

Boquet Valley CSD
Regular Meeting
Tuesday, December 9, 2025 @ 6:00 PM
Mountain View Campus - Elizabethtown, NY
Agenda

1. Call to Order

At: By:

2. Pledge of Allegiance

3. District Vision

- a. The VISION of the Boquet Valley Central School District is to become the best rural school in New York State. We will accomplish our vision by providing exceptional opportunities to all learners and preparing them to set and reach their future goals by embedding our core values into their student experience.

4. Roll Call

Tom Broderick Paige Cotter-Saltamach Paul Fenton Darlene Hooper
 Sarah Kullman Debra Spaulding Jason Welch Sadie Burgess

5. Attendees

Present:

Visitors:

6. Schmitt Leadership Group Presentation

7. Capital Project Update

8. Board Discussion

- a. Old Business
- b. New Business
 - i. Committee updates.
 - ii. Legal Services Discussion.

9. Public Comment

- a. Our agenda offers two Public Comment sections; opinions, ideas, and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

10. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following

reasons:

- a. (#6) To discuss the medical, financial, credit, or employment history of a particular person or persons.
- b. (#8) To discuss the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

In:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
Out:	Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table

- a. Motion to return to regular session at _____

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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11. Ex Officio Student School Board Member Report

12. Approval of Agenda & Minutes

- a. Approve the adoption of the agenda.
- b. Approve the minutes of the November 12, 2025, Regular Meeting as presented.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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13. Financials

- a. Approve the following financial reports:
 - i. Budget Status Report dated 11/30/2025
 - ii. Revenue Status Report 11/30/2025
 - iii. Payroll Distribution Report November 2025
 - iv. Warrant Report dated 11/14/2025
 - v. Treasurer’s Report November 2025

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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14. CSE, CPSE, and 504 Recommendations

- a. Accept and approve the Committee on Preschool Special Education, Committee on Special Education, and Committee on 504 Plan recommendations as presented.

Motion:	Second:	Yes:	No:	Abstain:	Accept	Reject	Table
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15. Action Items - Consent Agenda

- a. Approve and adopt the attached resolution approving the Host Community Agreement and consenting to the amended and restated PILOT agreement for the CHPE LLC Project as presented.
- b. Approve the Group Voluntary Vision Care Plan Contract Renewal for the period January 1, 2026, through January 1, 2028.

16. Personnel - Consent Agenda

- a. Approve the appointment of Jeremy Ward to the permanent full-time 10-month civil service position of Bus Driver, effective December 2, 2025.
- b. Approve the appointment of Sasha Pulsifer to the permanent full-time 10-month civil service position of Food Service Helper, effective December 16, 2025.
- c. Approve the permanent appointment of Jennie Cross to the full-time 12-month position of Clerk, effective November 4, 2025.
- d. Approve the probationary appointment of Scott Holland to the full-time 12-month civil service position of Maintenance Person/Bus Driver, effective on or about December 8, 2025, at an hourly rate of \$21.00, with a 120-day probationary period effective on or about December 8, 2025, through approximately June 24, 2026, fingerprint clearance on file.
- e. Approve the amendment to the original date of retirement for Kerry Mero from January 29, 2026, to June 30, 2026.
- f. Approve the amendment to the date of retirement for Michael Mitchell to December 26, 2025.
- g. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2025-26 school year:
 - i. Basketball Game Chaperone - Larry Cooney
 - ii. Basketball Game Chaperone - Allison Whalen
 - iii. Basketball Game Chaperone - Zachary Micholas
 - iv. Basketball Game Timer - Zachary Micholas
 - v. Volunteer Asst. Girls Modified Basketball Coach (no stipend) - Candy Goff
- h. Approve Kendra Pulsifer to be compensated up to an additional three hours for an event being held on December 18, 2025, at a rate of \$40.01 per hour.
- i. Approve Angel Mitchell to be compensated up to an additional three hours for an event being held on December 18, 2025, at a rate of \$29.25 per hour.
- j. Approve the appointment of the following employees to serve as OASIS teachers for the 2025-26 school year, paid at their hourly rate through the Extended School Day Grant:
 - i. Jen Peck
 - ii. Kayla Dempsey
- k. Approve the appointment of Michael Mitchell as a maintenance substitute at an hourly rate of \$20.92, effective January 1, 2026.
- l. Approve the hourly rate increase for Lori McCallister, as substitute clerk, to \$20.92, effective December 9, 2025.
- m. Authorize the following substitute pay rate adjustments associated with the January 1, 2026, transition to \$16.00 per hour minimum wage in accordance with New York State Labor Laws:

Substitute Position	Hourly / Daily	Current Rate of Pay 1/1/25	Rate of Pay effective 1/1/2026
Teacher (certified)	Daily	\$126.00	\$131.00
Teacher Assistant (certified)	Daily (7.5 hours)	\$120.00	\$124.00

Teacher Aide (certified)	Daily	\$108.50	\$112.00
Teacher (non-certified)	Daily	\$117.25	\$122.00
Teacher Assistant (non-certified)	Daily (7.5 hours)	\$118.15	\$122.00
Teacher Aide (non-certified)	Daily	\$108.50	\$112.00
Monitor	Daily	\$100.75	\$104.00
Nurse	Daily	\$126.00	\$131.00
Food Service Helper	Hourly	\$15.50	\$16.00
Clerical	Hourly	\$15.50	\$16.00
Cleaner	Hourly	\$15.50	\$16.00
Bus Driver	Hourly	\$25.00	\$25.00
Bus Aide	Hourly	\$15.50	\$16.00
Long-Term Non-Certified Substitute Teacher (days 1-50)	Daily	\$125.00	\$130.00
Long-Term Certified Substitute Teacher (days 1-50)	Daily	\$175.00	\$181.00
Long-Term Non-Certified Substitute Teacher (days 51-100)	Daily	\$150.00	\$155.00
Long-Term Certified Substitute Teacher (days 51-100)	Daily	\$200.00	\$207.00

Motion: Second: Yes: No: Abstain: Accept Reject Table

17. Policy

- a. As recommended by Erie I Policy Services, approve the revision of policies:
 - i. Policy #1210 Board Members: Nomination And Election
 - ii. Policy #7513 Medication And Personal Care Items

Motion: Second: Yes: No: Abstain: Accept Reject Table

18. Administrator/Director Report

- a. Director of Facilities - Bob Rice

19. Superintendent’s Update

- a. Superintendent’s Report
- b. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK.

20. Public Comment

- a. Our agenda offers two Public Comment sections; opinions, ideas, and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

21. Next Meeting

- a. Regular Meeting Thursday, January 8, 2026, 6:00 PM LakeView Campus.

22. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

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Motion: Second: Yes: No: Abstain: Accept Reject Table

23. Adjournment

Time: Motion: Second: Yes: No: Abstain: Accept Reject Table

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Addendum

16. Personnel - Consent Agenda

- n. Approve the letter of resignation submitted by Allison Whalen, full-time clerk, effective January 2, 2026.