. **Attendees**
Present: Joshua Meyer, Superintendent Attendees: Karen Brown
Jana Atwell, District Clerk
Sharlene Petro-Durgan, District Treasurer

5. **Consent Agenda**
 - a. Approve the following resolution authorizing an amendment to change the Investment Advisor from RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) to PMA Asset Management, LLC and changes the Marketing agent from RBC Capital Markets, LLC to PMA Securities, LLC:

WHEREAS, the undersigned, being a majority of the Board of the Boquet Valley Central School District (the “Board”), hereby adopt, and by executed counterpart, approve, as of the 28th day of January, 2021, the following actions and resolutions:
WHEREAS, the Boquet Valley Central School District is a Participant in the New York Liquid Asset Fund (“NYLAF”), as defined in a Municipal Cooperative Agreement, as amended and restated as of August 1, 2019 (the “Agreement”); and
WHEREAS, the Governing Board of NYLAF (the “Governing Board”) wishes to amend the definition of Investment Consultant and Marketing Agreement to be PMA Asset Management, LLC and PMA Securities, LLC, respectively;
WHEREAS, the Governing Board has adopted a resolution on November 19, 2020 to effect such change and seeks approval of each Participant;
WHEREAS, pursuant to Section 13.1 of the Agreement, each Participant has 60 days from the date of the adoption of the Governing Board’s resolution authorizing the proposed change by the Governing Board to approve the proposed amendment; and
WHEREAS, (A) a Participant shall be deemed to have given notice of approval of the proposed amendment if it has theretofore delivered to the Governing Board an executed counterpart of the proposed amendment and a certificate, in a form acceptable to the Governing Board, to the effect that:
(i) such Participant has held any necessary public hearings, conducted any necessary referenda and obtained any necessary consents of governmental agencies; (ii) the proposed amendment has been approved by a majority vote of the voting strength of such Participant’s governing body; and (iii) such

Participant has satisfied any other requirements applicable to its making contracts; or (B) a Participant shall be deemed to have given notice pursuant to the provisions of Section 7.2 hereof of its intent to withdraw from the Agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the following:

- (a) The Definitions set forth in Article I of the Agreement shall be amended as follows:
“Investment Consultant” means PMA Asset Management, LLC, or such other Person who shall be acceptable to the Governing Board.
“Marketing Agent” means PMA Securities LLC, or any other Person or Persons appointed or employed or contracted by the Governing Board pursuant to Sections 4.2 and 10.2 hereof.
“Services and Marketing Agreement” means any agreement entered into with respect to any of the Portfolios by the Governing Board with the Marketing Agent Pursuant to this Agreement in connection with the execution of securities transactions and the delivery of securities.
- (b) Any other references in the Agreement to RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) or RBC Capital Markets, LLC in the Agreement now be amended to read “PMA Asset Management, LLC” or PMA Securities LLC.”

RESOLVED, that (i) no other public hearing, necessary referenda or governmental consents are necessary for the Board to approve the amendment set forth above and there are no additional requirements of the Board in connection with such approval and (ii) the Board has satisfied all other requirements applicable to its making contracts in connection with its role as Participant.

RESOLVED, that adoption of this resolution by the Board and its certification by the Clerk shall serve as (i) evidence of the approval of the amendment by majority of the Board, (ii) the executed counterpart of the proposed amendment, and (iii) the certificate required by Section 13.1(c) of the Agreement, and shall constitute Participant approval of the amendment requested by the Governing Board.

Motion: Alan Jones Second: Dina Garvey Yes: 5 No: 0 Abstain: 0 Accept

6. 2021-2022 Budget Discussion - See attached

7. Next Meeting

- a. Regular Meeting Thursday, February 11, 2021 5:30 PM Lake View Campus
- b. Budget Meeting Thursday, February 25, 2021 6:00 PM Lake View Campus

8. Executive Session

- a. (#5) Collective negotiations pursuant to article 14 of the Civil Service Law.

In: 6:49 PM Motion: Dina Garvey Second: Heather Reynolds Yes: 5 No: 0 Abstain: 0
Accept

Out: 7:18 PM Motion: Alan Jones Second: Dina Garvey Yes: 5 No: 0 Abstain: 0
Accept

No action taken.

9. Adjournment

Time: 7:19 PM Motion: Heather Reynolds
Abstain: 0 Accept

Second: Sarah Kullman Yes: 5 No: 0

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: February 11, 2021

Jana Atwell, District Clerk

7. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor opened for public comment, none voiced.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 7B dated 1/13/21
 - ii. Warrant 7C dated 1/20/21
 - iii. Warrant 7D dated 1/27/21
 - iv. Warrant 8A dated 2/3/21
 - v. Revenue Status Report School Lunch Fund as of 12/31/20
 - vi. Revenue Status Report General Fund as of 12/31/20
 - vii. Budget Status Report School Lunch Fund as of 12/31/20
 - viii. Budget Status Report General Fund as of 12/31/20
 - ix. Multi-Fund Bank Account Reconciliation as of 12/31/20
 - x. Treasurer's Report for Multi-Fund Month of 12/31/20
 - xi. Capital Project Bank Account Reconciliations as of 12/31/20
 - xii. Debt Service Bank Account Reconciliation as of 12/31/20
 - xiii. Extraclassroom Bank Account Reconciliation as of 12/31/20
 - xiv. Financial Statement of Extraclassroom Activity Fund 12/1/20 - 12/31/20
 - xv. Payroll Bank Account Reconciliation as of 12/31/20
 - xvi. Cafeteria Profit & Loss Statement July 2020 - December 2020
 - xvii. 2020-2021 Cash Flow Report July 2020 - December 2020

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #540, 1151, 12475, 008-16-17, 12419, 12418, 008-14-15, 12409, 735, 1105, 12410 and 648.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

10. Action Items - Consent Agenda

- a. Approve the disposal of the following obsolete assets located in room #029 (technology shop room i-x) LVC and custodial closet (xi) LVC:
 - i. Nikon N65 camera serial #2058686 (no asset tag #)
 - ii. TCM-929 cassette player/recorder (no serial or asset tag #)
 - iii. Minolta 200M camera serial #932022043 (no asset tag #)

- iv. Canon Sure Shot Owl camera serial #8370916 (no asset tag #)
 - v. Olympus D-550 digital camera serial #230240315 (no asset tag #)
 - vi. HP Photosmart R707 digital camera LVC asset tag #A00019402 (no serial #)
 - vii. Canon ZR100 digital camcorder LVC asset tag #A00514983 (no serial #)
 - viii. SONY MVC-FD73 digital camera serial #1114702, LVC asset tag #A00019404
 - ix. SONY MVC-FD87 digital camera serial #325255, LVC asset tag #A00019405
 - x. Canon ZR100 digital camcorder LVC asset tag #M0001498 (no serial #)
 - xi. Tennant T3 floor machine LVC asset tag #A00170767 (no serial #)
- b. Approve the Shared Services Agreement by and between Peru Central School District and Boquet Valley Central School District to enter into an agreement to share special education services under the circumstances set forth in the agreement.

Motion: Karin DeMuro Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

- c. Approve the Memorandum of Agreement between Adirondack Community Action Programs, Inc. Head Start and the Boquet Valley Central School District regarding provision of services to preschool children eligible for special education in compliance with Federal and State law and regulations.

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 1-Jones Accept

11. Personnel - Consent Agenda

- a. Amend and approve the extra-curricular appointment (BOE approved January 11, 2021) and stipend per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2020-21 school year provided that payment of such stipend is contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
- i. Golf co-coach (\$1055) - Keith Lobdell
- b. Approve the following extra-curricular appointment and stipend per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2020-21 school year provided that payment of such stipend is contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
- i. Golf co-coach (\$1055) - David Kirkby
- c. Resolved that the Board of Education approves the appointment of Ginene Mason to the position of Interim Principal at the Mountain View Campus effective approximately March 15, 2021 at a daily rate of \$350.00 for a period of approximately eight (8) weeks.

- d. Approve the appointment of Harold Caldwell as a (non-certified) substitute teacher, teacher assistant and teacher aide at the approved current substitute rate effective February 5, 2021. Fingerprint clearance on file.
- e. Approve the appointment of Henry Aguilar as a (non-certified) substitute teacher, teacher assistant and teacher aide at the approved current substitute rate effective upon receipt of his fingerprint clearance.
- f. Accept and approve the letters of intent to retire pursuant to the Memorandum of Agreement between the Boquet Valley Central School District and the Boquet Valley Federation of Teachers as received from:
 - i. Gwen Sherman, Teacher Assistant effective October 12, 2022, and
 - ii. Lynn Bubbins, Elementary Teacher effective June 30, 2024.

Motion: Sarah Kullman Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

12. Policy - None at this time

13. Principal’s Report - Dan Parker, Principal Lake View Campus

Principal Parker stated that the District has joined together with community organizations to create a positive impact within the communities including Baby Essentials and the Wee Care Project. Currently, there are several committees within the buildings working collaboratively to assist in moving the District and students forward. He again thanked the Board for the opportunity to provide a “pure elementary setting” allowing the students to truly come together.

