

Agenda

- By:**

Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President.

When called upon, please identify yourself and give your address, limiting your comments to three minutes.

9. Financials

Approve the following financial reports:

- i. Budget Transfers dated 6/11/2025
- ii. Warrant 0071 dated 5/1/2025
- iii. Warrant 0077 dated 5/14/2025
- iv. General Fund Budget Status Report
- v. Warrant 0072 dated 5/6/2025
- vi. Warrant 0081 dated 6/1/2025
- vii. Treasurer's Report May 2025

Motion: Second: Yes: No: Abstain: Accept Reject Table

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations school year 2024-2025 for student #1374, 1321, 12724, 12673, 2863, 12455, 725, 2634, 12613, 12669, 1214, 12683, 2844, and 12676.
- b. Accept and approve the following CSE recommendations school year 2025-2026 for student #12722, 1374, 12708, 12659, 1371, 12437, 2831, 2911, 1224, 1108, 1106, 1059, 12485, 12455, 12391, 1247, 1132, 740, 1248, 1226, 12608, 12550, 12685, 2938, 2824, 12443, 12669, 1214, 2834, 12415, 12658, 1319, 12501, 1301, 12683, 2736, and 8798

Motion: Second: Yes: No: Abstain: Accept Reject Table

11. Action Items - Consent Agenda

- a. Accept the grant received from the University of Kansas Center for Research in the amount of \$10,000.
- b. Accept and approve the OMNI & TSACG Services Agreement Reinstatement for the 2024-2025 fiscal year, July 1, 2025, through June 30, 2026, in the amount of \$1,000.
- c. Accept and approve the 2025-2026 pay schedule as presented.
- d. Accept and approve the Day Automation Project Development Agreement as presented.
- e. The Superintendent recommends the approval of the following resolutions to increase the budget for employee sick days:
 - i. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2025-26 school budget to fund contingent expense of payment for sick leave for Bradley Schrauf up to \$38,636.85 and,
WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;
NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the school district as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows:

A2110-130-02 (Teacher Salaries 7-12) \$38,636.85

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A0867 Reserve for Employee Benefits and Accrued Liabilities
\$38,636.85

5997.000 Appropriated Reserve - EBALR

- ii. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2025-26 school budget to fund contingent expense of payment for sick leave for Heather Olson up to \$1,497.86 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the school district as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows:

A2110-130-02 (Teacher Salaries 7-12) \$1,497.86

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A0867 Reserve for Employee Benefits and Accrued Liabilities
\$1,497.86

5997.000 Appropriated Reserve - EBALR

- iii. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2024-25 school budget to fund contingent expense of payment for sick leave for Jana Atwell up to \$26,650 and,

WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the school district as follows:

Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows:

A1240-160-01 (District Administration Non-Instructional Salaries)
\$26,650

Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following:

A0867 Reserve for Employee Benefits and Accrued Liabilities \$26,650

5997.000 Appropriated Reserve - EBALR

- f. Accept and approve the proposal as received from Honeywell Law Firm, PLLC, for legal services for the 2025-2026 school year and an hourly rate of \$215.00.

12. Personnel - Consent Agenda

- a. Upon the recommendation of the Superintendent, approve the ratified Boquet Valley Federation of Teachers contract effective July 1, 2025, through June 30, 2030, as presented.
- b. Approve the Memorandum of Agreement for School Counselor, Jen Peck, to rectify her step placement, effective July 1, 2025, as presented.
- c. Approve the provisional appointment of Stacy Pulsifer to the full-time 12-month position of Head Custodian/Driver/Mechanic at an hourly rate of \$29.76, effective July 1, 2025.
- d. Approve the provisional appointment of Julie Cassavaugh to the full-time 12-month position of Head Custodian/Driver at an hourly rate of \$25.22, effective July 1, 2025.
- e. Approve the Superintendent Employment Agreement by and between the Board of Education and Joshua Meyer as presented, commencing June 17, 2025, through June 17, 2030.
- f. Approve the agreement for Michael Mitchell as Head Maintenance Mechanic for the 2025-2026 school year, as presented.
- g. Approve the agreement for OASIS Program Coordinator June Marcaill Miller effective July 1, 2025, through June 30, 2028, as presented.
- h. Approve the agreement for Confidential Secretary to the Superintendent and District Clerk Bridget Belzile effective July 1, 2025, through June 30, 2030, as presented.
- i. Approve the appointment of Jana Atwell as Deputy District Clerk for the 2025-2026 school year at the rate of \$1,500.
- j. Accept and approve the letters of resignation as submitted by:
 - i. Lisia Griffin, from her position of Food Service Helper, effective June 6, 2025
 - ii. Kelly Zimmerman, from her position of Assistant Principal of Health and Wellness, effective June 12, 2025
 - iii. Malinda Fleming, from her position of Math Teacher, effective August 31, 2025
 - iv. Theresa McAuley, from her position of Teacher Aide, effective August 31, 2025
 - v. Malinda Fleming, from her position of Co-Advisor for High School Student Council and Co-Advisor of High School Gold Card for the 2024-2025 school year.
- k. Resolved upon the recommendation of the Superintendent, Jack Rice, pending certification in the Adolescent Education (Social Studies) area, is hereby appointed on probation to the position of Social Studies Teacher, effective September 2, 2025 with a probationary period commencing on September 2, 2025 and anticipated to end on September 2, 2029. Salary for the 2025-26 school year will be based upon Step A +42 \$51,116 pending receipt and approval of official graduate transcripts.
- l. Upon the recommendation of the Superintendent, Theresa McAuley, who is pending certification at Level I, is hereby appointed on probation to the position

of Teacher Assistant, effective September 1, 2025, with a probationary period commencing on September 2, 2025, and anticipated to end on September 2, 2029. Salary for the 2025-2026 school year will be \$25,943.

