

Boquet Valley CSD
Regular Meeting
Thursday, March 12, 2026 @ 6:00 PM
Lake View Campus - Westport, NY
Unofficial Minutes

1. **Call to Order** **At: 6:00 PM** **By: President Hooper**

2. **Pledge of Allegiance**

3. **District Vision**

- a. The VISION of the Boquet Valley Central School District is to become the best rural school in New York State. We will accomplish our vision by providing exceptional opportunities to all learners and preparing them to set and reach their future goals by embedding our core values into their student experience.

4. **Roll Call**

[X] Tom Broderick [X] Paige Cotter-Saltamach [X] Paul Fenton [X] Darlene Hooper
[X] Sarah Kullman [X] Debra Spaulding [X] Jason Welch [X] Sadie Burgess

5. **Attendees**

Present:	Visitors:	Trenton Lyon
Dr. Josh Meyer, Superintendent	Pete Castine	Rhonda Sloper
Bridget Belzile, District Clerk	Olive Stewart	Josh Kingzack
Hayden Reidy, Business Manager	LuAnn Pulsifer	Megan Ostroski
Melisa Lucia, Treasurer	Stacy Pulsifer	Sarah Kingzack
Lee Kyler, Lake View Campus Principal	Julie Bisselle	Sheera Broderick
John Looby, AV Support	Sarah Rice	Sophia Iten-Hauxhurst
	Bob Rice	Karlee Peters
	Andrew Denton	Margot Hall

6. **Model UN Presentation**

- a. Advisor Pete Castine and student members of Model UN shared reflections on their participation in Model UN. Students highlighted skills developed through the program, including public speaking, networking, and gaining broader global perspectives. They expressed appreciation to the Board of Education, administration, faculty, and staff for their continued support of the program.

7. **Capital Project Update - see attached**

- a. Dr. Meyer revisited the board-approved recommendation from the facilities committee. Mr. Welch added that some of the recommendations that were made were to address the Building Condition Survey. Mr. Welch also inquired about when the initial plans were submitted to NYSED and encouraged continued communication with the department.

8. Board Discussion

- a. Old Business
 - i. Tax Exemption Proposals.

The Board continued discussion of the potential adoption of a veterans tax exemption and inquired how comparable exemptions in neighboring districts may impact the tax base. Administration will gather additional data from the towns' assessors to help inform the decision. The Board anticipates making a determination at an upcoming Budget Meeting.

- b. New Business
 - i. Committee updates.

Updates from Joint Study included discussion regarding attendance and strategies to improve it. Youth Commission is currently obtaining permits for its summer program and notes the start of the baseball season. It was also noted that the Policy Committee is scheduled to meet in the near future.

- ii. CVES Board Member Nomination.

Approve the nomination of Jason Welch as a Board candidate for one of the seven seats on the CVES Board of Cooperative Educational Services.

Motion: Hooper Second: Spaulding Yes:6 No: 0 Abstain: 1 - Welch Accept

9. Public Comment

- a. Our agenda offers two Public Comment sections; opinions, ideas, and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Josh Kingzack expressed gratitude for the organization and hosting of the Book Fair.

Deb Spaulding remarked positively on Griffin Grams and the opportunity students have to read to Kindergarteners.

Sheera Broderick offered assistance with conversations with NYSED as a member of the Facilities Committee.

Pete Castine expressed gratitude for the facilities & maintenance employees.

Tom Broderick thanked Mr. Castine for his efforts with Model UN.

Sarah Kingzack remarked positively on Model UN, the new bus initiative, facilities & maintenance employees, and a successful Roller Derby at the Lake View Campus.

Megan Ostroski provided remarks regarding the recent Book Fair, the PBIS assembly, and ongoing coordination with NYSED related to the timeline for the proposed Capital Project.

10. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reasons:

- a. (#6) To discuss the medical, financial, credit, or employment history of a particular person or persons.
- b. (#8) To discuss the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

In: 6:44 PM Motion: Cotter-Saltamach Second: Broderick Yes: 7 No: 0 Abstain: 0 Accept
Out: 7:41 PM Motion: Cotter-Saltamach Second: Spaulding Yes: 7 No: 0 Abstain: 0 Accept

No action taken.

- a. Motion to return to regular session at 7:44 PM

Motion: Cotter-Saltamach Second: Spaulding Yes: 7 No: 0 Abstain: 0 Accept

11. Ex Officio Student School Board Member Report - see attached

- a. Sadie Burgess remarked on recent and upcoming school happenings. Grace Kullman spoke on the newly formed flag football team.

12. Approval of Agenda & Minutes

- a. Approve the adoption of the agenda.
- b. Approve the minutes of the February 12, 2026, Regular Meeting and the minutes of the February 26, 2026, Budget Meeting, as presented.

