



- ii. Any further nominations/discussion?
- iii. Close nominations.
- iv. Resolved that \_\_\_\_\_ be appointed to the position of Board of Education President for the 2024-25 school year.

Motion:            Second:                            Yes: No: Abstain:                            Accept Reject Table

- b. The District Clerk administers the oath of office to the newly elected President.
- c. The President calls for nominations for Vice President of the Board of Education for the 2024-25 school year.
  - i. Motion to nominate \_\_\_\_\_ made by \_\_\_\_\_, second by \_\_\_\_\_.
  - ii. Any further nominations/discussion?
  - iii. Close nominations.
  - iv. Resolved that \_\_\_\_\_ be appointed to the position of Board of Education Vice President for the 2024-25 school year.

Motion:            Second:                            Yes: No: Abstain:                            Accept Reject Table

- d. The District Clerk administers the oath of office to the newly elected Vice President.
- e. The District Clerk administers the School Board Member Code of Ethics to Board Members.

**8. Appointment of School Officers and Board Representatives**

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following school officers of the Board of Education for the 2024-25 school year:
  - i. Chief School Officer - Joshua Meyer
  - ii. District Treasurer - Kelsey Monette
  - iii. Deputy District Treasurer - Hayden Reidy
  - iv. Purchasing Agent - Hayden Reidy
  - v. Claims Auditor - CEWW BOCES

Motion:            Second:                            Yes: No: Abstain:                            Accept Reject Table

- b. Resolved that the Superintendent recommends to the Board of Education the appointment of the following Board of Education representatives for the 2024-25 school year:

MEMBERSHIP	BOARD MEMBER(S)
Joint Study	1. 2.
NYSSBA Voting Delegate	

Policy Committee	1. 2. 3.
Boquet Valley Youth Commission	
Facilities Committee	1. 2.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**9. Additional Appointments**

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following individuals/organizations to the specified positions/designations for the 2024-25 school year:

<b>EMPLOYEE/ORGANIZATION</b>	<b>POSITION</b>
Honeywell Law Firm, PLLC	School Attorney: \$210/hour
Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC	School Attorney: \$230/hour Law Clerks: \$130/hour Paralegals:\$100/hour
R. G. Timbs, Inc.	Municipal Finance Consultant (rates per agreement)
Bond, Schoeneck & King	Bond Counsel as needed
Northern Insuring	Insurance Consultant
Philadelphia Indemnity Insurance Co.	Student Accident Insurance
Telling & Hillman PC	Independent Auditor: \$14,700 for fiscal year ending 6/30/24
Clinton-Essex-Warren-Washington BOCES	Workers Compensation Coordinator
Board of Education	Audit Committee
Superintendent	Records Management Officer, Legislative Liaison to NYSSBA, Records Access Officer, Designated Education Official (DEO), Chief Information Officer, HIPAA Compliance Privacy Official, Hearing Official for Participation in the Federal Child Nutrition Program, Member of the CEWW Health Insurance Consortium Board of Directors & Trustee, Qualified Lead Evaluator of Principals, Workplace

Superintendent cont'd	Violence Coordinator
District Clerk/Confidential Secretary to the Superintendent	Fingerprinting Coordinator, Public Records Access Officer, Staff Attendance Officer
Principal(s)	DASA Coordinators, Title IX Coordinators, Title IX Investigators, Title IX Supportive Measures Coordinators, Designated Education Officials, Homeschooling Coordinators, District Data Privacy Officers (DPO), Qualified Lead Evaluators of Classroom Teachers, Neglected/Delinquent Transition Liaison, Foster Care Student Point of Contact, DEI Coordinators
Director of Student Support Services	ADA Coordinator, 504 Coordinator, Pre-K Coordinator, Medicaid Compliance Officer, Qualified Lead Evaluator of Classroom Teachers, Committee on Special Education (CSE) & Committee on Preschool Special Education (CPSE) Chairperson, Homeless Liaison, District Grants Coordinator, Migrant Student Data Point of Contact, Title IX Decision-Maker
Director of Facilities	Pesticide Control Officer, Asbestos Designee, Chemical Hygiene Officer, CO-VID Safety Officer, Title IX Decision-Maker
School Counselors, Social Worker & Psychologists	K-12 Suicide Prevention Coordinators
Confidential Secretary & NERIC	Chief Information Officer/Data Warehouse Coordinator
School Nurses	Student Attendance Officers
Secretary to Guidance Department	Reviewing and Verification Official for participation in the Federal Child Nutrition Program