14. Superintendent’s Update

- a. Project Update - Mike Harris BCA Architects & Engineer - See attached
 - i. Accept and approve the scope of services, fee and project schedule for performing a Phase I Cultural Resources Survey on the proposed Boquet Valley School impact area in the town of Lewis, Essex County New York as submitted by Columbia Heritage, Ltd.. The Phase 1A fee will be \$1,580, Phase 1B fee is \$9,850. A retainer payable in the amount of \$5,715 (one half of the entire fee) is due upon acceptance of this proposal.

Motion: Alan Jones Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

- b. BVCS D (Sports) Preparedness Plan - Paul Buehler
 - i. Athletic Coordinator Paul Buehler presented the (Sports) Preparedness Plan for the 2020-21 winter season for basketball in accordance with the Essex County Health Department’s guidance for high risk sports in conjunction with the NYSDOH guidance and the NYSPHSAA guidance.
 - 1. Approve the amended BVCS D Preparedness Plan with the addition of ***basketball practice only*** and removing the paragraph regarding the agreement to indemnify and hold harmless.....(paragraph is noted by a strikethrough). Revised plan is attached.

Motion: Phil Mero Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept

- c. Superintendent's Report - See attached
 - i. BVCS D Report on the Governor's Executive Budget proposal
 - ii. Status report on facilities conditions, using the State-mandated building conditions survey data
 - iii. Winter report on the District's fleet of school buses and forecasted near-future priorities
 - iv. Status report on planning for next school year's priorities for instructional program staffing

15. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

16. Next Meeting

- a. Budget Meeting Thursday, February 25, 2021 ~~6:00~~ 6:30 PM Lake View Campus
- b. Regular Meeting Thursday, March 11, 2021 6:00 PM Mountain View Campus
- c. Budget Meeting Thursday, March 25, 2021 5:30 PM Mountain View Campus

17. Adjournment

Time: 8:24 PM Motion: Dina Garvey Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: March 11, 2021

Jana Atwell, District Clerk

- iv. MX Petroleum - fuel oil for MVC bus garage at a fixed price of \$2.259 per gallon and fuel oil for LVC bus garage at a fixed price of \$2.199 per gallon.

Motion: Dina Garvey Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0 Accept

7. 2021-2022 Budget Discussion - See attached

8. Next Meeting

- a. Regular Meeting Thursday, March 11, 2021 6:00 PM Mountain View Campus
- b. Budget Meeting Thursday, March 25, 2021 5:30 PM Mountain View Campus - to be determined

9. Adjournment

Time: 7:52 PM Motion: Sue Russell Second: Heather Reynolds Yes: 5 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: March 11, 2021

Jana Atwell, District Clerk

Motion: Sue Russell Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

7. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 8B dated 2/10/21
 - ii. Warrant 8C dated 2/24/21
 - iii. Warrant 9A dated 3.3.21
 - iv. Revenue Status Report School Lunch Fund as of 1/31/21
 - v. Revenue Status Report General Fund as of 1/31/21
 - vi. Budget Status Report School Lunch Fund as of 1/31/21
 - vii. Budget Status Report General Fund as of 1/31/21
 - viii. Multi-Fund Bank Account Reconciliation as of 1/31/21
 - ix. Treasurer's Report for Multi-Fund Month of 1/31/21
 - x. Capital Project Bank Account Reconciliations as of 1/31/21
 - xi. Debt Service Bank Account Reconciliation as of 1/31/21
 - xii. Extraclassroom Bank Account Reconciliation as of 1/31/21
 - xiii. Financial Statement of Extraclassroom Activity Fund 1/1/21 - 1/31/21
 - xiv. Payroll Bank Account Reconciliation as of 1/31/21
 - xv. Cafeteria Profit & Loss Statement July 2020 - January 2021
 - xvi. Budgetary Transfer Report 1/1/21 to 1/31/21
 - xvii. 2020-2021 Cash Flow Report July 2020 - January 2021
 - xviii. Fund Balance Projection 2020-2021

Motion: Alan Jones Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #505, 1059, 370, 740, 11006, 1267, 8796, 1354, 1319, 2495, 1128, 725, 657, 1574, 1247, 670, 1136, 1249, 504-04-19, 1214, 772, 2099, 1012, 006-15-16, 803, 773, 8798, and 002-16-17.

Motion: Heather Reynolds Second: Sue Russell Yes: 6 No: 0 Abstain: 0 Accept

10. Action Items - Consent Agenda

- a. Accept the following award and grant as presented:

- i. \$500 award received from Essex County Soil and Water Conservation District for a Hydroponics and School Garden Project, and
 - ii. \$864 school mini-grant from Lake Champlain Basin Program for watershed education to purchase equipment for testing water quality and stream studies.
- b. Approve the removal of (1) Diversey Wyandotte low energy dishmachine model #C-2X serial #2729 asset tag #A00792201 located at the MVC from inventory to be sent to auction.
 - c. Accept and approve the School Physician proposal as submitted by Julie Tromblee on behalf of The University of Vermont Health Network Elizabethtown Community Hospital for the 2021-2022 school year at an annual rate of \$9,135.00 for requested services as well as urine drug screen random testing for district employees at the rate of \$49.00 per employee.

Motion: Sue Russell Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

11. Personnel - Consent Agenda

- a. Approve the appointment of the following employees as Detention Monitors at an hourly rate of \$30.00 for the 2020-2021 school year:
 - i. Jackie Chan-Seng
 - ii. Allison Morrow
- b. Approve the appointment of Corey Murphy to the permanent full-time (10 month) civil service position of School Nurse effective March 11, 2021.
- c. Approve the Amendment to the Superintendent's Employment Agreement as presented for Joshua Meyer effective July 1, 2021 through June 30, 2025.
- d. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2020-21 school year provided that payment of such stipend are contingent upon students returning to regular in-person school learning and the sport team engages in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. Senior Play Advisor (\$2411) - Diana McGuigan George
 - ii. Varsity Boys Basketball Volunteer Assistant (no stipend) - Don Markwica
 - iii. Modified Boys Basketball Volunteer Assistant (no stipend) - Barry Morrison
 - iv. Varsity Girls Basketball Volunteer Assistant (no stipend) - Willa McKinley
- e. Approve the appointment of Kenneth Alton as a (certified) substitute teacher and teacher assistant at the approved current substitute rate effective March 1, 2021.
- f. Approve the appointment of David Kirkby as a (non-certified) substitute teacher, teacher assistant and teacher aide at the approved current substitute rate effective February 1, 2021. Fingerprint clearance on file.
- g. Approve the appointment of Wyatt Gough as a (non-certified) substitute teacher, teacher assistant and teacher aide at the approved current substitute rate effective March 1, 2021. Fingerprint clearance on file.

Motion: Alan Jones Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

12. Policy - None at this time

13. Director of Student Support Services Report - Nelly Collazo

Director Collazo provided an informative update on Special Education services and the Early Bridges program at Lake View. Currently there are 29 students enrolled in Early Bridges and 15 students registered for Pre-Kindergarten next year. The Committee on Special Education has been holding annual student review meetings. The vision for next year is to expand and enhance the self-contained classrooms in order to keep our students within house. This would include a Kindergarten - 2nd grade 8:1:1 classroom projecting an enrollment of 4 students and a 3rd - 5th grade 12:1:1 classroom projecting 5 students at Lake View Campus, and a 6th - 8th grade 12:1:1 classroom projecting 5 students at Mountain View Campus.

14. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer - See attached
 - i. Upon the recommendation of the Superintendent, approve the Revokable License Agreement between the County of Essex and the Boquet Valley Central School District.

Motion: Sue Russell Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

- b. Budget Discussion - See attached
- c. Superintendent's Report - See attached

15. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Karen Brown posed a question regarding the location of the entrances into the Thrall Dam property if a school was built on this site.

16. Executive Session - Second session not required this evening.

17. Next Meeting

- a. Budget Meeting Thursday, March 25, 2021 - cancelled
- b. Regular Meeting Thursday, April 15, 2021 6:00 PM Lake View Campus
- c. ***Special Meeting (CVES Board Member & Budget Vote) - Thursday, April 22, 2021 7:30 AM Remote***
- d. Public Budget Hearing & Regular Meeting Tuesday, May 11, 2021 6:00 PM Mountain View Campus

- e. Annual Budget Vote & Election Tuesday, May 18, 2021 12:00 PM - 8:00 PM
Lake View Campus

18. Adjournment

Time: 8:21 PM Motion: Alan Jones Second: Sue Russell Yes: 6 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: April 15, 2021

Jana Atwell, District Clerk

Boquet Valley CSD
Regular Meeting
Thursday, April 15, 2021 @ 6:00 PM
Auditorium @ Lake View Campus Westport
In-Person with Limited Capacity

OFFICIAL MINUTES

1. Call to Order **At:** 6:02 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [X]Suzane Russell

4. Attendees

Present: Joshua Meyer, Superintendent	Visitors: Julie Bisselle
Jana Atwell, District Clerk	Sarah Rice
Sharlene Petro-Durgan, District Treasurer	Abbey Schwoebel
	Maddie Kirkby
	Brianne Drummond
	Ben Goff

5. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or person.

In: 6:03 PM Motion: Alan Jones Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept
Out: 6:45 PM Motion: Karin DeMuro Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

No action taken.