Motion: Broderick Second: Cotter-Saltamach Yes: 7 No: 0 Abstain: 0 Accept

13. Financials

- a. Approve the following financial reports:
 - i. Budget Status Report dated 02/28/2026
 - ii. Payroll Distribution Report dated 02/01/2026 to 02/28/2026
 - iii. Warrant Report dated 02/06/2026
 - iv. Warrant Report dated 02/20/2026
 - v. Revenue Status Report dated 02/28/2026

Motion: Spaulding Second: Kullman Yes: 7 No: 0 Abstain: 0 Accept

14. CSE, CPSE, and 504 Recommendations

- a. Accept and approve the Committee on Preschool Special Education, Committee on Special Education, and Committee on 504 Plan recommendations, as presented.

Motion: Cotter-Saltamach Second: Fenton Yes: 7 No: 0 Abstain: 0 Accept

15. Action Items - Consent Agenda

- a. Accept and approve the Audit Proposal for Professional Auditing Services from Telling & Hillman, P.C. for fiscal years ending June 30, 2026, 2027, and 2028, as presented.
- b. Approve the disposal/recycling of multiple obsolete Smartboards, desktops, Chromebooks, and other miscellaneous electronics - see attached.
- c. Approve the 2026-2027 Lake View and Mountain View school calendars, as presented.
- d. Accept and approve the agreement with Meachele Manchester Grantwriting Services, LLC, as presented.
- e. Accept and approve the service agreement with CBIZ VALUATION GROUP, LLC for fixed asset reporting, Option #1 - Electronic Annual Updating Service (AVS), for a fee of \$1,650, as presented.

Motion: Cotter-Saltamach Second: Spaulding Yes: 7 No: 0 Abstain: 0 Accept

16. Personnel - Consent Agenda

- a. Approve the following employee(s) to be compensated up to an additional 4 hours per month at their hourly rate for Medicaid Billing for the 2025-26 school year:
 - i. Theresa White
 - ii. Katie Cutcher
- b. Accept and approve the letter of resignation from Brad Shumway from his extracurricular position of Modified Baseball coach for the 2026 season.
- c. Approve the appointment of the following employee(s) to serve as OASIS teacher(s) for the 2025-26 school year, paid at their hourly rate through the Extended School Day Grant:
 - i. Jackie Chan-Seng
 - ii. Zachary Micholas
 - iii. Emily Powers
- d. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2025-26 school year:
 - i. Weight Room Monitor - Paul Buehler
 - ii. Girls Varsity Flag Football Coach - Kent Egglefield
 - iii. Boys Modified Baseball Coach - Jennie Cross
 - iv. Volunteer Assistant Boys Modified Baseball (no stipend) - Colby Sandberg
 - v. Volunteer Assistant Boys Modified Baseball (no stipend) - Brad Shumway
- e. Accept and approve the letter of request submitted by Rachel Rolston for maternity leave with an anticipated start date of April 12, 2026, and an anticipated end date of June 8, 2026.

- f. Accept and approve the letter of intent to retire as submitted by Jacqueline Chan-Seng from her position as Foreign Language Teacher, effective June 30, 2026.
- g. Accept and approve the letter of resignation submitted by Dora Atwell from her position as Food Service Helper, effective June 30, 2026.
- h. Approve the appointment of the following as detention monitor(s) for the 2025-2026 per the current BVFT agreement for the 2025-26 school year:
 - i. Brandy Rosselli

Motion: Broderick Second: Welch Yes: 7 No: 0 Abstain: 0 Accept

17. Policy

- a. None at this time.

18. Administrator/Director Report

- a. Director of Facilities - Bob Rice
 - i. Facilities updates were provided for both campuses and district-wide operations. Ongoing maintenance and repair projects include plumbing, heating systems, painting, and roof work, along with in-house repairs and equipment updates. Discussion continues regarding a potential Capital Outlay to address several facility improvements. District-wide updates included preparations for spring sports, coordination on transportation radio system upgrades, and planning for upcoming student safety drills.

19. Superintendent's Update

- a. Superintendent's Report - see attached.

Dr. Meyer shared updates on grant applications, the 2026–2027 academic calendar, and anticipated Code of Conduct revisions. The Board also discussed concerns related to the feasibility and timeline of the state's electric bus initiative.

- b. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK - see attached.

20. Public Comment

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Andrew Denton spoke about his and his peers' NHS community service projects.

21. Next Meeting

- a. Budget Meeting, Thursday, March 26, 2026, 6:00 PM, Lake View Campus.
- b. Regular Meeting, Thursday, April 16, 2026, 6:00 PM, Mountain View Campus.

22. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason:

- a. (#6) To discuss the medical, financial, credit, or employment history of a particular person or persons.

In: 8:13 PM Motion: Fenton Second: Cotter-Saltamach Yes: 7 No: 0 Abstain: 0 Accept
Out: 9:40 PM Motion: Cotter-Saltamach Second: Fenton Yes: 7 No: 0 Abstain: 0 Accept

No action taken.

23. Adjournment

Time: 9:42 PM Motion: Cotter-Saltamach Second: Fenton Yes: 7 No: 0 Abstain: 0 Accept