

**Boquet Valley CSD**  
**Regular Meeting**  
**Thursday, January 9, 2025 @ 6:00 PM**  
**Mountain View Campus - Elizabethtown, NY**

**OFFICIAL MINUTES**

1. **Call to Order** At: 6:00 PM By: President Garvey
  
2. **Pledge of Allegiance**
  
3. **Roll Call**  
[X]Tom Broderick [X]Dina Garvey-exited 7:10 PM [X]Darlene Hooper [X]Sarah Kullman  
[X]Heather Reynolds [X]Suzanne Russell-entered 6:05 PM [X]Debra Spaulding
  
4. **Attendees**

Present: Joshua Meyer, Ed.D, Superintendent	Visitors: Mary Morgan
Jana Atwell, District Clerk	Cindy Monty
Hayden Reidy, Business Manager	Brooke Beaton
Kelsey Monette, District Treasurer	Donald Beaton
	Jim Jackson
	Phil Mero
	Kerry Mero
  
5. **CVES / CV-TEC Presentation, District Superintendent Dr. Mark Davey & Dr. Matt Slattery, Executive Director of Special Education Rise Center for Success**
  - a. Dr. Davey greeted and thanked the Board for the opportunity to share information regarding Champlain Valley Educational Services. He then distributed a folder which included a CVES 2024-2025 Fact Sheet for reference. He shared our 2024-25 BOCES aid ratio (36%) and the many services purchased by the District including administrative, Career & Technical Education (CTE), special education, school support services and cross contracted services
  - b. Dr. Slattery shared an overview of the Rise Center for Success - see attached presentation.
  
6. **Board President Resignation**
  - a. Dina Garvey verbally submitted her resignation as Board of Education President effective immediately.
    - i. Floor was opened for nominations.
    - ii. Motion to nominate Heather Reynolds made by Dina Garvey, second by Sue Russell.
    - iii. Floor opened for further nominations, being none, nominations closed.
  - b. Resolved that Heather Reynolds be appointed to the position of Board of Education President for the remainder of the 2024-25 school year.

- Motion: Dina Garvey Second: Sue Russell Yes: 7 No: 0 Abstain: 0 Accept  
c. The District Clerk administered the oath of office to the newly elected President.

## 7. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 6:43 PM Motion: Tom Broderick Second: Dina Garvey Yes: 7 No: 0 Abstain: 0  
Accept

Out: 7:10 PM Motion: Deb Spaulding Second: Tom Broderick Yes: 7 No: 0 Abstain: 0  
Accept

No action taken.

- b. Motion to return to regular session at: 7:10 PM

Motion: Sarah Kullman Second: Darlene Hooper Yes: 6 No: 0 Abstain: 0 Accept

## 8. Approval of Minutes

- a. Approve the minutes of the December 10, 2024 Regular Meeting as presented.

Motion: Sue Russell Second: Tom Broderick Yes: 6 No: 0 Abstain: 0 Accept

## 9. Public Comment

- a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Floor was opened for public comment, none voiced.

## 10. Financials

- a. Approve the following financial reports:
  - i. Warrant 12/13/24
  - ii. Warrant 12/20/24
  - iii. Warrant 12/20/24 #2
  - iv. Warrant 1/2/25
  - v. Capital Project Warrant 11/22/24
  - vi. Multi-Fund Warrant 11/4/24
  - vii. Multi-Fund Warrant 11/15/24
  - viii. Treasurer's Monthly Report September 2024

- ix. Treasurer's Monthly Report October 2024
- x. Treasurer's Monthly Report November 2024
- xi. Treasurer's Monthly Report December 2024
- xii. Budget Transfer Report January 2025
- xiii. Grant Status Report July 2024 - December 2024

Motion: Sue Russell    Second: Tom Broderick    Yes: 6 No: 0 Abstain: 0    Accept

### **11. CSE Recommendations**

- a. Accept and approve the following CSE recommendations for student #540 and 12710.

Motion: Sue Russell    Second: Darlene Hooper    Yes: 6 No: 0 Abstain: 0    Accept

### **12. Action Items - Consent Agenda**

- a. Accept and approve the work plan/cost estimate received from KAS, Inc. as presented to assist the District in reviewing the existing asbestos management plan.
- b. Resolution to increase the Capital Project expense (roof replacement) authorization

- i. BE IT RESOLVED, the Boquet Valley Central School District Board of Education recommends the increase of the Capital Project authorization from \$750,000 to \$1,500,000.

WHEREAS, the BVCS D Board of Education resolved, determined and declared the roof replacement project at the Westport Lake View Campus facility was an emergency under GML §103(4) and in need of replacement to ensure the safety and health of school occupants at their May 7, 2024 regular Board of Education meeting, and

WHEREAS, the Board of Education hereby resolves the cost of the Capital Project at the Westport Lake View Campus facility, including incidental costs and expenses, constitutes an ordinary contingent expense within the meaning of Education Law §2023 and 8 NYCRR Part 170.2 of the Commissioner's Regulations of the Commissioner of Education and hereby authorizes the expenditure of those funds necessary for such purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby resolves the increase from the original \$750,000 (as approved at the May 7, 2024 Board of Education Meeting) to \$1,500,000.

