Boquet Valley CSD
Regular Meeting
Thursday, September 10, 2026 @ 6:00 PM
Mountain View Campus - Elizabethtown, NY
Unofficial Minutes

1. **Call to Order** **At: 6:00 PM** **By: President Welch**

2. **Pledge of Allegiance**

3. **District Vision**
   a. The VISION of the Boquet Valley Central School District is to become the best rural school in New York State. We will accomplish our vision by providing exceptional opportunities to all learners and preparing them to set and reach their future goals by embedding our core values into their student experience.

4. **Roll Call**

[X] Tom Broderick [X] Alyssa Carroll [X] Paige Cotter-Saltamach
[X] Darlene Hooper [X] Sarah Kullman [X] Debra Spaulding [X] Jason Welch [X] Sadie Burgess

5. **Attendees**

Present:	Visitors:	Brooke Beaton
Dr. Joshua Meyer, Superintendent	Sarah Rice	Paul Hooper
Bridget Belzile, District Clerk	Sheera Broderick	Morgan Sloan
Hayden Reidy, Business Manager	Jim Jackson	Jessica Tyson
Lee Kyler, Lake View Principal	Megan Ostroski	Rhonda Sloper
Bob Rice, Director of Facilities	Karlee Ashe	Elissa Castelli
John Looby, AV Support	Terry Egglefield	Dorie Millington
	Julie Bisselle	Cecile MacFarlane
	Jenna Schwartzhoff	Josh Kingzack
	Donald Beaton	Maria Rheaume

6. **Capital Project Update - see attached.**
   a. BCA Architects: Mike Harris provided an update on the Capital Project, including revisions and reduction of the proposed addition. The revised plan reduces the proposed addition by approximately 3,000 square feet, resulting in reduction in local share of approximately $1.78 million. The Board discussed space utilization, the need to clearly demonstrate how proposed spaces would be used, potential additional reductions, and anticipated operational savings associated with consolidation. The Board requested updated, readable floor plans identifying proposed program and classroom locations and discussed developing additional cost-savings information for the public prior to a referendum.

7. **Board Discussion**
    a. Old Business
        i. Rural Schools Association Conference: Board members who are interested will submit the required information.
        ii. NYSSBA Area 6 Director Vote:

    BE IT RESOLVED, that the Boquet Valley Central School District Board of Education hereby casts its vote for Tori Thurston for the position of NYSSBA Area 6 Director.

Motion: Spaulding Second: Hooper Yes:7 No: 0 Abstain: 0 Accept

    b. New Business
        i. Committee Updates:
            1. Youth Commission: noted the start of the fall soccer season and the upcoming Camp Dudley Tournament.
            2. Joint Study: discussed continued focus on attendance, student voice, and engagement.
            3. Policy Committee: discussion regarding the scheduling and structure of Policy Committee meetings, including a request to hold an additional meeting in September and the potential appointment of a committee chairperson. Administration noted that three meetings had been proposed to align with quarterly policy service updates and that additional meetings could be scheduled as needed. Committee members were asked to identify specific policies or agenda items they would like to discuss and share them with the full committee to determine the need for an earlier meeting.
        ii. November Board Meeting Date changed to November 16, 2026 at the Mountain View Campus.

8. **Public Comment**
    a. Our agenda offers two Public Comment sections; opinions, ideas, and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Julie Bisselle shared feedback regarding the start of the school year, an upcoming Glens Falls Symphony performance in November, and plans for teachers to share classroom activities and highlights with the Board at future meetings.

Karlee Ashe expressed concerns regarding her children's experiences at school, including bullying, student well-being, and the District's handling of reported incidents. The full statement can be found in the board meeting documents.

Maria Rheaume shared her family's experiences with administration and the District's responses to concerns involving her child and school procedures.

Tom Bisselle discussed the District's prior facilities planning and space studies. He expressed concern that additional studies could delay the project timeline and referendum.

9. **Executive Session**
   Specifically, the Board anticipates entering into Executive Session for the following reason(s):
   a. (#6) To discuss the medical, financial, credit, or employment history of a particular person or persons.

In: 7:01 PM	Motion: Cotter-Saltamach	Second: Kullman	Yes: 7	No: 0 Abstain: 0	Accept
Out: 7:59 PM	Motion: Cotter-Saltamach	Second: Hooper	Yes: 7	No: 0 Abstain: 0	Accept

No action taken.

