



- iii. Close nominations.
- iv. Resolved that \_\_\_\_\_ be appointed to the position of Board of Education President for the 2025-26 school year.

Motion:            Second:                            Yes: No: Abstain:                            Accept Reject Table

- b. The District Clerk administers the oath of office to the newly elected President.
- c. The President calls for nominations for Vice President of the Board of Education for the 2025-26 school year.
- i. Motion to nominate \_\_\_\_\_ made by \_\_\_\_\_, second by \_\_\_\_\_.
- ii. Any further nominations/discussion?
- iii. Close nominations.
- iv. Resolved that \_\_\_\_\_ be appointed to the position of Board of Education Vice President for the 2025-26 school year.

Motion:            Second:                            Yes: No: Abstain:                            Accept Reject Table

- d. The District Clerk administers the oath of office to the newly elected Vice President.
- e. The District Clerk administers the School Board Member Code of Ethics to Board Members.

**8. Approval of Agenda & Minutes**

- a. Approve the adoption of the agenda.
- b. Approve the minutes of the June 17, 2025, Regular Meeting as presented.

Motion:            Second:                            Yes: No: Abstain:                            Accept Reject Table

**9. Appointment of School Officers and Board Representatives**

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following school officers of the Board of Education for the 2025-26 school year:
  - i. Chief School Officer - Joshua Meyer
  - ii. District Treasurer - Melisa Lucia
  - iii. Deputy District Treasurer - Hayden Reidy
  - iv. Purchasing Agent - Karin Muligan
  - v. Claims Auditor - CEWW BOCES

Motion:            Second:                            Yes: No: Abstain:                            Accept Reject Table

- b. Resolved that the Superintendent recommends to the Board of Education the appointment of the following Board of Education representatives for the 2025-26 school year:

<b>MEMBERSHIP</b>	<b>BOARD MEMBER(S)</b>
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Joint Study	1. 2.
NYSSBA Voting Delegate	
Policy Committee	1. 2. 3.
Boquet Valley Youth Commission	
Facilities Committee	1. 2.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**10. Additional Appointments**

- a. Resolved that the Superintendent recommends to the Board of Education the appointment of the following individuals/organizations to the specified positions/designations for the 2025-26 school year:

<b>EMPLOYEE/ORGANIZATION</b>	<b>POSITION</b>
Honeywell Law Firm, PLLC	School Attorney: \$215/hour
Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick, PLLC	School Attorney: \$230/hour Law Clerks: \$130/hour Paralegals:\$100/hour
Four Winds Hospital	Tutorial Services on campus Learning Center: \$46/hour
Chelsea Place Psychological Services, Neuropsychology Clinic and Psychoeducational Services, Stearn Center for Language and Learning, Speech Language and Hearing - Ashley Cambinno, Au D., Physical Therapy, Occupational Therapy, Speech Language Therapy CVPH	Independent Educational Evaluators as needed
R. G. Timbs, Inc.	Municipal Finance Consultant (rates per agreement)
Bond, Schoeneck & King	Bond Counsel as needed
Northern Insuring	Insurance Consultant
Philadelphia Indemnity Insurance Co.	Student Accident Insurance
Telling & Hillman PC	Independent Auditor: \$14,700 for fiscal year ending 6/30/25
Clinton-Essex-Warren-Washington BOCES	Workers Compensation Coordinator
Board of Education	Audit Committee

Superintendent	Records Management Officer, Legislative Liaison to NYSSBA, Records Access Officer, Designated Education Official (DEO), Chief Information Officer, HIPAA Compliance Privacy Officer, Hearing Official for Participation in the Federal Child Nutrition Program, Member of the CEWW Health Insurance Consortium Board of Directors & Trustee, Qualified Lead Evaluator of Principals, Workplace Violence Coordinator
District Clerk/Confidential Secretary to the Superintendent	Fingerprinting Coordinator, Public Records Access Officer, Staff Attendance Officer
Principal(s)	DASA Coordinators, Title IX Coordinators, Title IX Investigators, Title IX Supportive Measures Coordinators, Designated Education Officials, Homeschooling Coordinators, District Data Privacy Officers (DPO), Qualified Lead Evaluators of Classroom Teachers, Neglected/Delinquent Transition Liaison, Foster Care Student Point of Contact, DEI Coordinators
Lake View Principal	Pre-K Coordinator
Director of Student Support Services	ADA Coordinator, 504 Coordinator, Medicaid Compliance Officer, Qualified Lead Evaluator of Classroom Teachers, Committee on Special Education (CSE) & Committee on Preschool Special Education (CPSE) Chairperson, Homeless Liaison, District Grants Coordinator, Migrant Student Data Point of Contact, Title IX Decision-Maker
Director of Facilities	Pesticide Control Officer, Asbestos Designee, Chemical Hygiene Officer, CO-VID Safety Officer, Title IX Decision-Maker
School Counselors, Social Worker & Psychologists	K-12 Suicide Prevention Coordinators
NERIC	Chief Information Officer/Data Warehouse Coordinator
School Nurses	Student Attendance Officers
Secretary to Guidance Department	Reviewing and Verification Official for participation in the Federal Child Nutrition Program

