

**Boquet Valley CSD**  
**Regular Meeting**  
**Tuesday, September 10, 2024 @ 6:00 PM**  
**Mountain View Campus - Elizabethtown, NY**

**UNOFFICIAL MINUTES**

1. **Call to Order** At: 6:00 PM By: President Garvey

2. **Pledge of Allegiance**

3. **Roll Call**

[X]Tom Broderick      [X]Dina Garvey      [X]Darlene Hooper      [X]Sarah Kullman  
[X]Heather Reynolds      [X]Suzanne Russell      [X]Debra Spaulding

4. **Attendees**

Present: Joshua Meyer, Superintendent  
Jana Atwell, District Clerk  
Hayden Reidy, Business Manager

Visitors: Jim Pulsifer	Deb Pulsifer	Sam Meachem Hughes
Robyn LePage	Sally Wachowski	Mary Lou Morgan
Paul Hooper	Shaylee Gumlaw	Kerry Mero
Lynn DeWalt	Teresa Cary	Kurri Westover
Harry Caldwell	Hedy Merrihew	Ines Chapela
Donald Beaton	Brooke Beaton	Emily Abruzzi
Bertha Rand	Emily Powers	Kelsey Moore
Daniel Marangiello	Jim Jackson	Jessica Tyson

5. **Introduction of New Employees - Meet & Greet Reception**

- a. Following the introduction of new employees by Superintendent Meyer, a brief reception was held allowing the Board and community members the opportunity to meet the new faculty members.

6. **Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:10 PM Motion: Heather Reynolds Second: Deb Spaulding Yes: 7 No: 0 Abstain: 0  
Accept

Out: 6:26 PM Motion: Dina Garvey Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0  
Accept

No action taken.

- b. Motion to return to regular session at 6:27 PM

Motion: Darlene Hooper    Second: Tom Broderick    Yes: 7 No: 0 Abstain: 0    Accept

## 7. Approval of Minutes

- a. Approve the minutes of the August 8, 2024 Regular Meeting and August 15, 2024 Special Meeting as presented.

Motion: Sue Russell    Second: Heather Reynolds    Yes: 7 No: 0 Abstain: 0    Accept

## 8. Public Comment

- a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Paul Fenton asked where the Board meetings are advertised. District Clerk Jana Atwell replied the meeting date and time is advertised monthly in The Sun Community News and Press Republican, a listing of all dates can be found on the District's website ([www.boquetvalleycsd.org](http://www.boquetvalleycsd.org)) as well as monthly notice of the meeting, and the weekly Griffin Gazette.

Paul Hooper suggested the flag (located in room 106) be relocated for appropriate viewing.

Paul Fenton questioned if there was an update on the recent testing completed at both campuses. Superintendent Meyer explained that information would be addressed in his Superintendent's Report this evening.

Cindy Monty expressed concern regarding the miscommunication on social media; the information provided in the Griffin Gazette needs to address what is believed to be misleading on social media.

Bertha Rand asked where the Griffin Gazette is posted and if one does not have access to the computer, how can a copy be obtained? Please contact the main office to request a mailing.

Cindy Monty stated the new Board members are not listed on the website and suggested this be updated.

Gay Olcott suggested the Lake View Campus be used for District Offices and the Mountain View Campus for students.

Brooke Beaton agreed with Mrs. Olcott's suggestion.

#### **9. CSE Recommendations**

- a. Accept and approve the following CSE recommendation for student #12619, 12682 and 12464.

Motion: Tom Broderick    Second: Sue Russell    Yes: 7 No: 0 Abstain: 0    Accept

#### **10. Action Items - Consent Agenda**

- a. Approve the Section VII Combining of Teams Application to combine Cross Country with Moriah CSD for the 2024-25 school year.
- b. Amend the Registered Professional Nurse (substitute school nurse) daily rate from \$325/day to \$350 daily per the Agreement between BVCS and the University of Vermont Health Network Elizabethtown Community Hospital. (Amount was recorded incorrectly on the August 8, 2024 minutes.)

Motion: Darlene Hooper    Second: Sarah Kullman    Yes: 7 No: 0 Abstain: 0    Accept

#### **11. Personnel - Consent Agenda**

- a. Approve the amended resignation date as submitted by Lora Wright from August 30, 2024 to August 16, 2024.
- b. Accept and approve the letters of resignation as submitted by:
  - i. Tim Quaid from his position as Bus Aide effective August 16, 2024
  - ii. Tom Keck from his position as full-time bus driver (32.5 hours per week) effective September 1, 2024
  - iii. Elizabeth Otto from her position as Special Education teacher effective September 20, 2024
  - iv. Tom Bisselle from his position as Student Support Counselor effective October 4, 2024
- c. Approve the following substitute appointments at the current substitute rates:
  - i. Melissa Jacques Food Service Helper effective September 9, 2024
  - ii. Angel Mitchell Bus Aide effective September 11, 2024
  - iii. Kari Prescott (certified) teacher effective September 11, 2024
- d. Accept and approve the letter of request submitted by Ines Chapela for maternity leave with an anticipated start date of December 6, 2024 through approximately June 27, 2025.
- e. Approve the following employees to be compensated up to an additional 30 minutes per day at their hourly rates for morning and/or afternoon student bus duty for the 2024-25 school year:
  - i. Brody Lobdell
  - ii. Brad Egglefield
  - iii. Theresa McAuley
  - iv. Renee Pelkey
  - v. Kaitlin Fielder
  - vi. Kristen Larkin