Motion to return to regular session at: 8:03 PM

Motion: Broderick	Second: Cotter-Saltamach	Yes: 7	No: 0 Abstain: 0	Accept

10. **Ex Officio Student School Board Member Report**
    a. Sadie Burgess remarked on a great start to the school year.

11. **Approval of Agenda & Minutes**
    a. Approve the adoption of the agenda with the removal of item #20, Executive Session.

Motion: Hooper	Second: Cotter-Saltamach	Yes: 7	No: 0 Abstain: 0	Accept

    b. Approve the minutes of the August 13, 2026 Regular Meeting as presented.

Motion: Cotter-Saltamach	Second: Broderick	Yes: 7	No: 0 Abstain: 0	Accept

12. **Financials**
    a. Approve the following financial reports:
       i. Warrant: 007 dated 08/14/2026
       ii. Warrant: 009 dated 08/26/2026
       iii. Employee Payroll Distribution Report dated 08/01/2026 and 08/31/2026
       iv. Revenue Status Report dated 08/31/2026
       v. Budget Status Report dated 08/31/2026

Motion: Cotter-Saltamach	Second: Hooper	Yes: 7	No: 0 Abstain: 0	Accept

13. **Action Items - Consent Agenda**
    a. Accept the grant received from Adirondack Foundation in the amount of $250.00 for support of the chicken coop project.

b. Approve the disposal of the following obsolete assets from the Lake View Campus:
    i. Epson Projector asset tag #A00369793
    ii. Smartboard asset tag #A01028275
    iii. Cardiac Science AED(s) asset tag:
        1. A00369764
        2. A00369766
        3. A00515011
        4. A00369765
c. Approve the following service contracts/agreements for the 2026-2027 school year:
    i. Anne Kuhl, Teacher of the Visually Impaired Services, as presented.
    ii. Parallel Learning, Master Services Agreement, as presented.
d. Approve the increase in the adult meal prices for the 2026-2027 school year:
    i. Complete adult breakfast $3.62 plus tax ($3.91)
    ii. Single entree item $3.00 plus tax
    iii. Complete adult lunch $5.59 plus tax ($6.04)
e. ROC Data Privacy Agreement Authorization:
    i. WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

    WHEREAS, the Board of Education of the Boquet Valley Central School, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2026-2027 fiscal year, to authorize the ROC and its attorneys to negotiate Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

    WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

    WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted;

    BE IT RESOLVED, the Boquet Valley Central School Board of Education authorizes the use of DPAs negotiated by the RIC ROC and its attorneys, consistent with its needs and the needs of its students; and

    BE IT FURTHER RESOLVED, that the Boquet Valley Central School reserves to itself the right to make determinations regarding the use of

such DPAs and the software and/or technology resources to which they relate and to consult with its own legal counsel to review any specific issues or concerns before executing any DPA.

f. The Superintendent recommends the approval of the following resolutions to increase the budget for employee sick days:
    i. The Superintendent recommends the approval of the following resolutions to increase the budget for employee sick days: i. WHEREAS, the Board of Education of the Boquet Valley Central School District, Essex County, NY desires to increase the appropriation set forth in the 2026-27 school budget to fund contingent expense of payment for sick leave for Paul Buehler up to $44,791.50 and, WHEREAS, a Board of Education is empowered to appropriate whatever additional amounts are necessary to pay contingent expenses when the amount in the approved budget is inadequate; NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the school district as follows: Section 1. The budgetary appropriation for the following contingent expense is hereby increased (up to) as follows: A2110-120-03 (Teacher Salaries) $44,791.50 Section 2. The increase in the appropriation listed in Section 1 of this resolution shall be funded by the following: ii. A0867 Reserve for Employee Benefits and Accrued Liabilities $44,791.50

5997.000 Appropriated Reserve - EBALR

Motion: Cotter-Saltamach Second: Kullman Yes: 7 No: 0 Abstain: 0 Accept

14. Personnel - Consent Agenda

a. Accept and approve the following resignation(s) as submitted by:
    i. Scott Holland, from his position as a full-time (10-month) bus driver, effective August 26, 2026.