Motion:            Second:            Yes: No: Abstain:            Accept Reject Table

- b. Resolved that the Superintendent recommends to the Board of Education the reappointment of all current substitutes and the approval of the substitute rates as listed for the 2025-26 school year:

<b>Substitute Position</b>	<b>Hourly / Daily</b>	<b>Rate of Pay effective 1/1/25</b>
Teacher (certified)	Daily	\$126.00
Teacher Assistant (certified)	Daily (7.5 hours)	\$120.00
Teacher Aide (certified)	Daily	\$108.50
Teacher (non-certified)	Daily	\$117.25
Teacher Assistant (non-certified)	Daily (7.5 hours)	\$118.15
Teacher Aide (non-certified)	Daily	\$108.50
Monitor	Daily	\$100.75
Nurse	Daily	\$126.00
Food Service Helper	Hourly	\$15.50
Clerical	Hourly	\$15.50
Cleaner	Hourly	\$15.50
Bus Driver	Hourly	\$25.00
Bus Aide	Hourly	\$15.50
Long-Term Non-Certified Substitute Teacher (days 1-50)	Daily	\$125.00
Long-Term Certified Substitute Teacher (days 1-50)	Daily	\$175.00
Long-Term Non-Certified Substitute Teacher (days 51-100)	Daily	\$150.00
Long-Term Certified Substitute Teacher (days 51-100)	Daily	\$200.00

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**11. Designations**

- a. Resolved that the Superintendent recommends to the Board of Education the following designations for the 2025-26 school year:
  - i. Champlain National Bank, New York Liquid Assets Fund and New York Cooperative Liquid Assets Securities System (NYCLASS) as the official bank depositories.
  - ii. Press Republican and the Sun Community News as the official newspapers, and

- iii. The official bulletin boards are located outside the District Office at the Mountain View Campus and outside the Principal's Office at the Lake View Campus.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

- b. Resolved that the Superintendent recommends to the Board of Education the regular monthly Board of Education meetings begin at 6:00 PM unless otherwise noted and to establish the following meeting dates for the 2025-26 school year:

<b>BOE MEETING DATE</b>	<b>TYPE</b>	<b>CAMPUS</b>
Thursday, August 14, 2025 @ 5 PM	Regular	MVC
Thursday, September 11, 2025	Regular	LVC
Thursday, October 9, 2025	Regular	MVC
Wednesday, November 12, 2025	Regular	LVC
Thursday, December 11, 2025	Regular	MVC
Thursday, January 8, 2026	Regular	LVC
Thursday, February 12, 2026	Regular	MVC
Thursday, February 26, 2026	Budget	MVC
Thursday, March 12, 2026	Regular	LVC
Thursday, March 26, 2026	Budget	LVC
Thursday, April 16, 2026	Regular	MVC
Tuesday, April 21, 2026	Budget (if needed)	MVC
Tuesday, May 12, 2026	Public Budget Hearing & Regular	LVC
Tuesday, May 19, 2026 (12 PM - 8 PM)	Annual Budget Vote & Election	MVC
Tuesday, June 11, 2026	Regular	LVC
Wednesday, July 1, 2026	Reorganization & Regular	MVC

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**12. School Board Memberships**

- a. Resolved that the Superintendent recommends to the Board of Education the District hold the following memberships for the 2025-26 school year:

- i. New York State School Board Association (NYSSBA)
- ii. Essex County School Boards Association
- iii. Rural Schools Association

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**13. Authorizations**

- a. Resolved that the Superintendent recommends to the Board of Education the following as specified for the 2025-26 school year:
  - i. Superintendent to be responsible for:
    - 1. Certifying payroll,
    - 2. Signing any and all checks on behalf of the District in the absence of the District Treasurer,
    - 3. Approving conferences, conventions and workshop attendance if there is a financial obligation in order to attend and it has been deemed appropriate and identified as consistent with District goals and priorities for continuous improvement by a Principal,
    - 4. Approving budget transfers,
    - 5. Signing all applications and forms required for federal programs and grants,
    - 6. Approving the community use of school facilities and school vehicles, and equipment loaning requests consistent with District policy,
    - 7. Advertising for employment vacancies,
    - 8. Use of the District credit card, and
    - 9. Appointing well-qualified teachers, administrators, and staff until the Board of Education has the opportunity to meet and make a decision of a proposed employee, provided the Board makes a final decision on the provisional appointment within thirty (30) days.
  - ii. Principals to be responsible for:
    - 1. Certifying payroll in the absence of the Superintendent, and
    - 2. Approving conferences, conventions, and workshop attendance if appropriate and identified as consistent with District goals and priorities for continuous improvement.
  - iii. Secretary to Principal (Lake View and Mountain View Campuses) to maintain a \$100 Petty Cash Fund.
  - iv. Central Treasurer or Deputy Central Treasurer and the Superintendent or Principal (in the absence of the Superintendent) to sign Extra-Classroom Activity Fund checks.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**14. Bonding of Personnel**

