Boquet Valley CSD
Public Hearing & Regular Meeting
Monday, November 16, 2026 @ 6:00 PM
Mountain View Campus - Elizabethtown, NY
Agenda

1. **Call to Order** **At:** **By:**

2. **Pledge of Allegiance**

3. **District Vision**
   a. The VISION of the Boquet Valley Central School District is to become the best rural school in New York State. We will accomplish our vision by providing exceptional opportunities to all learners and preparing them to set and reach their future goals by embedding our core values into their student experience.

4. **Roll Call**

[ ] Tom Broderick [ ] Alyssa Carroll [ ] Paige Cotter-Saltamach
[ ] Darlene Hooper [ ] Sarah Kullman [ ] Debra Spaulding [ ] Jason Welch [ ] Sadie Burgess

5. **Attendees**

   Present:
   Visitors:

6. **Public Hearing: Proposed Capital Project**

7. **Audit Committee Report - Telling & Hillman, PC**

8. **Annual Independent Auditor Reports and Associated Fiscal Accountability Report**
   a. WHEREAS, the Boquet Valley Central School District is required to engage an independent certified public accounting firm to conduct an annual audit of the financial operations of the District; and
   WHEREAS, the aforesaid audits have been prepared by Telling & Hillman, PC for the fiscal year ended June 30, 2026; and
   WHEREAS, the Audit Committee has received, examined and discussed the financial statements as presented; and
   RESOLVED, that the Board of Education accepts the June 30, 2026 Boquet Valley Central School District audited financial statements; and
   THEREFORE BE IT FURTHER RESOLVED, that the District Clerk is authorized to file the June 30, 2026 Audited Financial Statements with the New York State Commissioner of Education in accordance with Education Law 2116-a(3)(a) and the Commissioners' Regulation Section 170.12(e)(2).

Motion: Second: Yes: No: Abstain: Accept Reject Table

9. Board Discussion

a. Old Business

i. Veterans Tax Exemption:

ii. Visitation Committee:

iii. Student Employee Progression Program:

1. Resolved, that the Board of Education approves the Student Employee Progression Program as presented, establishing Level 1 at the applicable New York State minimum wage, Level 2 at $0.50 per hour above the applicable minimum wage, and Level 3 at $1.00 per hour above the applicable minimum wage, and authorizes the Superintendent or designee to administer placement and movement among the levels consistent with the approved eligibility criteria.

Motion: Second: Yes: No: Abstain: Accept Reject Table

b. New Business

i. Committee Updates:

1. Joint Study:
2. Youth Commission:
3. Policy:

10. Public Comment

a. Our agenda offers two Public Comment sections; opinions, ideas, and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

11. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason(s):

a. (#6) To discuss the medical, financial, credit, or employment history of a particular person or persons.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

Motion to return to regular session at _____

Motion: Second: Yes: No: Abstain: Accept Reject Table

12. Ex Officio Student School Board Member Report

13. Approval of Agenda & Minutes

a. Approve the adoption of the agenda.
b. Approve the minutes of the October 8, 2026 Regular Meeting as presented.

Motion: Second: Yes: No: Abstain: Accept Reject Table

14. Financials

a. Approve the following financial reports:
    i. Employee Payroll Distribution Report dated 10/01/2026 and 10/31/2026
    ii. Revenue Status Report dated 10/31/2026
    iii. Warrant Report 0017 dated 10/7/2026
    iv. Budget Status Report dated 10/31/2026
    v. Warrant Report 0022 dated 10/21/2026

Motion: Second: Yes: No: Abstain: Accept Reject Table

15. CSE, CPSE, and 504 Recommendations

a. Accept and approve the Committee on Preschool Special Education, Committee on Special Education, and Committee on 504 Plan recommendations as presented.

Motion: Second: Yes: No: Abstain: Accept Reject Table

16. Action Items - Consent Agenda

a. Establish and approve the compensation rate of $16.00 per hour for inspectors and clerks serving at the Capital Project Vote to be held on December 1, 2026.
b. Accept the bid for the 2026-27 Capital Outlay Project from Murnane Building Contractors, Inc., as presented.
c. Approve the 2027 Preventative Maintenance Agreement from Brook Field Service for the standby generator as presented.
d. Approve the Annual PaperCut Maintenance & Support Renewal Agreement as presented.
e. Approve the disposal (placing out to bid through Auctions International, Inc.) of the following items:
    i. John Deere snow blade, asset tag A00799579
    ii. John Deere forks, asset tag A00799581
    iii. John Deere bucket, asset tag A00799580
    iv. John Deere tractor, 3320 Hydro, asset tag A00789171

Motion: Second: Yes: No: Abstain: Accept Reject Table

17. Personnel - Consent Agenda

a. Approve the Chairperson and Inspector List for the Capital Project Vote to be held on December 1, 2026, as presented.