- m. Resolved upon the recommendation of the Superintendent, Amanda Jones, who holds professional certification in the English Language Arts 7-12 area, is hereby appointed on probation to the position of English Teacher, effective July 1, 2025 with a probationary period commencing on September 2, 2025 and anticipated to end on September 2, 2028 pending receipt of fingerprint clearance. Salary for the 2025-26 school year will be based upon Step J +36 \$59,127 pending receipt and approval of official graduate transcripts. Ms. Jones will be credited with 13 sick days for the 2025-2026 school year.
- n. Approve the non-tenure track appointment of Levi Williams to the full-time 10-month position of Preschool Teacher, per the terms of the Feinerman agreement, at an annual salary of \$46,632 (Step B +BA) for the 2025-2026 school year, effective September 2, 2025, pending receipt of fingerprint clearance.
- o. Approve the non-tenure track appointment of Caitlin Quinn to the full-time 10-month position of Math Teacher, per the terms of the Feinerman agreement, at an annual salary of \$49,688 (Step A +30) for the 2025-2026 school year, effective September 2, 2025, pending receipt of fingerprint clearance.
- p. Resolved upon the recommendation of the Superintendent, Kelsey Moore, pending certification in the Students With Disabilities (All Grades), Initial Certificate area, is hereby appointed on probation to the position of Special Education Teacher, effective July 1, 2025 with a probationary period commencing on September 2, 2025 and anticipated to end on September 2, 2028. Salary for the 2025-26 school year will be based upon Step I +48 \$59,475.
- q. Approve the appointment of Karen Reynolds, math teacher, per her Feinerman agreement for the 2025-26 school year.
- r. Upon the recommendation of the Superintendent, Codia Crandall, who holds a Level III Teacher Assistant Certificate is hereby granted tenure as a Teacher Assistant effective September 1, 2025.
- s. Approve the appointment of Taylor Atwell as a golf chaperone June 6, 2025, through June 9, 2025, at a rate of \$200.
- t. Approve the appointment of the following as summer cleaners effective July 1, 2024 through August 29, 2025:
 - i. Sophie Pulsifer at an hourly rate of \$15.50
 - ii. Palmer Martin at an hourly rate of \$15.50
 - iii. Jessica Pulsifer at an hourly rate of \$15.50
 - iv. Eric Holland at an hourly rate of \$17.75
- u. Approve the following substitute appointments at the current substitute rates:
 - i. Heather Olson as a (certified) substitute teacher, teacher assistant, and teacher aide.
 - ii. Bradley Schrauf as a (certified) substitute teacher, teacher assistant, and teacher aide.
 - iii. Jeremy Ward as a substitute bus driver and cleaner.
- v. Approve the appointment of Gwen Westover as Clerical Substitute for the 2025-2026 school year at the rate of \$19.92.

- w. Approve the appointment of Jana Atwell as Clerical Substitute for the 2025-2026 school year at the rate of \$20.92.
- x. Resolved upon the recommendation of the Superintendent, Alicia Caropreso, who holds initial certification in the Music area, is hereby appointed on probation to the position of Music Teacher, effective September 2, 2025, with a probationary period commencing on September 2, 2025, and anticipated to end on September 2, 2029. Salary for the 2025-26 school year will be based upon Step F \$50,339.

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. Policy

- a. As recommended by Erie I Policy Services, approve the adoption of policy #3311, Notification of Disclosure of Employee Disciplinary Records

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. End-of-Year Reports -

- a. Elaine Dixon-Cross, Principal, Mountain View Campus
- b. Lee Kyler, Principal, Lake View Campus
- c. Dan Marangiello, Director of Student Support Services

15. Superintendent's Update -

- a. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK
- b. Discussion of July meeting reschedule date

16. Public Comment (15 minutes)

Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

17. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- (#6) To discuss the medical, financial, credit or employment history of a particular person or persons and
- (#5) Collective negotiations pursuant to article 14 of the Civil Service Law

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

18. Next Meeting

- a. Reorganization and Regular Meeting TBD.

19. Adjournment

Time:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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Boquet Valley CSD
Regular Meeting
Tuesday, June 17, 2025 @ 6:00 PM
Mountain View Campus - Elizabethtown

ADDENDUM

12. Personnel - Consent Agenda

- j. Accept and approve the letters of resignation as submitted by:
 - vi. Robert Schultz, from his position of Cleaner, effective June 27, 2025

- z. Approve a salary increase for long-term substitute teacher Kendra Goff from \$150.00 daily (days 51-100) to Step I BA \$45,103 (prorated) effective June 11, 2025, to June 27, 2025.

10. CSE Recommendations

- a. Accept and approve the following CSE recommendations school year 2024-2025 for student #12558, 12448, 12449
- b. Accept and approve the following CSE recommendations school year 2025-2026 for student #12448, and 12449