- c. Motion to return to regular session at 6:53 PM

Motion: Alan Jones Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

6. Approval of Minutes

- a. Approve the minutes of the March 11, 2021 Regular Meeting as presented.

Motion: Heather Reynolds Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

7. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 9B dated 3/10/21
 - ii. Warrant 9C dated 3/17/21
 - iii. Warrant 9D dated 3/24/21
 - iv. Warrant 10A dated 3/31/21
 - v. Revenue Status Report School Lunch Fund as of 2/28/21
 - vi. Revenue Status Report General Fund as of 2/28/21
 - vii. Budget Status Report School Lunch Fund as of 2/28/21
 - viii. Budget Status Report General Fund as of 2/28/21
 - ix. Budgetary Transfer Report 2/1/21 to 2/28/21
 - x. 2020-2021 Cash Flow Report July 2020 - February 2021
 - xi. Fund Balance Projection 2020-2021

Motion: Karin DeMuro Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0 Accept

- b. Upon recommendation of the Superintendent, approve the request to open three accounts at Champlain National Bank named Westport Education Scholarship, Eliza Gray Scholarship and Bailey Outdoor Memorial.

Motion:Karin DeMuro Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1106, 541, 657, 12391, 504-02-19, 007-18-19, 504-04-18, 517, 1319, 504-02-13, 1152, 1291, 697, 1611, 1035, 541, 2437, 2634, 007-13-14, 001-16-17, 2097, 1364, 004-15-16, 1579, 1580, 008-15-16, 504-04-18, 8796, 1105, 1319, 003-18-19, 602, 803, 1284, 006-18-19, 601, 1151, 2634, 11005, 701, 2099, 735, 2394, 540, 2863, 008-16-17, 735, and 504-06-19.

Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain: 0 Accept

10. Action Items - Consent Agenda

- a. Accept and approve the School Attorney proposal as submitted by Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC Attorneys & Counselors at

Law for the 2021-2022 school year at an hourly rate of \$205.00 for all attorneys, and \$90.00 per hour for paralegals.

- b. Approve the 2021-2022 school calendars as presented.
- c. Establish and approve the compensation rate of \$12.50 per hour for inspectors serving at the Annual Budget Vote & Election to be held on May 18, 2021.
- d. Approve the Chairperson and Inspector List for the Annual Budget Vote & Election to be held on May 18, 2021 as presented.
- e. Approve the Section VII Combining of Teams Application for Track & Field with Moriah Central School for the 2020-2021 school year.
- f. BE IT RESOLVED, that the Boquet Valley Central School District hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body:
 - i. Bus Aides - 6.5 hours per day
 - ii. Bus Drivers - 6.5 hours per day
 - iii. Bus Driver/Maintenance - 8 hours per day
 - iv. Cleaners - 8 hours per day
 - v. Food Service Helpers - 7.5 hours per day
 - vi. Teacher Aides - 7 hours per day
 - vii. Clerical Staff - 7.5 hours per day
 - viii. Cooks - 7 hours per day
 - ix. Cook Managers - 7.5 hours per day
 - x. Driver/Mechanics - 8 hours per day
 - xi. Driver/Mechanic/Maintenance - 8 hours per day
 - xii. School Nurses - ~~7.25~~ 7.2 hours per day
 - xiii. Head Custodian/Bus Driver - 8 hours per day
 - xiv. Head Bus Driver - 8 hours per day
 - xv. Director of Facilities - 8 hours per day
 - xvi. Secretary to Superintendent/District Clerk - ~~7~~ 8 hours per day
 - xvii. Confidential Secretary/Chief Information Officer - 8 hours per day

g. 2017 Tax Certiorari Reserve Closure

Whereas, a number of tax certiorari petitions were filed challenging the 2017 assessment of certain parcels of real property; and,

Whereas, a reserve fund was established on June 8, 2017 to cover the amount of the District's potential refund liability in the aforementioned 2017 tax certiorari petitions; and

Whereas, all tax certiorari litigation related to the 2017 tax year has concluded and appropriate refunds made to taxpayers.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby directs the Business Official to close the 2017 tax certiorari reserve account and transfer the remaining amount of \$3,856.23 back to the general fund.
2. This Resolution will take effect immediately.

h. 2018 Tax Certiorari Reserve Closure

Whereas, a number of tax certiorari petitions were filed challenging the 2018 assessment of certain parcels of real property; and,

Whereas, a reserve fund was established on June 14, 2018 to cover the amount of the District's potential refund liability in the aforementioned 2018 tax certiorari petitions; and

Whereas, all tax certiorari litigation related to the 2018 tax year has concluded and appropriate refunds made to taxpayers.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby directs the Business Official to close the 2018 tax certiorari reserve account and transfer the remaining amount of \$3,832.70 back to the general fund.
 2. This resolution shall take effect immediately.
- i. Accept and approve the bids received from Auctions International for the following items:
- i. 2011 Chevy Traverse LS in the amount of \$3,400.00,
 - ii. 2008 Blue Bird Vision bus in the amount of \$1,800.00, and
 - iii. 2009 International bus in the amount of \$1,525.00

Motion: Karin DeMuro Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

11. Personnel - Consent Agenda

- a. Approve the appointment of Cheryl Gowett to the permanent full-time (10 month) civil service position of Food Service Helper effective April 15, 2021.
- b. Approve the following extra-curricular appointments and stipends per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2020-21 school year provided that payment of such stipends are contingent upon students returning to regular in-person school learning and the sport teams engage in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. Track Coach (\$3008) - Kyle Smith
 - ii. ~~Modified Softball Coach (\$2110) - Ed Mason~~
- c. Approve the following mentor appointments for the 2020-2021 school year at a rate of \$1,500.00:
 - i. Sarah Rice
 - ii. Peter Castine
- d. Upon the recommendation of the Superintendent, Jacqueline Chan-Seng, who holds a professional certification in the French 7-12 area, is hereby granted tenure in the French tenure area effective June 30, 2021.
- e. Upon the recommendation of the Superintendent, Kristen Larkin, who holds a permanent certification in the Art area, is hereby granted tenure in the Art tenure area effective June 30, 2021.
- f. Upon the recommendation of the Superintendent, David Snyder, who holds a professional certification in the Physical Education area, is hereby granted tenure in the Physical Education tenure area effective June 30, 2021.

- g. Upon the recommendation of the Superintendent, Marie Williams, who holds a professional certification in the Students with Disabilities Grades 1-6 area, is hereby granted tenure in the Students with Disabilities ~~Grades 1-6~~ tenure area effective June 30, 2021.
- h. Upon the recommendation of the Superintendent, approve the Juul agreement for Tracey Cross-Baker to extend her probationary period for a period of one year (June 30, 2021 - June 30, 2022).
- i. Upon the recommendation of the Superintendent, approve the Juul agreement for Rhonda Sloper, to extend her probationary period for a period of one year (June 30, 2021 - June 30, 2022).
- j. Accept and approve the letter of resignation as submitted by Thomas Smith from his position as High School Social Studies Teacher effective June 30, 2021.
- k. Accept and approve the letter of resignation as submitted by Kellie Porter from her position as School Psychologist effective June 30, 2021.
- l. Upon the recommendation of the Superintendent, Peggy Staats who holds a Level I Teacher Assistant Certificate, is hereby granted tenure as a Teacher Assistant effective September 1, 2021.

Motion: Dina Garvey Second: Alan Jones Yes: 7 No:0 Abstain: 0 Accept

- m. Approve the following extra-curricular appointment and stipend per the current Boquet Valley Federation of Teachers contract, as applicable, for the 2020-21 school year provided that payment of such stipend is contingent upon students returning to regular in-person school learning and the sport teams engage in activities as it traditionally has in past school years. Should either of these contingencies not be met, the stipend shall not be paid.
 - i. Modified Softball Coach (\$2110) - Ed Mason

Motion: Heather Reynolds Second: Sarah Kullman Yes: 6 No: 0 Abstain: 1-Jones Accept

12. Policy - None at this time

13. 2021-2022 Budget

- a. The Board of Education will review and discuss the 2021-2022 Budget - See Superintendent's Report
- b. The Board of Education adopts a proposed spending plan for the 2021-2022 school year.
 - i. Be it resolved, by the Board of Education to establish \$15,118,683 as the sum dollar amount that the Board of Education shall place before the qualified eligible voters of the Boquet Valley Central School District, as proposition #1 at the Budget Vote & Election to be held on May 18, 2021.
- c. The Board of Education approves proposition #2 to be placed on the ballot at the Budget Vote & Election to be held on May 18, 2021.
 - i. To elect two members to the Board of Education for three year terms commencing July 1, 2021 and expiring on June 30, 2024 to succeed Karin

DeMuro and Alan Jones whose terms expire on June 30, 2021. Voters may vote for two trustees.

- d. The Board of Education approves proposition #3 to be placed on the ballot at the Budget Vote & Election to be held on May 18, 2021.
 - i. Shall the Board of Education appropriate and expend in the 2021-2022 fiscal year two hundred twenty-six thousand dollars (\$226,000.00) from the existing Transportation and Maintenance Equipment Capital Reserve Fund established by a proposition approved by the qualified voters of the Elizabethtown-Lewis Central School District on May 20, 2014, for the purpose of purchasing two (2) sixty-five (65) passenger school buses at a maximum cost of two hundred twenty-six thousand dollars (\$226,000.00) to pay for the buses in full.
- e. The Board of Education approves the Property Tax Report Card for the 2021-2022 proposed budget.

