

**Boquet Valley CSD**  
**Regular Meeting**  
**Thursday, February 12, 2026 @ 6:00 PM**  
**Mountain View Campus - Elizabethtown, NY**  
**Official Minutes**

1. **Call to Order** **At: 6 PM** **By: President Hooper**

2. **Pledge of Allegiance**

3. **District Vision**

- a. The VISION of the Boquet Valley Central School District is to become the best rural school in New York State. We will accomplish our vision by providing exceptional opportunities to all learners and preparing them to set and reach their future goals by embedding our core values into their student experience.

4. **Roll Call**

[ X ] Tom Broderick   [ X ] Paige Cotter-Saltamach   [ X ] Paul Fenton        [ X ] Darlene Hooper  
[ X ] Sarah Kullman   [ X ] Debra Spaulding        [ A ] Jason Welch   [ X ] Sadie Burgess

5. **Attendees**

**Present:**

Dr. Joshua Meyer, Superintendent  
Bridget Belzile, District Clerk

Hayden Reidy, Business Manager  
Melisa Lucia, Treasurer

**Visitors:**

Sarah Rice  
Bob Rice  
Jim Jackson  
Stites McDaniel  
Angela Wallace  
Paul Hooper  
Patti Doyle  
Mike Doyle  
Mary Lou Morgan

Sheera Broderick  
Donald Beaton  
Brooke Beaton  
Andrya Heller  
Julie Bisselle  
Mary McGowan  
Olive Stewart  
Andrew Denton  
John Looby

6. **Recognition of Courage**

Dr. Meyer recognized staff members and students for their courage in an adverse situation.

7. **Capital Project Update - see attached.**

- a. Resolution - Lead Agency Designation

WHEREAS, the Boquet Valley Central School District Board of Education is considering to undertake a capital project within the District that involves renovations, reconstruction and improvements to its existing Middle School/High School building, the

decommissioning of the current K-5 facility, construction of a 22,000 +/- square foot elementary classroom addition to the existing 95,000 +/- square foot Middle School/High School facility, and related site work including new and reconstructed parking areas and walkways, and upgrades to the existing on-site septic field, hereinafter referred to as the Boquet Valley Central School District Capital Project (the “Project”); and  
WHEREAS, the Board wishes to fully comply with its obligations under the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder with respect to the proposed action; and  
WHEREAS, to aid the District in determining whether undertaking the Project may have a significant impact upon the environment, the District, with the assistance of BCA Architects Engineers, has prepared an Environmental Assessment Form (the “EAF”) with respect to the Project, a copy of which is on file in the office of the District; and  
WHEREAS, pursuant to 6 NYCRR §617.4 and 6 NYCRR §617.5, the Board of Education reviewed the proposed action and has preliminarily determined that same is an Unlisted Action;  
WHEREAS, pursuant to 6 NYCRR Part 617, coordinated review of an Unlisted Action is optional, and was not undertaken by the Board of Education; and  
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4), with respect to the above-described proposed action.

Motion: CotterSaltamach      Second: Kullman      Yes: 6 No: 0 Abstain: 0      Accept

b. Resolution - Adoption Of Negative Declaration

WHEREAS, the Boquet Valley Central School District Board of Education is considering to undertake a capital project within the District that involves renovations, reconstruction and improvements to its existing Middle School/High School building, the decommissioning of the current K-5 facility, and construction of a 22,000 +/- square foot elementary classroom addition to the existing Middle School/High School facility, hereinafter referred to as the Boquet Valley Central School District Capital Project (the “Project”); and  
WHEREAS, the Board of Education declared itself lead agency for the proposed action, pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4);  
WHEREAS, the Board of Education has also caused to be prepared a Short Environmental Assessment Form (SEAF) – Parts 1, 2 and 3, to evaluate potential significant adverse environmental impacts associated with the proposed action, and has reviewed the aforesaid SEAF and agrees with the contents thereof; and  
BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools and BCA Architects Engineers, the Board of Education hereby determines that the proposed Project is an Unlisted Action under the SEQRA Regulations; and  
BE IT FURTHER RESOLVED, that based upon the information contained in the SEAF, and other relevant information, the Board of Education, as lead agency for the action contemplated herein, and after due deliberation, review and analysis, hereby determines

that the proposed action will not result in significant adverse impacts to the environment, and hereby adopts the annexed Negative Declaration.

Motion: Spaulding      Second: Broderick      Yes: 6 No: 0 Abstain: 0      Accept

## **8. Board Discussion**

### a. Old Business

#### i. Tax Exemption Proposals:

Information provided on the discussed possible propositions. The Board clarified that any exemptions would be put out to a public vote for the community to decide.

### b. New Business

#### i. Committee updates:

Joint Study continued discussion regarding NYS Portrait of Graduation implementation.

Youth Commission notes the conclusion of the winter season and preparing for the Spring season.

Policy Committee updated the policy revisions included on the agenda.

## **9. Public Comment**

- a. Our agenda offers two Public Comment sections; opinions, ideas, and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Floor was opened for public comment, none voiced.

## **10. Executive Session**

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#6) To discuss the medical, financial, credit, or employment history of a particular person or persons.
- b. (#8) To discuss the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

In: 6:16 PM      Motion: Broderick      Second: Fenton      Yes: 6 No: 0 Abstain: 0 Accept

Out: 7:28 PM      Motion: CotterSaltamach      Second: Feton      Yes: 6 No: 0 Abstain: 0 Accept

No action taken.

