

Boquet Valley CSD
Regular Meeting
Thursday, September 11, 2025 @ 6:00 PM
Lake View Campus - Westport, NY
Official Minutes

1. **Call to Order** **At: 6:00 PM** **By: President Hooper**

2. **Pledge of Allegiance**

3. **Roll Call**

[X] Tom Broderick [X] Paige Cotter-Saltamach [X] Paul Fenton [X] Darlene Hooper
[X] Sarah Kullman [X] Debra Spaulding [X] Jason Welch [X] Sadie Burgess

4. **Attendees**

Present: Dr. Meyer, Superintendent
Bridget Belzile, District Clerk
Hayden Reidy, Business Manager
Melisa Lucia, District Treasurer
Elaine Dixon-Cross, MVC Principal

Sarah Rice
Robert Rice
Paul Hooper
Alyssa Carroll
Rhonda Sloper
Olive Stewart
Sheera Broderick
Ellen Kiley
Jen Williams
Jessica Tyson
Mary Lou Morgan
Ryan Hathaway
Olivia Hathaway

Angela Wallace
Andrew Denton
Megan Ostroski
Sarah Kingzack
Josh Kingzack
Cali Kingzack
Zoey Kingzack
Sita Sanders
Jason Fiegl
M. Cecile Macfarlane
Zoe Brugger
Allison Whalen

Visitors: John Looby
Stacy Pulsifer
Luann Pulsifer
Larry Cooney
Samantha Meachem Hughes
Jim Jackson
Heather Reynolds

5. **Welcome Back: Faculty, Staff, and Students - President Hooper**

President Hooper welcomes faculty, staff, and students and discusses board procedure.

6. **Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#6) To discuss the medical, financial, credit, or employment history of a particular person or persons.
- b. (#8) To discuss the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

In: 6:05 PM Motion: Cotter-Saltamach Second: Spaulding Yes: 7 No: 0 Abstain: 0 Accept
Out: 7:19 PM Motion: Cotter-Saltamach Second: Broderick Yes: 7 No: 0 Abstain: 0 Accept

No action taken.

- a. Motion to return to regular session at: 7:22 PM

Motion: Fenton Second: Cotter-Saltamach Yes: 7 No: 0 Abstain: 0 Accept

7. Approval of Agenda & Minutes

- a. Motion to amend the agenda to include Section 15: b, i.

Motion: Spaulding Second: Fenton Yes: 7 No: 0 Abstain: 0 Accept

- b. Approve the adoption of the agenda as amended.

Motion: Cotter-Saltamach Second: Broderick Yes:7 No: 0 Abstain: 0 Accept

- c. Approve the minutes of the August 14, 2025, Regular Meeting as presented.

Motion: Broderick Second: Spaulding Yes: 7 No: 0 Abstain: 0 Accept

8. Public Comment

- a. Our agenda offers two Public Comment sections; opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Heather Reynolds addressed the Board regarding the climate of Board of Education meetings.

9. Financials

- a. Approve the following financial reports:
 - i. Warrant 04
 - ii. Warrant 05
 - iii. Payroll 01
 - iv. Payroll 02
 - v. Payroll 03
 - vi. Payroll 04
 - vii. Payroll 05
 - viii. Budget Status Report July-August
 - ix. Revenue Status Report July-August
 - x. Treasurer's Report July 2025
 - xi. Treasurer's Report August 2025

Motion: Fenton Second: Broderick Yes: 7 No: 0 Abstain: 0 Accept

10. CSE, CPSE, and 504 Recommendations

- a. Accept and approve the Committee on Preschool Special Education, Committee on Special Education, and Committee on 504 Plan recommendations as presented.

Motion: Cotter-Saltamach Second: Spaulding Yes: 7 No: 0 Abstain: 0 Accept

11. Action Items - Consent Agenda

- a. Approve the following service contracts/agreements for the 2025-26 school year as presented:
 - i. MOA between Adirondack Community Action Programs, Inc. Head Start as an Approved Universal Pre-Kindergarten Provider and BVCSD.
 - ii. Partnership agreement with Adirondack Community Action Programs, Inc.
 - iii. Partnership agreement with College for Every Student (CFES) Brilliant Pathways.
 - iv. Morse Academy of Irish Dance, August 4 through August 8, 2025 for the amount of \$5,250, paid through the OASIS Grant.
 - v. The agreement with Essex County Department of Mental Health for school-based services.
 - vi. The agreement with Essex County for the provision of services to preschool children with disabilities.
- b. Approve the Board Member Professional Development Requests as presented.
- c. Approve the Stipulation of Settlement based on the decision by Hon. Allison M McGahay dated July 16, 2025:
 - i. Change in assessment from \$1,143,300 to \$950,000 for the 24-25 tax year.
 - ii. Authorize a refund of \$2,117.79 for taxes paid on 11/1/2024.
 - iii. Change in assessment from \$1,143,300 to \$950,000 for the 25-26 tax year.
- d. Approve the Independent Educational Evaluation (IEE) agreement from the Stearn Center as presented for students identified by the Committee on Special Education (CSE).
- e. Approve the increase in the adult meal prices for the 2025-2026 school year:
 - i. Complete breakfast from \$2.95 plus tax to \$3.49 plus tax.
 - ii. Single breakfast entree from \$1.75 plus tax to \$2.00 plus tax.
 - iii. Lunch from \$5.24 plus tax to \$5.41 plus tax.