Motion:            Second:            Yes: No: Abstain:            Accept Reject Table

- b. Resolved that the Superintendent recommends to the Board of Education the reappointment of all current substitutes and the approval of the substitute rates as listed for the 2024-25 school year:

<b>Substitute Position</b>	<b>Hourly/Daily</b>	<b>Rate of Pay effective 1/1/24</b>
Teacher (certified)	Daily	\$119.00
Teacher Assistant (certified)	Daily (7.5 hours)	\$114.50
Teacher Aide (certified)	Daily	\$106.75
Teacher (non-certified)	Daily	\$115.00
Teacher Assistant (non-certified)	Daily (7.5 hours)	\$112.50
Teacher Aide (non-certified)	Daily	\$105.00
Monitor	Daily	\$97.50
Nurse	Daily	\$119.00
Food Service Helper	Hourly	\$15.00
Clerical	Hourly	\$15.00
Cleaner	Hourly	\$15.00
Bus Driver	Hourly	\$21.00
Bus Aide	Hourly	\$15.00
Long-Term Non-Certified Substitute Teacher (days 1-50)	Daily	\$125.00
Long-Term Certified Substitute Teacher (days 1-50)	Daily	\$175.00
Long-Term Non-Certified Substitute Teacher (days 51-100)	Daily	\$150.00
Long-Term Certified Substitute Teacher (days 51-100)	Daily	\$200.00

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**10. Designations**

- a. Resolved that the Superintendent recommends to the Board of Education the following designations for the 2024-25 school year:
  - i. Champlain National Bank, New York Liquid Assets Fund and New York Cooperative Liquid Assets Securities System (NYCLASS) as the official bank depositories.
  - ii. Press Republican and the Sun Community News as the official newspapers, and

- iii. The official bulletin boards are located outside the District Office at the Mountain View Campus and outside the Principal’s Office at the Lake View Campus.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

- b. Resolved that the Superintendent recommends to the Board of Education the regular monthly Board of Education meetings begin at 6:00 PM unless otherwise noted and to establish the following meeting dates for the 2024-25 school year:

<b>BOE MEETING DATE</b>	<b>TYPE</b>	<b>CAMPUS</b>
Thursday, August 8, 2024	Regular	LVC
Thursday, September 12, 2024	Regular	MVC
Thursday, October 10, 2024	Regular	LVC
Thursday, November 14, 2024	Regular	MVC
Thursday, December 12, 2024	Regular	LVC
Thursday, January 9, 2025	Regular	MVC
Thursday, January 23, 2025	Budget	MVC
Thursday, February 13, 2025	Regular	LVC
Thursday, March 13, 2025	Regular	MVC
Thursday, March 27, 2025	Budget	MVC
Thursday, April 10, 2025	Regular	LVC
Tuesday, April 22, 2025	Budget Adoption	LVC
Tuesday, May 13, 2025	Public Budget Hearing & Regular	MVC
Tuesday, May 20, 2025	Annual Budget Vote & Election	LVC
Thursday, June 12, 2025	Regular	MVC
Thursday, July 10, 2025	Reorganization & Regular	LVC

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**11. School Board Memberships**

- a. Resolved that the Superintendent recommends to the Board of Education the District hold the following memberships for the 2024-25 school year:
  - i. New York State School Board Association (NYSSBA)

- ii. Essex County School Boards Association
- iii. Rural Schools Association

Motion:            Second:                    Yes: No: Abstain:            Accept Accept Reject