- c. Recommendation for the closure of multiple bank accounts
      - i. Upon the recommendation of the Superintendent, the Board of Education authorizes the District Treasurer and Deputy District Treasurer to close the following accounts:
        - 1. Champlain National Bank
          - a. Athletic Field Fund
          - b. Playground Account

- c. Randy Denton Memorial Fund
  - d. Rebecca Bosley Memorial Scholarship
  - e. Bailey Outdoor Memorial
  - f. Eliza Grey Scholarship
  - g. Joe Huttig Scholarship
  - h. Westport Education Scholarship
  - i. Dickinson Scholarship Fund
  - j. Wall of Distinction
2. NYCLASS
- a. Cora Putnam Hale Scholarship
  - b. Cutting Book Fund Award
- d. Recommendation for the opening of multiple bank accounts
- i. Upon the recommendation of the Superintendent, the Board of Education authorizes the District Treasurer and Deputy District Treasurer to open two (2) new bank accounts:
    - 1. Champlain National Bank
      - a. Interest bearing money market account
    - 2. NYCLASS
      - a. Interest bearing sub account under existing Boquet Valley NYCLASS account
- e. Approve the 2025-2026 Budget Calendar as presented.

Motion: Tom Broderick      Second: Sue Russell      Yes: 6 No: 0 Abstain: 0      Accept

### **13. Personnel - Consent Agenda**

- a. Approve the appointment of Ellen Kiely to serve as an OASIS teacher for the 2024-2025 school year paid at her hourly rate through the Extended School Day Grant.
- b. Accept and approve the request as submitted by Kristy Quaglietta for maternity leave beginning approximately February 14, 2025 through June 27, 2025.
- c. Upon the recommendation of the Superintendent, approve the tenure track appointment of Jean Dickerson to the full-time 10 month position of Teacher Assistant effective December 7, 2024 for a probationary period commencing on December 7, 2024 and anticipated to end on December 7, 2028. This appointment will replace her feinerman agreement appointment for the 2024-2025 school year
- d. Approve the appointment of Jessica Pulsifer to the permanent full-time 10 month civil service position of Cook effective January 7, 2025.
- e. Approve the following substitute appointments at the rate per the Board approved substitute salary pay chart:
  - i. Jack Rice substitute cleaner effective December 10, 2024
  - ii. Madison Kirkby (non-certified) substitute teacher, teacher assistant and teacher aide effective December 12, 2024
- f. Approve the appointment of the following extracurricular positions for the 2024-2025 school year at the stipend per the current BVFT contract:
  - i. Brandy Rosselli - Basketball Chaperone & Game Timer

- ii. Ryan Cave - Basketball Game Timer
  - iii. Andrew Denton - Basketball Game Timer
  - iv. Eric Rosselli - Volunteer Assistant JV Boys Basketball (no stipend)
  - v. David Kirkby - Volunteer Assistant Golf (no stipend)
  - vi. Val Plante - Volunteer Assistant Modified Girls Basketball (no stipend)
- g. Authorize the following substitute pay rate adjustments associated with the January 1, 2025 transition to \$15.50 per hour minimum wage in accordance with New York State Labor Laws:

<b>Substitute Position</b>	<b>Hourly / Daily</b>	<b>Current Rate of Pay</b>	<b>Rate of Pay effective 1/1/25</b>
Teacher (certified)	Daily	\$119.00	\$126.00
Teacher Assistant (certified)	Daily (7.5 hours)	\$114.50	\$120.00
Teacher Aide (certified)	Daily	\$106.75	\$108.50
Teacher (non-certified)	Daily	\$115.00	\$117.25
Teacher Assistant (non-certified)	Daily (7.5 hours)	\$112.50	\$118.15
Teacher Aide (non-certified)	Daily	\$105.00	\$108.50
Monitor	Daily	\$97.50	\$100.75
Nurse	Daily	\$119.00	\$126.00
Food Service Helper	Hourly	\$15.00	\$15.50
Clerical	Hourly	\$15.00	\$15.50
Cleaner	Hourly	\$15.00	\$15.50
Bus Driver	Hourly	\$25.00	\$25.00
Bus Aide	Hourly	\$15.00	\$15.50
Long-Term Non-Certified Substitute Teacher (days 1-50)	Daily	\$125.00	\$125.00
Long-Term Certified Substitute Teacher (days 1-50)	Daily	\$175.00	\$175.00
Long-Term Non-Certified Substitute Teacher (days 51-100)	Daily	\$150.00	\$150.00
Long-Term Certified Substitute Teacher (days 51-100)	Daily	\$200.00	\$200.00

Motion: Sue Russell    Second: Sarah Kullman    Yes: 6 No: 0 Abstain: 0    Accept

**14. Policy - None at this time**

**15. ~~Principal's Report - Elaine Dixon-Cross, Mountain View Principal~~**

**16. Director of Student Support Services Report - Daniel Marangiello** - report included in Superintendent's Report, see attached

**17. Superintendent's Update** - see attached

- a. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK
- b. Superintendent's Report
  - i. The January 23, 2025 budget meeting will be cancelled.

**18. Public Comment**

- a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Brooke Beaton asked what AP courses are being offered. Superintendent Meyer will email this information to her.

Cindy Monty stated that the information listed in the agenda indicates a large increase in the roof project. President Reynolds invited Mrs. Monty to contact the Superintendent for additional information.

**19. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) to discuss the medical, financial, credit or employment history of a particular person or persons.

In: 7:48 PM Motion: Sarah Kullman Second: Sue Russell Yes: 6 No: 0 Abstain: 0  
Accept

Out: 9:17 PM Motion: Sarah Kullman Second: Deb Spaulding Yes: 6 No: 0 Abstain: 0  
Accept

No action taken.

**20. Next Meeting**

- a. Regular Meeting Thursday, February 13, 2025 6:00 PM LakeView Campus

**21. Adjournment**

Time: 9:17 PM Motion: Deb Spaulding Second: Sue Russell Yes: 6 No: 0 Abstain: 0

Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: February 13, 2025

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Jana Atwell, District Clerk