Boquet Valley CSD Regular Meeting Thursday, November 14, 2024 @ 6:00 PM Mountain View Campus - Elizabethtown, NY

OFFICIAL MINUTES

1.	Call to Order	At:	6:00 PM	By: President Garvey
2.	Pledge of Allegiance			
3.	Roll Call			
	[X]Tom Broderick	[X]Dina Garvey	[X]Darlene Hooper	[X]Sarah Kullman
	[X]Heather Rey	nolds	[X]Suzanne Russell	[X]Debra Spaulding

4. Attendees

Present: Joshua Meyer, Superintendent Jana Atwell, District Clerk Hayden Reidy, Business Manager

Visitors: Mary Lou Morgan	Charli Lewis	Hedy Merrihew
Jim Pulsifer	Jim Jackson	Cindy Monty
Paul Hooper	Sam Hughes	Kerry Mero
Jessica Tyson	Lee Kyler	Dan Marangiello
Bridget Belzile		

5. Audit Committee Report - Mr. Tom Telling, Telling & Hillman, PC

a. Focus on the audit committee of the school board gathering with representatives of the independent financial audit firm to examine and discuss a preliminary draft edition of the annual independent financial audit reports, in keeping with increased fiscal accountability responsibilities mandated by New York State.

Members of the Board engaged with audit manager, Ms. Sam Hillman from the firm Telling & Hillman, P.C. to review and discuss the independent financial audit reports and independent auditor's report prepared by Mr. Tom Telling, CPA pursuant to governmental auditing standards and the requirements of the uniform guidance for the fiscal year ending June 30, 2024.

6. Annual Independent Auditor Reports and Associated Fiscal Accountability Report

a. WHEREAS, the Boquet Valley Central School District is required to engage an independent certified public accounting firm to conduct an annual audit of the financial operations of the District; and

WHEREAS, the aforesaid audits have been prepared by Telling & Hillman, PC for the fiscal year ended June 30, 2024; and

WHEREAS, the Audit Committee has received, examined and discussed the financial statements as presented; and

RESOLVED, that the Board of Education accepts the June 30, 2024 Boquet Valley Central School District audited financial statements; and

THEREFORE BE IT FURTHER RESOLVED, that the District Clerk is authorized to file the June 30, 2024 Audited Financial Statements with the New York State Commissioner of Education in accordance with Education Law 2116-a(3)(a) and the Commissioners' Regulation Section 170.12(e)(2).

Motion: Sarah Kullman Second: Tom Broderick Yes: 7 No: 0 Abstain: 0 Accept

7. Approval of Minutes

a. Approve the minutes of the October 10, 2024 Regular Meeting as presented. Discussion ensued regarding a request to amend the October minutes.

Motion: Sue Russell Second: Tom Broderick Yes: 7 No: 0 Abstain: 0 Table

8. Public Comment

a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Charli Lewis discussed the tabling of a personnel item on the October agenda for executive session. She referenced the Sunshine Law and Open Meetings Law regarding the opening and closing of meetings in public session.

Paul Hooper suggested the use of a sound system for clarity.

Cindy Monty stated she had sent an email requesting the meeting be live streamed to the public.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 0026-AP Warrant Checks 10/4/24
 - ii. Warrant 0022-AP Warrant Checks 10/30/24
 - iii. Budget Status Report as of 11/12/24

Motion: Heather Reynolds Second: Sarah Kullman Yes: 7 No: 0 Abstain: 0 Accept

10. CSE Recommendations

a. Accept and approve the following CSE recommendations for student #2742, 12619, 12658, 2820, 12413, 12507, 12549, 12712, 12437 and 12442.

11. Action Items - Consent Agenda

- a. Approve the proposal as presented from Atlantic Testing Laboratories (ATL) to provide asbestos project monitoring services throughout the duration of the project (Lake View Campus roof replacement).
- b. Approve the disposal of the following obsolete assets:
 - i. Hobart Kitchen mixer H-600 serial #1941012 asset tag #000241 kitchen storage MVC
 - ii. Gray TNT550 lift asset tag #20150214 bus garage MVC
 - iii. Lincoln Welder AC225 asset tag #20150210 bus garage MVC
 - iv. Walker lift asset tag #A00019569 garage LVC

Motion: Sarah Kullman Second: Tom Broderick Yes: 7 No: 0 Abstain: 0 Accept

12. Personnel - Consent Agenda

a. In accordance with law, the Board of Education is hereby confirming the appointment of Tyler Atwell to the permanent full-time 12 month civil service position of Head Custodian effective October 2, 2024.

Motion: Tom Broderick Second: Heather Reynolds Yes: 5 No: 2-Hooper & Spaulding Abstain: 0 Accept

- b. Approve the appointment of Ethan Graham to the full-time (10 month) civil service position of Bus Aide at an hourly rate of \$15.00 effective October 21, 2024 with a 120 day probationary period beginning October 21, 2024 and ending approximately May 16, 2025. Fingerprint clearance on file.
- c. Approve the appointment of Angel Mitchell to the position of Building Substitute at a daily rate of \$125.00 effective October 30, 2024. Fingerprint clearance on file.
- d. Approve the continued appointment of Kendra Goff as a long-term certified substitute elementary teacher at a daily rate of \$125 (days 1-50) effective November 20, 2024 through June 27, 2025.
- e. Approve the appointment of Travis Mauro to the extracurricular position of boys JV basketball assistant (no stipend) for the 2024-25 school year.
- f. Approve the appointment of the following employees to serve as OASIS teachers paid at their hourly rate through the Extended School Day Grant for the 2024-25 school year:

i.	Brad Shumway	iii.	Jen Peck
ii.	Karen Revnolds	iv.	Kaitlin Fielder

Motion: Heather Reynolds Second: Tom Broderick Yes: 7 No: 0 Abstain: 0 Accept

13. Policy - None at this time

14. Principal's Report - Elaine Dixon-Cross, MVC Principal

a. Principal Dixon-Cross highlighted several events that have occurred during the first quarter and are scheduled to occur soon including Iready, ASVAB, PSAT and SAT testing, 33 students participating in Model UN and the receipt of an award, a mock Presidential debate, the annual turn a griffin into a turkey Thanksgiving Project showcasing teamwork, leadership and character, the first quarter assembly scheduled for November 26, Junior National Honor Society food drive, National Honor Society Red Kettle participation, Senior trip planning for Myrtle Beach, 6th grade Boston trip, professional development, visiting a school district in Schoharie to review the use of Yonder pouches and procedures for banning cell phones, and BVCS teachers presenting at a Science conference.

15. Superintendent's Update

- a. Superintendent's Report see attached
 - i. Discuss December BOE meeting date change December meeting rescheduled to Tuesday, December 10, 2024
- b. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK see attached

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Floor was opened for public comment, none voiced.

17. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit or employment history of a particular person or persons.
- In: 6:41 PM Motion: Sue Russell Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept
- Out: 7:28 PM Motion: Dina Garvey Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

No action taken.

Return to regular session at 7:29 PM

Motion: Debra Spaulding Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

18. Next Meeting

a. Regular Meeting Thursday, December 12 Tuesday, December 10, 2024 6:00 PM Lake View Campus

19. Adjournment

Time: 7:30 PM Motion: Tom Broderick Second: Debra Spaulding Yes: 7 No: 0 Abstain: 0 Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: December 10, 2024

Jana Atwell, District Clerk