**12. Authorizations**

- a. Resolved that the Superintendent recommends to the Board of Education the following as specified for the 2024-25 school year:
  - i. Superintendent to be responsible for:
    - 1. Certifying payroll,
    - 2. Signing any and all checks on behalf of the District in the absence of the District Treasurer,
    - 3. Approving conferences, conventions and workshop attendance if there is a financial obligation in order to attend and it has been deemed appropriate and identified as consistent with District goals and priorities for continuous improvement by a Principal,
    - 4. Approving budget transfers,
    - 5. Signing all applications and forms required for federal programs and grants,
    - 6. Approving the community use of school facilities and school vehicles, and equipment loaning requests consistent with District policy,
    - 7. Advertising for employment vacancies,
    - 8. Use of the District credit card, and
    - 9. Appointing well-qualified teachers, administrators and staff until the Board of Education has the opportunity to meet and make a decision of a proposed employee, provided the Board makes a final decision on the provisional appointment within thirty (30) days.
  - ii. Principals to be responsible for:
    - 1. Certifying payroll in the absence of the Superintendent, and
    - 2. Approving conferences, conventions, and workshop attendance if appropriate and identified as consistent with District goals and priorities for continuous improvement.
  - iii. Secretary to Principal (Lake View and Mount View Campuses) to maintain a \$100 Petty Cash Fund.
  - iv. Central Treasurer or Deputy Central Treasurer and the Superintendent or Principal (in the absence of the Superintendent) to sign Extra-Classroom Activity Fund checks.

Motion:            Second:                    Yes: No: Abstain:            Accept Reject Table

**13. Bonding of Personnel**

- a. Resolved that the Superintendent recommends to the Board of Education the blanket bonding for all employees of the District.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**14. Cooperative Purchasing**

- a. Resolved that the Superintendent recommends to the Board of Education participation in the following cooperative purchasing agreements for the 2024-25 school year:
  - i. St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guideline set forth in the “Cooperative Purchasing Agreement”, and
  - ii. New York/Island Cooperative Bid Program with the Clarkstown CSD serving as lead agency, and Educational Data Services serving as the Administrative Agent, in accordance with guidelines set forth in the associated “Cooperative Purchasing Agreement”.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**15. Impartial Hearing Officers**

- a. Resolved that the Superintendent recommends to the Board of Education that the Board President or Vice President be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education for the 2024-25 school year.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**16. Other**

- a. Resolved that the Superintendent recommends to the Board of Education the following for the 2024-25 school year:
  - i. The re-adoption of all current policies, procedures and plans in effect during the 2023-24 school year,
  - ii. To establish the mileage rate of reimbursement to follow the Internal Revenue Service (IRS) mileage rate for employees who use their own personal vehicles for official school district business with approval,
  - iii. The approval of existing extra-curricular accounts for student activities and clubs,
  - iv. The tuition rate to be set at \$1,428.65 per currently enrolled non-resident students applying for re-enrollment for the 2024-25 school year, and
  - v. Staants Capital Combustion LLC as the standard vendor of service for the heating system (boiler) at the Lake View Campus due to their familiarity and history with this system.
  - vi. The proposed cafeteria prices for adult meals:

<b>ADULT MEAL</b>	<b>ADULT PRICE</b>
Complete breakfast	\$2.75



Breakfast single entree	\$1.75
Complete Lunch	\$5.00
Lunch single entree	\$2.50
Single milk	\$.65

Motion:            Second:            Yes: No: Abstain:            Accept Reject Table

**17. Executive Session**

Specifically, the Board anticipates entering into Executive Session to discuss (#6) the medical, financial, credit or employment history of a particular person or persons.

In:            Motion:            Second:            Yes: No: Abstain:            Accept Reject Table  
 Out:            Motion:            Second:            Yes: No: Abstain:            Accept Reject Table

- a. Motion to return to regular session at \_\_\_\_\_

Motion:            Second:            Yes: No: Abstain:            Accept Reject Table

**18. Approval of Minutes**

- a. Approve the minutes of the June 13, 2024 Regular Meeting as presented.

Motion:            Second:            Yes: No: Abstain:            Accept Reject Table

**19. Public Comment**

- a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

**20. Financials**

- a. Approve the following financial reports:
  - i. Warrant 12A dated 6/7/24
  - ii. Warrant 12B dated 6/14/24
  - iii. Warrant 12C dated 6/20/24

Motion:            Second:            Yes: No: Abstain:            Accept Reject Table

**21. CSE Recommendations**

- a. Accept and approve the following CSE recommendations school year 2023-2024 for student #12579 and 2825.

