# Boquet Valley CSD Regular Meeting Tuesday, December 10, 2024 @ 6:00 PM Lake View Campus - Westport, NY

## **OFFICIAL MINUTES**

1. Call to Order At: 6:00 PM By: President Garvey

## 2. Pledge of Allegiance

## 3. Roll Call

[X]Tom Broderick [X]Dina Garvey [X]Darlene Hooper [X]Sarah Kullman [X]Heather Reynolds [X]Suzanne Russell-entered 6:06 PM [X]Debra Spaulding

#### 4. Attendees

Present: Joshua Meyer, Ed.D., Superintendent Jana Atwell, District Clerk

Visitors: Kerry Mero Phil Mero Abby Mero

Paul HooperCindy MOntyPaige Cotter SaltamachCharli LewisGeorge SaltamachKelly ZimmermanElizabeth MaffeyAlyssa CarrollMeighan McWilliam

Donald Beaton Brooke Beaton Jason Welch

Elaine Dixon-Cross

## 5. The Westport-Wadhams Community Alliance Presentation

a. Westport-Wadhams Community Alliance representatives, Allyssa Carroll, Meighan McWilliam and Elizabeth Maffey were present this evening to introduce themselves, share the Alliance's desire to collaborate with the school and offer their resources and outlets to assist the District in reaching out to the community.

#### 6. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

a. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In:6:05 PM Motion: Tom Broderick Second: Darlene Hooper Yes: 6 No: 0 Abstain: 0 Accept

Out: 7:33 PM Motion: Heather Reynolds Second: Tom Broderick Yes: 7 No: 0 Abstain: 0 Accept

No action taken.

Motion to return to regular session at 7:35 PM.

Motion: Heather Reynolds Second: Tom Broderick Yes: 7 No: 0 Abstain: 0 Accept

## 7. Approval of Minutes

a. Approve the minutes of the October 10, 2024 Regular Meeting as presented.

Motion: Debra Spaulding Second: Sarah Kullman Yes: 6 No: 0 Abstain: 1-Reynolds Accept

b. Approve the minutes of the November 14, 2024 Regular Meeting as presented

Motion: Sue Russell Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

#### 8. Public Comment

a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Floor was opened for public comment, none voiced.

#### 9. Financials - None at this time

#### 10. CSE Recommendations

a. Accept and approve the following CSE recommendations for student #12670, 12568, 1059, 1098, 12705, 1321, 12442, 12682 and 12714.

Motion: Debra Spaulding Second: Tom Broderick Yes: 6 No: 0 Abstain: 1-Spaulding Accept

## 11. Action Items - Consent Agenda

- a. Accept a \$750 award received by Erica Loher from the Essex County Soil and Water Conservation District for the 2024-2025 project: Water Ecology Field Trip Lake George Floating Classroom to be paid to the school upon receipt of paid invoices for supplies necessary for the project.
- b. Approve the Section VII Combining of Teams Application with Willsboro CSD for the combining of baseball for the 2024-2025 school year.
- c. Accept and approve the agreement as presented by CDC Real Estate to assist in the preliminary remote research for any properties which may be listed for sale within a targeted search area and also to work on behalf of the District to

approach and communicate with the landowners to obtain basic information and/or to work with them should it get to an offer stage.

Motion: Sue Russell Second: Darlene Hooper Yes: 7 No: 0 Abstain: 0 Accept

## 12. Personnel - Consent Agenda

- a. Approve the appointment of Karen Reynolds as a tutor for the 2024-2025 school year at an hourly rate of \$52.00.
- b. Approve the long-term substitute daily pay rate increase per the Board approved substitute salary pay chart for Kendra Goff long-term (non-certified) substitute for Lily Whalen and Ines Chapela from a daily rate of \$125 to a daily rate of \$150 effective November 22, 2024 (days 51-100).
- c. Approve the following appointments effective December 11, 2024 at the rate per the current Board approved substitute salary pay chart pending receipt of fingerprint clearances:
  - i. Stephen Leibeck (non-certified) substitute teacher, teacher assistant and teacher aide
  - ii. Jameson Fiegl (non-certified) substitute teacher, teacher assistant and teacher aide
  - iii. Eric Holland substitute cleaner, bus aide and food service helper
- d. Approve the appointment of the following extracurricular positions for the 2024-2025 school year at the stipend per the current BVFT contract:
  - i. Ashley Duke Soccer Game Timer
  - ii. Candy Goff Modified Girls Basketball Coach
  - iii. David Reynolds Volunteer Assistant Varsity Girls Basketball (no stipend)

Motion: Sarah Kullman Second: Debra Spaulding Yes: 7 No: 0 Abstain: 0 Accept

## 13. Policy - None at this time

## 14. Principal's Report - Lee Kyler, Lake View Principal

a. Principal Kyler provided Board members with a Lake View Campus Board of Education Newsletter (see attached) and a highlight of each point of interest listed. Principal Kyler then introduced 5th Grade student council representative, Arianna Crandall-Otis. Arianna shared information regarding the elementary model of Student Council and their current focus working with the school cafeteria on food choices. Their next agenda topic will be the playground.

## 15. Superintendent's Update - see attached

- a. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK
- b. Superintendent's Report

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with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Floor was opened for public comment, none voiced.

# 17. Next Meeting

a. Regular Meeting Thursday, January 9, 2025 6:00 PM Mountain View Campus

# 18. Adjournment

Time: 8:05 PM Motion: Sarah Kullman Second: Darlene Hooper Yes: 7 No: 0 Abstain: 0 Accept

Minutes are not official until approved by the Board of Education.	
Date approved by the BOE: January 9, 2025	
Iana Atwell, District Clerk	