Motion: Alan Jones Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

14. Lake View Campus Principal Report - Daniel Parker

Mr. Parker provided an overview of several events that have taken place at the Lake View Campus including a 100 Day Ceremony and reading programs complete with awards donated by Stewart's and Texas Roadhouse. He also shared information on the upcoming State testing and committees that are currently being formed.

15. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer - See attached Lead Agency Resolution of the Board of Education of the Boquet Valley Central School District Pursuant to the New York State Environmental Quality Review Act

WHEREAS, the Board of Education for the Boquet Valley Central School District (the "District") has reviewed the below referenced proposed capital project to be undertaken in accordance with the New York State Environmental Conservation Law ("ECL"), including ECL Article 8, as well as associated regulations, including 6 N.Y.C.R.R Section 617.1 et seq. ("SEQRA") which project includes: the acquisition from Essex County of approximately 100 acres of real property located on the east side of New York State Route 9 between the Town of Lewis, New York and the Town of Elizabethtown New York in proximity to the Thrall Dam ("the Site") as well as the construction and operation of a new Public K-12 School, Bus Garage, and development of school grounds and associated work at the Site as more fully set forth in plans for such project on file in the District's offices ("the Project"); and

WHEREAS, the District is required to review and evaluate the impact of the Project on the environment in accordance with applicable law, including under

SEQRA to determine what impact the Project may have on the environment in accordance with SEQRA's requirements; and

WHEREAS, the Board has issued a determination classifying the Project as a Type I Action under SEQRA, and has made plans for the completed part 1 of the Long Environmental Assessment Form (“EAF”) for the Project as well as other information and documentation be prepared (“collectively the Lead Agency Notice”); and

WHEREAS, the District has determined to conduct a coordinated review of the Project under SEQRA, and as a result in accordance with applicable law and regulations it hereby directs District Staff and consultants to transmit the Lead Agency notice to involved and interested agencies stating the District’s intent to act as SEQRA lead agency and to conduct a coordinated environmental review of the Project; and

WHEREAS, the District is reviewing its obligations under the Adirondack Park Agency Act (“APA”) as concerns the Project, including reviewing whether any permit or other authorization is required from the Adirondack Park Agency, and the District shall make application for any permit or authorization so required under the APA for the Project.

NOW THEREFORE BE IT RESOLVED:

1. Based on the foregoing, including each whereas clause herein which is treated the same as the other findings in this resolution, the District finds that the Project constitutes a Type I Action under SEQRA as referenced above.

2. The District has directed its consultants and staff to transmit the Lead Agency Notice for the Project to interested and involved agencies, as appropriate, including part I of the EAF and other documents in order to conduct a coordinated review of the Project by the Board of Education of the Boquet Valley Central School District, 25 Sisco St. Westport N.Y. 12993.

3. The District further directs that District Staff and its consultants take any additional steps needed to carry out the items referenced in Section 2 above, and the District directs that notice of this resolution shall be filed and circulated to the extent required by applicable law.

4. This resolution shall take effect immediately,

Motion: Karin DeMuro Second: Alan Jones Yes: 7 No 0 Abstain: 0 Accept

b. Superintendent’s Report - See attached

16. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

17. Executive Session (second session not required)

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- d. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law.
- e. (#6) to discuss the medical, financial, credit or employment history of a particular person or person.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

18. Next Meeting

- a. Special Meeting (WebEx) Thursday, April 22, 2021 7:30 AM
- b. Public Budget Hearing & Regular Meeting Tuesday, May 11, 2021 6:00 PM Mountain View Campus
- c. Annual Budget Vote & Election Tuesday, May 18, 2021 12:00 PM - 8:00 PM Lake View Campus

19. Adjournment

Time: 8:03 PM Motion: Heather Reynolds Second: Dina Garvey Yes: 7 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved: May 11, 2021

Jana Atwell, District Clerk

Boquet Valley CSD

Special Meeting

Thursday, April 22, 2021 @ 7:30 AM

Via WebEx only - with no public in-person access

<https://nericdl.webex.com/nericdl/onstage/g.php?MTID=e0a07e43a7e1017b1641e47ff76ef6b0f>

OFFICIAL MINUTES

1. **Call to Order** At: 7:34 AM By: President Mero

2. **Pledge of Allegiance**

3. **Roll Call**

[X]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [A]Heather Reynolds [A]Suzanne Russell

4. **Attendees**

Present: Joshua Meyer, Superintendent Visitors:None
Jana Atwell, District Clerk

5. **CVES Board Member Election**

- a. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Patricia Gero for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- b. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Richard Harriman Sr. for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- c. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Donna Wotton for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion: Karin DeMuro Second: Alan Jones Yes: 5 No: 0 Abstain: 0 Accept

6. **CVES Administrative Budget Vote**

- a. Resolved that the Board of Education of the Boquet Valley Central School District votes to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2021-22.

Motion: Karin DeMuro Second: Dina Garvey Yes: 5 No: 0 Abstain: 0 Accept

7. Section VII Combining of Teams Application

- a. Approve the Section VII Combining of Teams Application for varsity and modified baseball with Willsboro Central School for the 2020-2021 school year. BVCS D will serve as the lead school.

Motion: Karin DeMuro Second: Dina Garvey Yes: 5 No: 0 Abstain: 0 Accept

8. Next Meeting

- a. Public Budget Hearing & Regular Meeting Tuesday, May 11, 2021 6:00 PM Mountain View Campus
- b. Annual Budget Vote & Election Tuesday, May 18, 2021 12:00 PM - 8:00 PM Lake View Campus
- c. Regular Meeting Thursday, June 10, 2021 6:00 PM Lake View Campus
- d. Reorganization & Regular Meeting Thursday, July 8, 2021 6:00 PM Mountain View Campus

9. Adjournment

Time: 7:38 AM Motion: Karin DeMuro Second: Dina Garvey Yes: 5 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: May 11, 2021

Jana Atwell, District Clerk

- xvii. Financial Statement of Extraclassroom Activity Fund 3/1/20 - 3/31/20
- xviii. Cafeteria Profit & Loss Statement July 2019 - March 2020
- xix. 2019-20 Cash Flow Report July 2019 - March 2020
- xx. Fund Balance Projection 2019-20
- xxi. 5 Year Financial Projections

Motion: Karin DeMuro Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

7. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #610, 007-13-14, 1273, 504-04-19, 10065, 654, 12419, 601, 2394, 1291, 697, 505, 1611, 2495, 657, 001-16-17, 1136, 1364, 1249, 1579, 1580, 1105, 007-16-17, 1012, 517, 1319, 773, 006-18-19 and 601.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

8. CVES Board Member Election

- a. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Leisa Boise for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- b. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Ed Marin for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- c. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Thomas McCabe for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.
- d. Resolved that the Board of Education of the Boquet Valley Central School District cast one vote for Bruce Murdock for one of the five seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board.

Motion: Alan Jones Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0

Accept

9. CVES Administrative Budget Vote

- a. Resolved that the Board of Education of the Boquet Valley Central School District votes to approve the tentative Administrative Budget of the Clinton-Essex- Warren-Washington Board of Cooperative Educational Services for the school year 2020-21.

Motion: Heather Reynolds Second: Karin DeMuro Yes: 6 No: 0 Abstain: 0 Accept

10. Action Items - Consent Agenda

- a. Accept and approve the School Physician proposal as submitted by Matt Nolan on behalf of The University of Vermont Health Network Elizabethtown Community

Hospital for the 2020-2021 school year at an annual rate of \$9,000.00 for requested services as well as urine drug screen random testing for district employees at the rate of \$49.00 per employee.

- b. Accept and approve the School Tax Collector proposal as submitted by Debra Brooks for the 2020-2021 school year at a rate of \$10,000.00.
- c. Accept and approve the Applications for Corrected Tax Roll for fiscal year 1/1/2020-12/31/2020 for property owners:
 - i. Kathryn Danzeisen account #721A101115 in the amount of \$2,772.34
 - ii. Lauren Murphy account #725J102915 in the amount of \$938.25.
- d. Accept and approve the 2020-2021 Pay Date Schedule as presented (see attached).
- e. Accept and approve the bids received from Auctions International for the following items:
 - i. Blodget Zephaire convection oven in the amount of \$260.00,
 - ii. 2006 International bus in the amount of \$1,150.00, and
 - iii. 2006 Blue Bird Vision bus in the amount of \$3,250.00
- f. Recognize and accept, effective April 23, 2020, the Boquet Valley Administrators and Directors Association as the newly organized collective bargaining unit comprised of the titles Principal, Director of Student Support Services and Director of Buildings & Grounds.