b. Approve the appointment of the following employees to serve as tutors at an hourly rate of $57.88 for the 2026-27 school year per the BVFT Agreement:
    i. Lily Whalen
    ii. Samantha Meachem
    iii. Peggy Staats
    iv. Muriel Kerr
    v. Erica Loher
    vi. Rhonda Sloper
    vii. Julie Bisselle
    viii. Zoe Brugger

c. Approve the appointment of the following as detention monitor(s) for the 2026-2027 per the current BVFT agreement for the 2026-2027 school year:
    i. Marci Oliver
    ii. Jeanie Dickerson
    iii. Sarah Kingzack
    iv. Erica Loher
    v. Zoe Brugger
    vi. Jackie Chan-Seng
    vii. Kaitlin Fielder
    viii. Theresa McAuley
    ix. Kristen Larkin

d. Approve the following substitute(s) at the current substitute(s) rate unless otherwise noted:
    i. Joshua Armstrong, (certified) teacher, teacher assistant, aide, and monitor, effective September 2, 2026; fingerprint clearance on file.

ii. Pamela Hutchins, nurse, effective September 1, 2026; fingerprint clearance on file.
iii. Scott Holland, bus driver, effective August 27, 2026; fingerprint clearance on file.

e. Upon the recommendation of the Superintendent, Jacqueline Chan Seng, who is professionally certified in French 7-12, is hereby appointed to the position of French Teacher for a probationary period commencing on or about August 26, 2026, and anticipated to end on or about August 26, 2030; fingerprint clearance on file. Salary for the 2026-2027 school year will be based upon Step L +60 ($65,841).
f. Approve the appointment of Liz Poe as 1:1 Aide for the 2026 soccer season at a stipend of: $1,800.
g. Approve the following extra-curricular appointments and stipends per the current BVFT agreement for the 2026-27 school year:
   i. Volunteer Asst. Girls Soccer Varsity (no stipend) - Jason Fiegl
   ii. Freshman Co-Class Advisor - Kaitlin Fielder
   iii. Volunteer Asst. Girls Soccer Modified (no stipend) - Kevin Brant
   iv. HS Band Director - Alicia Caropreso
   v. MS Band Director - Alicia Caropreso
   vi. Quiz Bowl Advisor - Emily Powers
h. Amend the extracurricular appointment of Codia Crandall from 6th Grade Co-Advisor to 6th Grade Volunteer (no stipend) for the 2026-2027 school year.
i. Approve the following employees to be compensated up to an additional 30 minutes per day at their hourly rates for morning and/or afternoon student bus duty for the 2026-27 school year:
   i. Kaitlin Fielder
   ii. Kristen Larkin
   iii. Paul Buehler

Motion: Broderick Second: Cotter-Saltamach Yes: 7 No: 0 Abstain: 0 Accept

15. Policy

a. As recommended by Erie I Policy Services, approve the following required policies:
   i. #7134, Safeguarding the Rights of Immigrant Students;
   ii. #7134R, Reviewing Immigration Authorities' Requests; and
   iii. #7134R.1, Emergency Contact Planning for Immigrant Students.

Motion: Hooper Second: Cotter-Saltamach Yes: 7 No: 0 Abstain: 0 Accept

16. Administrator/Director Report

a. Bob Rice, Director of Facilities, provided updates on summer maintenance and improvements at both campuses, including painting, flooring, repairs, cleaning, and outdoor work. He also noted that recent heavy rainfall resulted in only minor building issues, which were addressed.

17. Superintendent's Update

a. Superintendent's Report: Dr. Meyer - see attached.
b. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK - see attached.
c. Board of Education Statement: The Board issued a statement acknowledging recent public comments concerning a District employee. The statement affirmed the public's right to criticize the District, noted that complaints will be addressed through established procedures, and stated that threats, intimidation, or calls for physical violence against employees are unacceptable.

18. Public Comment

a. Our agenda offers two Public Comment sections; opinions, ideas, and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

Josh Kingzack remarked on improved drop-off procedures at the Lake View Campus.

19. Next Meeting

a. Regular Meeting, Thursday, October 8, 2026, 6 PM, Lake View Campus.
b. Regular Meeting, ~~Thursday, November 12, 2026~~; Monday, November 16, 2026, 6 PM, Mountain View Campus.

20. ~~Executive Session~~

~~Specifically, the Board anticipates entering into Executive Session for the following reason:~~

a. ~~(#6) To discuss the medical, financial, credit, or employment history of a particular person or persons.~~

~~In: Motion: Second: Yes: No: Abstain: Accept Reject Table~~
~~Out: Motion: Second: Yes: No: Abstain: Accept Reject Table~~

21. Adjournment

Time: 8:26 PM Motion: Spaulding Second: Broderick Yes: 7 No: 0 Abstain: 0 Accept

Minutes are not official until approved by the Board of Education.

Date approved by the BOE:

_____
Bridget Belzile, District Clerk