- b. Accept and approve the following CSE recommendations school year 2024-2025 for student #12448, 1396, 1321, 12658, 1059, 725, 2634, 12613 and 12437.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

## 22. Action Items - Consent Agenda

- a. Resolved that the Superintendent recommends a District credit card limit of \$5,000.00 for the 2024-25 school year.
- b. Approve the disposal of or placing out to bid the following obsolete assets:
- i. Champion leg curl weight machine asset tag #A00019424 (MVC)
  - ii. Champion pulldown weight machine asset tag #A00019414 (MVC)
  - iii. Champion leg sled weight machine asset tag #A000198418 (MVC)
  - iv. Stationary bike asset tag #A00019417 (MVC)
  - v. Cross pull weight machine asset tag #20150074 (MVC)
  - vi. Champion bar machine asset tag #A00019423 (MVC)
  - vii. Maillink safe asset tag #A00019284 (LVC)
  - viii. Playground equipment (3 pieces) (LVC)
- c. Approve the disposal/recycling of multiple obsolete projectors, desktops, chromebooks, printers and switches located in the LVC and MVC IT offices- see attached.
- d. Approve the 2024-2025 Public Reporting Calendar as presented.
- e. Approve the following resolution to participate in BOCES Summer School 2025:  
WHEREAS, the Boquet Valley Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and  
WHEREAS, the region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and  
WHEREAS, the Boquet Valley Central School district cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;  
BE IT RESOLVED that the Boquet Valley Central School District intends to participate in the 2025 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2025 summer school; and  
BE IT FURTHER RESOLVED, that no later than August 1, 2024, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2025 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

- f. Approve the CV-TEC Adult Education Sponsorship Agreement for CV-TEC Adult Education programs (CO-SER 103 and CO-SER 401) during the 2024-25 school year as presented.
- g. Approve the Section VII Combining of Teams Application boys modified soccer with Moriah CSD for the 2024-25 school year.
- h. Accept and approve the busHive, Inc. transportation software services agreement for the 2024-25 school year at a total cost of \$3,000.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**23. Personnel - Consent Agenda**

- a. Upon the recommendation of the Superintendent, approve the ratified contracts as presented:
  - i. Boquet Valley Administrators and Directors Association effective July 1, 2024 through June 30, 2029
  - ii. Boquet Valley Support Staff effective July 1, 2024 through June 30, 2029
- b. Accept and approve the letters of resignation as submitted by:
  - i. Jennie Cross from her position as Bus Driver/Cleaner effective June 30, 2024, and
  - ii. Abby Seymour from her position as Director of Student Support Services effective July 1, 2024.
- c. Approve the appointment of David Kirkby as a golf chaperone June 6 through June 10, 2024 at a rate of \$200.
- d. Approve the appointment of the following individuals as summer school employees effective July 8, 2024 through August 9, 2024 paid through the Extended School Day Grant:
  - i. Kendra Pulsifer @ \$25.00 per hour
  - ii. Stephen Leibeck @ \$15.00 per hour
- e. Approve the provisional appointment of Jennie Cross to the full-time 12 month position of Secretary to the Director of Student Support Services at an hourly rate of \$18.88 effective July 1, 2024.
- f. Approve the appointment of Lora Wright to the permanent full-time 10 month civil service position of Cleaner effective July 5, 2024.
- g. Approve the appointment of Tom Keck as a temporary full-time summer bus driver on an as needed basis, effective July 8, 2024 through August 31, 2025 at a rate of \$21.00 per hour.
- h. Approve the appointment of Gwen Goff to the full-time temporary clerical position at an hourly rate of \$17.92 for the 2024-25 school year.
- i. Approve the appointment of Sasha Pulsifer as a long-term substitute Food Service Helper at a maximum of 19 hours per week at an hourly rate of \$17.50 for the 2024-25 school year.
- j. Approve the appointment of Kendra Goff as a long-term substitute for Lily Whalen at a daily rate of \$125.00 (day 1 - 50) effective August 28, 2024 through approximately November 8, 2024.