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0

Accept

11. Personnel - Consent Agenda

- a. Amend the appointment of Lily Whalen to the position of Teacher Aide effective March 16, 2020 to include a 120 day probationary period beginning March 16, 2020 and ending approximately November 16, 2020.
- b. Approve the appointment of Stephanie Booth to the permanent full-time civil service position of Cook Manager effective March 17, 2020.
- c. Approve the appointment of Jean Dickerson to the permanent full-time civil service position of Cook effective March 31, 2020.
- d. Approve the appointment of Lucas Fiorino to the permanent full-time civil service position of Cleaner effective April 7, 2020.
- e. Upon the recommendation of the Superintendent, Ryan Campagna, who holds a professional certification in the English Language Arts 7-12 area, is hereby granted tenure in the English Language Arts tenure area effective June 30, 2020.
- f. Upon the recommendation of the Superintendent, approve the *Juul* agreement for Jacqueline Chang-Seng to extend her probationary period for a period of one year (June 30, 2020 - June 30, 2021).
- g. Upon the recommendation of the Superintendent, approve the *Juul* agreement for Thomas Smith to extend his probationary period for a period of one year (June 30, 2020 - June 30, 2021).

Motion: Karin DeMuro Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

12. Policy - None at this time.

13. Director of Student Support Services Report - Nelly Collazo - See attached.

14. Superintendent's Update - See attached.

- a. Architect Discussion

15. Executive Session

Specifically, the Board anticipates entering Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) with the Boquet Valley bargaining units, and
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 7:11 PM Motion: Karin DeMuro Second: Dina Garvey Yes: 7 No: 0 Abstain:

0

Accept

Out: 8:09 PM Motion: Dina Garvey Second: Sue Russell Yes: 7 No: 0 Abstain: 0

Accept

No action taken.

16. Next Meeting

- a. Public Budget Hearing ~~Monday, May 11, 2020 5:30 PM~~ Lake View Campus
POSTPONED
- b. ~~Public Budget Hearing~~ **POSTPONED** / Regular Meeting Tuesday, May 12, 2020
6:00 PM Mountain View Campus
- c. Annual Budget Vote & Election ~~May 19, 2020 12 PM - 8 PM~~ **POSTPONED**
(after June 1)
- d. Regular Meeting Thursday, June 11, 2020 6:00 PM Lake View Campus
- e. Reorganization & Regular Meeting Thursday, July 9, 2020 6:00 PM Mountain
View Campus

17. Adjournment

Time: 8:09 PM

Motion: Karin DeMuro

Second: Heather Reynolds

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: May 12, 2020

Jana Atwell, District Clerk

Boquet Valley CSD
Public Budget Hearing & Regular Meeting
Tuesday, May 11, 2021 @ 6:00 PM
Auditorium @ Mountain View Campus Elizabethtown
In-Person with Limited Capacity

OFFICIAL MINUTES

1. Call to Order **At:** 6:00 PM **By:** President Mero

2. Pledge of Allegiance

3. Roll Call

[A]Karin DeMuro [X]Dina Garvey [X]Alan Jones [X]Sarah Kullman
[X]Philip Mero [X]Heather Reynolds [A]Suzane Russell

4. Attendees

Present: Joshua R. Meyer, Superintendent
 Jana Atwell, District Clerk
 Sharlene Petro-Durgan, District Treasurer

Visitors: Karen Brown Hedy Merrihew Ryan Hathaway
 Evan George Brianne Drummond Susan Kier-Merrihew

5. Public Budget Hearing on the Proposed 2021-2022 Spending Plan

- a. Presentation on the proposed \$15,118.683 budget for the 2021-2022 school year. See attached.
- b. The floor was opened for questions and feedback from those in attendance.

6. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#5) to discuss collective negotiations pursuant to article 14 of the Civil Service Law.
- b. (#6) to discuss the medical, financial, credit or employment history of a particular person or person.

In: 6:28 PM Motion: Dina Garvey Second: Alan Jones Yes: 5 No: 0 Abstain: 0
 Accept

Out: 7:35 PM Motion: Dina Garvey Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0
 Accept

No action taken.

- c. Motion to return to regular session at 7:38 PM

Motion: Alan Jones Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0 Accept

7. Approval of Minutes

- a. Approve the minutes of the April 15, 2021 Regular Meeting and April 22, 2021 Special Meeting as presented.

Motion: Heather Reynolds Second: Sarah Kullman Yes: 5 No: 0 Abstain: 0 Accept

8. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 10B dated 4/14/21
 - ii. Warrant 10C dated 4/21/21
 - iii. Warrant 10D dated 4/28/21
 - iv. Warrant 11A dated 5/5/21
 - v. Treasurer's Report for Multi-Fund Month of March 2021
 - vi. Multi-Fund Bank Account Reconciliation as of 3/31/21
 - vii. Debt Service Bank Account Reconciliation as of 3/31/21
 - viii. Payroll Bank Account Reconciliation as of 3/31/21
 - ix. Capital Project Bank Account Reconciliation as of 3/31/21
 - x. Extraclassroom Bank Account Reconciliation as of 3/31/21
 - xi. Financial Statement of Extraclassroom Activity Fund 3/1/21 to 3/31/21
 - xii. Cafeteria Profit & Loss Statement July 2020 - March 2021
 - xiii. Revenue Status Report School Lunch Fund as of 3/31/21
 - xiv. Revenue Status Report General Fund as of 3/31/21
 - xv. Budget Status Report School Lunch Fund as of 3/31/21
 - xvi. Budget Status Report General Fund as of 3/31/21
 - xvii. Budgetary Transfer Report 2/1/21 to 3/31/21
 - xviii. 2020-2021 Cash Flow Report July 2020 - March 2021
 - xix. Fund Balance Projection 2020-2021

Motion: Dina Garvey Second: Alan Jones Yes: 5 No: 0 Abstain: 0 Accept

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #1371, 725, 12479, 007-13-14, 12390, 1262, 1226, 12415, 515, 1012, 12474, 1585, 1301,

1088, 1206, 1371, 632, 8792, 1059, 12479, 564, 657, 009-18-19, 12420, 8794, 740, 599, 504-03-20, 12428, 1273, 504-02-19, 007-18-19, 1320, 002-18-10, 1190, P01-14-15, 1299, 1581, 1342, 1354, 12372, 1585, 1301, 12413, 803, 1211, 2394 and 1168.

Motion: Alan Jones Second: Heather Reynolds Yes: 5 No: 0 Abstain: 0 Accept

11. Action Items - Consent Agenda

- a. Approve the disposal of an obsolete Fender Precision Bass electric bass acquired in 1983 model #E622176 located in room 412 MVC (no asset tag #).
- b. Contingent upon voter approval of the proposed 2021-2022 spending plan, approve the tuition rate of \$1337.18 per student for the 2021-2022 school year.
- c. Approve the revised Response to Intervention District Plan as presented.
- d. Approve the CVES CV-TEC Adult Education and Safety Education Sponsorship Agreement (CO-SER 103 Adult Education and CO-SER 401 Accident Prevention/Pre-Licensing) as presented.
- e. Approve the following resolution establishing an ERS reserve:

Retirement Contribution Reserve Resolution

WHEREAS, the Boquet Valley Central School District participates in the New York State State Retirement System (“ERS”); and

WHEREAS, on May11, 2021, the Board of Education of the Boquet Valley Central School District by resolution established a Retirement Contribution Reserve Fund known as the Boquet Valley Central School District Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Boquet Valley Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a Retirement Reserve Fund to be known as the Boquet Valley Central School District State Retirement Contribution Reserve Fund;
2. The source of funds for this Reserve shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or

6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.

3. By resolution, the Board of Education may authorize expenditures from this Reserve Fund. Except as otherwise provided by law, moneys in this Reserve Fund may only be appropriated to finance retirement contributions to the New York State State Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

4. No member of the Board of Education or employee of the District shall:

a. authorize a withdrawal from this Reserve Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or

b. expend any money withdrawn from this Reserve Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

5. The moneys in this Reserve Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Fund.

6. The chief fiscal officer shall account for this Reserve Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the fund; the interest earned by such fund; capital gains or losses resulting from the sale of investments of this fund; the order, purpose thereof, date and amount of each payment from this fund; the assets of the fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this fund to the Board of Education.

7. This Resolution shall take effect immediately.

f. Approve the following resolution establishing a reserve subfund:

Retirement Contribution Reserve Sub-Fund Resolution

WHEREAS, the Boquet Valley Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on May 11, 2021, the Board of Education of the Boquet Valley Central School District by resolution established a Retirement Contribution Reserve Fund known as the BOQUET VALLEY CENTRAL SCHOOL DISTRICT RETIREMENT CONTRIBUTION RESERVE FUND pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Boquet Valley Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the BOQUET VALLEY CENTRAL SCHOOL DISTRICT RETIREMENT CONTRIBUTION RESERVE FUND to be known as the Boquet Valley Central School District Retirement Contribution Reserve Sub-Fund;

2. The source of funds for this Reserve Sub-Fund shall be:

a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;

b. such revenues as are not required by law to be paid into any other fund or account;

c. such other funds as may be legally appropriated; and

d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.

3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

4. No member of the Board of Education or employee of the District shall:

- a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
 6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
 7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
 8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
 9. This Resolution shall take effect immediately.