b. Approve the following substitute(s) at the current substitute rate(s) unless otherwise noted:
   i. Phineas Turner, cleaner, effective October 29, 2026, pending fingerprint clearance.
   ii. Dalton Hyde, cleaner, effective October 17, 2026.
   iii. William Abare, food service helper, effective November 9, 2026, pending fingerprint clearance.
   iv. Elise Cassidy, non-certified teacher, teacher assistant, and teacher aide, effective November 6, 2026, fingerprint clearance on file.
   v. Christopher Duntley, bus aide, cleaner, and food service helper, effective November 16, 2026, at an hourly rate of $18.00, pending fingerprint clearance.

c. Accept and approve the letter of resignation submitted by Brad Shumway from his extracurricular position of JV Basketball Coach.

d. Approve the following extracurricular appointments and stipends per the current BVFT Agreement for the 2026-27 school year:
   i. Volunteer Asst. Girls Varsity Soccer Coach (no stipend) - Erin Hanczyk
   ii. Basketball Chaperone - Quincey Smith
   iii. Volunteer Asst. Boys Baseball Varsity (no stipend) - Colby Sandberg
   iv. Boys Basketball JV Coach - Eric Roselli
   v. Game Timer: Basketball - Quincey Smith
   vi. Volunteer Asst. Girls Varsity Basketball Coach (no stipend) - Dave Reynolds
   vii. Music - Ensemble I - (Jazz Band) - Heather Olson
   viii. Weightlifting Coach - Paul Buehler

e. Approve the appointment of the following employee(s) as Mentor(s) paid at a rate indicated by the BVFT Agreement for the 2026-27 school year:
   i. Colby Pulsifer

f. Approve the following employees to be compensated up to an additional 30 minutes per day at their hourly rates for morning and/or afternoon student bus duty for the 2026-27 school year:
   i. Shannon Baumann
   ii. Jason Colby

g. Approve the appointment of Marci Oliver as 1:1 Aide for the 2026-27 basketball season at a stipend of $1,800.

h. Approve the appointment of Joanna Gauvin to the part-time (10-month) civil service position of Food Service Helper at an hourly rate of $19.50 effective November 17, 2026, with a 120-day probationary period beginning November 17, 2026, and ending approximately May 14, 2027. Fingerprint clearance has been received.

i. Approve the appointment of the following as detention monitor(s) for the 2026-27 school year per the current BVFT agreement:
   i. Kelsey Moore
   ii. Linda Snowperry
   iii. Shannon Baumann

j. Approve the appointment of Sasha Pulsifer and Stevi McCann as Backpack Program Co-Coordinators for the 2026-27 school year at a rate of $1,500 to be split equally.

k. Accept and approve the letter of intent to retire as submitted by Ellen Saccone from her position as Special Education Teacher, effective June 30, 2027.
l. Approve the probationary appointment of Bethany Martin to the full-time (10-month) civil service position of Teacher Aide at an hourly rate of $20.00, effective on or about November 30, 2026, with a 120-day probationary period commencing November 30, 2026, and anticipated to end on or about June 2, 2027, pending fingerprint clearance.

Motion: Second: Yes: No: Abstain: Accept Reject Table

18. Policy

a. As recommended by Erie I Policy Services, approve the revision of policies:
   i. #7134, Safeguarding the Rights of Immigrant Students
   ii. #5682, Cardiac Automated External Defibrillators (AEDs) in Public School Facilities
   iii. #7242, Military Recruiters and Institutions of Higher Education
   iv. #7420, Sports and the Athletic Program
   v. #8240, Instruction in Certain Subjects

Motion: Second: Yes: No: Abstain: Accept Reject Table

b. As recommended by Erie I Policy Services, approve the deletion of policies:
   i. #6420, Employee Personnel Records and Release of Information

Motion: Second: Yes: No: Abstain: Accept Reject Table

19. Administrator/Director Report

a. Mountain View Campus Principal, Jen Jensen:

20. Superintendent's Update

a. Superintendent's Report
   i. Approve the Fiscal Year 2027-28 Budget Development Timetable as presented.
b. District Grants Update: ESSA, ESD, 611/619, Title I/II/IV, UPK.

Motion: Second: Yes: No: Abstain: Accept Reject Table

21. Public Comment

a. Our agenda offers two Public Comment sections; opinions, ideas, and concerns that are offered by the public will be considered and taken under advisement. We have set aside a 15-minute period, giving the audience time to share their thoughts with us. Please raise your hand to be acknowledged by the Board President. When called upon, please identify yourself and give your address, limiting your comments to three minutes.

22. Next Meeting

a. Special Meeting: Capital Project Vote, Tuesday, December 1, 2026, 12 PM - 8 PM at the Mountain View Campus.
b. Regular Meeting, Wednesday, December 9, 2026, at 6 PM at the Lake View Campus.

23. Executive Session

Specifically, the Board anticipates entering into Executive Session for the following reason(s):

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In: Motion: Second: Yes: No: Abstain: Accept Reject Table
Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

24. Adjournment

Time: Motion: Second: Yes: No: Abstain: Accept Reject Table