- a. Resolved that the Superintendent recommends to the Board of Education the blanket bonding for all employees of the District.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**15. Cooperative Purchasing**

- a. Resolved that the Superintendent recommends to the Board of Education participation in the following cooperative purchasing agreements for the 2025-26 school year:
  - i. St. Lawrence/Lewis BOCES Cooperative Purchasing Program in accordance with the guideline set forth in the “Cooperative Purchasing Agreement”, and
  - ii. New York/Island Cooperative Bid Program with the Clarkstown CSD serving as lead agency, and Educational Data Services serving as the Administrative Agent, in accordance with guidelines set forth in the associated “Cooperative Purchasing Agreement”.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**16. Impartial Hearing Officers**

- a. Resolved that the Superintendent recommends to the Board of Education that the Board President or Vice President be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education for the 2025-26 school year.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**17. Other**

- a. Resolved that the Superintendent recommends to the Board of Education the following for the 2025-26 school year:
  - i. The re-adoption of all current policies, procedures and plans in effect during the 2024-25 school year,
  - ii. To establish the mileage rate of reimbursement to follow the Internal Revenue Service (IRS) mileage rate for employees who use their own personal vehicles for official school district business with approval,
  - iii. The approval of existing extra-curricular accounts for student activities and clubs,
  - iv. The tuition rate to be set at \$1,503.08 per currently enrolled non-resident students applying for re-enrollment for the 2025-26 school year, and
  - v. Staants Capital Combustion LLC as the standard vendor of service for the heating system (boiler) at the Lake View Campus due to their familiarity and history with this system.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**18. Executive Session**

Specifically, the Board anticipates entering into Executive Session to discuss (#6) the medical, financial, credit or employment history of a particular person or persons.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

- a. Motion to return to regular session at \_\_\_\_\_

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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## 19. Public Comment

- a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

## 20. Financials

- a. Approve the following financial reports:
  - i. Budget Status Report dated 06/27/2025

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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## 21. CSE, CPSE, and 504 Recommendations

- a. Accept and approve the Committee on Preschool Special Education, Committee on Special Education, and Committee on 504 Plan recommendations.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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## 22. Action Items - Consent Agenda

- a. Resolved that the Superintendent recommends a District credit card limit of \$22,000.00 for the 2025-26 school year.
- b. Approve the revised 2025-2026 pay schedule as presented.
- c. Approve the 2025-2026 Public Reporting Calendar as presented.
- d. WHEREAS, the Boquet Valley Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to

implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Boquet Valley Central School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Boquet Valley Central School District intends to participate in the 2026 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2026 summer school; and

BE IT FURTHER RESOLVED, that no later than August 1, 2025, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2026 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

- e. Approve the CV-TEC Adult Education Sponsorship Agreement for CV-TEC Adult Education programs (CO-SER 103 and CO-SER 401) during the 2025-26 school year as presented.
- a. Approve the Section VII Combining of Teams Application for Cross-Country with Moriah CSD for the 2025-26 school year.
- b. Approve the Section VII Combining of Teams Application for Track & Field with Moriah CSD for the 2025-26 school year.
- c. Approve the Section VII Combining of Teams Application for Varsity Baseball with Willsboro CSD for the 2025-26 school year.

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

### **23. Personnel - Consent Agenda**

- a. Approve the appointment of Lisa French and Paul Pulsifer as surrogate parents for the CSE and CPSE Committees for the 2025-26 school year.
- b. Accept and approve the title change for Jennie Cross from Secretary to the Director of Student Support Services to Clerk, effective July 1, 2025, with no additional changes.
- c. Approve the provisional appointment of Ginger Phinney to the full-time 12-month position of Clerk at an hourly rate of \$23.50, effective on or about August 1, 2025, pending fingerprint clearance. Ms. Phinney will be credited 13 sick days and be granted vacation time based on year two of the BVSSA agreement.
- d. Approve the salary adjustment for Kendra Goff as a long-term substitute retroactive to March 11, 2025, rather than June 11, 2025.
- e. Approve the following appointments and stipends for the 2025-26 school year to be paid through the Extended School Day Grant:
  - i. Lake View Educational Liaison \$5,000 - Lee Kyler
  - ii. Mountain View Education Liaison \$5,000 - Elaine Dixon-Cross