Motion: Alan Jones Second: Heather Reynolds Yes: 5 No: 0 Abstain: 0 Accept

12. Personnel - Consent Agenda

- a. Approve the appointment of Barry Morrison to the permanent part-time (10 month) civil service position of Food Service Helper effective April 26, 2021.
- b. Approve the appointment of John Doyle to the extra-curricular position of volunteer assistant for varsity baseball.
- c. Accept and approve the letters of resignation as submitted by:
 - i. Amanda Drake from her position as Special Education Teacher effective June 30, 2021,
 - ii. Chad Tyson from his position as Bus Driver/Mechanic effective May 21, 2021, and

- iii. Abbey Cramer from her position as Secretary to the Principal (civil service title clerk) effective May 31, 2021.
- d. Approve the appointment of Codia Crandall to the position of School Tax Collector for the 2021-2022 school year at a rate of \$10,500.00.

Motion: Dina Garvey Second: Alan Jones Yes: 5 No: 0 Abstain: 0 Accept

13. Policy - None at this time

14. Mountain View Campus Principal Report - Elaine Dixon-Cross

On behalf of Principal Dixon-Cross, a report was given by Lake View Principal, Dan Parker sharing the following celebrations and information:

- a. Congratulations to Abbey Schwoebel for finishing in the top five for the individual Intro to Event Planning! Go Griffins for FBLA
- b. Congratulations to our North Country Model UN students that participated in the first virtual NCMUN conference and a special shout out to the three students that won the awards, Alessia Caputo: Outstanding Delegate, Elizabeth Hickey: Outstanding Delegate and Jude Brearton: Honorable Mention.
- c. We have a spring NHS Induction ceremony scheduled for May 26.
- d. We continue to do monthly challenges to work on the Essential Skills through CFES Brilliant Pathways.

15. Superintendent's Update

- a. Project Update - Mike Harris BCA Architects & Engineer
In Mr. Harris' absence, Superintendent Meyer provided a brief overview of where the District stands with the project development.
 - Not much has progressed over the past month while we await SED's response to the preliminary submission.
 - The preliminary project submission was logged in at SED on March 31. We await their determination of the Maximum Cost Allowance.
 - Property Transfer discussions are ongoing between the County and the District's legal counsel. Once firmed up, we will authorize the property and topographical survey.
 - The Archaeological Study is in process. We anticipate the Phase 1 report before months end. This report will identify what, if any additional investigation is required. If further review is required, the fieldwork will take place over the early summer months, well in advance of any pending deadlines.
 - In conjunction with AES, we continue to work on the Environmental Impact Statement and Permitting Applications. We met with the APA last week and should not have any difficulty receiving approvals on a comfortable timeframe.
 - When returned, we will review the Staff Survey and consider inclusion of some of the ideas presented into our conceptual plans.
 - Stakeholders meetings can be scheduled for any time convenient for the District and staff.

- The next Community Forum is scheduled for 6 PM, Wednesday, May 19, 2021.
- b. Superintendent's Report - See attached.

16. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Floor was opened for public comment, none voiced.

17. Executive Session - not required.

18. Next Meeting

- a. Annual Budget Vote & Election Tuesday, May 18, 2021 12:00 PM - 8:00 PM
Lake View Campus
- b. Regular Meeting Thursday, June 10, 2021 6:00 PM Lake View Campus
- c. Reorganization & Regular Meeting ~~Thursday, July 8, 2021~~ **Tuesday, July 6, 2021**
6:00 PM Mountain View Campus

19. Adjournment

Time: 7:53 PM Motion: Heather Reynolds Second: Dina Garvey Yes: 5 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 10, 2021

Jana Atwell, District Clerk

**BOQUET VALLEY CSD
ANNUAL BUDGET VOTE & ELECTION**

OFFICIAL MINUTES

DATE: May 18, 2021
KIND: Budget Vote
TIME: 12:00 PM – 8:00 PM
PLACE: BVCS D Lake View Campus Auditorium

The Special District Meeting of the qualified voters of the Boquet Valley Central School District, Essex County, New York was called to order at 12:00 PM, prevailing time, by Chairperson, Jana Atwell for the purpose of voting on (1) the proposed Boquet Valley School District Budget for the 2021-2022 school year as approved by the Board of Education, (2) to elect two members to the Board of Education for three year terms commencing July 1, 2021 and expiring on June 30, 2024 and (3) to authorize and expend \$226,000 from the existing Transportation and Maintenance Equipment Capital Reserve Fund established by a proposition approved by the qualified voters of the Elizabethtown-Lewis Central School District for the purpose of purchasing two 65 passenger school buses at a maximum cost of \$226,000.

At 8:00 PM, prevailing time, the Chairperson announced that all qualified voters present in the polling place had been allowed to vote and thereby declared the polls closed.

Immediately upon the close of the polls, the following Inspectors, Clerks of Election and Chairperson proceeded to canvass the vote: Bridget Belzile, Brenda Drummond, Gwen Goff, Shari Morris and Jana Atwell.

The ballots which were cast between the hours of 12:00 PM and 8:00 PM were tallied first, followed by the absentee ballots, which were opened, shuffled and left remaining in a folded position until the count was taken.

The following report was made by the District Clerk and Chairperson, Jana Atwell:

Total number of ballots regarding the school budget: 440
(This figure includes 38 absentee ballots.)

Number of yes votes in favor of the adoption of the school budget: 302
Number of no votes opposed to the adoption of the school budget: 134
Number of ballots declared as VOID: 3
Number of ballots left blank: 1

TOTAL: 440

The proposed school budget was declared to have passed.

Total number of ballots regarding the purchase of two 65 passenger buses: 441
(This figure includes 39 absentee ballots.)

Number of yes votes in favor of purchasing two 65 passenger buses: 338
Number of no votes opposed to purchasing two 65 passenger buses: 99
Number of ballots declared as VOID: 3
Number of ballots left blank: 1

TOTAL: 441

The Board of Education is authorized to appropriate and expend \$226,000 from the existing Transportation and Maintenance Equipment Capital Reserve Fund established by a proposition approved by the qualified voters of the Elizabethtown-Lewis Central School District for the purpose of purchasing two 65 passenger school buses at a maximum cost of \$226,000.

Total number of ballots cast regarding the election of two school board members: 440
(This figure includes 38 absentee ballots.)

Number of votes in favor of Marieta Brady:86
Number of votes in favor of Micah Stewart: 189
Number of votes in favor of Karen Brown: 80
Number of votes in favor of Brianne Drummond: 188
Number of votes in favor of Evan George: 225
Number of write-in votes in favor of Zoe Sherman: 1
Number of write-in votes in favor of Karin DeMuro: 1
Number of write-in votes in favor of Gerald Goulet: 1
Number of write-in votes in favor of Bob Egglefield: 1
Number of write-in votes in favor of Ryan Hathaway: 1
Number of write-in votes in favor of Ben Goff: 3
Number of ballots declared as VOID: 5
Number of ballots left blank: 9

TOTAL: 440

Evan George and Micah Stewart were elected to the Board of Education for three (3) year terms commencing July 1, 2021 and expiring on June 30, 2024.

The meeting was adjourned at 9:32 PM.

Jana Atwell
District Clerk

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: June 10, 2021

Jana Atwell, District Clerk

7. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

Julie Bisselle, on behalf of the Boquet Valley Federation of Teachers, presented retiring Board members Alan Jones and Karin DeMuro with Griffin gear and thanked them for their years of service and dedication to the District.

Mrs. Bisselle also stated that the first BVCS graduating class (Class of 2020) donated their remaining class funds to five community organizations including the Westport Food Shelf, Elizabethtown Food Shelf, Tanneberger Scholarship Fund, Office of the Aging/Meals on Wheels and the newly formed BVPTSO. The Class of 2021 has plans to contribute furniture in memory of Mrs. Sue Plumadore.

8. Financials

- a. Approve the following financial reports:
 - i. Warrant 11B dated 5/12/21
 - ii. Warrant 11C dated 5/19/21
 - iii. Warrant 11D dated 5/24/21
 - iv. Warrant 12A dated 6/2/21
 - v. Treasurer's Report for Multi-Fund Month of April 30, 2021
 - vi. Treasurer's Report for Multi-Fund Month of May 31, 2021
 - vii. Multi-Fund Bank Account Reconciliation as of 4/30/21
 - viii. Multi-Fund Bank Account Reconciliation as of 5/31/21
 - ix. Debt Service Bank Account Reconciliation as of 4/30/21
 - x. Debt Service Bank Account Reconciliation as of 5/31/21
 - xi. Payroll Bank Account reconciliation as of 4/30/21
 - xii. Payroll Bank Account Reconciliation as of 5/31/21
 - xiii. Capital Project Bank Account Reconciliation as of 4/30/21
 - xiv. Capital Project Bank Account Reconciliation as of 5/31/21
 - xv. Extraclassroom Bank Account Reconciliation as of 4/30/21
 - xvi. Extraclassroom Bank Account Reconciliation as of 5/31/21
 - xvii. Financial Statement of Extraclassroom Activity Fund 4/1/21 to 4/30/21
 - xviii. Financial Statement of Extraclassroom Activity Fund 5/1/21 to 5/31/21
 - xix. Cafeteria Profit & Loss Statement July 2020 - April 2021
 - xx. Cafeteria Profit & Loss Statement July 2020 - May 2021
 - xxi. Revenue Status Report School Lunch Fund as of 4/30/21
 - xxii. Revenue Status Report School Lunch Fund as of 5/31/21
 - xxiii. Revenue Status Report General Fund as of 4/30/21

- xxiv. Revenue Status Report General Fund as of 5/31/21
- xxv. Budget Status Report School Lunch Fund as of 4/30/21
- xxvi. Budget Status Report School Lunch Fund as of 5/31/21
- xxvii. Budget Status Report General Fund as of 4/30/21
- xxviii. Budget Status Report General Fund as of 5/31/21
- xxix. Budgetary Transfer Report 5/1/21 to 5/31/21
- xxx. 2020-2021 Cash Flow Report July 2020 - April 2021
- xxxi. 2020-2021 Cash Flow Report July 2020 - May 2021
- xxxii. Fund Balance Projection 2020-2021

Motion: Alan Jones Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0 Accept

9. CSE Recommendations

- a. Accept and approve the following CSE recommendations for student #657, 12420, 11005, 001-16-17, 648, 558, 1579, 1580, 504-04-18, 517, 539, 518, 1211, 2394, 612, 1106, 2927, 631, 12479, 007-13-14, 12391, 12483, 009-18-19, 1248, 1022, 12428,008-14-15, 008-18-19, 1102, 1299, 12415, 12482, 772, 735, 12410, 1319, 12449, 006-15-16, 803, 773, 2394, and 002-17-18.