- a. Motion to return to regular session at 7:30 PM

Motion: Broderick      Second: CotterSaltamach      Yes: 6 No: 0 Abstain: 0 Accept

**11. Ex Officio Student School Board Member Report - see attached.**

**12. Approval of Agenda & Minutes**

- a. Approve the revision of the agenda, removing item 22. Execution Session

Motion: CotterSaltamach      Second: Fenton      Yes: 6 No: 0 Abstain: 0 Accept

- b. Approve the adoption of the agenda.
- c. Approve the minutes of the January 8, 2026, Regular Meeting as presented.

Motion: Fenton      Second: CotterSaltamach      Yes: 6 No: 0 Abstain: 0 Accept

**13. Financials**

- a. Approve the following financial reports:
  - i. Payroll Distribution Report dated 01/01/2026 & 01/31/2026
  - ii. Warrant 0045-AP dated 01/23/2026
  - iii. Warrant 0042
  - iv. Revenue Status Report dated 01/31/2026
  - v. Budget Status Report dated 01/31/2026

Motion: Kullman      Second: CotterSaltamach      Yes: 6 No: 0 Abstain: 0 Accept

**14. CSE, CPSE, and 504 Recommendations**

- a. Accept and approve the Committee on Preschool Special Education, Committee on Special Education, and Committee on 504 Plan recommendations as presented.

Motion: Fenton      Second: CotterSaltamach      Yes: 6 No: 0 Abstain: 0 Accept

**15. Action Items - Consent Agenda**

- a. Accept and approve the proposed licensing and maintenance fee for the 2026-2027 school year as received from Educational Data Services, Inc. in the amount of \$2,050.
- b. Approve the Section VII Combining of Teams Application with Keene CSD for the combining of Flag Football for the 2025-2026 school year.
- c. Approve the Independent Educational Evaluation (IEE) agreement(s) from the ~~Stearn~~ Stern Center as presented for students identified by the Committee on Special Education (CSE).

Motion: CotterSaltamach      Second: Spaulding      Yes: 6 No: 0 Abstain: 0 Accept  
Discussion regarding the combining of Flag Football teams and the number of expected participants.

**16. Personnel - Consent Agenda**

- a. Accept and approve the letters of resignation as submitted by:

- i. Scott Holland, Driver/Maintenance, effective January 23, 2026.
- ii. Dennis Mitchell, Part-Time Bus Driver, effective January 14, 2026.
- b. Approve the appointment of Scott Holland to the full-time (10-month) civil service position of Bus Driver, effective January 26, 2026, at an hourly rate of \$21.00, with a 120-day probationary period effective on December 8, 2025, through approximately June 24, 2026, fingerprint clearance on file.
- c. Approve the following substitute at the current substitute(s) rate unless otherwise noted:
  - i. Dennis Mitchell, Bus Driver, effective January 15, 2026
- d. Approve the appointment of Eric Schultz as OASIS Program Assistant at the hourly rate of \$20.00 paid through the Extended School Day Grant, effective January 22, 2026.
- e. Approve the following extracurricular appointments for the 2025-2026 school year:
  - i. David Kirkby, Golf Volunteer Assistant (no stipend)
  - ii. John Looby, Senior Class Chaperone
  - iii. Krisen Larkin, Senior Class Chaperone
- f. Approve the following employee(s) to be compensated at their hourly rate for their participation in TA Academy for the 2025-26 school year:
 

i. Jean Dickerson	iv. Marci Oliver
ii. Codia Crandall	v. Kristy Quaglietta
iii. Serene Holland	vi. Brandy Rosselli
	vii. Kelly Gough
- g. Accept and approve the letter of request submitted by Adele Jesmer for maternity leave with an anticipated start date of April 27, 2026 and an anticipated end date of June 26, 2026.
- h. Approve the appointment of the following as detention monitor(s) for the 2025-2026 per the current BVFT agreement for the 2025-26 school year:
  - i. Julie Bisselle

Motion: CotterSaltamach      Second: Kullman      Yes: 6 No: 0 Abstain: 0 Accept

## 17. Policy

- a. As recommended by the BVCS Policy Committee, approve the revision of policies:
  - i. Policy #5321 - District Credit Card Use
  - ii. Policy #5410 - Purchasing: Competitive Bidding And Offering
  - iii. Policy # 5661 - Wellness
- b. As recommended by Erie I Policy Services, approve the revision of policies:
  - i. Policy #1620 - Annual Organizational Meeting
  - ii. Policy #1640 Absentee, Military, and Early Mail Ballots
  - iii. Policy #7513 Medication and Personal Care Items
  - iv. Policy #7521 Students with Life-Threatening Health Conditions and/or Anaphylaxis

Motion: Fenton          Second: Spaulding          Yes: 6 No: 0 Abstain: 0 Accept

**18. Administrator/Director Report**

- a. Lake View Campus Principal - Lee Kyler - see attached.

**19. Superintendent's Update**

- a. Superintendent's Report - see attached.
- b. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK - see attached.

**20. Public Comment**

- a. Our agenda offers two Public Comment sections; opinions, ideas, and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Floor was opened for public comment, none voiced.

**21. Next Meeting**

- a. Budget Meeting, Thursday, February 26, 2026, 6:00 PM Mountain View Campus.
- b. Regular Meeting, Thursday, March 12, 2026, 6:00 PM Lake View Campus.

**22. Executive Session**

~~Specifically, the Board anticipates entering into Executive Session for the following reason:~~

- ~~a. (#6) To discuss the medical, financial, credit, or employment history of a particular person or persons.~~

~~In: Motion: Second: Yes: No: Abstain: Accept Reject Table~~

~~Out: Motion: Second: Yes: No: Abstain: Accept Reject Table~~

**23. Adjournment**

Time: 8:06 PM    Motion: Broderick    Second: CotterSaltamach    Yes: 6 No: 0 Abstain: 0 Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE: March 12, 2026

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Bridget Belzile, District Clerk