- iii. Programming and Community Partner Coordinator \$10,000 - Elaine Dixon-Cross
- f. Approve the per diem CSE Chairpersons' appointments at a daily rate of \$250, effective July 1, 2025, on an as-needed basis:
  - i. Building Principals
  - ii. School Psychologists
- g. Approve the appointment of Samatha Meachem Hughes as tutor at an hourly rate of \$52.00 per the BVFT Agreement for the 2025-2026 school year.
- h. Approve the appointment of the following employees to serve as OASIS Credit Recovery, Enrichment, and Summer Power Program teachers, teacher assistants, and/or teacher aides for the period July 7 through August 8, 2025, paid at their hourly rate through the Extended School Day Grant:
  - i. Kayla Dempsey (enrichment)
  - ii. Kelsey Moore (enrichment & academics)
  - iii. Muriel Kerr (enrichment & academics)
- i. Approve the non-tenure track appointment of Muriel Kerr to the .6 10-month position of Music Teacher, per the terms of the Feinerman agreement, at a salary of Step E+12 (\$30,432) and to the position of .4 Building Substitute at an additional rate of \$50 per day for the 2025-2026 school year, effective September 2, 2025, fingerprint clearance on file.
- j. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2025-26 school year (NOTE: no stipend paid for volunteer assistants):
  - i. 6th Grade Co-Advisors - Kaitlin Fielder
  - ii. 6th Grade Co-Advisors - Theresa McAuley
  - iii. 6th Grade Co-Advisors (volunteer, no stipend) - Amy Welch
  - iv. Boys Basketball Varsity - Colby Pulsifer
  - v. eSports Advisor - Jason Colby
  - vi. Girls Varsity Soccer - Paul Buehler
  - vii. HS Gold Card Advisor - Jackie Chan-Seng
  - viii. MS Gold Card Advisor - Jen Peck
  - ix. MS Positive School Environment Team Co-Advisors - Jen Peck
  - x. MS Positive School Environment Team Co-Advisors - Erica Loher
  - xi. MS Student Council - Jen Peck
  - xii. Sophomore Class Advisor - June Marvail Miller
  - xiii. Basketball Chaperone - Jean Dickerson
  - xiv. Basketball Chaperone - Brandy Rosselli
  - xv. Basketball Chaperone - Marci Oliver
  - xvi. Basketball Game Timer - Jean Dickerson
  - xvii. Basketball Game Timer - Brandy Rosselli
  - xviii. Activity Fund Treasurer - Theresa White
  - xix. Art Club - Kristen Larkin
  - xx. Athletic Coordinator - Adele Jesmer
  - xxi. Drama Club Advisor - Diana McGuigan
  - xxii. Senior Play Advisor - Diana McGuigan
  - xxiii. Girls Softball Varsity - Adele Jesmer
  - xxiv. National Jr. Honor Society Advisor - Marci Oliver
  - xxv. Spelling Bee Advisor - Kristin Fiegl
  - xxvi. Boys Modified Baseball - Brad Shumway

- xxvii. Boys JV Basketball - Brad Shumway
  - xxviii. Yearbook Co-Advisor - Zoe Brugger
  - xxix. Yearbook Co-Advisor - Julie Bisselle
  - xxx. GriffITs Advisor - Brian Basile
  - xxxi. HS Band Director - Alicia Caropreso
  - xxxii. MS Band Director - Alicia Caropreso
  - xxxiii. Junior Class Advisor - Sarah Kingzack
  - xxxiv. HS Student Council Co-Advisor - Sarah Kingzack
  - xxxv. HS Student Council Co-Advisor - Ashley Hooper
  - xxxvi. Music - Ensemble I - (Jazz Band) - Heather Olson
  - xxxvii. Music Ensemble II (Show Choir) - Muriel Kerr
  - xxxviii. Music - Ensemble III - (Elementary Chorus) - Muriel Kerr
  - xxxix. Girls Modified Soccer - Brandy Roselli
  - xl. Boys Modified Soccer - Mike Peck
- Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**24. Policy**

- a. As recommended by Erie I Policy Services, approve the revision of policy #7316 Use Of Internet-Enabled Devices During The School Day

Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table

**25. Student Board Member**

- a. Welcome and upcoming presentation discussion

**26. Superintendent's Update**

- a. District Wide Safety Plan - Public Review & Comment
- b. Superintendent's Report
- c. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK

**27. Public Comment**

- a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15 minute period giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

**28. Next Meeting**

- a. Regular Meeting August 14, 2025, at 5 PM at the Mountain View Campus

**29. Adjournment**

Time:                      Motion:                      Second:                      Yes: No: Abstain:                      Accept Reject Table