Motion: Dina Garvey Second: Sarah Kullman Yes: 6 No: 0 Abstain: 0 Accept

10. Action Items - Consent Agenda

- a. Approve the disposal of the following obsolete items:

Make	Model	Campus	Asset Tag #	Serial #
HP	Laserjet 1300N	LV	A00019287	CNBKJS49591
HP	Laserjet P1505n	LV	A00097216	CNBK604070
Dell	Poweredge 2900	LV	A00097226	
Dell	Poweredge 1800	LV	A00019100 & A00514986	JWT4XB1
Emachine	?	LV	A00228301	CLX080630T001
Dell	Poweredge T410	LV	A00514987 & A00300795	FLXTLS1
HP	Laserjet P1505n	LV	A00054428	CBNK619436
Dell	Optiplex GX620	LV	A00019161	25R8XB1
APC	RS1500	LV	N/A	8B0829R28423
CyberPower	PP2200	LV	N/A	PPD8U2000237
Buffalo	Terastation Pro	LV	A00369742 & A00228287	U80906
Buffalo	Terastation	LV	A00369741 &	45828630100197

			A00300793	
Buffalo	Terastation Pro	LV	A00369743 & A00228288	U81405
APC	BackUPS XS-1200	LV	A00019305	JB052704S171
HP	Laserjet Pro MFP M375nw	LV	A00425348	CNB8D86X5R
HP	Color Laserjet 3600DN	MV	N/A	CNWHH11551
Kyocera	FS4020DN	LV	N/A	XVK0X22111

- b. Accept the donation of a G&L bass guitar (MVC) valued at \$1,300.00 asset tag #A00864191.
- c. Approve the Pay Date schedule for the 2021-22 school year as presented.
- d. Be it resolved that the Boquet Valley CSD agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the “Cooperative Purchasing Agreement” for the 2021-2022 school year.
- e. Accept and approve the following BVCS D plans as presented:
 - i. District Plan for School-Based Planning and Shared Decision Making, and
 - ii. Reserves Plan
- f. Approve the following resolutions regarding increase in budget for Teacher and Teacher Assistant sick days:
 - i. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2020-21 School Budget to fund contingent expense of payment for sick leave for Susan Bryant up to \$36,144.00 and, WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate; NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:
Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows:
A2110-20-03-0000 Elementary Teacher Regular Education \$36,144.00
Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:
5997.000 Appropriated Reserve - EBALR \$36,144.00
 - ii. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2020-21 School Budget to fund contingent expense of payment for sick leave for Mary Mandy up to \$34,865.48 and, WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows:

A9089-800-03-00UR Retirement Compensation-Use Reserve \$34,865.48

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

5997.000 Appropriated Reserve - EBALR \$34,865.48

- iii. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2020-21 School Budget to fund contingent expense of payment for sick leave for Toni Mowery up to \$15,388.40 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows:

A2250-150-03-0000 Teaching Assistant Special Education \$15,388.40

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

5997.000 Appropriated Reserve - EBALR \$15,388.40

- iv. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2020-21 School Budget to fund contingent expense of payment for sick leave for Patricia Schultz up to \$1,095.00 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the School District as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows:

A2250-150-02-0003 Teaching Assistant Special Education \$1,095.00

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

5997.000 Appropriated Reserve - EBALR \$1,095.00

- g. Approve the following resolutions to **(1)** Establish a Reserve Fund - Tax Certiorari Reserve, and **(2)** Transfer of Funds to 6 Reserve Funds - Capital Improvements, Transportation and Maintenance Equipment, Employee Benefits Accrued Liability, 2020-21 Tax Certiorari, Retirement Contribution, and Sub-Fund of Retirement Contribution:

- i. The Superintendent recommends the approval of the following resolution for the establishment of Tax Certiorari Reserve:

WHEREAS, three tax certiorari petitions have been filed challenging the 2020-2021 assessment of a certain parcel of real property,

WHEREAS, the Board of Education wishes to establish a reserve fund to cover the amount of the District's potential refund liability in the aforementioned 2020-2021 tax certiorari petitions.

BE IT RESOLVED, that the Board of Education of the Boquet Valley Central School District ("Board of Education"), pursuant to Education Law Section 3651[1-a], authorize the establishment of a tax certiorari reserve fund to meet anticipated judgements or claims on proceedings instituted under Article 7 of the Real Property Tax Law, which relate to the 2020-2021 tax roll (hereinafter the "2020-21 Tax Certiorari Reserve Fund"); and

BE IT FURTHER RESOLVED, that the Board of Education will appropriate and deposit into the 2020-21 Tax Certiorari Reserve Fund such sums as the Board determines is necessary following the review of the 2020-2021 tax certiorari proceedings by its District Treasurer and the calculation of the 2020-2021 General Fund Balance that is permitted by law to be carried into the 2021-2022 fiscal year.

- ii. The Superintendent recommends the approval of the following resolutions to transfer funds to six (6) reserve funds:

1. RESOLVED, that upon the recommendation of the Superintendent, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$225,000.00 from the unreserved, unappropriated fund balance of the 2020-2021 school year budget to the 2014 Capital Reserve Fund established pursuant to Education Law Section 3651 and approved by the voters on May 20, 2014 known as the "Transportation and Maintenance Equipment Reserve Fund" for the purpose of funding capital projects authorized by the voters.

2. RESOLVED, that upon the recommendation of the Superintendent, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$625,000.00 from the unreserved, unappropriated fund balance of the 2020-2021 school year budget to the 2014 Capital Reserve Fund established pursuant to Education Law Section 3651 and approved by the voters on May 20, 2014 known as the "Capital Improvement Reserve Fund" for the purpose of funding capital projects authorized by the voters.

3. RESOLVED, that upon the recommendation of the Superintendent, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$60,000.00 from the unreserved, unappropriated fund balance of

the 2020-2021 school year budget to the 2020-21 Tax Certiorari Reserve Fund established pursuant to Education Law Section 3651 known as the “2020-21 Tax Certiorari Reserve Fund” established by the Board of Education on June 10, 2021 for the purpose of meeting anticipated judgements or claims on proceedings instituted under Article 7 of the Real Property Tax Law.

4. RESOLVED, that upon the recommendation of the Superintendent, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$190,000.00 from the unreserved, unappropriated fund balance of the 2020-2021 school year budget to the Employee Benefits Accrued Liability Reserve Fund established pursuant to General Municipal Law Section 6-p known as the “Employee Benefits Accrued Liability Reserve Fund” re-established June 10, 2021 for the purpose of funding accrued benefits upon separation for vacation, sick leave, personal leave, etc.
 5. RESOLVED, that upon the recommendation of the Superintendent, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$192,200.00 from the unreserved, unappropriated fund balance of the 2020-2021 school year budget to the Retirement Contribution Reserve Fund pursuant to General Municipal Law Section 6-4 known as the “Retirement Contribution Reserve” established by the Board of Education on May 11, 2021 for the purpose of financing retirement contributions to the New York State Local Retirement System.
 6. RESOLVED, that upon the recommendation of the Superintendent, the Board of Education of the Boquet Valley Central School District hereby authorizes a transfer in the maximum amount of \$7,800.00 from the unreserved, unappropriated fund balance of the 2020-2021 school year budget to the Sub-fund of Retirement Contribution Reserve Fund pursuant to General Municipal Law Section 6-4 known as the “Sub-fund Retirement Contribution Reserve” established by the Board of Education on May 11, 2021 for the purpose of financing retirement contributions to the New York State Teachers’ Retirement System.
- h. Approve the following resolution for the establishment of the Boquet Valley Unemployment Insurance Reserve Fund:
- i. RESOLVED, that the Board of Education of the Boquet Valley Central School District hereby authorizes the establishment of a reserve fund to be known as the UNEMPLOYMENT INSURANCE RESERVE FUND, which shall be for the sole purpose of creating a savings fund to pay the cost of reimbursement to the State Unemployment Insurance Fund for

payments made to claimants where the employer has elected to use the benefit reimbursement method.