- k. Approve the appointment of Elaine Dixon-Cross and Lee Kyler as CSE Chairpersons at a daily rate of \$250 effective July 1, 2024 through September 30, 2024 to be paid through the ARP Grant.
- l. Approve the appointment of Katherine Lavery and Emily Powers as per diem CSE Chairpersons at a daily rate of \$250 effective July 1, 2024 through September 30, 2024 to be paid through the ARP Grant.
- m. Approve the appointment of Lisa French and Paul Pulsifer as surrogate parents for the CSE and CPSE Committees for the 2024-25 school year.
- n. Approve the appointment of the following per their Feinerman agreements for the 2024-25 school year:
  - i. Karen Reynolds, Math Teacher
  - ii. Shannon Baumann, School Social Worker
  - iii. Jean Dickerson, Teacher Assistant
- o. Upon the recommendation of the Superintendent, Kelsey Moore, who has initial certification in the ELA 7-12 tenure area, is hereby appointed to the position of English Teacher for a probationary period commencing on August 28, 2024 and anticipated to end on August 28, 2028 pending receipt of fingerprint clearance. Salary for the 2024-25 school year will be based upon Step 6 B+52 \$54,046 pending approval of official graduate transcripts.
- p. Approve the following substitute appointments at the current substitute rates:
  - i. Chase McCarroll Food Service Helper effective June 1, 2024
  - ii. Judy Kingsley Food Service Helper effective June 1, 2024
  - iii. Veronica Uss (certified) teacher, teacher assistant and teacher aide effective July 1, 2024.
- q. Approve the appointment of Erica Loher as an occasional driver effective July 1, 2024 at an hourly rate of \$21.00.
- r. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2024-25 school year (NOTE-no stipend paid for volunteer assistants):
  - i. Girls Varsity Soccer Coach - Paul Buehler
  - ii. Boys Varsity Soccer Coach - Evan George
  - iii. Modified and Varsity Soccer Volunteer Assistant - Jason Fiegl
  - iv. Boys JV Basketball Coach - Brad Shumway
  - v. Boys Varsity Basketball Coach - Colby Pulsifer
  - vi. Boys Varsity Basketball Volunteer Assistant - Barry Morrison
  - vii. Girls Modified, JV & Varsity Basketball Volunteer Assistant - Irwin Borden
  - viii. Basketball Chaperones - Adele Jesmer, Marci Oliver and Larry Cooney
  - ix. Game Timer Basketball - Adele Jesmer
  - x. Modified Baseball Coach - Brad Shumway
  - xi. Modified Softball Coach - Irwin Borden
  - xii. Varsity Softball Coach - Adele Jesmer
  - xiii. MS Student Council Advisor - Jenn Peck
  - xiv. HS Student Council Co-Advisor - Mindy Fleming
  - xv. HS Student Council Co-Advisor - Ashley Hooper
  - xvi. Music-Ensemble I (jazz band) - Heather Olson
  - xvii. MS Band Director - Heather Olson

- xviii. HS Band Director - Heather Olson
- xix. Music Ensemble I (Jazz Band) - Heather Olson
- xx. Talent Show Coordinator - Julie Bisselle
- xxi. Activity Fund Treasurer - Heather Olson (\$2,000)
- xxii. Activity Fund Deputy Treasurer - Theresa White (\$565)
- xxiii. National Jr. Honor Society Advisor - Marci Oliver
- xxiv. National Honor Society Advisor - Kristin Fiegl
- xxv. Yearbook Advisor - Julie Bisselle
- xxvi. Quiz Bowl Advisor - Jason Fiegl
- xxvii. Senior Class Advisor - Amanda Pulsifer
- xxviii. Junior Class Advisor - Allison Whalen
- xxix. Sophomore Class Advisor - Sarah Kingzack
- xxx. Art Club Advisor - Kristen Larkin
- xxxi. Drama Club Advisor - Diana George
- xxxii. Senior Play Advisor - Diana George
- xxxiii. eSports Advisor - Jason Colby
- xxxiv. MS Positive School Environment Team Co-Advisor - Erica Loher
- xxxv. MS Positive School Environment Team Co-Advisor - Jenn Peck
- xxxvi. MS Gold Card Advisor - Jenn Peck
- xxxvii. HS Gold Card Co-Advisor - Mindy Fleming
- xxxviii. HS Gold Card Co-Advisor - Jackie Chan-Seng
- xxxix. Spelling Bee Advisor - Kristin Fiegl

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**24. Policy - None at this time**

**25. Superintendent’s Update**

- a. District Wide Safety Plan - Public Review & Comment
- b. Superintendent’s Report

**26. Public Comment**

- a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

**27. Next Meeting**

- a. Regular Meeting August 8, 2024 5:00 PM Lake View Campus

**28. Adjournment**

Time:                      Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table