- f. Approve the appointment of the following employees as mentors at the rate indicated for the 2024-25 school year:
  - i. Rhonda Sloper (\$1,500)
  - ii. Aubrey Pulsifer (\$1,500 prorated approximately September 30, 2024)
  - iii. Lee Kyler (\$3,000 prorated approximately September 23, 2024)
  - iv. Elaine Dixon-Cross (\$3,000 prorated approximately October 11, 2024)
- g. Approve the appointment of Lynn DeWalt as a long-term certified substitute Music teacher at a daily rate of \$200 effective August 28, 2024 through approximately December 31, 2024.
- h. Approve the appointment of Tom Keck to the position of part-time bus driver (20 hours per week) effective September 2, 2024.
- i. Approve the appointment of Melissa Jacques to the full-time position of Bus Aide at an hourly rate of \$15.00 effective September 9, 2024 with a 120 day probationary period beginning September 9, 2024 and ending approximately March 25, 2025.
- j. Approve the appointment of Craig O’Leary-Cumber to the full-time position of Maintenance Person/Bus Driver at an hourly rate of \$18.25 effective September 23, 2024 pending results of fingerprint clearance. This appointment will include a 120 day probationary period beginning September 23, 2024 and ending approximately March 24, 2025. Salary will be adjusted once Mr. O’Leary-Cumber receives his CDL license.
- k. Upon the recommendation of the Superintendent, approve the tenure track appointment of Brandy Rosselli to the full-time 10 month position of Teacher Assistant effective August 28, 2024 for a probationary period commencing on August 28, 2024 and anticipated to end on August 28, 2028.
- l. Upon the recommendation of the Superintendent, Kari Prescott, who has permanent certification in the Special Education tenure area, is hereby appointed to the position of Special Education Teacher for a probationary period commencing on or about September 30, 2024 and anticipated to end on or about September 30, 2028 pending receipt of fingerprint clearance. Salary for the 2024-25 school year will be based upon Step 6 B+54 \$54,776 prorated.
- m. Upon the recommendation of the Superintendent, Kelly Zimmerman, who has permanent certification in the School District Administration area, is hereby appointed to the 10 month plus 20 summer days position of Assistant Principal of Health and Wellness effective on or about October 11, 2024 pending receipt of fingerprint clearance. Salary for the 2024-25 school year will be \$78,500 prorated.
- n. Approve the appointment of the following employees to serve as OASIS teachers for the 2024-25 school year paid at their hourly rate through the Extended School Day Grant:
  - i. Eric Schultz
  - ii. Julie Bisselle
  - iii. Shannon Baumann
  - iv. Samantha Meachem
  - v. Jackie Chan-Seng
  - vi. Zoe Brugger-Lobdell
  - vii. Marci Oliver
  - viii. Erica Loher
  - ix. Kristen Larkin

- o. Approve the appointment of Brody Lobdell to the position of OASIS Program Assistant paid at an hourly rate of \$15.00 through the Extended School Day Grant for the 2024-25 school year.
- p. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2024-25 school year:
  - i. Junior Class Advisor - Ashley Duke
  - ii. Boys Modified Soccer Coach - Michael Peck
  - iii. Varsity Girls Basketball Coach - Terry Pulsifer
  - iv. Girls Modified Soccer Coach - Elizabeth Bouchard-Hall
  - v. Basketball Chaperone - Jean Dickerson
  - vi. Freshman Class Advisor - Marvail Miller
  - vii. GriffIT's Advisor - Brian Basile
  - viii. End of Year Slideshow Advisor - Andrya Heller
  - ix. Volunteer Assistant Girls Modified Soccer - Kevin Bouchard-Hall
  - x. Volunteer Assistant Girls Modified Soccer - Danielle Shumway
  - xi. Volunteer Assistant Boys Modified Soccer - Jennifer Peck
  - xii. Volunteer Assistant Boys Varsity Soccer - Hudson Stephens

Motion: Heather Reynolds    Second: Sarah Kullman    Yes: 7 No: 0 Abstain: 0    Accept

## **12. Policy - None at this time**

## **13. Principal's Report - MVC Principal Elaine Dixon-Cross**

- a. Principal Dixon-Cross shared her excitement for the new school year explaining that all students, faculty and staff were provided with shirts in our school colors displaying the new motto for the 2024-25 school year - Climate of Celebration, Culture of Accountability. She explained that open houses have occurred on both campuses, the District has been marked again by Brilliant Pathways as a School of Distinction, the Peer Mentoring Program will continue as well as collaborating with BRIEF (Building Resilience in Essex County Families) and iReady assessments have begun. October will continue to be busy as students gear up for college visits, spirit week and a visit from our LVC students for a Halloween parade through the MVC hallways.

## **14. Superintendent's Update**

- a. Superintendent's Report - see attached
- b. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK - see attached

## **15. Public Comment**

- a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Kurri Westover stated parents and taxpayers are concerned over the financing of

administration versus building repair; the District should reconsider where they are putting the money.

Jim Jackson discussed concerns over the roof repair which was noted in the 2020 building survey as needing repair, the encapsulated asbestos that has been covered by carpeting for several years that may need replacement and the timeliness of advertising RFP's (requests for proposal).

Rick Olcott questioned if the (flood and rain) damage at LVC had any affect on the asbestos and if air quality testing will be done during the winter months.

Gay Olcott asked if a walk through of the buildings could occur when no students were in the buildings so that the community could see for themselves.

### **16. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons.

In: 7:05 PM Motion: Darlene Hooper Second: Tom Broderick Yes: 7 No: 0 Abstain: 0  
Accept

Out: 7:53 PM Motion: Dina Garvey Second: Sue Russell Yes: 7 No: 0 Abstain: 0  
Accept

No action taken.

### **17. Next Meeting**

- a. Regular Meeting Thursday, October 10, 2024 6:00 PM Lake View Campus

### **18. Adjournment**

Time: 7:54 PM Motion: Sarah Kullman Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0  
Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE:

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Jana Atwell, District Clerk