

Boquet Valley CSD
Special Meeting
Thursday, August 15, 2024 @ 5:00 PM
Mountain View Campus - Elizabethtown, NY

UNOFFICIAL MINUTES

1. Call to Order **At:** 5:00 PM **By:** President Garvey

2. Pledge of Allegiance

3. Roll Call

[X]Tom Broderick [X]Dina Garvey [X]Darlene Hooper [A]Sarah Kullman
[X]Heather Reynolds [X]Suzanne Russell [X]Debra Spaulding

4. Attendees

Present: Joshua Meyer, Superintendent
Jana Atwell, District Clerk

Visitors: Douglas Gerhardt
Kerry Mero

5. 2024-2025 Tax Levy

a. Resolution confirming the tax rolls and authorizing the tax levy:

BE IT RESOLVED THAT, the Boquet Valley Board of Education has been authorized by the voters at the Annual Meeting to raise for the current budget for the 2024-2025 school year a sum not to exceed \$8,293.549.

THEREFORE BE IT RESOLVED, that the Board fix equalized tax rates by the towns and confirm the extension of taxes as they appear on the attached roll (for for equalizing taxes):

AND BE IT HEREBY DIRECTED THAT THE DELINQUENT TAX PENALTIES SHALL BE FILED AS FOLLOWS:

September 1, 2024 - September 30, 2024 No Penalty

October 1, 2024 - October 31, 2024 2% Penalty

RESOLUTION authorizing the issuance of the tax warrant:

WHEREAS, Chapter 73 of the laws of 1977, amended section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS, the entire unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed the maximum percent allowed by for the current school year budget; and

WHEREAS, this latter amount may be held as surplus funds during the current school year;

NOW THEREFORE BE IT RESOLVED, that the Board of Education retain as surplus funds approximately \$838,434 from the total approximate fund balance of \$9,625,724 thereby applying \$0 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS, to the Collector of Boquet Valley Central School District, town(s) of Chesterfield, Elizabethtown, Essex, Lewis and Westport, County of Essex, New York State, you are commanded:

1. To give notice and start collection of September 1, 2024 (in accordance with provisions of section 1322 of the Real Property Tax Law).
2. To give notice that the tax collection will end on October 31, 2024.
3. To collect taxes in the amount of \$8,293,549 in the manner collectors are authorized to collect town and county taxes in accordance with the provisions of section 1318 of the Real Property Tax Law and as approved by the voters at the annual meeting to collect taxes in the amount of \$40,000 for the public libraries and to turn over to the Westport Library Association \$15,000, to the Wadhams Free Library \$7,000 and to the Elizabethtown Library Association \$18,000.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omission in accordance with the provision of section 553 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pressed-numbered tax bill forms provided by the school district in accordance with the provisions of section 922 of the Real Property Tax Law. To forward by mail, without interest penalties to the office of the County Treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with the provisions of section 540 and 5445 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons that sum listed on the attached tax rolls without interest penalties where such sums are paid before the end of the first month of tax collection. To add 2% interest penalties to all taxes collected during the second month of the tax collection period to account for such as income due to the school district.
7. To issue press-number receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact copies of all such receipts issued as required by section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time deliver an accounting on forms showing by town the total assessed valuation, tax rate, and total tax levy, the total amounts remaining uncollected as required by section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the dates stated above unless a renewal or

extension has been endorsed on the face of this warrant in writing with section 1318, subdivision 2 of the Real Property Tax Law.

Motion: Heather Reynolds Second: Sue Russell Yes: 6 No: 0 Abstain: 0 Accept

6. Action Items - Consent Agenda

- a. Approve the disposal (placing out to bid through Auctions International, Inc.) of an Omcan bread slicer model JSL-31 serial #E-18310194 located in storage at the MVC (no asset tag).
- b. The approval of the following revised/updated handbooks as presented for the 2024-2025 school year:
 - i. BVCS D Student and Family Handbook 2024-2025 Edition
 - ii. BVCS D Athletic Code of Conduct 2024-2025

Motion: Tom Broderick Second: Darlene Hooper Yes: 6 No: 0 Abstain: 0 Accept

7. Personnel - Consent Agenda

- a. Accept and approve the letters of resignation as submitted by:
 - i. Christina Durgan from her position as Teacher Assistant effective August 27, 2024
 - ii. Lora Wright from her position as Cleaner effective August 30, 2024
- b. Approve the appointment of Lora Wright as a substitute cleaner effective August 31, 2024 at the current substitute rate.
- c. Accept and approve the agreement between Anne Kuhl, Independent Contractor (able to provide Orientation and Mobility services and/or needed Teacher of the Visually Impaired services) and BVCS D for services provided between September 1, 2024 and terminating on August 31, 2025 as presented.
- d. Approve the appointment of Adele Jesmer to the extracurricular position of Athletic Coordinator at the stipend per the current BVFT agreement for the 2024-25 school year.
- e. Approve the appointment of Brody Lobdell to the full-time 10 month civil service position of Teacher Aide at an hourly rate of \$16.25 effective August 28, 2024. This appointment includes a 120 day probationary period commencing on August 28, 2024 and anticipated to end on or about March 21, 2025.
- f. Approve the appointment of Ryan Cave to the full-time 10 month civil service position of Food Service Helper at an hourly rate of \$16.25 effective August 28, 2024. This appointment includes a 120 day probationary period commencing on August 28, 2024 and anticipated to end on or about March 21, 2025.
- g. Approve the appointment of Dawn Haase to the full-time 10 month civil service position of School Nurse at an hourly rate of \$33.50 effective approximately September 16, 2024 pending receipt of fingerprint clearance. This appointment includes a 120 day probationary period commencing on approximately September 16, 2024 and anticipated to end approximately on or about April 1, 2025.
- h. Upon the recommendation of the Superintendent, Shaylee Garrow, who has initial certification in the Early Childhood/Childhood Education (B-2 and 1-6) tenure

area, is hereby appointed to the position of Pre-Kindergarten Teacher for a probationary period anticipated to commence on August 28, 2024 and anticipated to end on August 28, 2028 pending receipt of fingerprint clearance. Salary for the 2024-25 school year will be based upon Step 1 B+30 \$48,594 pending approval of official graduate transcripts.

- i. Resolve upon the recommendation of the Superintendent, Daniel Marangiello, who is professionally certified in the School District Leader area, is hereby appointed on probation to the position of Director of Student Support Services with an annual salary of \$92,700 (prorated based upon start date) anticipated to commence on September 23, 2024 and anticipated to end on September 23, 2028 pending receipt of fingerprint clearance.
- j. Approve the appointment of Julie Bisselle as a Mentor paid at a rate of \$1,500 for the 2024-25 school year.

Motion: Heather Reynolds Second: Sue Russell Yes: 6 No: 0 Abstain: 0 Accept

8. Next Meeting

- a. Regular Meeting ~~Thursday~~ Tuesday, September ~~12~~ 10, 2024 6:00 PM Mountain View Campus

9. Adjournment

Time: 5:05 PM Motion: Debra Spaulding Second: Sue Russell Yes: 6 No: 0 Abstain: 0
Accept

Minutes are not official until approved by the Board of Education.

Jana Atwell, District Clerk