Motion: Kullman Second: Broderick Yes: 7 No: 0 Abstain: 0 Accept

12. Personnel - Consent Agenda

- a. Approve the appointment of Darcy Hudson as a (certified) Building Substitute at a daily rate of \$145 for the 2025-26 school year.
- b. Approve the appointment of the following employees for additional summer hours for curriculum training (e-Math) paid at their hourly rates through the University of Kansas Grant:
 - i. Karen Reynolds
 - ii. John Fairchild
 - iii. Caitlin Quinn
 - iv. Ellen Kiely
 - v. Zoe Brugger
 - vi. Aubrey Pulsifer

vii. Kari Prescott

viii. Michelle Feeley

- c. Approve the non-tenure track appointment of Skylar Bisselle to the full-time 10-month position of Pre-K Special Education Teacher, per the terms of the Feinerman agreement. Salary for the 2025-26 school year will be based upon Step A BA \$46,119, effective September 2, 2025, with fingerprint clearance on file.
- d. Resolved upon the recommendation of the Superintendent, Zachary Micholas, who holds initial certification in the Physical Education area, is hereby appointed on probation to the position of Physical Education Teacher, effective September 2, 2025, with a probationary period commencing on September 2, 2025, and anticipated to end on September 2, 2029. Salary for the 2025-26 school year will be based upon Step A B+6 \$46,833, pending receipt and approval of official graduate transcripts and fingerprints.
- e. Approve the appointment of Salle Duso (full-time 10-month bus aide) as a temporary summer bus aide, on an as-needed basis, effective July 1, 2025, through August 29, 2025, at her hourly rate for the 2025-2026 school year.
- f. Approve the probationary appointment of Teona Nary to the full-time (10-month) civil service position of Teacher Aide at an hourly rate of \$18.00, effective September 15, 2025, with a 120-day probationary period commencing September 15, 2025, and anticipated to end on or about March 17, 2026, pending fingerprint clearance.
- g. Approve the appointment of Cara Graves to the position of Per Diem School Nurse at an hourly rate of \$36.00, effective October 20, 2025 through January 14, 2026, pending fingerprint clearance.
- h. Approve the appointment of Cara Graves to the full-time 10 month civil service position of School Nurse at an hourly rate of \$36.00 effective on or about January 15, 2026 pending receipt of fingerprint clearance. This appointment includes a 120 day probationary period commencing on or about January 15, 2026 and anticipated to end approximately on September 30, 2026.
- i. Approve the hourly rate increase for Rhonda Baker, as interim CSE Chairperson person from \$35.00 to \$55.00, effective September 15, 2025.
- j. Approve the A/V Support for Board and Public Meetings agreement for John Looby as presented.
- k. Approve Robert Schultz as substitute cleaner at the rate per the Board approved substitute salary pay chart effective September 12, 2025.
- l. Approve the probationary appointment of Michelle Koenig to the full-time 12 month civil service position of Maintenance Person/Bus Driver effective October 2, 2025 at an hourly rate of \$21.75, and granted vacation time based on year two of the BVSSA agreement, with a 120 day probationary period effective October 2, 2025 through approximately April 28, 2026, pending fingerprint clearance.
- m. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2025-26 school year:
 - i. Game Timer, Soccer - Ashley Duke
 - ii. National Honor Society Advisor - Karen Reynolds
 - iii. Freshman Class Advisor - Brandy Rosselli
 - iv. Volunteer Asst. Boys JV Basketball Coach (no stipend) - Eric Rosselli

- v. Senior Class Advisor - Adele Jesmer
- vi. Senior Class Advisor - Ashley Duke
- vii. Golf Coach - Taylor Atwell
- viii. Game Timer, Basketball - Andrew Denton
- ix. Volunteer Asst. Boys Varsity Soccer Coach - Samuel Scott
- n. Approve the following employees to be compensated up to an additional 30 minutes per day at their hourly rates for morning and/or afternoon student bus duty for the 2025-26 school year:
 - i. Kaitlin Fielder
 - ii. Kristen Larkin
 - iii. Paul Buehler
- o. Approve the appointment of the following employees as Mentors paid at a rate indicated for the 2025-26 school year:
 - i. Paul Buehler (\$1,500)
 - ii. Adele Jesmer (\$1,500)
 - iii. Rhonda Sloper (\$1,500)
 - iv. Elaine Dixon-Cross (\$3,000)
- p. Approve the appointment of the following employees to be paid at their hourly rates for the 2025-26 Kindergarten Boot Camp held on August 19 and 20, 2025:
 - i. Sasha Pulsifer
 - ii. Katie Cutcher
- q. Approve the appointment of Muriel Kerr as OASIS Program Assistant at the hourly rate of \$20.00 paid through the Extended School Day Grant, effective September 8, 2025.
- r. Approve the appointment of Julie Bisselle as OASIS Program Assistant at the hourly rate of \$20.00 paid through the Extended School Day Grant, effective September 11, 2025.
- s. Approve the appointment of the following employees to serve as OASIS teachers for the 2025-26 school year paid at their hourly rate through the Extended School Day Grant:

i. Brad Shumway	viii. Steve Hudson
ii. Eric Schultz	ix. Erica Loher
iii. Marci Oliver	x. Kristen Lakin
iv. Brian Basile	xi. Lily Whalen
v. Jack Rice	xii. Samantha Meachem
vi. Kaitlin Fielder	xiii. Diana McGuigan
vii. Karen Reynolds	xiv. Harry Caldwell
	xv. Muriel Kerr
- t. Approve the appointment of Heather Olson as OASIS Teacher for the 2025-2026 school year at the hourly rate of \$61.20, paid through the Extended School Day Grant.
- u. Approve the appointment of Stites McDaniel as Backpack Program Coordinator for the 2025-2026 school year at a rate of \$1,500.

Motion: Cotter-Saltamach Second: Spaulding Yes: 7 No: 0 Abstain: 0 Accept

13. Policy - None at this time

14. Business Office Reporting Presentation - see attached Superintendent's Presentation

15. Board Discussion

a. Old Business

i. Future of BVCS D Facilities.

Ms. Hooper addressed the intention of this discussion and expresses support of the work that the Facilities Committee has done.

Sadie Burgess expressed student body concerns over combining the campuses prior to a renovation and addition

Ms. Hooper asked if space is the biggest concern.

Ms. Burgess confirms, expressed excitement for the future combination but not at the expense of their own education.

Dr. Meyer discussed space availability at the Mountain View Campus.

Ms. Kullman stated this does not benefit students and questions why give the students less.

Ms. Hooper clarified the purpose of the discussion is to plan for an unknown future.

b. New Business

i. Faculty Handbook.

Ms. Spaulding noted concerns about language in the Lake View Faculty Handbook and requested that it be revised.

Dr. Meyer asked for clarification on which document was being discussed.

Ms. Hooper expressed concern regarding the language in the faculty handbook and recommended revising both the handbook and district policy.

Dr. Meyer discussed legal counsel's review of the alignment between district policy and the Lake View Faculty Handbook.

Ms. Hooper suggested that all faculty handbooks be subject to Board approval.

Ms. Cotter-Saltamach advised that this discussion be referred to the Policy Committee.

Ms. Kullman stated that the language encourages employees to follow the district's Communication Plan.

Ms. Hooper stated that she has received complaints regarding the language.

Dr. Meyer noted that no complaints have been received from BVFT or BVSSA.

16. Superintendent's Update - see attached.

a. Superintendent's Report

Discussion - Mr. Welch asked about the time of year for scheduling air quality testing.

Ms. Cotter-Saltamach inquired about any changes we made to improve the results of the air quality testing.

Mr. Welch expressed support for the NYS Portrait of a Graduate qualities and emphasized the importance of ensuring district alignment.

b. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK

17. Public Comment

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have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Josh Kingzack discussed the work of the Facilities Committee and the approved recommendation.

Sheera Broderick expressed concern about the perception of the recent discussion at board meetings regarding the Lake View Campus and the recommendation from the Facilities Committee.

Sarah Rice urged the board to reach out to the bargaining units regarding any concerns about the language in the faculty handbook. Expressed gratitude for the administration and the positive start of the year.

Sarah Kingzack noted opportunities for faculty to help develop the faculty handbooks. Asked what outreach will be conducted to advertise the potential capital project.

Andrew Denton gave positive feedback regarding the use of Yondr Pouches.

Elaine Dixon-Cross noted recent positive publications regarding the district.

Heather Reynolds remarked positively on district finances and administration.

Alyssa Carroll expressed concern of the interpretation of district policy and inquired about the approved board member professional development.

18. Executive Session

- a. Specifically, the Board anticipates entering into Executive Session to discuss (#6) the medical, financial, credit or employment history of a particular person or persons.

In: 8:38 PM	Motion: Fenton	Second: Cotter-Saltamach	Yes: 7	No: 0	Abstain: 0	Accept
Out: 9:42 PM	Motion: Welch	Second: Fenton	Yes: 7	No: 0	Abstain: 0	Accept

No action taken.

19. Next Meeting

- a. Regular Meeting Thursday, October 9, 2025, at the Mountain View Campus.

20. Adjournment

Time: 9:44 PM	Motion: Cotter-Saltamach	Second:	Yes: 7	No: 0	Abstain: 0	Accept
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Minutes are not official until approved by the Board of Education.

Date approved by the BOE: October 9, 2025

Bridget Belzile, District Clerk