The Board further authorizes the District Treasurer to reserve from the unexpended fund balance the amount of \$20,000 annually. The ultimate amount of such fund shall not exceed \$75,000.

The Board further authorizes the District Treasurer to move the current balance of \$26,124.56 in the Westport Central School District UNEMPLOYMENT INSURANCE RESERVE, established on October 20, 2002, and the balance of \$35,069.64 in the Elizabethtown-Lewis Central School District UNEMPLOYMENT INSURANCE RESERVE, established in fiscal year ending June 30, 1997, into the Boquet Valley Central School District UNEMPLOYMENT INSURANCE RESERVE, effective immediately.

- i. Approve the following resolution for the establishment of the Boquet Valley Employee Benefit Accrued Liability Reserve Fund (EBALR):

- i. RESOLVED, that the Board of Education of the Boquet Valley Central School District hereby authorizes the establishment of a reserve fund known as the EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE FUND, which shall be for the sole purpose of creating a savings fund for the payment of any accrued employee benefit due an employee upon termination of the employee's service.

The Board further authorizes the District Treasurer to reserve from the unexpended fund balance any amount that maintains the fund at or below the total liability for compensated absences.

The Board further authorizes the District Treasurer to move the current balance of \$207,027.83 in the Westport Central School District EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE FUND, established on October 20, 2002, and the balance of \$258,033.94 in the Elizabethtown-Lewis Central School District EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE FUND, established on June 9, 2015, into the Boquet Valley Central School District EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE FUND, effective immediately.

- j. Approve the following resolution to close an additional New York Liquid Asset Fund (NYLAF) account:

- i. Upon recommendation of the Superintendent, approve the request to close the account at NYLAF named WCS Unemployment, account number 73232-104, General Ledger A230.00. In the amount of \$26,124.56, effective immediately, as the account is no longer needed.

Motion: Heather Reynolds Second: Dina Garvey Yes: 6 No: 0 Abstain: 0 Accept

11. Personnel - Consent Agenda

- a. Approve the appointment of Lawrence Allen to the permanent full-time (12 month) civil service position of Cleaner/Bus Driver effective June 2, 2021.
- b. Accept and approve the letters of resignation as submitted by:

- i. Nicholas Rowe from his position as Building Substitute effective June 4, 2021,
 - ii. Lawrence Allen from his position as Cleaner/Bus Driver effective June 11, 2021, and
 - iii. Paula Norton from her position as Special Education Teacher effective June 30, 2021.
- c. Approve the following substitute appointments as indicated:
 - i. Chad Tyson substitute bus driver effective May 24, 2021,
 - ii. Nicholas Rowe non-certified substitute teacher, teacher assistant and teacher aide effective June 7, 2021,
 - iii. Nancy Lewis non-certified substitute teacher, teacher assistant and teacher aide effective June 11, 2021 pending results of fingerprint clearance,
 - iv. Lawrence Allen substitute bus driver effective June 14, 2021,
 - v. Susan Bryant certified substitute teacher effective June 30, 2021, and
 - vi. Kyle Harrington substitute bus driver and substitute cleaner at a rate of \$17.50 per hour effective June 21, 2021.
- d. Approve the employment agreement for Michael Mitchell, Maintenance Mechanic from July 1, 2021 through June 30, 2023 as presented.
- e. Upon the recommendation of the Superintendent, Shaunessy LaClair, who holds an initial certification in the Social Studies 7-12 tenure area, is hereby appointed to the position of Social Studies Teacher for a probationary period commencing on July 1, 2021 and anticipated to end on July 1, 2025 pending receipt of fingerprint clearance. Salary for the 2021-2022 school year will be based upon Step 1 B+42 \$48,341.00 pending approval of official graduate transcripts.
- f. Upon the recommendation of the Superintendent, J. Stites McDaniel, who holds a certification in the Special Education tenure area, is hereby appointed to the position of Special Education Teacher for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025 pending receipt of fingerprint clearance. Salary for the 2021-2022 school year will be based upon Step 15 B+24 \$60,310.00 pending approval of official graduate transcripts.
- g. Upon the recommendation of the Superintendent, MaryBeth Sayre, who holds an initial certification in the Students with Disabilities (Grades 1-6) tenure area, is hereby appointed to the position of Special Education Teacher for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025. Salary for the 2021-2022 school year will be based upon Step 1 B+42 \$48,341.00 pending approval of official graduate transcripts.
- h. Upon the recommendation of the Superintendent, Kelsey Marvin who holds an professional certification in the Early Childhood Education (Birth -Grade 2) tenure area, is hereby appointed to the position of Elementary Teacher for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025 pending receipt of fingerprint clearance. Salary for the 2021-2022 school year will be based upon Step 5 B+33 \$50,837.00 pending approval of official graduate transcripts. Ms. Marvin will be granted a carryover of 34 sick days and credited with 15 sick days for a total of 49 sick days to start the 2021-2022 school year

- i. Upon the recommendation of the Superintendent, Brad Shumway who is pending receipt of initial certification in the Childhood Education (Grades 1-6) tenure area, is hereby appointed to the position of Elementary Teacher for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025 pending receipt of fingerprint clearance. Salary for the 2021-2022 school year will be based upon Step 1 B+42 \$48,341.00 pending approval of official graduate transcripts.
- j. Upon the recommendation of the Superintendent, Peggy Staats who holds an initial certification in the Childhood Education (Grades 1-6) tenure area, is hereby appointed to the position of Elementary Teacher for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025. Salary for the 2021-2022 school year will be based upon Step 1 B+33 \$47,328.00 pending approval of official graduate transcripts.
- k. Upon the recommendation of the Superintendent, Lily Whalen who holds an initial certification in the Childhood Education (Grades 1-6) tenure area, is hereby appointed to the position of Elementary Teacher for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025. Salary for the 2021-2022 school year will be based upon Step 1 B+30 \$46,990.00 pending approval of official graduate transcripts.
- l. Upon the recommendation of the Superintendent, Lisa Whalen, who is certified at Level I, is hereby appointed to the position of Teaching Assistant tenure area for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025. Salary for the 2021-2022 school year will be \$25,000.00.
- m. Upon the recommendation of the Superintendent, Codia Crandall, who is pending certification at Level I, is hereby appointed to the position of Teaching Assistant tenure area for a probationary period commencing on September 1, 2021 and anticipated to end on September 1, 2025 pending receipt of fingerprint clearance. Salary for the 2021-2022 school year will be \$25,000.00.
- n. Approve the probationary appointment of Kyle Harrington to the full-time 12 month civil service position of Mechanic/Maintenance Person/Bus Driver at an hourly rate of \$17.50 effective July 1, 2021 with a 120 day probationary period commencing July 1, 2021 and anticipated to end on December 27, 2021.
- o. Approve the probationary appointment of Melissa Pierce to the full-time 12 month civil service position of Bus Driver/Cleaner at an hourly rate of \$18.31 effective July 1, 2021 with a 120 day probationary period commencing July 1, 2021 and anticipated to end on December 27, 2021.
- p. Approve the probationary appointment of Jean Dickerson to the full-time 10 month civil service position of Teacher Aide at an hourly rate of \$14.00 effective September 1, 2021 with a 120 day probationary period commencing September 1, 2021 and anticipated to end on March 16, 2022.
- q. Approve the provisional appointment of Bailey Bronson to the 12 month position of Secretary to the Principal (civil service title clerk) at a rate of \$15.50 per hour effective on or about July 1, 2021 pending receipt of fingerprint clearance.

Motion: Alan Jones

Second: Sue Russell

Yes 6 No: 0 Abstain: 0

Accept

12. Policy - None at this time

13. Director of Student Support Services & Principals Reports- Nelly Collazo, Elaine Dixon-Cross & Dan Parker

Each administrator provided an overview of the summer programs that will be offered to our K-12 students in an effort to provide an opportunity to “catch up”, provide course recovery offerings and enrichment programs. The programs will run 3 hours daily from July 8 through August 6, 2021 at the Mountain View Campus. Transportation will be provided by the District from the Lake View Campus to the Mountain View Campus for K-12 students. Special Education students will be transported directly from home to the Mountain View Campus. Funding for these programs will be covered through Federal grants.

14. Superintendent’s Update

- a. Project Update - Mike Harris BCA Architects & Engineer - See attached.
- b. Superintendent’s Report - See attached.

15. Public Comment

- a. Our agenda offers two Public Comment sections, one at the beginning of the meeting and one at the end of the meeting. At this time, we have set aside a 15 minute period giving anyone in the audience time to share their thoughts with us. Please raise your hand and be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement.

On behalf of the Board, President Mero thanked Mr. Jones and Mrs. DeMuro for their valuable insight and years of service.

16. Executive Session (not needed)

17. Next Meeting

- a. Reorganization & Regular Meeting Tuesday, July 6, 2021 6:00 PM Mountain View Campus

18. Adjournment

Time: 7:51 PM Motion: Alan Jones Second: Heather Reynolds Yes: 6 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: July 6, 2021

Jana Atwell, District Clerk